

TAYFORTH RAUC MEETING

The minute of the meeting of the TayForth RAUC held on Wednesday 14th August 2019 in Room No. 11, Rothes Halls, Rothes Square, Glenrothes, KY7 5NX (11.00 – 12.30)

Present

Chris Skivington (Chair)	SGN	C.S.
Greig Barker	Stirling Council	G.B.
Clare Callaghan	Scottish Water	C.C.
David Corsar	Stirling Council	D.C.
Karyn Davidson	Vodafone	K.D.
Nathan Downs	BEAR Scotland N.W.	N.D.
Jim Forbes	CityFibre	J.F.
Katrina Hardy	Ineos O & P Pipelines	K.H.
Douglas Haughey	Century Link	D.H.
David Hearty	EE / MBNL / 3	D.Hea.
Colin Heggie	Perth and Kinross Council	C.H.
Lindsay Henderson	O.S.R.W.C.	L.H.
Douglas Hill	Angus Council	D.H.
Ewan Hogg	Falkirk Council	E.H.
Ian Humphries	Energetics	I.H.
David Hunter	GTC	D.H.
Ian Jones	Fife Council	I.J.
Stephen Kitt	Amey S.E.	S.K.
Matthew Lannen	Tay Road Bridge Joint Board	M.L.
Fiona McInnes	Scottish Water	F.McI.
Duncan MacLennan	Openreach	D.MacL.
Craig McQueen	Scottish Water	C.McQ.
Andrew Matheson	Virgin Media	A.M.
Hazel Moore	Bear Scotland N.E.	H.M.
Paul Morrison	Energy Assets	P.M.
Chris Murray	Sky	C.M.
John O'Neill	Dundee City Council	J.O'N.
Alex Petrie	SSE Networks	A.P.
John Russell	Amey /F.R.B. / Q.C.	J.R.
Ruth Scott	SSE Telecom	R.S.
Ally Schofield	Clackmannanshire Council	A.S.

In Attendance

George Borthwick	RAUC(S) Sec.	G.E.B.
------------------	--------------	--------

Apologies

Gerry Cullen	Traffic Scotland	G.C.
Clark Findlay	Ineos FPS	C.F.
Julie Greig	SGN	J.G.
Owen Harte	Virgin Media	O.H.
Lisa Haston	SPEN	L.Has.
Alan Hutcheson	Tay Road Bridge	A.H.
Robert McFarlane	Energy Assets	R.McF.
David Murdoch	Network Rail	D.M.

Apologies (Continued)

Susan Pickard	Energetics	S.P.
Shannon Riley	Amey S.E.	S.R.
Tommy Smith	Shell	T.S.
Elaine Stewart	SPEN	E.S.
Scott Walker	Clackmannanshire Council	S.W.
Robert Young	Scottish Government	R.Y.

1. Introduction

Chris Skivington welcomed all to the meeting.

The apologies were recorded as above.

2. Approval of Previous Minutes.

a. Accuracy

The minutes of the last meeting held on 8th May 2019 were agreed with the following changes: -

In the Sederunt change Lisa Haston's initials to L.Has. to avoid confusion with Lindsay Henderson L.H.

Item No. 7a Safety Concerns Issues (fourth paragraph)

Change Examination Organisations to Awarding Organisations.

b. Action Tracking

See the Action Tracking Summary Report.

3. Local RAUC Reports

The Representatives of the Local RAUC's reported as follows: -

Central Local RAUC: D. O. N. M. 12-12-19

Clancy Dowcra have set up a 2 hour training programme for Traffic Management comprising class room presentations with slides then outside practical training on setting up signing lighting and guarding. A.S. had attended one of the sessions and was impressed by it.

Fife Council Local RAUC: D.O.N.M. 15-10-19

- This has been a good meeting with a full attendance. There were no issues needing to be remitted to this meeting.

TayRAUC Local RAUC: D.O.N.M. 17-10-19

- There was some concern about the S.U. attendance at the meeting and a request was made for the next meeting to be better attended. There was a suggestion that if the attendance did not improve at the next meeting the Joint Meeting would split back to the three separate meetings. This was not a good solution as it would multiply

the number of meetings which the S.U.s have to attend so all were asked to make sure they had representation in October. F.McI. indicated that a Scottish Water Representative had been arranged but was unable to attend at the last meeting. They had asked if they could dial in and attend on Skype or equivalent.

RAUC(S) are currently considering the meeting cycles and formats and one possibility is that more meetings will be held using online facilities. The RAUC(S) Co-Chairs would welcome any input to this topic.

Dial in meetings would require all to provide programmes of work so they could be reviewed, and all would be able to see what was under discussion.

4. Feedback from RAUC(S) Meeting 5th June 2019

The previously circulated draft minutes were taken as read with items commented on as follows: -

- An updated draft of Advice Note No 15 including revised Flow Charts had been circulated at the beginning of the month with a request to all to review them and send any comments / suggestions to the Working Group by the 30th August to allow an update to be submitted to the September meeting of RAUC(S).

The Co-Chairs of the group apologised for the short response time, but the Group wished to maintain the momentum to get the Code approved and issued for use.

If there were any queries they should be made to either J.G. or S.W.

4a. RAUC(S) Committee Recruitment

The meeting noted that the Groups were now fully represented.

5. National & Local Coring Update

a. National Coring Update

C.McQ. reported as follows: -

- All the sites have been approved with the lists and photographs submitted.
- The coring has commenced in some Areas.
- Progress on the programme against the milestones is good and all should be encouraged to maintain the effort.
- A meeting was held 3 weeks ago with the Lead R.As and another meeting is scheduled to check that all is progressing well and to offer any assistance which may be needed to complete the results report on time.
- The Contractor has agreed to provide daily whereabouts notices to the relevant contacts. A bit more information in these reports on the sites being cored on any day was requested.

b. Local / Internal Coring Programmes Update

The Scottish Water coring programmes on the Capital Works is ongoing with a 94% pass rate on the Capital sites. The minor works programme is running behind.

If there are any other S.U.s coring their works, they should ensure that the results are shared with the relevant R.As.

P&K are coring on their own sites.

The appendix covering Internal Coring Programmes is being drafted and will be submitted to the Community when completed.

6. SRWC Report & Performance

a. SRWC Report

A verbal SRWC Report was provided as follows: -

- The Transport Bill completed Stage 2 and has progressed to Stage 3 which should be the completed before the end of the year. There were 7 amendments raised but only 5 have carried over. The Act is programmed to be laid in early summer 2020.
- The performance Dashboard now covers all Areas with R.As and S.U.s grouped with their peers for quick reference.
- 2 Bulletins have been published by the Commissioner as follows: -
 - Monitoring & Improving Compliance No. 1 – Interventions (June 2019)
 - Monitoring & Improving Compliance No. 2 - Targets Early Starts and Unplanned Works - June 2019.pdf
 - The link to these documents is: - <https://roadworks.scot/legislation-guidance/commissioner-guidance>
- The Performance Reviews are being drafted and should be issued soon.
- At present there are 11 S.U.s and 6 R.As on Improvement Plans. These plans should be cancelled soon.

b. SRWC Indicators and Statistics

Comments on the previously circulated Dashboard Performance Report were as follows: -

- All were reminded that where their performance is in the red category they should submit comments to G.M. via enquiries@roadworks.scot.
- All appeared to have poor performance in one or more categories, and they should be reviewing this and taking the required action to generate an improvement. **Action - All**
- J.F. reported that CityFibre were meeting soon to review Signing Lighting and Guarding.
- D.H. indicated that he had already responded to G.M. on the Angus Council performance.

Meetings

e. Improvement Plans

No Improvement Plan requests had been issued by R.As to S.U.s in the last quarter in the TayForth Area.

7. Safety

a. Safety Concerns/Issues

Safety concerns were raised as follows: -

- P&K reported that SSEN had closed the road in Crieff on works in the Sauchie Road area. The work included a road crossing and should have been carried out under a traffic Order. A meeting with SSEN was planned.
- Angus Council had raised concern with Scottish Water about lack of response on a 2hr notices for a defect. This is being investigated. Angus Council needed to take action to make safe.
- Keir Contractors had closed a notice in Montrose and removed the signing and guarding but left their plant. Angus Council needed to take action to make safe. D.H. will pass details to F.McI. for investigation. When the Councillor had raised the matter with Scottish Water, he was informed that it was not their work and that it was Keir's. **Action – D.H. / F.McI.**
- A reminder was given that the contact information provided on the Notice should direct enquiries to a Representative who has a knowledge of the work.
- Contact information from Scottish Water and Keir should be relevant to the work. If there is a serious problem which needs early action and Keir do not react as requested, then the issue should be passed to Scottish water without delay.

b. Traffic Management Issues

T.M. problems on CityFibre works in Stirling were discussed and remedied. J.F. thanked the Stirling Council for their assistance.

8. Information on Strategic Programmes of Works

a. Roads Authorities

The Committee noted the following R.A. works: -

Fife: -

The following events are planned: -

Kirkcaldy Half Marathon – 25th August - The race starts at **10am** within Beveridge Park, Kirkcaldy and there will be traffic management throughout the town for the period of the event. Details are recorded on the Register.

BEAR Scotland N.E.: -

Work has commenced on the dualing the A9 between Luncarty and Birnam and will last for 2 years.

Solheim Cup will be played at Gleneagles during the period 12th to 16th September. The A9 and surrounding roads will be affected, and details will be posted on the Register.

A9 Bridge over River Earn Work under Contraflow commencing 30th September 2019

BEAR Scotland N.W.: -

N.D. will circulate the NW programme via the Secretary. Works on the Register. **Action – N.D. / Secretary**

Dundee

September 2019
Music Concert at Slessor Gardens

Road Closure - Thomson Avenue and Dock Street (north of Slessor Gardens nearest the city centre) and South Union Street. Details of closures and diversion on the Register.

Perth and Kinross

Works adjacent to Perth Station will affect the traffic flow for about 2 months.

On 7th September a major march will be held in Perth (All Under One Barrier). This will affect the town centre. A moving closure will be managed by Police Scotland and P&K Council. Traffic should avoid the area for the period of the march.

Falkirk

The Pedal for Scotland event will pass through the Falkirk Council Area on Sunday 8th September and the route has been placed into the Scottish Road Works Register. Details of any emergency works required on the route should be made known to Ewan Hogg.

Stirling

All events affecting the network are recorded on the Register.

b. Statutory Undertakers Works

The CityFibre programme of work is ongoing in Stirling.

c. Forth Bridge Crossing

The contraflow on the Forth Road Bridge is ongoing and will be in use until February next year.

T.M will be in place on the new bridge overnight to allow for ongoing works until October. The T.M. will be restricted during the period of the Festival to allow for the increased traffic flow from late night events.

d. Superfast Broadband Update

DSBB Programme is still on planned Programme Targets, and have achieved nearly 3900LIVE CABS and over 680 LIVE fibre PONS across all of the 27 Councils in the Rest of Scotland Area.

Deployment is now mainly through Fibre to the Premise (FTTP) and Exchange Only Line (FTTC EO) solution. FTTP deployment involves less civil engineering works and there should be a reduced impact on Roads Authorities and other utilities. There will probably be potholing and moleplough works in rural areas.

The Extended Build Programme is now running until 2020 and will be predominantly FTTP deployment.

There is a further deployment planned, termed “R100”, to cover the remaining premises that will be without access to Superfast Broadband. This contract is currently going through a complex procurement process, with strong competition maintained through 2 viable bidders. There will be three Contracts – North, Central and South. Councils in the TayForth area are within the North and Central Contract Areas.

Contract Award is expected later this year, with mobilisation to follow in 2020.

9. Proposed Changes to Road Designations

Dundee Council and Transport Scotland are working on the designation of a section of road at the north end of the Tay Road Bridge. This will not require consultation as it is only affecting the Maintenance Authority and the associated data tables.

10. Management and Operation of the SRWR

A verbal SRWR Report was provided as follows: -

- All Organisations have now paid their Fees and Amounts Invoices for 2019 / 20. All should note for future years that this is a statutory invoice and must be paid within the specified period.
- The training for Aurora will be provided online with eLearning. The Transition Courses from Insight to Aurora will be provided from February to the end of April (3 months). The course modules must all be passed before access will be permitted to the Aurora version of the Register. After the transition period eLearning Courses will be provided and a new pricing structure is being considered (cost may be free but the overall cost of providing the courses will be added to the Annual fees and Amounts Matrix – This is still under consideration)
- Solway Communications has been added to the membership matrix.
- All who have not already completed the questionnaire on the Survey Monkey on the Inspection App should do so.
- The issues raised in the TayForth Area relating to the Inspections App have been reviewed and two bugs have been dealt with and Change Requests will be submitted to the SRWR Steering Group to deal with other problems.

a. Gazetteer Report

- The changeover of the Gazetteer Submissions to Improvement Services was affected by a problem with the validation and it is being fed through the Symology system this time round.

b. Systems Assurance Team

A verbal SRWR Report was provided as follows: -

- The SAT is fully represented, and they are working with Symology on the Aurora development.
- The programme for Acceptance Testing has been set and will commence in September.
- Change Requests which had been submitted previously are either being dealt with by the inclusion in Aurora on day one or will be considered for adding to Aurora once it is up and running.

11. Community Apparatus VAULT

No issues were raised except to remind all to keep their data up to date.

12. AOCB

a. List of Plant Protection Systems

This Item will remain on the Agenda and the Version of the Schedule current at the time will be circulated. All should check their record and inform the Secretary of any changes. The Schedule will be posted on the Web Site under Community Contacts.

b. Emergency Contact Schedule

This Item will remain on the Agenda and the Version of the Schedule current at the time will be circulated. All should check their record and inform the Secretary of any changes. The Schedule will be posted on the Web Site under Community Contacts.

c. Meeting Dates for 2019

The dates for the TayForth meetings in 2020 were agreed as tabled. C.S. will check to see if a room can be provided with a better layout to accommodate all Representatives around the Table.
Action – C.S.

d. CityFibre Contact in Stirling

J.F. thanked D.C. for the assistance provided with their project in Stirling and asked for this to be minuted.

15. Date of Next Meeting: - Wednesday 13th November 2019

Venue: – Room No 11 Rothes Halls, Rothes Square, Glenrothes, KY7 5NX

Future Meetings Dates: -

February Meeting	11.00 am Wednesday 12 th February 2020
May Meeting	11.00 am Wednesday 13 th May 2020
August Meeting	11.00 am Wednesday 12 th August 2020
November Meeting	11.00 am Wednesday 11 th November 2020

Venue to be confirmed.

The Meeting finished at 12.05