

TAYFORTH RAUC MEETING

The minute of the meeting of the TayForth RAUC held on Wednesday 14th November 2018 in Room No 11, Rothes Halls, Rothes Square, Glenrothes, KY7 5NX (11.00 – 12.30)

Present

Chris Skivington (Chair)	SGN	C.S.
Stuart Black	Stirling Council	S.C.
Angus Carmichael	Scottish Road Works Commissioner	A.C.
David Corsar	Stirling Council	D.C.
Gerry Cullen	Traffic Scotland	G.C.
Graeme Davidson	EE / MBNL / 3	G.D.
Clark Findlay	Ineos FPS	C.F.
Karyn Davidson	Vodafone	K.D.
Jim Forbes	CityFibre	J.F.
Julie Greig	SGN	J.G.
Katrina Hardy	Ineos	K.H.
Owen Harte	Virgin Media	O.H.
Douglas Haughey	Century Link	D.H.
Colin Heggie	Perth and Kinross Council	C.H.
Douglas Hill	Angus Council	D.H.
Ewan Hogg	Falkirk Council	E.H.
Ian Humphries	Energetics	I.H.
David Hunter	GTC	D.H.
Alan Hutcheson	Tay Road Bridge	A.H.
Ian Jones	Fife Council	I.J.
Stephen Kitt	Amey S.E.	S.K.
Caroline McAdam	Network Rail	C.McA.
Fiona McInnes	Scottish Water	F.McI.
Peter MacNab	Bear Scotland N.W.	P.MacN.
Duncan MacLennan	Openreach	D.MacL.
Craig McQueen	Scottish Water	C.McQ.
Hazel Moore	Bear Scotland N.E.	H.M.
Chris Murray	Sky	C.M.
John O'Neill	Dundee City Council	J.O'N.
Iain Ross	O.S.R.W.C.	I.R.
John Russell	Amey /F.R.B. / Q.C.	J.R.
Ruth Scott	SSE Telecom	R.S.
Scott Walker	Clackmannanshire Council	S.W.
James Watson	Perth and Kinross Council	J.W.

In Attendance

George Borthwick	RAUC(S) Sec.	G.B.
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Apologies

John Barr	Angus Council	J.B.
Lisa Haston	SPEN	L.H.

Apologies (Continued)

Brian McAteer
Alex Petrie
Tommy Smith
Elaine Stewart
Robert Young

Energetics
SSE Networks
Shell
SPEN
Scottish Government

B.McA.
A.P.
T.S.
E.S.
R.Y.

1. Introduction

Chris Skivington welcomed all to the meeting.

The apologies were recorded as above.

Presentation – SRWR Apps Guidance – Iain Ross

I.R. gave a presentation on the new Apps as follows: -

- The apps are available as follows: -
 - Promoters App available on all platforms already (Android / IOS / and Windows although there may still be problems on this platform)
 - VAULT App available on all Apps.
 - Inspections App – currently being tested on all platforms.
- The App can be picked up from the App Store. You will then need to gain access to use the Apps by contacting the Support Desk. This has to be repeated for each App.
- Promoter App –

Available to input the start and finish date and time.

Site can be accessed via a map screen or search facility.

The map screen has pan and zoom facility.

The sites are indicated by a green dot - ready to start and a blue dot – ready to close.

By clicking on the dot, you can bring up the details of the Notice.

A photograph of the site can be taken and attached to the Notice.

- VAULT App – At present not all plant has been recorded but the information can be better than none for work out with normal working hours and in an emergency situation.

The map screen has pan and zoom facilities

Sites can be accessed by a search facility

Click on the asset to gain more details about it

You can pan over the site to find the information on each asset.

- Inspections App – This App allows Inspections to be recorded on site as they are carried out.

Site can be accessed via a map screen or search facility.

The map screen has pan and zoom facility

Sites are marked with a spot. Blue signifies Inspection to be made – Green being

Inspected – Brown being completed – Red is an Inspection prompted

A filter is available to see a category e.g. prompted

F.P.Ns can be recorded with reason picked from the drop down screen.

Pictures can be taken and attached to the site.

Additional Inspection Types can be recorded and added to the work site

You can record the reason for a failure

Abortive visits can be recorded

Once the App is live you will be able to access the Test Site for experience and training. There is not an issue with the use of the Apps and the available concurrent use.

If working in an area with poor reception the site details / inspection can be completed and it will send when the user returns to an area with a good signal.

The non-attributable site can not be added at present.

Paper copies of the guidance are available from the O.S.R.W.C.

If there are any suggestions prompted by using the Apps they should be passed to the SAT. If there are any missing features, please notify I.R.

The App only does what it is set up to do.

2. Approval of Previous Minutes.

a. Accuracy

The minutes of the last meeting held on 8th August 2018 were agreed as read.

b. Action Tracking

See the Action Tracking Summary Report.

3. Local RAUC Reports.

The Representatives of the Local RAUC's reported as follows: -

Central Local RAUC: D. O. N. M. 12-09-2018

- There has been dialogue with L.H. about the suitability of the signs which are attached to cones. The use of these signs in stormy weather and on sites subject to vandalism should be avoided.

Fife Local RAUC: D. O. N. M. 16-10-2018

- There had been no Energetics Representative at the meeting. I.J. will speak to I.H. after the meeting.

TayRAUC Local RAUC: D.O.N.M. 11-09-2018

- P&K had spoken to Clancy Docwra about their performance and have asked them to indicate how they will improve.

4. Feedback from RAUC(S) Meeting 5th September, 2018

The previously circulated draft minutes were taken as read with items commented on by Scott Walker as follows: -

- A presentation was given by Alex Ramage Chair of the Gazetteer Group on the current review of the National Gazetteer conventions.
- East Lothian Council had been asked to allow Broadband Fibres to be installed using slot cutting. They were against the idea but there was pressure to proceed

with the installation. It was noted that the process did not meet the requirements of the SROR and on that basis could be denied access.

- Scottish Water were asked to check that private applicants for connections were required to have a Section 109 Permit in place before they proceeded with the work on site.
- The dispute between Edinburgh City and Scottish Water about the use of Rope and Cone barriers in urban locations was brought to the meeting. The hearing by RAUC(S) had been turned down on the basis that it was not a complex dispute and they were asked to take the dispute back to the Area RAUC for a hearing.

4a. RAUC(S) Committee Recruitment

Clare Callaghan will be the S.U. Co-chair of the Coordination Group. A Representative is still required from SGN. In the SROR Group a replacement Representative is required from SPEN.

5. National & Local Coring Update

a. National Coring Update

C.McQ. reported as follows: -

- The Advice Note No. 3 is almost ready to be submitted to RAUC(S) for approval.
- A meeting will be held with the Lead Authority Representatives to discuss the programme.
- Jim Clegg (O.S.R.W.C) will assist with the liaison on the programme ensuring that all Areas are working within the time line.
- The S.U.s under the terms the Advice Note can request to see the details of the Qualifications and Method Statement before the Contractor is appointed.

b. Local / Internal Coring Programmes Update

The Scottish Water coring programmes of their Capital and Minor Works are ongoing

CityFibre will be starting a programme in Stirling and will be coring their sites.

SGN have not been circulating the results of their internal coring programmes because the coring is not being carried out to the Advice Note i.e. the coring contractor was not UCAS approved. The Commissioner suggested that the results should be circulated as a guide to the work they were carrying out.

Energetics indicated that they intend to commence an internal coring programme.

6. SRWC Report & Performance

a. SRWC Report

A verbal SRWC Report was provided as follows: -

- The Performance Reviews were issued with a request to the poorer performing Organisations to respond with their proposals to make improvements. The R.As were to respond by the end of October and the S.U.s by the end of November. Some R.As were late in responding and required a reminder.
- The development of the Transport Bill was now in Stage 1 with evidence being heard by the Committee. The evidence will be reviewed and will then be the

subject of debate in the Chamber. It is programmed to complete Stage 3 before the summer break with the final Bill being enacted in the spring of 2020.

- Jane Dunlop return to the office on 3rd December 2018.
- K.Q. will then be seconded to the Scottish Government to assist with the drafting of the Bill.
- All were asked to note the Scottish Government Consultation on Narrow Trenching and if possible, make their response by the closing date 7th December.
- To meet the requirements of the GDPR, no personal details should be recorded in the free text fields.
- The Commissioners Report 2017 / 18 will be published before Christmas.

b. SRWC Indicators and Statistics

Comments on the previously circulated Dash Board Performance Report were as follows: -

- On the Dash Board the Potential Noticing failures were being monitored. The Target had now been set at 4% which was already being achieved by some Organisations.
- The focus will be on the red performances and queries will be made on the action being taken to improve.
- The targets were subjective but in general they were set at levels already being achieved by some Organisations over a period.

c. Local Sample Inspection Reports

The Reports were taken as read.

S.W. pointed out that as mentioned above the SPEN Cat A results were poor.

No other issues were raised and in general the performance was dealt with at the Local Co-ord meetings.

d. Local Defect Inspections Report

The Reports were taken as read with the following issue raised: -

- C.H. commented on the performance on Defective Apparatus and asked for comments on how the problems could be improved.

e. Improvement Plans

No Improvement Plans had been issued in the quarter in the TayForth Area.

7. Safety

a. Safety Concerns/Issues

The Committee noted the recently circulated Safety Bulletin on needles being hidden under gulley covers.

Concern was raised from the O.S.R.W.C. about the lack of discussion on safety at these meetings. The apparent view was that there were no problems with signing, lighting and guarding.

The comment was made that issues were either being dealt with and rectified on site or at the Local Meetings. This Item was usually raised for escalation of a problem which had not been cleared at the Local Meeting.

This same issue had been raised at NoSRAUC and there followed an open discussion on problems which were being observed.

C.H. reported that teams operating with Clancy Docwra had indicated that they were not qualified to set out T.M. on 60 mph roads. This did not appear to be correct as their ticket should have covered this work, but the comments on this were requested from the S.Us using this Contractor were asked to check this out. **Action – F.McI. / C.H.**

All were reminded that L.H. was still available to provide the toolbox talks on T.M.

There appears to be problems with temporary traffic signals being set up or not removed when the work was not ongoing. If they are not required, they should at least be removed from the road to allow free flow of traffic. This was especially important on Traffic Sensitive roads where they should only be activated during the stipulated working period.

Edinburgh City were inviting representatives of all T.M. Contractors to a presentation on T.M. in Edinburgh.

b. Traffic Management Issues

Covered in a) above.

8. Information on Strategic Programmes of Works

a. Roads Authorities

The Committee noted the following R.A. works: -

Perth and Kinross: -

Dunkeld Road Perth – Closed to Crieff bound traffic from Atholl street to Crieff Road from Monday 3rd December for two weeks.

Bear Scotland: -

Work will commence on dualing the A9 between Luncarty and Birnam in 2019 and will last for 2 years.

Ground investigation is affecting the A9 up to Inverness and this will be ongoing for about 5 years.

Work on the A9 will be carried out on the bridge over the Alan Water at Dunblane with contraflow until the 9th December.

Angus

Work will affect traffic on West Way, Arbroath

The S.Us should note the R.A. Christmas Embargoes which have been recorded on the Register.

b. Statutory Undertakers Works

CityFibre will commence a programme of work (week beginning 3rd December) in Stirling.

c. Forth Bridge Crossing

Overnight work continues on the F.B. Crossing but will be reduced to 2 nights per week by the end of November.

Joint replacement on the Forth Road Bridge will be carried out commencing in 2019 and will last 2 years. During that period the bridge will not be available as a diversion route.

d. Superfast Broadband Update

Post meeting Robert Young provided the following report on progress on the programme: -

DSBB Programme is still on planned Programme Targets and have achieved over 3700 LIVE CABS and over 475 LIVE fibre PONS across all of the 27 Councils in the Rest of Scotland Area.

Deployment is now mainly through Fibre to the Premise (FTTP). Exchange Only Line (FTTC EO) solutions, which involve 2 new Streetside Cabinets/All In One – AIO – Cabinet/Fibre to the Remote Node (FTTrN), account for the remainder. FTTP deployment involves less civil engineering works and there should be a reduced impact on Roads Authorities and other utilities. There may be potholing and moleplough works in rural areas.

The Contract 1 deployment ended in March 2018 and a Delivery Report has been issued to Councils. There has been further ongoing deployment works as part of our extended build Programme which will run until March 2019. There are plans, not yet confirmed, post March 2019 to take forward further deployment involving FTTP installations. These plans are currently under discussion and will be confirmed in due course.

Beyond that there is a further deployment planned, termed “Reaching for 100”, to cover the remaining premises that will be without access to Superfast Broadband. This contract is currently under procurement.

9. Proposed Changes to Road Designations

No revisions brought forward to the meeting.

10. Management and Operation of the SRWR

A verbal SRWR Report was provided as follows: -

- Performance Reports will be available soon to download direct from the Register on an ongoing basis. They will be updated weekly.
- The Draft Fees and Amounts Matrix 2019 / 20 is available if anyone requires details for budgeting. Contact I.R. for information.
- Super User Meetings will be held in February in Edinburgh and Glasgow. Organisations can ask for places for 1 or 2 attendees.
- North Connect has joined the Register for work in the North East Area.
- Jim Clegg (OSRWC) has joined the Permits and Licenses Modules Working Group. The Module is being reviewed at present to make it more standardised and focused. It will be reissued as part of Aurora.

11. Gazetteer Report

The previously circulated reports were taken as read with the following comments: -

- The National Street Gazetteer specification is being reviewed and will be brought forward to RAUC(S) in the new year.
- It will not affect the R.As but will require revisions to the maintenance tools.

12. Systems Assurance Team

- Fraser Smith (Argyll and Bute) has moved to a new post and has been replaced by Caroline Auld (East Dunbartonshire)

13. Community Apparatus VAULT

Bimonthly uploads can now be provided but the performance monitor will remain on a quarterly basis for the present. The loading schedule has already been issued. The shift to monthly uploads is likely to be progressed when it appears there is a need for it by the Community.

J.F. asked if a link could be provided for real time revising of data. This can be provided but not immediately.

Apparatus laid under Section 109s should be adopted and recorded on VAULT.

To date there has not been any progress with Openreach providing their data but it was raised at the Transport Bill Committee last week.

14. AOCB

a. List of Plant Protection Systems

This Item will remain on the Agenda and the Version of the Schedule current at the time will be circulated. All should check their record and inform the Secretary of any changes. The Schedule will be posted on the Web Site under Community Contacts.

b. Emergency Contact Schedule

This Item will remain on the Agenda and the Version of the Schedule current at the time will be circulated. All should check their record and inform the Secretary of any changes. The Schedule will be posted on the Web Site under Community Contacts.

c. Verge Reinstatement - Cables in the Verge (Openreach)

This was a NoSRAUC Issue and did not require to be discussed at this meeting. It was an issue fully covered in the SROR.

d. Briefing Note on the Proposals for Permits and Consents

This matter was covered in a previous Item.

e. Conflicts in the Register

If a conflict is flagged in the Register the details should be checked on the Register. The R.As are not the source of the information.

f. Network Access Applications

To avoid delays all should check that they are sending the applications to the correct Area prior to sending them. Details of the Trunk Road Operator Areas is available on the Transport Scotland WebSite.

15. Date of Next Meeting: - Wednesday 13th February 2019

Venue: – Room No 11 Rothes Halls, Rothes Square, Glenrothes, KY7 5NX

Future Meetings Dates: -

May Meeting	Wednesday 8 th May 2019
August Meeting	Wednesday 14 th August 2019
November Meeting	Wednesday 13 th November 2019

The Meeting finished at 12.40