

TAYFORTH RAUC MEETING

The minute of the meeting of the TayForth RAUC held on Wednesday 14th February 2018 in Room No 11, Rothes Halls, Rothes Square, Glenrothes, KY7 5NX (11.00 – 12.20)

Present

Ian Jones (Chair)	Fife Council	I.J.
John Balmer	Arqiva	J.Ba.
Nisha Bunting	Offices of the SRWC	N.B.
Ralph Caldwell	S.G.N.	R.C.
Angus Carmichael	Scottish Road Works Commissioner	A.C.
William Collins	Stirling Council	W.C.
David Corsar	Stirling Council	D.C.
Gerry Cullen	Traffic Scotland	G.C.
Graeme Davidson	MBNL – EE	G.D.
Karyn Davidson	Vodafone	K.D.
Ian Fleming	SPEN	I.F.
Jim Forbes	CityFibre	J.F.
Katrina Hardy	Ineos	K.H.
Lisa Haston	SPEN	L.H.
Colin Heggie	Perth and Kinross Council	C.H.
Adrian Henzler	Openreach	A.H.
Douglas Hill	Angus Council	D.H.
Alan Hutcheson	Tay Road Bridge	A.H.
Caroline McAdam	Network Rail	C.McA.
Brian McAteer	Energetics	B.McA.
Fiona McInnes	Scottish Water	F.McI.
Peter MacNab	Bear Scotland N.W.	P.MacN.
Andrew Matheson	Virgin Media	A.M.
Hazel Moore	Bear Scotland N.E.	H.M.
Chris Murray	Sky	C.M
John O'Neill	Dundee City Council	J.O'N.
Shannon Riley	Amey	S.R.
Gordon Russell	Scottish Water	G.R.
John Russell	Amey /F.R.B. / Q.C.	J.R.
Ruth Scott	SSE Telecom	R.S.
Tommy Smith	Shell	T.S.
Scott Walker	Clackmannanshire Council	S.W.

In Attendance

George Borthwick	RAUC(S) Sec.	G.B.
Robert Young	Scottish Government	R.Y.

Apologies

Jonathan Clements	Royal Mail	J.C
Clark Findlay	Ineos	C.F.
Claire Gardiner	Transport Scotland	C.G.
Gary Neill	Falkirk Council	G.N.
Duncan McLennan	Openreach	D.McL.
Nigel Myers	Virgin Media	N.M.

Apologies - Continued

Alex Petrie
Kevin Skinner
Chris Skivington

SSE Networks
Scottish Water
SGN

A.P.
K.S.
C.S

1. Introduction

Ian Jones welcomed all to the meeting.

The apologies were recorded as above.

2. Approval of Previous Minutes.

a. Accuracy

The minutes of the last meeting held on, 8th November 2017 were agreed as read.

b. Action Tracking

See the Action Tracking Summary Report with the additional comments: -

10th May 2017

Item No. 3 Local RAUC Reports – Problems with Clancy Docwra

Comments were recorded as follows: -

- Meeting between Ewan McMillan and Fife has not yet been held. There were problems across Fife with Noticing, works not cleared, requests for extensions, poor T.M. etc.
- P&K have reported problem sites and they are being dealt with. All R.As with problems should do the same.
- On one sit in Fife the Notice was for work on an adjacent street and the T.M. was not acceptable.
- Scottish Water want details of the problem sites reported to them so that they can investigate the issue. Scottish Water can monitor works for overrun, T.M. etc. F.McI. can send information to Fife on what is being monitored but the information does indicate an improving picture. **Action - F.McI.**
- Many of the problems are coming from the ongoing difficulty in the Industry in recruiting operatives for the site squads.
- There was concern about out of hours work not being recorded. This resulted in difficulties at a later date finding the party responsible for the reinstatement. Scottish Water were aware of this problem and had indicated to the Contractor that the Notice should be registered as soon as possible and it was not dependant on the issue of a works order.
- SSE have weekly meetings and they considered that improvements were being achieved. A check would be made with E.S. on the quality of the contractors Noticing. **Action – L.H.**
- Clancy Docwra should be asked to meet with the R.As which are having problems. **Action – S.Us**
- The S.Us should provide information which can be shared with the R.As to show what action is being taken to drive improvement. **Action- S.Us**
- The relevant S.Us and R.As must meet to consider where action is required and timetables to achieve it. **Action – S.Us / R.As**

- Close the three Actions and raise new actions under this meeting. **Action – Secretary/**

9th August 2017

Item No. 14a AOCB – TTRO Applications

Comment was made on Contractors requesting temporary traffic signals or TTROs when they were not required as the site did not require them. It was apparent that no site survey was carried out and applications were being made on the basis of viewing the site on line. This created abortive work for the R.As and costs were probably being charged to the S.U.s for work which was not required.

The R.As have a duty to co-ordinate and should advise the S.U.s of examples of this problem. The Committee agreed that this Action should be closed and raised at future meetings with examples under Item No. 7a Traffic Management. **Action – Secretary, R.As**

3. Local RAUC Reports.

The Representatives of the Local RAUC's reported as follows: -

Angus Local RAUC

No issues remitted to this meeting.

Angus Council / Dundee Council and P&K Council will trial meetings as a joint Local RAUC under the title of TayRAUC

Central Local RAUC: D. O. N. M. 14-03-2018

- Comment had been made on the code requirement for the minimum of daily checks on T.M.
- Kerse Road – Agreement has been reached on the closure from 27th April for works on the Rail bridge. The single lane operation has been monitored and the traffic flow noted. There is a problem of rat run traffic which may have to be addressed.
- The dates for the next meetings will be provided to the Secretary. **Action – D.C.**

Dundee City Local RAUC

No issues remitted to this meeting.

Fife Local RAUC: D. O. N. M. 17-04-2018

I.J. indicated that due to the poor weather on the date of the meeting there had been a very low attendance.

Comment was made on the lack of attendance by Energetics. B.McA. noted the problem.

The Commissioner indicated that he had raised meeting attendance with the smaller S.U.s.

Perth & Kinross Local RAUC

No issues remitted to this meeting.

P&K Council will trial meetings as a joint Local RAUC under the title of TayRAUC

TayRAUC Local RAUC: D.O.N.M. 06-03-2018

4. Feedback from RAUC(S) Meeting 6th December, 2017

The previously circulated draft minutes were taken as read with items commented on by Scott Walker as follows: -

- The item on the skid resistance of ironwork covers especially on bends has been referred to SCOTS and the SROR Working Group.
- The Inspection Fees survey is likely to result in no change to the current rate. Some of the data was suspect with some submitting 2 minute inspections.
- The Working Group will meet with Ewan Milligan of Transport Scotland to discuss the governance of the Quality Plans.
- WoS Area had asked for a flag to be provided when the quarterly allocation of CAT A Inspections was being reached. Problems had occurred where an R.A had used up a S.U. allocation by the end of the second Quarter which meant that if the results were poor, no improvement could be monitored and reported in the remaining 2 Quarters. A Change Request would be submitted to SAT.
- WoS also raised the problem of repeat defect inspections costing the R.A. with no recourse to recover the cost. This was remitted to the Inspections Working Group to consider.
- Openreach asked for Viatec cold lay material to be used in permanent reinstatements up to and over 2 square metres. The Committee agreed that Openreach should approach the R.As and ask for a full trial via the Register to be permitted.
- Specification and Operational Requirements for Footway Boards, Driveway Boards, Footway Ramps and Road Plates – The Committee agreed that this Specification should be published on the Commissioner's web site.
- The Committee noted that there must be at least one member of the squad who can speak English to a reasonable standard and be accredited
- Gary Neill will replace Ian Cochrane on the HAUC UK SROH Working Group.

5. National & Local Coring Update

a. National Coring Update

A press release had been produced and agreed between the RAUC(S) Co-Chairs.

The Commissioner sent out letters regarding penalties to 5 Telecom S.U.s for failing to comply with their statutory obligations when placing cables and pipes in roads in relation to poor performance in the National Coring Programme. This would be followed up with a second letter issuing the penalties which would be followed up with a press release.

The Telecom S.U.s have noted the concerns relating to their performance and have been meeting to consider how to proceed to improve e.g. monitoring via internal coring programmes. They are looking at the procedures used by Scottish Water.

The Committee agreed to another National Programme to be held commencing on 1st April 2019 based on the reinstatements carried out between 1st April 2018 and 31st March 2019. The Working Group would meet to consider changes to the Advice Note. Consideration is being given to a National Contract being let to deal with the coring. The Commissioner's office will consider what input it could have to the management of the Programme.

Not all wanted another programme but it was considered that the introduction of the Quality Plane was too far away to continue without monitoring. The results would hopefully give a base mark for the plans.

b. Local Coring Programmes Update

No reports from local programmes were submitted.

6. SRWC Report & Performance

a. SRWC Report

N.B. gave a verbal SRWC Report as follows: -

- The Scottish Road Works Commissioner has issued a penalty of £5,500 to North Lanarkshire Council following a number of failures to comply with road works legislation in Scotland. Further details can be found in the press release, which can be downloaded from the Commissioners Web Site.
- The Commissioner will issue a direction to all Organisations relating to placing personal data on the Register. All are asked to provide contact details only in the in the relevant fields and no data should appear in the free text fields. **Action – All**
- I.R. has issued an email to all asking for the list of contact details held by the Commissioner's Office to be checked. To date only about 60 to 70% had responded. Please check and if no response has been made please do so as soon as possible. **Action – All**
- Kat Quane from South Lanarkshire has been seconded to the Commissioner's Office to cover for Jane Dunlop.
- Claire Gardiner from Amey has been seconded to Transport Scotland to cover for Susan Ewart who has retired.
- The Interim Performance Reviews were issued to all to give an indication on the performance relative to the annual reviews issued earlier in 2017.
- The Annual Report for the period 1st April 2016 to 31st March 2017 is in the final stages of drafting and will be issued soon.
- The Deflectometer tests on sub base is continuing. There have been problems finding suitable sites. Thanks were recorded to SGN and Scottish Water who had been providing sites. J.F. indicated that CityFibre would provide sites.

b. SRWC Indicators and Statistics

L.H. commented as follows on the previously circulated Dash Board Performance Report. The Target Schedule had not been issued with the Dash Board but would be sent out via the Secretary. **Action – N.B. / Secretary**

- Responses had already been received from Angus and Stirling Councils, the North West Operating Company, CityFibre and Network Rail.
- There were quite a number of low performances recorded. These should be checked out and a response made to the Commissioner's Office.
- At present the targets for the R.As and S.U.s were different. The difference should reduce in time as the Performance improves.

On the early / late starts the R.As have to revise programmes to accommodate winter maintenance, flooding and other emergencies. On unplanned works the R.A. average was 4% while for S.U.s was 20%. The Scottish Water performance was 50% which appeared to be high.

The Targets will be monitored and every effort made to work towards parity.

- P&K Council were issuing Section 125 Notices to problem sites. This was being done to deal with difficulties and not because the legislation permitted them to be issued. It was noted that other R.As were not issuing them in any numbers. The

Commissioner indicated that where there were problems with sites the Sect. 125 should be used.

- Comment was made on the performance of Virgin Media. This was mirrored across Scotland and every effort should be made by this S.U. to improve their performance.
- The Mobile App for recording Actual Start and Finish times was in the alpha testing period. This should help with recording that information on the Register.
- The Defect Information data will be revised in the next quarter.

c. Local Sample Inspection Reports

The Reports were taken as read with no issues raised.

d. Local Defect Inspections Report

The Reports were taken as read with no issues raised.

e. Improvement Plans

P&K were in discussion with Openreach about their performance.

7. Safety

a. Safety Concerns/Issues

No issues raised.

b. Traffic Management Issues

The Commissioner indicated that T.M. should be checked at least once a day as required by the Red Book.

All S.U.s which were using temporary reinstatements must make inspections to ensure that they were safe especially during periods of bad weather. **Action – S.U.s**

I.J. indicated that problems with McNicholas especially over the Christmas / New-year period had been raised at the Local RAUC meeting.

8. Information on Strategic Programmes of Works

a. Roads Authorities

The Committee noted the following R.A. works: -

Fife

Cowdenbeath – a parade will be held in June which will cause traffic issues. Embargoes will be recorded on the Register.

Forth Road Bridge / Queensferry Crossing

There will be overnight works on the A90 south of the bridge near Dalmeny overnight on from the 5th to the 9th March.

On the South Slip works are planned for the weekend of the 2nd / 3rd June.

On the B981 there will be temporary off peak closures from 12th to 26th March.

The Forth Road Bridge Transport Link is now open but from July onwards there will be contraflow to accommodate works on the joints. The Bridge will not be available as a diversion over the period.

Stirling Council

The Stirling Marathon will be held on Sunday 29th April. Embargoes will be recorded on the Register.

Kerse Bridge – Programme is as per the details circulated.

Beaully to Denny Overhead Power Cable - The associated works are all but completed.

Dundee

The works programme for 2017 / 18 will be submitted to Committee in the near future. Works will then be recorded on the Register.

A reminder was given that the 2018 Open Golf will be held at Carnoustie during the week 15th to 22nd July. Traffic plans are being prepared and embargoes will be recorded on the Register. This event will also affect Angus Council and Trunk network of roads in the area.

Perth and Kinross Council

The Lionel Richie Concert will be held McDiarmid Park, Perth on Sunday, 3rd June 2018. Embargoes will be recorded as considered necessary.

The BBC (The Biggest Weekend) will take place at Scone Palace during weekend 25th and 26th July. Embargoes will be registered as required.

Angus Council

Bear Scotland – The third phase of work on the Kincardine Bridge has been delayed.

Ground investigations will be carried on sites over the length of the A9 between Perth and Inverness. This will require temporary traffic control and lane closures as necessary.

M90 Broxden to Craighall – overnight works are planned for 11th March. The Commissioner will raise the subject of traffic management for works on the Friarton bridge.

Overnight works are planned for the A92 at Edenbridge in Fife.

The Golf event which is part of the Euro Championships will be played at Gleneagles between 7th and 12th August. Embargoes will be recorded on the Register.

The Soldhiem Cup will be played on Gleneagles 9th to 15th September 2019.

b. Statutory Undertakers Works

No programmes of work were recorded.

c. Forth Bridge Crossing

See above for the works programme.

d. Superfast Broadband Update

Robert Young reported progress on the programme as follows: -

Programme is still generally on planned Programme Targets. Have achieved over 3450 LIVE CABS across all of the 27 Councils in the Rest of Scotland Area. Number of Live CABS (unassured) and maximum remaining activity (approximate) in the Deployment Plan for each LA is shown below.

	CABS LIVE	FTTP LIVE	CABS in this and next Q	FTTP in this and next Q
Angus	79	2	15-20	1-5
Clackmannanshire	31	1	1-5	1-5
Dundee City	41	2	5-10	0
Falkirk Council	62	3	1-5	1-5
Fife Council	266	17	20-25	15-20
Perth and Kinross	155	9	15-20	10-15

Programme has held Joint Surveys with Openreach and Council Officers to agree CAB placement in some contentious sites.

Deployment is now definitely in the harder to reach areas, where technology is also more difficult to implement. There is now more Exchange Only Line (FTTC EO) solutions required which involves 2 new Streetside Cabinets (or an All In One – AIO – Cabinet solution). Fibre to the Premise (FTTP) deployment has been ramped up, although this involves less civil engineering works.

The “base” Phase 1 Programme ends in DEC 2017 but there is further ongoing deployment works in 2018 termed Extended Build from “Gainshare” funding. There is around 1100 structures of which > 600 involve new CABS and >400 are FTTP.

Beyond that there is potentially a further deployment termed “reaching for 100” to cover the remaining premises that will be without access to Superfast Broadband.

C.H. indicated that P&K were looking for a meeting to discuss multiple visits to the sites, planning issues relating to CAB installation.

9. Proposed Changes to Road Designations

The Forth Road Bridge has now been reclassified as the A9000 PTL.

10. Management and Operation of the SRWR

N.B. gave a verbal report for the SRWR as follows: -

- The programme for the commencement of the new Contract was still on course.
- User Forums – Spaces are limited therefore contact the Commissioner’s Office to book additional places. Stirling and Dundee are still to book so they should do so as soon as possible.
- SAT will carry out an audit on the new version of the Register on 26th February.
- The Mobile App is in the Alpha testing stage. It is hoped that the App will be used by the Community and other Apps (recording reinstatements, notices, defects etc) will be introduced as they are developed.

- Aurora, a major redevelopment of the Register will be introduced in two years. This produce a more flexible / useable Register.
- The invoices for the Fees will be issued for 1st April 2018. If a purchase Order is required for payment the details should be passed to the OSRWC as soon as possible. The fees must be paid within the 40 day period i.e. before the 31st May. The fees are down by approximately 10% on last year due to the decision to spend the deferred income but they are likely to go back up next year.
- In England the DfT has funded the development of Street Works Manager which is a National Register to replace an assortment of systems currently in use. If it was considered to be a better system than the SRWR consideration may be given to using it in the future.
- A contract has been let by the DfT to develop SROR Version 4. Once the final version is approved consideration will be given to whether or not it should be approved for use in Scotland or if a derivative / new code should be developed for Scotland.
- R.As should manage Section 109 works in their area in accordance with Advice Note No. 22. Further discussion may be required in relation to the reinstatement responsibility where S.U.s are adopting the plant.

The R.As are concerned that where the asset is adopted there is an ongoing problem of dealing with defects in the reinstatement. The party who raised the Section 109 often moves on and is difficult to contact and they are not always fully aware of their responsibilities.

11. Gazetteer Report

The previously circulated reports were taken as read with the following comments: -

- There was concern about the Report being out of sync with the actual uploads and this should be considered. **Action – OSRWC**
- All should keep their data up to date.

12. Systems Assurance Team

Clare Gordon (Scotland Transerv) is now the Chair of the SAT. Brian Wilson (Scottish Borders) will continue as a Member of the Team. Thanks were recorded for Brian's service as Chair over an extended period.

13. Community Apparatus VAULT

I.R. indicated that all should make regular updates to VAULT so that it can become the prime source of plant data for the whole Community.

Vodafone has made its first submission of data to VAULT.

14. AOCB

a. List of Plant Protection Systems

This Item will remain on the Agenda and the Version of the Schedule current at the time will be circulated. All should check their record and inform the Secretary of any changes. The Schedule will be posted on the Web Site under Community Contacts.

b. Virgin Media Seminar

This seminar will be held with 10 R.As from the Central Belt. The roads and economic issues will be considered. The Commissioner will be attending to provide comment on the installation of plant in the road.

c. Reinstatement Standards - Telecom Industry

The Telecom providers in Scotland are meeting to discuss their performance on reinstatement and how they can improve standards.

d. TayForth Chair

The Committee recorded their appreciation to I.J. for his two year period as Chair. He thanked the Community for their support.

e. Retiral of Ralph Caldwell

The Committee thanked Ralph for his years of service to the Community and wished him a long and happy retirement. Ralph thanked all for their support.

15. Date of Next Meeting: - Wednesday 9th, May 2018

Venue: – Room No 11 Rothes Halls, Rothes Square, Glenrothes, KY7 5NX

Future Meetings Dates: - August Meeting

Wednesday 8th, August 2018

November Meeting

Wednesday 14th, November 2018

The Meeting finished at 12.45