



SOUTH WEST AREA ROADS AUTHORITIES & UTILITIES COMMITTEE

Minutes of the Quarterly Meeting

Date: - 28th August 2019

**Kirkintilloch Town Hall
Union Street,
Kirkintilloch,
G66 1DH**

Present:

Duncan Carrick (Chair)

Graeme Alison	G.A.
Caroline Auld	C.A.
Jaoa Carmo	J.C.
David Carter	D.Ca.
Martin Cochrane	M.C.
Gerry Cullen	J.C.
Karyn Davidson	K.D.
Stephen Fisher	S.F.
David Fleming	D.F.
Jim Forbes	J.F.
Clare Gordon	C.G.
David Hearty	D.H.
Lindsay Henderson	L.H.
Gary Hunter	G.H.
John Hughs	J.H.
Mamadou Jalloh	M.J.
Lyne Lyle	L.L.
Iain Lynch	I.L.
Thomas McAuley	T.McA.
John McCulloch	J.McC.
Fiona McInnes	F.McI.
Craig McQueen	C.McQ.
Andrew Matheson	A.M.
Chris Murray	C.M.
Valerie Park	V.P.
David Paton	D.P.
Alex Rae	A.R.
Jordan Robertson	J.R.
Stephen Scanlon	S.S.
Ruth Scott	R.S.
John Scougall	J.S.
David Shaw	D.Sh.

D.C.

East Dunbartonshire Council

Dumfries and Galloway Council
Network Rail
SPEN
South Lanarkshire Council
Amey / M8DBFO
Transport Scotland
Vodafone
Century Link
PAG T.S. Agent M74
CityFibre
Scotland TranServ
MBNL – EE / 3
O.S.R.W.C.
GTC
SPEN
North Lanarkshire Council
Ayrshire Roads Alliance
North Ayrshire Council
North Ayrshire Council
Balfour Beatty M77 DBFO
Scottish Water
Scottish Water
Virgin Media
Sky
South Lanarkshire Council
BEAR Scotland (M80 DBFO)
SGN
M6 (DBFO)
Openreach
SSE (Telecom)
North Lanarkshire Council
Ayrshire Roads Alliance

In Attendance: -

George Borthwick	G.B.	Secretary to SW Area RAUC
Robert Young	R.Y.	Digital Scotland (Scottish Government)

Apologies:

John Ashcroft	J.A.	North Lanarkshire Council
Neil Brannock	N.B.	A6 Autolink
George Coles	G.C.	North Ayrshire Council
Owen Harte	O.H.	Virgin Media
Lisa Haston	L.H.	SPEN
Jock Laidlaw	J.L.	Autolink M6
David Murdoch	D.M.	Network Rail
Elaine Stewart	E.S.	SPEN
Bill Sutherland	B.S.	Virgin Media

1. Welcome, Attendance and Apologies

Duncan Carrick welcomed all to the August 2019 meeting of the SW Area RAUC.

Apologies were recorded as listed above.

2. Minutes of the Last Meeting held on 22nd May 2019

a. Accuracy

The minutes of the last meeting of the SW Area RAUC held on 22nd May 2019 at the Kirkintilloch Town Hall, Union Street, Kirkintilloch, G66 1DH were approved as read.

3. Local RAUC Reports

a. Ayrshires Local RAUC

There were no issues remitted to this meeting.

Due to the accommodation restrictions at the next meeting only 1 representative should attend. **Action- All Ayrshire Local RAUC Representatives**

From March, North Ayrshire takes over the Chair.

b. East Dunbartonshire & North Lanarkshire RAUC

There were no issues remitted to this meeting.

North Lanarkshire takes over the Chair in February 2020.

c. South Lanarkshire Local RAUC

There were no issues remitted to this meeting.

d. Dumfries & Galloway Local RAUC

There were no issues remitted to this meeting.

4. Matters Arising from RAUC(S) Meeting held on 6th June 2019

The previously circulated Minutes of the RAUC(S) meeting held on 5th June 2019 were taken as read with the following summary: -

- The presentation at the meeting was provided by Keith Robertson of MACS on the topic of providing safe passage through road works for people with a disability. All were reminded that a copy of the Anglian Water video on the same subject (also deals with passage for Horses and Cyclists) is available to borrow from the O.S.R.W.C. This is worth borrowing for toolbox talks etc as it shows clearly the problems which require to be mitigated.
- Coordination Working Group – The work of the Group is suspended at present pending changes which may be raised by the Bill. D.S. and C.C. met with K.Q. to discuss potential changes. The Scottish Government will require a 3 month consultation on the Code when it is revised.
- At the NoSRAUC Meeting safety at roadworks was again discussed with all being asked to share incidents which occurred in their Organisation in order that lessons could be learnt. All Safety Bulletins which come to hand should be circulated to the Community.
- Coal Tar – The SRRL is investigating a more accurate test for the material.
- Gazetteer – Improvement Scotland had validation problems with the August upload and had to use the Symology system. This should be remedied for the next upload. Paul Weedon is visiting each R.A. to discuss the way forward.

South Ayrshire are revising the USRNs on their remote footpath network. This will be submitted in the next upload.

- SROH – The consultation had closed, and the responses are being reviewed.
- The HAUC UK 2020 Conference will be held in the Emirates Cricket Ground, Old Trafford, Manchester on 14th May 2020.
- A reminder was issued to all who had not paid the Fees and Amounts Invoice to do so as a matter of urgency. (*All have now paid*)
- The Performance Reviews were being drafted and would be issued as soon as they were ready.
- The Fibre Toolkit which had been issued was not approved for use in Scotland. Contents are dealt with in existing Scottish Legislation, Codes and Advice Notes.
- All should ensure that their contact data held by the O.S.R.W.C. is up to date.
- The Transport Bill has moved on to Stage 3.
- Inspection App – This App is now available for use. Issues raised by TayForth R.As are being discussed with Symology. If any Organisations have problems with the App they should contact I.R. and the Support Desk. City Fibre are using it on the inspections of their own sites and have found it satisfactory. The App will not provide information such as history as it would affect the efficiency of its operation. Aurora will be available in the spring and will be able to provide all the data required. If additional tasks are required on Apps they can be considered for development. The Questionnaire on Apps on Survey Monkey has now closed, and the data will be referred to the Steering Group. The

Questionnaire may need to be run again to pick up on the Organisations which did not respond.

Action – L.H. / I.R.

- Insight to Aurora Transition Training – This will be available free online for 3 months from February to April.
- The proposal is to make Aurora Training online free at the point of use with the cost spread over the Fees and Amounts.
- Duct Sharing – The Committee noted that where a duct is shared VAULT should indicate the Organisation responsible for the duct and in addition the details of the responsible parties for the plant laid within the duct. D.J.A. and I.R. will be discussing this further.
- Plant in New Developments – The Committee noted that there were incidences where the Developer has restricted access to S.U.s for laying their plant within the new road network. This has resulted in S.U.s requesting access once the roads are adopted with the consequential damage to the road.

D.J.A. agreed to review the Section 109 legislation, the Adoption Process and the Construction Consent requirements and report to the August meeting.

- Area RAUC Attendance – concern was expressed about the increasing numbers attending these meetings with attendees not taking any part in the discussions. The matter will be considered further before the September meeting when there will be further discussion.

Dundee, Angus and Perth & Kinross Councils amalgamated to form Tay Local RAUC however there had been problems with S.U.s not attending. This problem is being monitored. The TayForth Area meeting attendances have increased resulting in a need to find a larger meeting venue.

- Advice Note No. 15 – The draft which was circulated for consultation (ending 30th August – respond if not done so) was to be discussed at the September RAUC(S) Meeting but this is likely to be cancelled with more consideration being given to the section on Defects. The revised draft will be circulated for comment prior to a final draft being submitted to RAUC(S) in December for approval to publish.
- The Recruitment Schedule was up to date but the Secretary was asked to revise the section with Caroline Auld as she is now with Network Rail. **Action - Secretary**

5. National & Local Coring Update

a. National Coring Update

An update on the Coring Programme was recorded as follows: -

- The coring commenced on 6th August and is programmed for completion by 20th September.
- Socotec were to provide a Report for the meeting but this had not been received. A copy will be circulated via the Secretary. **Action – D.S. / C.McQ. / Secretary**
- As soon as cores and results are available the R.A. should proceed directly to agree them with the S.U.s and provide a final report. Some results and cores have already been delivered.
- To date there have been no reported problems but the Group will meet again in November to deal with any outstanding problems.

b. Local / Internal Coring Programmes

The Scottish Water coring of Capital Works is ongoing.

6. SRWC Report & Performance

a. SRWC Report

The report summarised the items as follow: -

- The Transport Bill has moved on to Stage 3 which is planned to be completed by the end of the year. There were 7 amendments 5 of which were carried.
- 2 Bulletins have been published by the Commissioner as follows: -
 - Monitoring & Improving Compliance No. 1 – Interventions (June 2019)
 - Monitoring & Improving Compliance No. 2 - Targets Early Starts and Unplanned Works - June 2019.pdf

The link to these documents is: - <https://roadworks.scot/legislation-guidance/commissioner-guidance>

- The R.As had noted that the new targets had been issued after the start of the new year with the results of Quarter 1 were set against them. This change resulted in a number of R.As being recorded as red when previously they would have been Amber. This would affect the Performance Reviews next year. L.H. was asked to note and respond on the Commissioner's comments. **Action – L.H.**
- Performance Reviews will be issued in the very near future.
- There are still R.As / S.U.s on Improvement Plans from last years Performance Reviews. They should submit their required reports as usual.
- Two R.A. Interventions had not been issued following discussion.

b. S.R.W.C. Indicators and Statistics

The previously circulated Report was taken as read with the following comments: -

- The performance of the R.As is improving but there are a number of issues which need to be dealt with by some R.As.
- Virgin, SPN and SGN need to review the performance on CAT A inspections.
- All comments and responses on poor performance should be sent in to Graham Milne.

c. Improvement Notice Action Tracking

No Improvement Plans were issued in the SW Area in the last Quarter.

7. Safety

a. Safety Concerns/Issues

The previously circulated batch of Safety Bulletins were taken as read.

These Bulletins should be read and issued to relevant operatives. They are a useful item for consideration at toolbox training sessions.

All were asked to pass any internal Bulletins to the Secretary for circulation as a useful guide to Safety Improvement.

b. Traffic Management Issues

No issues recorded.

8. Information on Strategic Programmes of Works

a. R.A Projects

The Committee noted that the European Championship Football Matches will be held in Glasgow on 15th, 18th, 23rd and 30th June. Embargoes will be issued for routes in Glasgow and the main Routes into Glasgow. These are of a long duration therefore any required works will need to be discussed with the relevant R.A. representative.

The Secretary will circulate a copy of the presentation on the route arrangements for this event.

Action - Secretary

b. S.U. Projects

No projects were reported to the meeting.

c. Superfast Broadband Rollout

DSBB Programme is still on planned Programme Targets, and have achieved nearly 3900 LIVE CABS and over 680 LIVE fibre PONS across all of the 27 Councils in the Rest of Scotland Area.

Deployment is now mainly through Fibre to the Premise (FTTP) and Exchange Only Line (FTTC EO) solution. FTTP deployment involves less civil engineering works and there should be a reduced impact on Roads Authorities and other utilities. There will probably be poing and moleplough works in rural areas.

The Extended Build Programme is now running until 2020, and will be predominantly FTTP deployment.

There is a further deployment planned, termed “R100”, to cover the remaining premises that will be without access to Superfast Broadband. This contract is currently going through a complex procurement process, with strong competition maintained through 2 viable bidders. There will be three Contracts – North, Central and South. Councils in the South West Scotland are within the Central and South Contract Areas.

Contract Award is expected later this year, with mobilisation to follow in 2020.

9. Proposed Changes to Road Designations

No issues raised under this Item.

10. Management and Operation of the SRWR

A verbal report was provided as follows: -

- The Prescribed Fees and Amounts Invoices have now been paid. These Invoices are Statutory and must be paid within the stated period.
- The Insight to Aurora Transition Training is being provided using online modules which must be sat and passed before access will be granted. These modules which will be available from the start of February to the end of April are provided at the point of training and are free.
- Ingoing Aurora Training will be available in Modules at the point of training and will be free. Access to the Register will only be granted to new Users when they have been through three of the Module and passed the test at the end. The costs of the training is being spread over the Community via the Fees and Amounts Matrix.
- There is a need to review and re-establish Areas of Interest for all Organisations as part of the setting up of Aurora. A letter will be sent out by Symology to all Organisations explaining what has to be done. This letter must not be ignored as there is no automatic transfer of the existing areas. **Action - All**

10b. Gazetteer Report

The following update was provided: -

- The Gazetteer uploads and Maintenance of the Gazetteer is now the responsibility of Improvement Services. Validation on the August upload needed to be carried out by Symology but the I.S. system should be in place for November.
- Paul Weedon is visiting all R.As and will answer any queries.

10c. Systems Assurance Team

The following update was provided: -

- SAT is fully represented and is currently involved with the development of Aurora. They will have two full days auditing sessions in both September and December.

10d. Community Apparatus VAULT

No issues raised but all were encouraged to keep their data up to date..

11. AOCB

a. List of Plant Protection Systems

The Secretary indicated that this Item is a standard Item on the Agenda and would give all the opportunity to update their details in order that the schedule was up to date on the Web Site.

The Committees noted that SSEN is moving to Linesearch for plant requests.

b. Emergency Contact Details

The Secretary indicated that this Item is a standard Item on the Agenda and would give all the opportunity to update their details in order that the schedule was up to date on the Web Site.

c. SW Area RAUC Meeting Dates 2020

The dates were agreed as tabled while noting that the RAUC(S) meeting programme may change in 2020 depending on the decision of the Working Group which is reviewing meeting arrangements and attendance.

d. Kirkintilloch Canal Festival and other Events

The festival is on 31st Aug / 1st September with an expected 20K attending. This will require road closures and diversions. Avoid work in Kirkintilloch over this weekend.

The Tour of Britain cycle race starts on 7th September and the Route affects Glasgow, South Lanarkshire, the Ayrshires, and Dumfries and Galloway. Work should be avoided on Saturday while the Route is being used.

Pedal for Scotland (8th September) from Glasgow to Edinburgh affects roads footpaths in Glasgow, East Dunbartonshire, and North Lanarkshire.

There are embargoes being planned for November (2 to 6 weeks potentially) on the A77 / A75 / 751 and M74. All should be aware.

The Solheim Cup is being played at Gleneagles between 9th to 15th September
There are embargoes on routes to Gleneagles and in that area.

12. Date and Venue of the Next Meeting

SW Area RAUC Next Meeting: - Wednesday 27th November 2019

Future Meetings: -

February Meeting Wednesday 26th February 2020

May Meeting Wednesday 27th May 2020

August Meeting Wednesday 26th August 2020

November Meeting Wednesday 25th November 2020

**The Venue for these Meetings will be: - Kirkintilloch Town Hall
Union Street,
Kirkintilloch,
G66 1DH**

The meeting closed at 12.15