



## SOUTH WEST AREA ROADS AUTHORITIES & UTILITIES COMMITTEE

### Minutes of the Quarterly Meeting

**Date: - 23<sup>rd</sup> February 2022**

**Meeting held on MS TEAMS**

#### **Present:**

Alex Rae (Meeting Chair)	A.R.	SGN
Caroline Auld	C.A.	Network Rail
Neil Brannock	N.B.	Autolink M6
Jaoa Carmo	J.C.	SPEN
Duncan Carrick	D.C.	East Dunbartonshire Council
Martin Cochrane	M.C.	Amey / SRP / M8DBFO
Stefeni Cownley	S.C.	ESPUG
Gerry Cullen	G.C.	Amey
Karyn Davidson	K.D.	Vodafone
Jim Forbes	J.F.	CityFibre
Julie Greig	J.G.	SGN
Mike Grunwell	M.G.	Dumfries and Galloway Council
Kevin Hamilton	K.H.	Scottish Road Works Commissioner
David Hearty	D.H.	MBNL-EE/3
Mamadou Jalloh	M.J.	North Lanarkshire Council
Rob James	R.J.	Network Rail
Carole McDonald	C.McD.	CityFibre
Fiona McInnes	F.McI.	Scottish Water
Craig McQueen	C.McQ.	Scottish Water
John McCulloch	J.McC.	Balfour Beatty M77 DBFO
Andrew Matheson	A.M.	Virgin Media
Graham Milne	G.M.	O.S.R.W.C.
Chris Murray	C.M.	Sky
Valerie Park	V.P.	South Lanarkshire Council
David Paton	D.P.	BEAR Scotland (M80 DBFO)
Kat Quane	K.Q.	Transport Scotland
Wendy Ross	W.R.	Amey
Carine Russell	C.R.	GTC-UK
Stephen Scanlon	S.S.	Openreach
Ruth Scott	R.S.	SSE (Telecom)
David Shaw	D.Sh.	Ayrshire Roads Alliance
Lewis Stacey	L.S.	abs Streetworks / Last Mile
Tony Thom	T.T.	North Lanarkshire Council
Rebecca Vaughan	R.V.	South Lanarkshire Council
Scott Walker	S.W.	North Lanarkshire Council
Stewart Walker	St.W.	North Ayrshire Council

#### **In Attendance: -**

George Borthwick	G.B.	Secretary to SW Area RAUC
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### **Apologies:**

David Allen	D.A.	Amey M8 DBFO
John Ashcroft	J.A.	North Lanarkshire Council
David Carter	D.Ca.	South Lanarkshire Council
Matthew Crossan	M.C.	Dumfries and Galloway Council
Barry Hall	B.H.	GTC-UK
Owen Harte	O.H.	Virgin Media
Lynne Lyle	L.L.	Ayrshire Roads Alliance
Stephen Kitt	S.K.	BEAR Scotland (S.E.)
Jock Laidlaw	J.L.	Autolink M6
Graeme Robin	G.R.	North Ayrshire Council
Elaine Stewart	E.S.	SPEN

### **1. Welcome, Attendance and Apologies**

Alex Rae welcomed all to the last meeting of the SW Area RAUC.

He informed the meeting that this was not only his last meeting in the Area Chair but also he was retiring from SGN at the end of March.

Apologies were recorded as listed above.

### **2. Minutes of the Last Meeting held on 24<sup>th</sup> November 2021**

#### **a. Accuracy**

The minutes of the last meeting of the SW Area RAUC held on 24<sup>th</sup> November 2021 on MS TEAMS were agreed as read.

#### **b. Action Tracking**

See the Action Tracking Summary.

The Committee noted that North Lanarkshire had agreed to Chair the WAREA and Dumfries and Galloway had agreed to Chair the SAREA meetings from 1<sup>st</sup> April.

### **3. National Coring Programme**

The meeting received the following update from C.McQ.: -

- The Working Group and the Lead Authorities are holding meetings to discuss the ongoing programme.
- Advice Note No. 3 was approved at the RAUC(S) December meeting and was now published on the Commissioner's web site, along with the revised Appendices.
- The 30% sample downloaded from the Register should be divided by 15 to produce the 2% sample for discussion with the S.U.s to agree the final sites for coring. Reserve sites should be issued with the sample to allow the S.U.s to replace any sites which are not suitable. Appendix A should be completed by the R.As and passed to the S.U.s.

- A large number of S.U.s (42 out of 57) still have to pass their coring representative contact details to the Commissioner's Office. This must be dealt with immediately.  
**Action – Relevant S.U.s**
- All should note the Milestones specified in the Advice Note and planning their programmes accordingly. As soon as one Milestone is completed work should progress onto the next without delay.
- The tenders are due to be received in the near future and they should be checked and awarded. The Contracts should be made available to the S.U.s to satisfy themselves that the Specification etc is in order prior to the Contract being awarded.
- Khub is set up to accommodate the transfer of programme files between the R.As and the S.U.s. The R.As need to provide each S.U. with access to the system. To transfer multiple items e.g. photographs the advice is to put them in a folder and send it.
- J.F. commented that the majority of CityFibre sites comprised narrow tracks which could not be cored under the current Advice Note. There are some tracks with overbreak which may be considered. So far only East Dunbartonshire had contacted CityFibre.

D.S. commented that there were no CityFibre sites in the ARA Area.

#### **4. Matters Arising from RAUC(S) Meeting held on 1<sup>st</sup> December 2021**

The previously circulated Minutes of the RAUC(S) meeting held on 1<sup>st</sup> December 2021 were taken as read with the following comments: -

1. O.S. / NUAR provided a presentation on their NUAR development which will be a facility to be used south of the Border mirroring to some extent the VAULT System being used in Scotland.
2. Fees and Amounts – A working group has been set up to review the S.U. / R.A. split of the fees and amounts. F.McI. Will have a discussion with the PDG regarding this project.
3. 30/14 Asphalt Footway Reinstatements – There was an extended discussion on this subject. While the S.U.s are eager to have the temporary agreement which was established during lockdown extended pending the outcome of the SROR Review the R.As still had misgivings. The view of the Commissioner was that the material was covered in the existing Code and therefore should be approved for the requested specification extension.
4. Advice Note No. 3 was approved and the Commissioner was asked to publish it on the web site.
5. Advice Note No. 22 was approved and the Commissioner was asked to publish it on the web site. A minor change had been made to link it to the requirements of the RQP.
6. The Area Chairs Schedule was now completed with the names of the various S.U.s and the R.As were asked to fill in the lists for the 4 Areas as soon as possible. The new Area Chairs should meet as soon as possible to develop the Agendas and arrangements for the meetings going forward. (This action dealt with above)

There is a problem with the timing of the Agenda Setting Meeting being able to review the Area Meeting Reports due to one Area meeting being the previous day to the ASM and the second being the day after. To accommodate that the RAUC(S) Co-Chairs had

agreed to review the report the following week. If they had concerns about any remits from these two areas they would contact the relevant Chair.

**a. RAUC(S) W.G. Recruitment**

The Recruitment Schedule was taken as read with the following comments: -

- The existing Schedule will not be revised pending the introduction of the 4 new Areas. SJUG will discuss the membership of the Groups and decide which Organisations fill the four available vacancies in each Group.
- The reduced numbers on the Groups should help all Organisations to be able to provide volunteers to fill the vacancies.

**b. Scottish Government Update**

The previously circulated papers were taken as read and K.Q. updated the Committee as follows: -

**COVID-19 Update**

- The First Minister announced on 25 January that, from Monday 31 January, new guidance recommends that employers should consider implementing return to office working or hybrid working where that can be accommodated.
- Homeworking, where possible, remains one of the most effective protections against Covid-19 however, there are benefits to be gained from Office working even if it is only part time in a hybrid model.
- New Guidance is available at: -

<https://www.gov.scot/publications/coronavirus-covid-19-offices/>

- Other guidance updated to reflect the above is available on: -
  - [safer businesses and workplaces guidance](#)
  - [call centre and customer contact centre guidance](#) and [checklist](#)
- General guidance on wearing face coverings can be found on [Coronavirus \(COVID-19\): face coverings and masks - gov.scot \(www.gov.scot\)](#). Please note that wearing a face covering when traveling in a vehicle with people not from your home is still advised e.g. in car sharing or travel in a works vehicle.

**Queens Platinum Jubilee Street Parties**

- The UK Government Guidance is for Street Parties to be permitted where possible with the required permits issued. R.As have the powers to approve parties or suggest alternative locations e.g. parks or communal areas.

**Transport (Scotland) Act 2019**

The previously circulated batch diagram which was updated in December 2021 was commented on as follows: -

- This is the most recent list but changes are likely to be made as required.
- A number of Items will be updated in 2022 They include:
  - Review of accreditation qualifications (general)
  - A new requirement for R.As to have qualified operatives and supervisors
  - Works start and works clear / closed information to be provided within 2 hours. See paper and note comments in report below.

- Update of SROR confirming new 6-year guarantee period
  - Bringing forward the status of VAULT in plant protection, e.g. confirming that the information in the register can be used for safe digging.
  - Mandatory submission of data to the VAULT is still planned for 2023.
  - Early work on Compliance Notices in preparation for the SRWC appointment of Authorised Officers (Inspectors)
  - Final removal of Items of Legislation which have never been introduced.
- The RQP Code of Practice has now been published on the SRWC website. In accordance with the powers of Section 17(4)(b) of the 2005 Act, The Scottish Road Works Commissioner has endorsed this code as best practice. This code is due to come before Scottish Ministers in 2023.
  - The special case of Section 109 holders operating with a RQPs requires an update to Advice Note 22. The new Section 109 'template' allows the suggested process to be formalise, which will allow R.As to issue permission (or refuse permission) without requiring the application involvement from the SRWC.
  - The Register itself needs to be amended to allow for the additional information gathered through the application process to be included with the intention to issue a license notification. The RAUC(S) Working Group should finalise the template and process for approval through the RAUC(S) protocol, with the involvement of the oSRWC in the process to allow those adjustments to be made.

#### Changes within Scottish Government

- For health-related reasons, Mr. Graeme Dey MSP has recently stepped down as Minister for Transport.
- Ms. Jenny Gilruth MSP has now been appointed Minister for Transport, supporting Mr. Michael Matheson MSP, the Cabinet Secretary for Net Zero, Energy and Transport.

K.Q. confirmed that her desk phone is still available although she has not been into the Office for a considerable time. If you leave a message and your name and contact number are left on the answerphone, she will return the call.

The previously circulated paper about Works Start and Works Stop / Site Clear was taken as read with the following comments: -

- Section 117 of the Transport (Scotland) Act 2019 amends the way 'work start' and 'works completed' notices are handled. Broadly the changes will be as follows: -
  - When works are started, the period to update the register with the 'actual start notice' will be within two hours, rather than by noon the following working day.
  - When works are completed, to either an interim or permanent standard, the information will now be required within two hours, rather than by the end of the next working day.
  - In both cases, you will be required to supply the start and end time in addition to the start and end date.
- The operation of these arrangements was summarised by K.Q
- Implementation – the intention is to progress with a 'soft launch. Work will begin on amending the necessary SSIs to detail the above. The Commissioner

supports this approach and will ensure the Register is updated to allow Organisations to meet the requirements of the new shorter period, before it becomes legally required.

If there are any queries about any of the above, they should be referred to K.Q.

**c) RAUC(S) / Area RAUC(S) Chairs / Meetings**

This Item was covered in previous discussion.

**5. SRWC Report & Performance**

**a) SRWC Indicators and Statistics Reports**

The Commissioner. provided a verbal report as follows: -

**SRWC Management Report**

**RQP Launch Webinar** - The Code of Practice for Reinstatement Quality Plans was published and posted on the Commissioner's website on 20 January. A launch webinar was held on the same day. It was well attended with over 100 attendees.

More Webinars will be used to deliver information to the Community as required.

**Commissioner Best Practice Guidance** - The Commissioner has updated his guidance on what he considers to be best practice under section 17(4)(b) of the Transport Scotland Act 2005. Essentially, all Codes of Practice, Advice Notes and Guidance published on the Commissioner's website are considered best practice and failure to comply with any of these can be considered a failure to meet duties required under Sections 118 and 119 of the New Roads and Street Works Act.

**Policy and Quality Manager Vacancy** – The Commissioner has a vacancy for a Policy and Quality Manager. The postholder will have a lead role in assessing submitted RQPs and in working with stakeholders to develop the RQP process in the Community. Applications are invited from 7 February and the application pack will then be available from: - <https://www.myjobscotland.gov.uk>

The Closing date is Friday 25 February and applications should be returned to [applications@srwc.gov.scot](mailto:applications@srwc.gov.scot) .

**Engagement with SCOTS** – The Commissioner has regular engagement with SCOTS, the Society for Officers in Transportation in Scotland through its Liaison Committee. The Commissioner would encourage all R.As to engage proactively with SCOTS to gain valuable insight into best practice and share experience with other local authority practitioners.

**Research Project** – Service Life of Reinstatements. Confirmation is awaited from SRRB that the consultant has been formally appointed after which the project will commence.

**SROR** – A couple of meetings have been held with the Co-Chairs of the SROR Working Group and it was agreed that frequent meetings will be held going forward starting in February 2022. The intention is still to submit a draft to RAUC(S) for consideration after the summer.

The Commissioner noted the comments that the delivery of the draft by the autumn was tight and the six-year Guarantee arrangements may add to possible delays but every effort will be made to keep to the timetable.

S.W. commented on the erection of poles in Urban Areas and the suggestion that the view of Openreach was the Advice Note No. 28 was for advice only and was not covered by legislation. The Commissioner referred comments above which indicated that the Advice Notes should be followed by all Organisations and failure to do so was a failure to follow best practice.

## **Performance**

G.M. provided the following report.

**Dashboard** - The previously circulated SRWC 2021/22 Q3 dashboard taken as read. Responses on poor performance should be submitted to the Commissioner's Office. All should remember that where they have performance in the red they should make contact with the oSRWC.

**2020/21 Performance Reviews** – Following the issue of the 2020/21 performance reviews a small number of Organisations continue to engage with the oSRWC on performance issues.

**Improvement Plans** - 6 Organisations are currently on plans with all co-operating to deliver a compliant performance.

All should note that poor performance across consecutive quarters will trigger intervention by the oSRWC.

Submission date for Q3 Improvement Plans for 2021/22 is Friday 15 February 2022.

**Monthly Performance Monitoring** - The Commissioner is developing a monthly monitoring dashboard which considers performance information covering all sectors. This information will be made available on the SRWC website. The publishing of this data will allow transparency and hopefully assist Organisations to bench mark their own performance against peer groups.

Recent monthly analysis had identified a particular non-compliant trend which required Commissioner intervention. Those affected all provided appropriate responses.

All Organisations should be aware that non-compliant performance should be investigated, and a response submitted to [enquiries@roadworks.scot](mailto:enquiries@roadworks.scot)

If you have any comments on any of these items, please contact the office at: -

[enquiries@roadworks.scot](mailto:enquiries@roadworks.scot)

## **Safety/Technical Standards**

L.H. provided the following verbal report: -

Robert Hudleston has stepped down as Co-Chair of TAG and appreciation of his contribution to the group over the years was recorded. Once a new Co-Chair has been appointed, RAUC(S) will be notified.

The work of TAG is ongoing with update Reports submitted to RAUC(S).

The Coring Samples were issued with information provided via the Aurora News Portal.

## **Management & Operation of SRWR**

## **SRWR Support Desk**

Symology have introduced a new telephone number for the SRWR Support Desk. The Support Desk can be contacted on 0808 196 8341 (or by email to [srwr@symology.co.uk](mailto:srwr@symology.co.uk)).

Issues should be reported to the Symology Support Desk in the first instance. If the Support Desk are not able to resolve the issue or have closed the issue without satisfactory resolution to your satisfaction, please escalate it to Iain Ross (via [enquiries@roadworks.scot](mailto:enquiries@roadworks.scot)) along with details of the issue and why the Support Desk response does not resolve the problem.

Please be aware that Symology may, in line with industry best practice, wish to close the Support Desk case when it is escalated internally to their Development Team. Such cases are added to the Known Issues List and when resolved an announcement is made to the Community on release. These are instances where the Symology Support Desk are unable to resolve the issue, as such repeatedly raising the same issue will have little benefit and will not get it resolved any faster. As above, if there is an issue on the Known Issues List that is taking too long to resolve please escalate it to Iain Ross. More information can be found on: -

<https://aurora-portal.symology.net/category/srwr-news/known-issues/>

<https://aurora-portal.symology.net/category/release-notice/>

There have been a small number of reports from Symology Support Desk staff, particularly following the release of Aurora Ver. No. 2, that some customers have been exhibiting behaviour that staff have found to be disrespectful. The Commissioner wishes to remind all members of the Community to be respectful in their dealings with Support Desk staff and that bullying in any form will not be tolerated. Should there be a problem with the service provided by Symology it should be escalated to the Commissioner as described above.

## **Dial before you Dig Service**

The Commissioner has asked for a reminder to be given about the process described in RAUC(S) Advice Note 1 - The Exchange of Plant Information, particularly for responding to plant information requests through the Dial before you Dig Service which is provided on behalf of the Community by Symology.

Any response you wish to make to the applicant, should be sent directly to the originator of the request, using the contact information provided in the Plant Information Request. These individuals do not have access to the SRWR so cannot see what data has posted on Vault or any comment you place on the SRWR against the P.I.R.

## **SRWR User Satisfaction Survey**

To help the Commissioner gauge the effectiveness of the Scottish Road Works Register a questionnaire has been circulated to all users of the Register. It's relatively simple and should only take about 6 minutes to complete. All Organisations should encourage their users of the SRWR to complete this questionnaire.

The link can be found in the Aurora Portal under News. Or via: -



<https://forms.office.com/r/6KtLj5Ngfi>

### **New Undertakers**

Forbury Assets Limited (Electricity) have been given access to the SRWR.

### **Changes to Inspection Reporting and Processes**

The previously circulated paper was taken as read with the following comments: -

To allow the Commissioner track outstanding reinstatement defects, several changes are proposed to the inspection processes used on the SRWR. The aim is for the SRWR to be able to report on defects that have not been repaired in a timeous manner. These changes will ensure both S.U.s and R.As follow the procedures described in the Code of Practice for Inspections.

To this end the register will start reporting on defects which have not been repaired by an S.U. more than 6 months after they were recorded. To encourage R.As to record when a final inspection pass (D/3 or DA3) is noted, the register will also report on inspections that have not had a follow up inspection for over 6 months.

The register will be updated to no longer allow a R.A. to remove a prompt for an inspection. Prompts will only be removed where the required inspection takes place, or where the original defect is withdrawn, or a final inspection is recorded as a pass.

These changes will be implemented on 1 April 2022. Following this date the Commissioner expects all S.U.s and R.As to follow the correct procedures, as described in the Code of Practice for Inspections. Also on this date any D/2, D/3, DA2 or DA3 prompts for R.As with a Due Date before 1 April 2021 will be automatically cleared down. For S.U.s any Inspection Awaiting Assessment due before 1 April 2021 will also be cleared down.

All should note the content of the previously circulated paper (summarised above) for this meeting describing these changes in detail. Should you have any concerns or questions please raise them with the Commissioner at [enquiries@roadworks.scot](mailto:enquiries@roadworks.scot).

### **Vault**

The Commissioner met recently with a group from Atkins who are working for the Geospatial Commission on their NUAR project. They are interested in Vault and asked if some of the R.As and S.U.s using Vault as well as those providing data to it would be prepared to discuss their experience with them. As such RAUC(S) are asking for volunteers to talk to Atkins. Please contact I.R. to record an interest. **Action – All**

J.F. and J.G. offered their assistance with the meeting with Atkins.

R.A. volunteers are requested to contact I.R. to assist in the meeting. **Action – R.As**

## **6. Improvement Notice Action Tracking**

No Improvement Plans were issued in the SW Area in the last Quarter.

## **7. Health and Safety**

The previously circulated safety bulletins were taken as read.

All should share bulletins or information on incidents from their Organisation which can be used for training and developing safety in other Organisations.

## 8. Environmental Issues

The following discussions were recorded: -

- Scottish Water and SGN are eager to see an agreement with the R.As (either individual, Area or National) on the use of 30/14 HRA in footway reinstatements.

Referring to the previous request for Scottish Water to provide a specification for this proposal F.McI. commented that there was no need for a specification to be written as the material was already covered in the Reinstatement Code and there was no suggestion that the material would be used in any other way.

The reduction in the carbon footprint had to be made and this proposal was helping to improve performance. The final approval to the SROR was still some time away and that assumed this specification would be included.

Further comments were: -

- This is a request to extend the temporary agreement used during the lockdown.
- The reinstatement drop-down table in the Register update has been requested. This will allow more detailed information on the material used in a reinstatement to be recorded and monitored. This would cover the request from R.As to provide information on where the material was used. The drop-down table will have the option to specify either 30/14 or 15/10.
- Existing reinstatements using this material do not appear to be causing any issues.
- The use of this material allows first time reinstatements.
- NoSRAUC have given a temporary agreement to the proposal pending the decision of the SROR review.
- The R.As must come up with a decision at their National Meeting. The matter cannot be batted back and forward from individual R.As to Areas to RAUC(S) with no final decision. The matter will be remitted to the RAUC(S) meeting on 2<sup>nd</sup> March when hopefully an agreement can be reached.

**Action – A.R.**

- J.G. / F.McI. will prepare and submit a paper to the RAUC(S) meeting.

**Action - J.G. / F.McI.**

## 9. Combined reports and comments to cover Local RAUCS reports; Programmes of Major Works; Proposed Changes to road designations; local coring

Ayrshire Roads Alliance – D.S.

- The 2022 / 23 Quarter 1 programme is due to be posted on the Register.
- The A77 Maybole Bypass has been opened, The old route of the A77 will be renumbered as the B77 at the end of March. The Gazetteer has been revised to accommodate these changes.

Dumfries and Galloway Council – M.G.

- The capital programme has been posted on the Register.
- There were no issues remitted from the Local meeting.
- Embargoes for Events will be posted on the Register and will be discussed at the next available Local Meeting.

East Dunbartonshire Council – D.C.

- A Street Scape scheme is planned to start on Union Street, Kikintilloch in September. Information has been issued and S.U.s should notify any works they have in the location of the works.
- D.C. informed the meeting that he was retiring at the end of March. He thanked all for their support.

North Ayrshire Council – St.W.

- The Capital programme is being prepared and the 1<sup>st</sup> and 2<sup>nd</sup> quarters will soon be posted on the Register.
- There were no remits from the Local meeting.
- There were no changes in designations planned.
- There were no embargoes raised at present.

North Lanarkshire Council – S.W.

- The increases in material costs were having an effect on Contracts causing delays to programmes. This is a problem affecting all Organisations.
- The content of the briefing note on dealing with water in Openreach Ducts was not acceptable and did not accord with the Advice Notes. The proposal would therefore not be accepted.

South Lanarkshire Council – V.P.

- The Capital works programme is posted on the Register but it may be subject to date changes.
- There are no other issues to be raised.

M6 Autolink – N.B.

- Liaison will be arranged on the major works programme.
- Data has been posted on VAULT and they are now recorded in green on the score card.
- Early starts which were used for dealing with category 1 repairs were discussed with the Commissioner's Office and these works will now be posted as Emergency / Urgent Notices. This is required to allow to allow the works to be carried out urgently on the Protected Route which requires a 28 day Notice.

Balfour Beatty M77 DBFO – J.McC.

- The major works at present.

BEAR Scotland M80 DBFO – D.P.

- Schemes will be posted on the Register.

Amey / SRP / M8 DBFO – M.C.

- Programme on the Register.

Amey S.W. Truck Road Contract – Paul Lynch

- No Report received.

BEAR Scotland S.E. – No report received.

Traffic Scotland – G.C.

- Works continuing as usual.
- No major works planned.

CityFibre – J.F.

- Works are posted on the Register.
- Discussions continuing with R.As in the areas affected by their projects.
- Discussions on trench, duct and plant sharing welcome.
- Discussions welcome with R.As on additional width reinstatements welcomed.

Energy Assets – No Report submitted

ESPUG – S.C.

- Planned works posted on the Register.

GTC – C.R.

- Works posted on the Register.

Last Mile – S.S.

- No report received.

Lumen - No report submitted.

MBNL – EE/3 - D.H.

- No Major works in the Area.
- Works will be recorded on the Register as and when required.

Neos Networks – R.S.

- No major planned works in the area at present.

Network Rail – C.A.

- Works on the Register.

Openreach – S.S.

- R100 projects ongoing in various locations across the Area. Thanks to be recorded for the assistance provided by the R.As.
- If there are any issues they should be passed to S.S.
- Water Egres from BT / Openreach Ducts

The subject of the Openreach circular on this subject had been raised by the R.As. At present soak aways were provided but in the future a core would be bored in the inspection / jointing chamber and the R.A. would then require to drain the water to a suitable positive drain or outfall.

Any queries or disagreements about this matter should be passed to Darren Foster. Stephen Finch may be at the RAUC(S) meeting, and this matter can be raised with him.

S.W. has already contacted D.F. and indicated the views of North Lanarkshire.

Petroineos – No Report submitted

Scottish Water – F.McI.

- The works are recorded on the Register.
- Frames and Covers are available free of charge for replacing existing on resurfacing sites.

Scottish Water – C.McQ.

- The works are posted on the Register.
- The internal coring programme is ongoing. The results for the 2021 cores will be passed to the relevant R.As once they have been compiled.

SGN – A.R.

- SGN management is changing due to A.R. retiring in April and Ian Dalrymple taking up a post with Openreach.
- All were asked to bear with SGN on queries due to the current staffing.

SGN – J.G.

- All works are posted on the Register.
- National Coring Programme – Some sites have been found to have been surfaced over, Substitute sites should be sent out with the draft programme to be used in such cases.
- National Core locations inspections are ongoing with discussions held as required.
- Internal coring, clegg testing etc are ongoing with the results recorded against the sites.

Sky – C.M.

- Sky has no works planned in the Area at present.

SPEN – J.C.

- Works are recorded on the Register

Virgin Media – A.M.

- Works recorded on the Register.
- Pass any problems to A.M.

Vodafone – K.D.

- Works are recorded on the Register.
- No issues to raise at this meeting.

## 10. AOCB

### a. List of Plant Protection Systems

The Secretary indicated that this Item is a standard Item on the Agenda and would give all the opportunity to update their details in order that the schedule was up to date on the Web Site.

### b. Emergency Contact Details

The Secretary indicated that this Item is a standard Item on the Agenda and would give all the opportunity to update their details in order that the schedule was up to date on the Web Site.

### c. Major Works / Minor Works Classification

The Register requires sites which need a closure to be raised as Major Works with the relevant Noticing period used. These works are often short duration being completed within a week and not Major Works.

The Commissioner commented that he was aware of this matter and will be giving a presentation to the RAUC(S) meeting on 2<sup>nd</sup> March. At the presentation he would be giving his view on how the Legislation should be administered for TTROs and TTRNs.

### d. Footpath Closures – Use of Temporary Traffic Signals

The previously circulated Scottish Water paper was taken as read with the following comments: -

- Due to pedestrians being rerouted Scottish Water had erected a temporary traffic signaled crossing on safety grounds. The R.A. asked for its removal which was done but Scottish Water were concerned that it had reduced the quality of safety which had been deemed necessary.
- The R.A. considered that the site did not meet the required criteria for the erection of a permanent signaled crossing therefore should not be a temporary one. A survey was carried out as per DfT leaflet Traffic Advisory Leaflet 3/11 (Signal-controlled Pedestrian Facilities at Portable Traffic signals) which confirmed their decision.
- The R.A. commented that there was no works in the vicinity of the crossing and the vehicular and pedestrian numbers did not merit the provision of a controlled crossing. The diversion had not significantly increased the pedestrian numbers.
- The Scottish Water paper indicated that there was confusion created between The Red Book, DfT 3/11 and the Code of Practice for Inspections which needed to be reviewed and clarified.
- Scottish Water were concerned that they would have liability for any accident due to the reduction in the standard of safety.
- The view was that they had operated in accordance with the R.As instructions therefore the liability must rest with the R.A.

- The traffic management needs to be considered by the R.A. who must take all relevant features of the site (layout and traffic volumes pedestrian and vehicular) when making their decision and instruction.

Following the discussion, the Committee agreed that this matter should be referred to the RAUC(S) Meeting for discussion and progression.

e. Retirals

The Committee noted that both A.R., E.S. and D.C were all retiring in April. J.F. on behalf of the members thanked Alex, Elaine and Duncan for their input to the Community and wished them all a long and happy retirement.

Alex and Duncan thanked all for their support and assistance over the period of their involvement with RAUC(S).

**11. Date and Venue of the Next Meeting**

**SRAUC Next Meeting: - 16<sup>th</sup> June 2022**

**This meeting will be held on MS TEAMS.**

**Future Meetings of SRAUC and WRAUC: -**

**SRAUC: - Thursday 16<sup>th</sup> June 2022  
Thursday 13<sup>th</sup> October 2022**

**WRAUC: - Tuesday 14<sup>th</sup> June 2022  
Tuesday 11<sup>th</sup> October 2022**

**The Meeting Venue: - To be agreed**

The meeting closed at 12.50