

LRAUC MEETING MINUTES**Date: 23 November 2023****Present:**

Gillian Muir	GAM	West Lothian Council
Nichola Millar	NM	West Lothian Council
Lorraine Jones	LJ	Scottish Power Energy Networks
Kirsty Wright	KW	BT Openreach
David Murdoch	DM	Network Rail
Adam Watt	AW	West Lothian Council Structures
Keith Garnett	KG	West Lothian Council Lighting
Andy Matheston	AM	VM
Craig Brown	CB	SGN
Lee Westwood	LW	SGN
Alan Nicol	AN	SGN
Gavin Growther	GG	Lothian and Country
Lorna Cunningham	LC	West Lothian Council
Kirsty Gilmore	KLG	West Lothian Council
Fiona McInnes	FMCI	Scottish Water
Rachel Neary	RN	Wet tph
Anna Jenson	AJ	Netomnia
Karyn Davidson	KD	Vodafone
Cathy Jones	CJ	Netomnia
Katrina Hardy	KH	INEOS
Julie Greig	JG	SGN
Apologies		
Craig McQueen	CMcQ	Scottish Water
Owen Harte	OH	VM
Adrian Henzler	AH	BT Openreach

Item	Description	Action
1.0	Introduction	
1.1	GAM opened the meeting and reported on apologies for the meeting	
2.0	Minutes of Previous meeting	
(a)	GAM went through the minutes and LC seconded.	
(b)	Action Tracking	
	Armadale Phase 2	AM
	This will now come off minutes and no longer going ahead	
3.0	Local RAUC Co-ordination meeting	
(a)	Road works authorities' and undertakers' specific major projects	

(i)	Review planned resurfacing works and road closures GAM reported all surfacing works for this financial year and asked for comments.	
(ii)	SU Major works and conflicts A899 SGN – GAM asked for an update on the SGN scheme that is planned. Linlithgow – GAM asked for an updated on the SGN scheme that is planned. A89 Broxburn– Canal Bridges – GAM asked for an update on the outstanding works from SPEN. A89 Armadale GAM highlighted a clash with Development work and Windfarm route.	 CB CB LJ GAM
(iii)	Review and confirm whether any other works/remedial works can be completed	
	GAM provided appropriate reports in advance of the meeting	
(iv)	Confirm defects/defective apparatus that may be subsumed by the resurfacing works	
	GAM provided appropriate reports in advance of the meeting.	
(b)	Confirm local policies affecting road works, including traffic management proposals	
	Local bus consultation between Broxburn and Maybury.	
c)	Confirm; Spaces for People; Gatherings of people; Permits for occupation; Street café advertising boards; Tables and chairs etc	
	GAM provided appropriate reports in advance of the meeting	
(d)	Discuss network condition and RA inspections records in conjunction with SU defects to ensure all works are co-ordinated;	
	Nothing to report	
(e)	Review inspection regime	
(i)	RA inspections (actual v expected per quarter per SU); GAM provided appropriate reports in advance of the meeting	
(ii)	Sample Inspection results on SU inspections (% pass Cat A and % pass Cat B and C);	
	GAM sent out inspection results prior to the meeting and asked if anyone had comments to make.	
(iii)	Collate and agree previous quarter results to Area RAUC	

	This was done at the beginning of the financial year	
(iv)	Pending and declined inspections (disputes to Area RAUC	
	Nothing to report	
(f)	Improvement Notices (updates required on performance prior to the co-ordination meeting and sent to next Area RAUC.)	
	No Utility is currently under an Improvement Notice in West Lothian however, there are some that could end up back on one.	
(g)	Discuss any other road works permissions;	
	GAM mentioned that the Developers are complaining that Utilities are holding back their works. GAM asked if the developers were giving the appropriate notifications. It was discussed and if there is any issues the following people should be contacted: FMCI or Emma West for SW AH for BT	
(h)	Discuss any wider issues raised at co-ordination meetings and if they, or any other matters, will be raised at Area RAUC	
	GAM reported that people do not appear to understand the coordination conflicts that appear on the SRWR. GAM would also ask that no early starts come from traffic management company as they do not have access to the systems.	
4.	Matters Arising from previous AREA RAUC and RAUC(S);	
	Area RAUC – Service life of reinstatements was discussed.	
	RAUCS – Coring was discussed at RAUCS.	
5.	Health and Safety	
(a)	List of Plant Protection Systems GAM has sent out spreadsheets however some are still to return	
(b)	Emergency Contact Details GAM has sent out spreadsheets, however some are still to return	
6.	AOCB	
	NM advised that minimum period for a TTRO is 6 weeks notice and traffic management is 7 working days. This	NM

	<p>should be passed around various Contractors and Traffic Management Contractors.</p> <p>GAM explained that coordination groups are still being ignore. More have also been introduced on the system so please be aware of them.</p> <p>PO Numbers are not being supplied by Traffic management companies and Utilities are refusing to pay bills. If there is no PO Number the Traffic management will be refused.</p> <p>NM – asked that consideration be taken when declining defective apparatus without checking on site. On some occasions it's the Utilities GIS that is incorrect.</p> <p>AW – asked if the duct had been laid in the canal bridges yet at Broxburn. LJ will check this out and get back to AW.</p> <p>GAM reported that companies are asking for multiple extensions sometimes for long periods. It is WLCs policy only to provide one extension. Anything further to this the Utility should extend the notice without our permission and only on exceptional circumstances will this change.</p> <p>GAM reported that on some occasions BT036 are double noticing works.</p> <p>.</p>	<p>KG</p> <p>LJ</p> <p>GM</p>
<p>7.</p>	<p>Date of next meeting</p>	
	<p>The dates of the next meeting will be</p> <p>22 February 2024 at 10am Tuesday 14 May 2024 at 10am</p>	