

TAYFORTH RAUC MEETING

The minute of the meeting of the TayForth RAUC held on Wednesday 10th May, 2017 in Room No 11, Rothes Halls, Rothes Square, Glenrothes, KY7 5NX (11.00 – 12.20)

Present

Ian Jones (Chair)	Fife Council	I.J.
Nisha Bunting	Offices of the SRWC	N.B.
Clare Callaghan	Scottish Water	C.C.
Ralph Caldwell	S.G.N.	R.C.
William Collins	Stirling Council	W.C.
David Corsar	Stirling Council	D.C.
Karyn Davidson	Vodafone	K.D.
Ian Fleming	S.P. Energy Networks	I.Fl.
Jim Forbes	City Fibre	J.F.
Claire Gardiner	Amey	C.G.
Katrina Hardy	Ineos	K.H.
Lisa Haston	SP Energy Networks	L.H.
Colin Heggie	Perth and Kinross Council	C.H.
Douglas Hill	Angus Council	D.H.
Ewan Hogg	Falkirk Council	E.H.
Ian Holden	SSE Networks	I.H.
Fiona McInnes	Scottish Water	F.McI.
Duncan MacLennan	Openreach	D.Macl.
Peter MacNab	Bear Scotland N.W.	P.MacN.
Hazel Moore	Bear Scotland N.E.	H.M.
John O'Neill	Dundee City Council	J.O'N.
Shannon Riley	Amey	S.R.
Iain Ross	Offices of the SRWC	I.R.
Alistair Schofield	Clackmannanshire Council	A.S.
Lance Scott	MBNL / EE / 3	L.S.
Ruth Scott	SSE Telecom	R.S.
William Thomson	Virgin Media	W.T.
Scott Walker	Clackmannanshire Council	S.W.

In Attendance

George Borthwick	RAUC(S) Sec.	G.B.
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Apologies

Angus Carmichael	Scottish Road Works Commissioner	A.C
Susan Ewart	Transport Scotland	S.E.
Owen Harte	Falkirk Council	O.H.
Alan Hutcheson	Tay Road Bridge	A.H.
Caroline McAdam	Network Rail	C.McA.
Andrew Matheson	Virgin Media	A.M.
Craig McQueen	Scottish Water	C.McQ.
Chris Murray	Sky	C.M
Chris Skivington	SGN	C.S.
Kevin Skinner	Scottish Water	K.S.

**Elaine Stewart
Paul Willis
Robert Young**

**S.P. Energy Networks
Virgin Media
Scottish Government**

**E.S.
P.W.
R.Y.**

1. Introduction

Ian Jones welcomed all to the meeting.

The apologies were recorded as above.

2. Approval of Previous Minutes.

a. Accuracy

The minutes of the last meeting held on, 8th February 2017 were approved with the following revisions: -

Page No. 4 - Item No. 6a SRWC Report

The third bullet point should read: -

- The Lightweight Deflectometer was being used on sites when available. SGN had provided several sites for testing. At present the tests are being used for data collection only.

Page No. 7 – Item No. 8 Information on Strategic Programmes

The final paragraph should read: -

I.J. thanked the S.U.s for their prompt action to remove works from the routes through to Kincardine when it was necessary due to weather conditions to close the Forth Road Bridge.

Page No. 9 – Item No. 14d Invoicing for TTROs

The second paragraph should read: -

I.J. indicated that the inquiries he had made had resulted in him being of the view that this was not a Coordination Code matter and was therefore not one which would be dealt with under the Disputes procedure. He was under the impression that Stirling had made a proposition which would allow the TTROs to be progressed based on an invoice and Order Number which would allow the costs to be paid up front.

b. Action Tracking

See the Action Tracking Summary Report.

3. Local RAUC Reports.

The Representatives of the Local RAUC's reported as follows: -

Angus Local RAUC: D. O. N. M. 13/06/17

No issues remitted to this meeting.

Central Local RAUC: D. O. N. M. 15/06/17

Clancy Docwra are now registering works on the Register but are submitting some with longer periods than required and leaving them open because they do not appear to have sufficient resources to complete the reinstatements.

I.J. reported that there were problems in Fife where work with a closure had been left unfinished and the road still closed despite the TTRO having lapsed.

I.J. indicated that Fife would monitor the situation over the current quarter before taking any action. **Action – I.J.**

The S.U.s using this Contractor were asked to speak to them. **Action – S.U.s**

C.G. commented that there was an instance where incomplete works had affected others programmed works.

F.McI. and L.H. indicated that their respective Organisations were using this Contractor and asked for specific problems to be passed to them so that they could be dealt with. **Action – Affected R.As**

S.W. reminded the S.U.s that a village improvement scheme was due to begin in Clackmannan in a couple of weeks. The scheme included the laying of high quality surfaces so the S.U.s should make a final check that they do not have works to be carried out on the affected roads. **Action – S.U.s**

Dundee City Local RAUC: D. O. N. M. 22/06/17

J.O’N. reminded the S.U.s that high quality surfaces would be laid in the area outside the V&A development and asked them to check that they did not require access to that area for plant works.

Fife Local RAUC: D. O. N. M. 18/07/17

No issues remitted to this meeting

Perth & Kinross Local RAUC: D. O. N. M. 01/08/17

C.H. indicated that he would speak to D.MacL. out with the meeting about Urgent works in the P&K area..

4. Feedback from RAUC(S) Meeting 1st March, 2017

The previously circulated draft minutes were taken as read with items commented on by Scott Walker as follows: -

- There was a request for volunteers to join a number of Working Groups to progress the issues coming forward from the Jim Barton Report and comments made by the Minister. I.J. and C.H. would be taking this forward. **Action – I.J. / C.H.**

The three Working Groups which need R.A. Representatives are S.R.O.R., Co-ordination and Inspections.

The volunteer does not need to be a Member of RAUC(S) or the Associated Committees but should have a knowledge of the topics being dealt with by the relevant Group.

- Fees and Amounts – There was no update on this issue.
- Inspection Fees – The data had been collected but it would likely be June / July before a report would be issued. The results would be compared with the fees charged in England.
- Coal Tar Arisings – The problem of dealing with Coal Tar arisings was being considered. The requirements of SEPA were different to those of EPA in that the arisings had to be dealt with on site or transported off site to an approved Recycling Centre (only one in England).

I.J. reported that sites in Fife were being cored to check whether or not Coal Tar materials were present in the construction.

- The road safety issues of manhole covers in the wheel track on bends especially for cyclists / motor cyclists was discussed. The view was that the manholes should be located off line and if that was not possible they should have a skid resistant surface on the covers and frames. There was a suggestion that discussion should be held between the S.U. and the R.A. on such sites. K.S. will raise the subject with his Safety Department and report back to the next meeting.

All should be aware of this problem and report covers which have become worn. There may be a need in some circumstances to look at sites as A.I.P. and consider whether or not the manholes need to be dealt with e.g. shifted.

- The recommendations from the Committees dealing with the issues which were raised by the J.B. Report and the Ministers comments including new legislation will be subject to consultation and seminars.
- The Training and Accreditation Legislation will be issued on 1st April but will not come into force until 4th September 2017. All should note that after 4th September card holders will require to be reassessed when their card expires.
- There was a Register outage which did not affect all organisations or even all operators. Symology are in discussion about how Users can get better information when the system goes down e.g. additional web page. Symology will also assist R.As / S.U.s with data on the outage and how it affected specific users. This information would feed into discussions on the validity of FPNs resulting from errors in Noticing during the outage. Information about the outage is available on the Symology web site.

5. National & Local Coring Update

a. National Coring Update

D.H. reported that I.F. had left Angus Council and he and his staff were now picking up on the programme. He reported as follows: -

- All coring was now completed.
- The Results had been received and agreed with the S.U.s.
- The Report would be passed to K.S.
- F.McI. thought that there were some void tests to be done. C.H. would check this out. **Action C.H.**
- Fife, Angus and Falkirk R.As have registered their result. The other Councils should do so as soon as possible.
- The status of the other programmes were reported as follows
NoSRAUC – all completed except for a few results of Scottish Water Cores used in the programme to be registered.
South West Area – All completed.

South East Area – the coring and the joint meetings have been held.
WoS Area – 3 R.As still to complete their programme.

b. Local Coring Programmes Update

No reports from local programmes were submitted.

6. SRWC Report & Performance

a. SRWC Report

N.B gave a verbal SRWC Report as follows: -

- Performance Reviews for 2016/17 are being drafted and will be issued in late June or early July to the C.E.Os and Lead Contacts.
- All Organisations were reminded that they should submit comments to the Commissioner's Office on any performance problems reported in the Quarterly Reports.
- The Tool Box talks on Traffic Management (L.H.) and Noticing (I.R.) are continuing and can be arranged for an Organisation by contacting the Commissioner's Office.
- A reminder that from September Operatives will need reassessment to renew their Card. All should check their expiry dates as there is a window for assessment. Details can be found in the Regulations, a link for which is available on the Commissioner's Web Site.
- The Commissioner had issued Penalties to CityFibre for breach of safety and failure to comply with Scottish Regulations.

b. SRWC Indicators and Statistics

The Committee noted that where there were issues of poor performance recorded in the Textual Report the relevant Organisation should make comment to the Commissioner's Office on how the problem was being tackled.

Action – All

The new Dash Board Report had been issued to provide quick reference to the performance of others. The data in it was relevant to the Area where possible although some indicators for utilities is current only available nationally.

The Commissioner is monitoring attendance at meetings and this will be commented on in the forthcoming Performance Reviews.

A summary of the Statistics Report was given as follows: -

The current quarter noticing failures (R2a & R2b) average is 0.07 for roads authorities and 0.07 for utilities. A failure rate of over 0.15 is considered unacceptable by the Commissioner.

The Commissioner had noted that the number of Notices being registered by the R.As in the Tayforth area was generally increasing.

- Angus Council - The last VAULT submission was over six months old so a new one should be submitted. The VAULT submission has now been submitted.
- Clackmannanshire Council – R10 Early starts have increased to 0.52. R12 Work extensions have increased to over the average.

The early starts had been caused by an extra allocation of funding and should settle back down. The Works extensions were caused by Street Lighting projects.

- Dundee City Council - The last VAULT submission was over six months old so a new one should be made.

A submission to VAULT was submitted in April.

- Falkirk Council - R9a The number of urgent works is quite high. This is being checked.
- Fife Council – No issues recorded in this Quarter.
- Perth and Kinross Council - Emergency works have increased to 0.15. R10 Early starts have increased to 0.62. R12 Work extensions are very high at 0.35. Sample Cat A inspections carried out are low for the year as raised last time – an explanation is sought.

C.H. indicated that the Emergency Works were due to various problems being reported which required immediate response. The Early Starts and Works Extensions were due in the main to an additional allocation of funding. A response will be made on the low number of Cat A Inspections but Abortive Inspections have not helped.

- Stirling Council - No issues recorded in this Quarter.

Roads Authorities should ensure that they are undertaking their statutory sample Inspections.

- Transport Scotland – Forth Bridges Operating Companies
R6 Number of overrunning works is high at 0.15 although only 13 works recorded. A submission to VAULT should be provided.

C.G. will have these issues checked out with the Forth Bridges Operating Companies and report back to the Commissioner's Office.

- Transport Scotland – SE OC
Sample inspections carried out are very low. A submission to VAULT should be provided.
- Transport Scotland – NW OC
R12 Work extensions have increased to 0.17. R10 Early starts usage has increased. A submission to VAULT should be provided.

These issues are now being dealt with.

- Transport Scotland – NE OC
R10 Early starts although improved are still high at 0.32. A submission to VAULT should be provided as reported previously.

H.M. will send a response on these issues to the Commissioner's Office.

- City Fibre – City Fibre are in discussion with the Commissioner on problem issues.
- EE - Still awaiting a VAULT submission.
- Openreach - Still awaiting a VAULT submission.
- SP Energy Networks - R12 Work extensions are still higher than average.
- SSE Telecoms - R2b Noticing failures have increased to 0.27
- Virgin Media - R10 Early starts usage has increased to 0.28. Sample Cat B inspections are below the required 90% pass rate at 77%. A submission to VAULT should be provided.

A.M. indicated that these issues are being reviewed and a submission to VAULT is under discussion.

- Vodafone - A submission to VAULT should be provided. This is being prepared.

c. Local Sample Inspection Reports

No issues raised under this Item.

d. Local Defect Inspections Report

No issues raised under this Item.

7. Safety

a. Safety Concerns/Issues

?? commented on the signing and guarding at ??? sites and indicated that it needs to be monitored and improved.

b. Traffic Management Issues

I.J. reminded the S.U.s that there would be embargoes in place on the Roads adjacent to the Polling Stations for the General Election on 8th June 2017.

He thanked the S.U.s for their assistance by adhering to the embargoes at the Local Elections on 4th May, 2017.

C.H. commented on an SGN site where the T.M. controller was parked around the corner from the site and would not have been able to see the temporary signals or the traffic which he was controlling. He had drawn this matter to the local staff. All should note this problem.

C.G. commented on a Virgin site on a traffic sensitive road where the works had overrun. This had been dealt with. T.M. must be removed on completion of the works on a T.S. road and not left in place to be removed by others.

8. Information on Strategic Programmes of Works

The Committee noted the following R.A. works: -

Fife Council

I.J. indicated that there were two major events in the Rosyth area in the summer which would require embargoes and with high traffic volumes expected consideration should be given to works in that area. Dates for the embargoes would be released in due course.

Falkirk Council

E.H. indicated the following events which would require embargoes or at least avoidance of works: -

Falkirk and surrounding area – Pedal Scotland on 10th September - Route to be provided.

Action – E.H.

Grangemouth Gala 21st May and Bo'ness Fair 30th June - Works should be programmed to avoid these two events.

Stirling Council

Stirling marathon (21st May) Works should be removed from the route.

Kerse Bridge – 7 month single lane closure commences on 19th August.

Dundee City Council

Concerts on 20th May and 29th June at the V&A Square and surrounding area – traffic congestion and closures will require works to be avoided in the area.

Camperdown Park – Concert 12th and 13th August – Diversions and traffic restrictions will be in place.

Clackmannanshire Council

Alloa (24th June and 8th July) Events will require traffic restrictions and diversions.

Perth and Kinross Council

Etap cycling event will result in closures in and around Pitlochry.

The game Fair at Scone will result in heavy traffic volumes on 30th June.

City Fibre will be commencing a major programme in July in Stirling.

Scottish Water have a scheme which affects the A92 at Starhead, Glenrothes, The work has been discussed with Bear Scotland.

a. Forth Crossings.

The current works programme will be circulated via the Secretary.

Action – D.R.

/ Secretary

b. Superfast Broadband Update

The programme is still generally on planned Targets with nearly 2900 CABS in service across all the 27 Councils in the Rest of Scotland Area, with over 590,000 Premises now connected to the fibre enabled network.

Angus	57 CABS Live. 22 CABS / 2 FTTP installs in Deployment Plan for This and Next Quarter
Clackmannanshire	28 CABS Live. 0 CABS / 0 FTTP installs in Deployment Plan for This and Next Quarter
Dundee City	33 CABS Live. 1 CABS / 1 FTTP installs in Deployment Plan for This and Next Quarter
Falkirk Council	49 CABS Live. 3 CAB / 2 FTTP install in Deployment Plan for This and Next Quarter
Fife Council	237 CABS Live. 26 CABS / 8 FTTP installs in Deployment Plan for This and Next Quarter
Perth and Kinross	131 CABS Live. 9 CABS / 5 FTTP installs in Deployment Plan for This and Next Quarter
Stirling Council	63 CABS Live. 6 CABS / 5 FTTP installs in Deployment Plan for This and Next Quarter

Note – CABS from previous Quarters but delayed may be implemented in this and the next Quarter.

Joint Surveys have been held with Openreach and Council Officers to agree CAB placement at some contentious sites.

Deployment is now getting to the harder to reach areas, where technology is also more difficult to implement. There are now more Exchange Only Line (FTTC EO) solutions required which

requires 2 new StreetSide Cabinets (or an All in One – AIO – Cabinet solution). Fibre to the Premise (FTTP) deployment is also starting to be rolled out.

The “base” Programme ends in December 2017 but there will be further ongoing works associated with “Gainshare” in 2018 and beyond that on the “R100 (reaching for 100%)” programme.

9. Proposed Changes to Road Designations

No issues raised on this Item.

10. Management and Operation of the SRWR

I.R. gave a verbal report from the SRWR as follows: -

- The Register Retender Programme is ongoing with the receipt of the bids yesterday 7th May, 2017. The next stage will be the evaluation of the submissions.
- The invoices for the Fees for 2017 / 18 were issued at the end of March. All should note that payments must be made on or before the 31st May. If there are any problems contact should be made with I.R.
- The Symology Seminars for experienced users were well received.
- Along with the reduction in the log in time out the Community appear to have actioned the recommendations made by the Commissioner to reduce their use of the Register at peak times as the concurrent use is now down from the 300 limit. Thanks to all users.

11. Gazetteer Report

The previously circulated reports were taken as read with the following comments: -

- I.R. asked all to advise their gazetteer maintenance Representatives that there had been changes to the Standards which should be checked.
- There is an updated Gazetteer Submission Report on the Web.

12. Systems Assurance Team

The previously circulated report was taken as read with the following comment: -

- Three new Volunteers to SAT have to be agreed at the relevant Area RAUC meetings.

13. Community Apparatus VAULT

I.R. indicated that Virgin Media and Vodaphone were progressing towards making their first VAULT submission. There is some progress being made with Openreach to get their plant data on VAULT.

14. AOCB

- a. Inspectors Numbers Survey

This Item had been dealt with at the R.A. Pre-meeting.

15. Date of Next Meeting: - Wednesday 9th, August 2017

Venue: – Room No 11 Rothes Halls, Rothes Square,

Glenrothes, KY7 5NX

Future Meetings Dates: - November Meeting

Wednesday 8th, November 2017

The Meeting finished at 12.15