

**LRAUC MEETING MINUTES**

**Date: 25 August 2022**

**Present:**

Kenneth Brown	KB	West Lothian Council
Gillian Muir	GAM	West Lothian Council
Kenny McComb	KMcC	West Lothian Council
Lorraine Jones	LJ	Scottish Power Energy Networks
Andrew Matheson	AM	Virgin Media
Adrian Henzler	AH	BT Openreach
David Murdoch	DM	Network Rail
Adam Watt	AW	West Lothian Council Structures
Tanya Fraser	TF	INEOS
Lorna Cunningham	LC	West Lothian Council Public Transport
Tom Vella	TV	MUA
Fiona McInnes	FMcl	Scottish Water
Julie Greig	JG	SGN
Michael Hymers	MH	SGN
<b>Apologies</b>		
Owen Harte	OH	Virgin Media
Martin Smith	MS	Police Scotland
Keith Garnett	KG	WLC
Nichola Millar	NM	SGN

<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>1.0</b>	<b>Introduction</b>	
<b>1.1</b>	GAM opened the meeting and reported on apologies for the meeting	
<b>2.0</b>	<b>Minutes of Previous meeting</b>	
<b>(a)</b>	GAM went through the minutes and LJ seconded.	
<b>(b)</b>	<b>Action Tracking</b>	
	Heartlands	
	GAM discussed the ongoing works and the need for the proposals for Boghall Roundabout. LJ to chase this up.	<b>LJ</b>
	<b>Armadale Phase 2</b>	<b>AM</b>
	GAM confirmed that Armadale phase 2 for Virgin Media is still not notified. AM said this is still no update	
<b>3.0</b>	<b>Local RAUC Co-ordination meeting</b>	

(a)	Road works authorities' and undertakers' specific major projects	
(i)	<b>Review planned resurfacing works and road closures</b>  GAM reported all surfacing works for this financial year and asked for comments.	
(ii)	<b>SU Major works and conflicts</b>  Virgin Media – GAM confirmed that Shotts is now notified and reminded that Armadale requires to be updated.  SPEN – mentioned Heartlands is on the Agenda to start. These works do conflict with WLC and Bear Scotland Diversions and close liaison throughout the programme is required. This is ongoing and continuation of communication is required  Deanburn Road, Linlithgow has started. There is a clash with WLC.  GAM mentioned that Bear Scotland have works due to start on A899 at junction 3. (at the time of the meeting it was due to start September this has now changed to January)  Hens Nest Road for SW conflicted with WLC B792 works  B9080 Winchburgh for Virgin Media conflicted with Beatlie Road closure.  Bathgate SGN – at the time of the meeting a programme of works was outstanding	AM  LJ
(iii)	<b>Review and confirm whether any other works/remedial works can be completed</b>  GAM provided appropriate reports in advance of the meeting	
(iv)	<b>Review and confirm whether any other works/remedial works can be completed</b>  GAM provided appropriate reports in advance of the meeting.	
(b)	<b>Confirm local policies affecting road works, including traffic management proposals</b>  Nothing to discuss at the meeting	
(c)	<b>Confirm; Spaces for People; Gatherings of people; Permits for occupation; Street café advertising boards; Tables and chairs etc</b>  GAM provided appropriate reports in advance of the meeting	

**Commented [HJ1]:** Opportunity to discuss utilising road closures for other works

**Commented [HJ2]:** Opportunity to discuss completing other works in advance of major works commencing (open the floor to attendees to confirm if they can do works in advance of items discussed at (i) and (ii)).

**Commented [HJ3]:** Opportunity to discuss completing other works in advance of major works commencing (open the floor to attendees to confirm if they can do works in advance of items discussed at (i) and (ii)).

**Commented [HJ4]:** Newton TM trial for example

**Commented [HJ5]:** All permits etc on the SRWR

<b>(d)</b>	<b>Discuss network condition and RA inspections records in conjunction with SU defects to ensure all works are co-ordinated;</b>	
	Nothing to add from previous meeting	
<b>(e)</b>	<b>Review inspection regime</b>	
(i)	RA inspections (actual v expected per quarter per <b>SU</b> ); <b>GAM provided appropriate reports in advance of the meeting</b>	
(ii)	<b>Sample Inspection results on SU inspections (% pass Cat A and % pass Cat B and C);</b>  GAM sent out inspection results prior to the meeting and asked if anyone had comments to make.  LJ said these have been sent to Scottish Powers and Contractors Management.	
(iii)	<b>Collate and agree previous quarter results to Area RAUC</b> This was done at the beginning of the financial year	
(iv)	<b>Pending and declined inspections (disputes to Area RAUC</b> Nothing to report	
<b>(f)</b>	<b>Improvement Notices (updates required on performance prior to the co-ordination meeting and sent to next Area RAUC.)</b>  No Utility is currently under an Improvement Notice in West Lothian however, there are some that could end up back on one.	
<b>(g)</b>	<b>Discuss any other road works permissions;</b>  GAM explained that there will be a substantial Abnormal load movement going through West Lothian that requires an embargo on roadworks from Junction 3 M8, A899, A71 to A704.	
<b>(h)</b>	<b>Discuss any wider issues raised at co-ordination meetings and if they, or any other matters, will be raised at Area RAUC</b>  GAM asked once again why conflicts are still being ignored on the SRWR. FMCI suggested Symology look to deliver a webinar on this <b>This should be remitted to ERAUC. This will probably always remain on the minutes.</b>	
<b>4.</b>	<b>Matters Arising from previous AREA RAUC and RAUC(S);</b>  Area RAUC –  There was a demonstration for the works app.  Reinstatement Quality plans are mandatory from 1 April 2023.	

**Commented [HJ6]:** KB to present snapshot of network condition and highlight any areas of specific concern

**Commented [HJ7]:** KMcC to speak to contents of Sample Inspection progress spreadsheet

**Commented [HJ8]:** Generate from SRWR and agree contents of report

**Commented [HJ9]:** Extract info from SRWR dashboard

**Commented [HJ10]:** None at the moment

**Commented [HJ11]:** Opportunity for delegates to remit to Area RAUC

**Commented [HJ12]:** JH to provide summary

	The cold lay material Openreach trial going well at Perth and Kinross.	
	RAUCS –  JG complained that there is lack of engagement from the Councils regarding Coring.	
<b>5.</b>	<b>Health and Safety</b>	
(a)	<b>List of Plant Protection Systems</b>  GAM has sent out spreadsheets however some are still to return	
(b)	<b>Emergency Contact Details</b>  GAM has send out spreadsheets, however some are still to return	
<b>6.</b>	<b>AOCB</b>	
	Billing Process  GAM reported that there are some have issues with West Lothians billing process.  KB and GAM had investigated why WLC changed. Will arrange a teams call to resolve	<b>KB</b>
<b>7.</b>	Date of next meeting	
	The dates of the next meeting will be  24 November 2022 at 10am	