

**LRAUC MEETING MINUTES**

Date: 24 November 2022

**Present:**

Gillian Muir	GAM	West Lothian Council
Lorraine Jones	LJ	Scottish Power Energy Networks
Adrian Henzler	AH	BT Openreach
David Murdoch	DM	Network Rail
Adam Watt	AW	West Lothian Council Structures
Keith Garnett	KG	West Lothian Council Lighting
<b>Apologies</b>		
Michael Hymers	MH	SGN
Nichola Millar	NM	SGN
Andy Matheson	AM	Virgin Media

Item	Description	Action
<b>1.0</b>	<b>Introduction</b>	
1.1	GAM opened the meeting and reported on apologies for the meeting	
<b>2.0</b>	<b>Minutes of Previous meeting</b>	
(a)	GAM went through the minutes and LJ seconded.	
(b)	<b>Action Tracking</b>	
	Heartlands	
	LJ reported that the full works should be complete by 23 December 2022 and that the closure for Boghall Roundabout should be off the next day after the meeting.	<b>LJ</b>
	<b>Armadale Phase 2</b>	<b>AM</b>
	GAM confirmed that Armadale phase 2 for Virgin Media is still not notified. AM said this is still no update	
	GAM confirmed that the Bear Scotland Job for junction 3 is due to start early February and there will be an embargo on surrounding roads for 5 months. All embargoes are recorded on Aurora. This will be with the exception of urgent/emergency works.	
	GAM confirmed that the Beatlie Road closure has been extended to end of April 2023.	
<b>3.0</b>	<b>Local RAUC Co-ordination meeting</b>	
(a)	Road works authorities' and undertakers' specific major projects	
(i)	<b>Review planned resurfacing works and road closures</b>	

Commented [HJ1]: Opportunity to discuss utilising road closures for other works

	GAM reported all surfacing works for this financial year and asked for comments.	
(ii)	<p><b>SU Major works and conflicts</b></p> <p>GAM reported that there is conflicts with WLC and SGN for Whitburn Road, Marjoribanks Street and Hopetoun Street/North Bridge Street, Bathgate</p> <p>SPEN – mentioned Heartlands is on the Agenda to start. These works do conflict with WLC and Bear Scotland Diversions and close liaison throughout the programme is required. This is ongoing and continuation of communication is required. (This has been left on the minutes as there is still a clash issue).</p> <p>GAM mentioned that Bear Scotland have works due to start on A899 at junction 3. (at the time of the meeting it was due to start September this has now changed to January)</p>	LJ
(iii)	<p><b>Review and confirm whether any other works/remedial works can be completed</b></p> <p>GAM provided appropriate reports in advance of the meeting</p>	
(iv)	<p><b>Confirm defects/defective apparatus that may be subsumed by the resurfacing works</b></p> <p>GAM provided appropriate reports in advance of the meeting.</p>	
(b)	<p><b>Confirm local policies affecting road works, including traffic management proposals</b></p> <p>Junction 3 diversion route</p>	
c)	<p><b>Confirm; Spaces for People; Gatherings of people; Permits for occupation; Street café advertising boards; Tables and chairs etc</b></p> <p>GAM provided appropriate reports in advance of the meeting</p>	
(d)	<p><b>Discuss network condition and RA inspections records in conjunction with SU defects to ensure all works are co-ordinated.</b></p> <p>Nothing to add from previous meeting</p>	
(e)	<p><b>Review inspection regime</b></p> <p>(i) RA inspections (actual v expected per quarter per SU); GAM provided appropriate reports in advance of the meeting</p>	

**Commented [HJ2]:** Opportunity to discuss completing other works in advance of major works commencing (open the floor to attendees to confirm if they can do works in advance of items discussed at (i) and (ii).

**Commented [HJ3]:** GM to refer back to list at (i) of resurfacing works- SUs to confirm if their defects/defective apparatus will be affected by this.

**Commented [HJ4]:** Newton TM trial for example

**Commented [HJ5]:** All permits etc on the SRWR

**Commented [HJ6]:** KB to present snapshot of network condition and highlight any areas of specific concern

**Commented [HJ7]:** KMcC to speak to contents of Sample Inspection progress spreadsheet

(ii)	<b>Sample Inspection results on SU inspections (% pass Cat A and % pass Cat B and C);</b>	
	GAM sent out inspection results prior to the meeting and asked if anyone had comments to make.  LJ said these have been sent to Scottish Powers and Contractors Management.	
(iii)	<b>Collate and agree previous quarter results to Area RAUC</b>	
	This was done at the beginning of the financial year	
(iv)	<b>Pending and declined inspections (disputes to Area RAUC</b>	
	Nothing to report	
(f)	<b>Improvement Notices (updates required on performance prior to the co-ordination meeting and sent to next Area RAUC.)</b>	
	No Utility is currently under an Improvement Notice in West Lothian however, there are some that could end up back on one.	
(g)	<b>Discuss any other road works permissions;</b>	
	GAM discussed the motorway diversion that will come onto	
(h)	<b>Discuss any wider issues raised at co-ordination meetings and if they, or any other matters, will be raised at Area RAUC</b>	
	GAM asked once again why conflicts are still being ignored on the SRWR. FMCJ suggested Symology look to deliver a webinar on this. This should be remitted to ERAUC. This will probably always remain on the minutes.	
4.	<b>Matters Arising from previous AREA RAUC and RAUC(S);</b>	
	Area RAUC –  Reinstatement Quality plans are mandatory from 1 April 2023.  The cold lay material Openreach trial going well at Perth and Kinross.	
	RAUCS –  JG complained that there is lack of engagement from the Councils regarding Coring.	
5.	<b>Health and Safety</b>	
(a)	<b>List of Plant Protection Systems</b>	
	GAM has sent out spreadsheets however some are still to return	
(b)	<b>Emergency Contact Details</b>	

**Commented [HJ8]:** Generate from SRWR and agree contents of report

**Commented [HJ9]:** Extract info from SRWR dashboard

**Commented [HJ10]:** None at the moment

**Commented [HJ11]:** Opportunity for delegates to remit to Area RAUC

**Commented [HJ12]:** JH to provide summary

	GAM has send out spreadsheets, however some are still to return	
<b>6.</b>	<b>AOCB</b> Billing Process  GAM reported that the Billing issues should now be resolved.  .	<b>KB</b>
<b>7.</b>	Date of next meeting The dates of the next meeting will be  23 Februrary 2023 10 am 24 May 2023 10 am 24 August 2023 10 am 23 November 2023 10 am	