

LRAUC MEETING MINUTES

Date: 25 May 2022

Present:

Jason Halliday	JH	West Lothian Council
Gillian Muir	GAM	West Lothian Council
Kenny McComb	KMcC	West Lothian Council
Lorraine Jones	LJ	Scottish Power Energy Networks
Kenny Brown	KB	West Lothian Council
Andrew Matheson	AM	Virgin Media
Kevin Buckley	KB	BT Openreach
David Murdoch	DM	Network Rail
Nichola Millar	NM	SGN
Adam Watt	AW	West Lothian Council Structures
Tanya Fraser	TF	INEOS
Karyn Davidson	KD	Vodafone
Lorna Cunningham	LC	West Lothian Council Public Transport
Katrina Hardy	KH	Ineos
Stuart Monk	SM	MUA
Karyn Davidson	KD	Vodafone
Fiona McInnes	FMcl	Scottish Water
Apologies		
Owen Harte	OH	Virgin Media
Martin Smith	MS	Police Scotland
Adrian Henzler	AH	BT Openreach
Gordon Russell	GR	Scottish Water
Craig McQueen	CMcQ	Scottish Water
Michael Hymers	MH	SGN

Item	Description	Action
1.0	Introduction	
1.1	GAM opened the meeting and reported on apologies for the meeting	
2.0	Minutes of Previous meeting	
(a)	GAM went through the minutes and FMcl seconded.	
(b)	Action Tracking	
	Heartlands	
	GAM confirmed that the Heartlands scheme still all start and finish at same time. A Programme of works is required.	LJ
	Armadale Phase 2	AM

	GAM confirmed that Armadale phase 2 for Virgin Media is still not notified	
3.0	Local RAUC Co-ordination meeting	
(a)	Road works authorities' and undertakers' specific major projects	
(i)	Review planned resurfacing works and road closures GAM reported all surfacing works for this financial year and asked for comments.	
(ii)	SU Major works and conflicts Virgin Media – GAM confirmed that Shotts is now notified and reminded that Armadale requires to be updated. SPEN – mentioned Heartlands is on the Agenda to start. These works do conflict with WLC and Bear Scotland Diversions and close liaison throughout the programme is required. GAM mentioned that Bear Scotland have works due to start on A899 at junction 3. Network Rail – DM reported that there are several overnight closures booked.	
(iii)	Review and confirm whether any other works/remedial works can be completed No comment made. FMCI asked if there is a report of Road closures and outstanding defects. GAM did not think so. To be remitted to ERAUC	
(iv)	Review and confirm whether any other works/remedial works can be completed no comment made.	
(b)	Confirm local policies affecting road works, including traffic management proposals GAM reported that there was a traffic calming trial starting in Main Street Newton. There will be an embargo in place for traffic counts to take place.	
(c)	Confirm; Spaces for People; Gatherings of people; Permits for occupation; Street café advertising boards; Tables and chairs etc GAM provided a report to the meeting and confirmed this is also registered on the Scottish Roadworks Register	
(d)	Discuss network condition and RA inspections records in conjunction with SU defects to ensure all works are co-ordinated. KB discussed how WLC deal with defects and explained the role of our Safety Inspectors. The recent Annual report showed that WLC roads were of a reasonable	

Commented [HJ1]: Opportunity to discuss utilising road closures for other works

Commented [HJ2]: Opportunity to discuss completing other works in advance of major works commencing (open the floor to attendees to confirm if they can do works in advance of items discussed at (i) and (ii).

Commented [HJ3]: Opportunity to discuss completing other works in advance of major works commencing (open the floor to attendees to confirm if they can do works in advance of items discussed at (i) and (ii).

Commented [HJ4]: Newton TM trial for example

Commented [HJ5]: All permits etc on the SRWR

Commented [HJ6]: KB to present snapshot of network condition and highlight any areas of specific concern

	condition and 30% requires some maintenance and the 5 th best in Scotland for Unclassified Roads	
(e)	Review inspection regime	
(i)	RA inspections (actual v expected per quarter per SU);	
	JH discussed where we are with sample inspections. He also took to the opportunity of introducing Kenny McComb our new Utilities Inspector.	
(ii)	Sample Inspection results on SU inspections (% pass Cat A and % pass Cat B and C);	
	GAM sent out inspection results prior to the meeting and asked if anyone had comments to make. LJ said these have been sent to Scottish Powers and Contractors Management.	
(iii)	Collate and agree previous quarter results to Area RAUC	
	This was done at the beginning of the financial year	
(iv)	Pending and declined inspections (disputes to Area RAUC)	
	Nothing to report	
(f)	Improvement Notices (updates required on performance prior to the co-ordination meeting and sent to next Area RAUC.)	
	No Utility is currently under an Improvement Notice in West Lothian however, there are some that could end up back on one.	
(g)	Discuss any other road works permissions;	
	GAM explained that there will be a substantial Abnormal load movement going through West Lothian that requires an embargo on roadworks from Junction 3 M8, A899, A71 to A704.	
(h)	Discuss any wider issues raised at co-ordination meetings and if they, or any other matters, will be raised at Area RAUC	
	GAM asked once again why conflicts are still being ignored on the SRWR. FMCI suggested Symology look to deliver a webinar on this This should be remitted to ERAUC	
4.	Matters Arising from previous AREA RAUC and RAUC(S);	
	Area RAUC - JH provided a report from Area RAUC RAUCS – a paper has been submitted about changes to inspections. Also there was a presentation on roadworkers being abused and a paper presented. Section 109 large projects – it was felt that this was a matter for SCOTS	

Commented [HJ7]: KMcC to speak to contents of Sample Inspection progress spreadsheet

Commented [HJ8]: Generate from SRWR and agree contents of report

Commented [HJ9]: Extract info from SRWR dashboard

Commented [HJ10]: None at the moment

Commented [HJ11]: Opportunity for delegates to remit to Area RAUC

Commented [HJ12]: JH to provide summary

	Coring – It was mentioned that the SEARAUC coring programme was ready to be finalised.	
5.	Health and Safety	
(a)	List of Plant Protection Systems GAM to send out spreadsheets	
(b)	Emergency Contact Details GAM to send out spreadsheets	
6.	AOCB	
	Billing Process GAM reported that there are some have issues with West Lothians billing process. The background why this was changed was discussed and how we reviewed this with our Finance section. The intention was to bill with discreet entities. JH did send out consultation but this information has been mislaid. Scottish Water not in the position to deal with this. SGN also felt the same This was to be taken to ERAUC.	
	KMcC asked about turn around periods for defects and defective apparatus being fixed as the timescales are not being met. FMCI said that SW are dealing with several defects but happy to accommodate escalations where possible.	
	AW – North Bridge – there is a utility attached to the bridge and there is Scottish Water apparatus on the centre of the bridge. Do we paint this and do Scottish Water wish to inspect this before we touch it. FMCI suggested arranging a site meeting with the SW call centre. There are other services too that require to be addressed. GAM to liaise with AW.	
7.	Date of next meeting	
	The dates of the next meeting will be 25 August 2022 24 November 2022	