



Notes of Meeting

Meeting **Roads Authorities and Utilities Committee (Scotland)**

Place of **Meeting held on MS TEAMS**

Date: **Wednesday 29th June 2022**

Present: -

Jim Forbes (S.U. Co-Chair)	J.F.	CityFibre
Philip McKay (R.A. Co-Chair)	P.McK,	Aberdeenshire Council
Kevin Abercrombie	K.A.	Aberdeen City Council
Caroline Auld	C.A.	Network Rail
Clive Bairsto	C.B.	Street Works UK
Michael Casey	M.C.	Royal Mail
Gavin Cook	G.C.	East Renfrewshire Council
Stefeni Cownley	S.C.	ESPUG
Ian Dalrymple	I.D.	Openreach
Karyn Davidson	K.D.	Vodafone
Luke Dexter	L.D.	Transport Scotland
Neil Forrester	N.F.	Glasgow City Council
Darren Grant	D.G.	SSEN
Julie Greig	J.G.	SGN
Michael Grunwell	M.G.	Dumfries and Galloway Council
Jason Halliday	J.H.	o.S.R.W.C.
Stuart Harding	S.H.	City of Edinburgh Council
David Hearty	D.H.	MBNL-EE/3
John Henderson	J.H.	Scottish Borders Council
Alan Houston	A.H.	East Dunbartonshire Council
Alan Hutchison	A.Hut.	Tay Bridge Joint Board
Rob James	R.J.	Network Rail
Ian Jones	I.J.	Fife Council
Matthew Jones	M.J.	Last Mile
Philip Leiper	P.L.	Aberdeenshire Council
Aimee Long	A.L.	Fulcrum
Carole McDonald	C.McD.	CityFibre
Fiona McInnes	F.McI.	Scottish Water
Craig McQueen	C.McQ.	Scottish Water
Andrew Matheson	A.M.	Virgin Media
Stuart Monk	S.M.	mua
Martin Polland	M.P.	Transport Scotland
Clare O'Brien	C.O'B.	Argyll and Bute Council
Kat Quane	K.Q.	Transport Scotland
David Robertson	D.R.	Dundee City Council
Iain Ross	I.R.	O.S.R.W.C.
Garry Smith	G.S.	Highland Council
Ruth Scott	R.S.	SSE Telecom
David Thomson	D.T.	SPEN
Matthew Wylie	M.W.	Orkney Islands Council

In Attendance: -

George Borthwick	G.B.	RAUC(S) Secretary
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Apologies: -

David Armitage	D.J.A.	Aberdeenshire Council
David Capon	D.C.	JAG UK
Roger Garbett	R.G.	Improvement Service
Kevin Hamilton	K.H.	Scottish Road Works Commissioner
Ewan Hogg	E.H.	Falkirk Council
Tom Murphy	T.M.	Argyll and Bute Council
David Shaw	D.S.	Ayrshire Roads Alliance
Kevin Skinner	K.S.	Scottish Water
Calum Stewart	C.S.	Glasgow City Council
Scott Walker	S.W.	North Lanarkshire Council

1. Introduction and Apologies

P.McK welcomed all to the meeting.

The Apologies were recoded as above.

2. Presentations

Health and Safety – The Human Cost

P.McK. introduced Philip Leiper (Aberdeenshire Council) and asked him to give his presentation to the meeting.

Philip commented as follows: -

A fatal accident occurred when a Charge Hand was run over and fatally injured by a reversing lorry on a road site in Aberdeenshire.

The H & S Agency and the Police were both involved on site following the accident. P.L. went to the site and spoke to both agencies.

Along with the Police and H&S he spoke to members of the squad. The driver was not present.

A pre-site visit was carried out prior to the commencement of the work but was not recorded.

The Council was initially being pursued under the H&SWA 1974 for a material breach of section 2, this was subsequently dropped following legal representation. The driver was then charged and the case was heard at Banff Sheriff Court. He was found not guilty. The C.H. had instructed the driver to reverse but as he was behind the truck, he would have been hidden from the drivers view.

Various members of the Council gave evidence about the arrangements at the time of the accident and the changes which had been made since.

The Sheriff indicated that the H&S Agency should not have raised a case against the Council as it was a road traffic incident which required to be dealt with by the Police.

Comment was made that a banksman should have been provided to oversee the vehicle manoeuvre.

Training records had been deemed competent under the SVQ lvl2 but the essential training for the role had not been completed (risk assessments).

A lesson learned was the need for training to be provided and updated. Essentially all details must be recorded for examination at a later date if required.

Risk assessments need to be carried out and recorded.

Site safety audits need to be carried out and recorded.

Near misses must be recorded. May indicate need for training or revision to method of working.

The Contractors operating with the squads e.g lorry drivers, excavator drivers must be considered as part of the Organisation and have the relevant training or be given it. All training records must be checked and recorded.

The Banksman is responsible for the movement of the vehicle in his charge on site which includes working in the Depot. If working remotely the driver must check the area he is working for people or other potential hazards.

Staff and Operatives should be made aware of court proceedings and giving evidence. If required to go to Court, it may be the first time they may have been involved with the police and / or the court.

Ensure the training is provided for signing sites and the reason for the placing of the signs and the maintenance during the life of the site.

The Human Costs – Accidents affect all including the families and colleagues.

Safety is at the heart of an Organisation, and it should not require a fatality to raise the profile. It should feature constantly in the day-to-day operation.

All involved in an incident should be sent for counselling. The effect of a fatality cannot be overstressed, and the strain can be ongoing.

The Risk Analysis must be recorded on paper and signed off prior to the work commencing.

The record keeping is not to fill shelves. Paperwork must be reviewed and checked to spot the need for training, changes in methods etc. The completion of paperwork should be accurate and a tick box exercise with no thought to the information being recorded.

The slides will be circulated via the Secretary.

Action – Philip Leiper / Secretary

K.Q. indicated that a presentation on this case had been given to the Minister during the discussions on the Legislation changes.

Systems must be in place to create as safe an environment as possible. Making the Red Book mandatory should be an aid to this process.

After training the question should be asked – What have you learned / are you more aware. Official training is only one source of competency. One is the experience gained daily when working but there should be a way of recording this. The use of a pass / fail stage should be included.

Carry out Risk assessments.

Increase safe working practices

Use toolbox talks either by arrangement or as the need arises due to an event.

Clearly indicate what the work content on a site is.

Record these as they are carried out and have them signed off. Record / Record / Record

Stop work if there is an apparent danger and accept the input of the squad taking steps to remedy the concern.

Be aware of changing conditions – traffic / weather / etc

Proving competency of the work force is difficult and records must be checked and updated. Assumed competency will not be acceptable in court.

Carry out vehicle (including trailers) and plant daily to ensure it is safe for use and for the purpose it is to be used.

Ensure that all are aware of the reason behind the steps they are required to take. It is for the Operatives safety first and foremost.

Phone Apps and other technology should be introduced to get training, information and instructions issued to all who need to receive it.

The use a mock Fatal Accident Enquiry should be considered to give experience of how the process works and what will be required. This will raise issues which you did not consider important. The lawyers will raise issue with wording / records which you consider are satisfactory so read and read again before you accept them.

3. Minutes of previous Meeting held on 2nd March 2022 and any Matters Arising

a) Accuracy

The minutes of the last meeting held on 2nd March 2022 were agreed with the following changes: -

Page No. 8 - Item No. 7 - HAUC (UK) and Associated Subgroup Report

In the fifth bullet point Project Plan should read Strategic Plan.

Page No. 12 - Item No. 8b - Management & Operation of SRWR - Fees and Amounts

The paragraph should read: -

All Organisations have -----

b) Action Tracking and Review

The Action Tracking Summary was reviewed and updated.

4. RAUC(s) Working Group Reports

a) Reports from Working Groups as necessary

ai. Coordination W.G.

F.McI. reported that the Group were awaiting instruction to proceed on the review of the document to deal with revised legislation.

The draft Advice Note was approved for publication subject to the revised meeting dates being accommodated. The o.S.R.W.C. will give it a number and publish it on the Commissioner's web site.

aii. Inspections W.G.

The previously circulated report was taken as read.

aiii. SROR W.G.

The previously circulated report was taken as read.

aiii1. SROR Appendix 9

K.S. is Chairing a subgroup to review Appendix 9 with the intention of drafting a procedure which will be more efficient at introducing new methods of work, materials and plant.

aiv. National Coring Programme W.G.

C,McQ, reported as follows: -

- The Group is meeting monthly to review the progress of the programme and deal with any issues. Meetings will be held with the Lead Authorities to monitor progress and deal with any problems.
- The programme is now on Milestone No. 9 with the coring started on sites. SW, SE and NoS Areas have all started coring.
- TayForth Area is behind programme with no Coring Contractor appointed. If the Area cannot catch up there may be a need to omit it from the final Report. This should be avoided, and every effort will be made to assist in a catch up.
- All Appendix As should contain only sites previously agreed with the S.U.s. Any changes must be agreed at this stage prior to the site being cored. The Sites which were cored by the S.U.s should be added to the Appendix A.
- Details of the location of sites being cored (daily whereabouts) should be available in order that the S.U.s can observe the ongoing work.
- The Khub is available for use as discussed at previous meetings. All should note that where information has been loaded, contact must be made with the relevant parties to inform them that the data is available.
- Communication at all levels is essential.
- P.McK. indicated that the pressure was on to complete the programme and asked to be kept informed of any problems in order that he could follow up on them.

av. SAT

C.O'B. reported as follows: -

- A draft description of the work of the Team had been prepared and sent in for approval.
- There have been fewer Change Requests received which suggests that the system has settled down.
- Two members of the Team have moved to new posts in Scottish Water but F.McI. is hopeful that a replacement can be provided. Thanks were recorded to C.C. and G.R. for their work on the Team and they were wished well in their new posts.
- The Team meets again on 2nd August 22.

avi. RQP W.G.

J.F. reported as follows: -

- There were no issues to raise.

- The draft RQPs are being prepared and sent to the o.S.R.W.C. for approval.
- The RQPs should reflect the use of competent contractors and methods and materials.
- J.H. will be working on the RQP approvals and will attend the next meeting of the Group.

avii. Gazetteer Group

- There were no issues to raise.
- CityFibre will provide a replacement S.U. Representative on the Group.

c) Working Group Recruitment

There is an ongoing problem with getting volunteers to join the Groups due to restricted staff resources. P.McK, will raise this matter at SCOTS.

The representation to the Groups is now 4 R.A. and 4 S.U. members.

J.F. will update the Recruitment Schedule with the S.U. Representatives and pass it to the Secretary for circulation. **Action – J.F. / Secretary**

C.McQ. reminded the Co-Chairs that the Coring Working group was still operating on the basis of the 5 Areas so would continue to have 5 S.U. and 5 R.A. Representatives.

I.R. indicated that this would also be the case for the Gazetteer Group with 5 R.A. Representatives.

The SROR is a Commissioner's Working Group and any changes e.g. the Chair should be notified and agreed with him.

C.O'B. indicated that the group currently had 4 Representatives from both sides and that would be monitored, and additional Representation would be requested if required.

P.McK. will raise the subject at the R.A. meeting. **Action – P.McK.**

5. Area RAUC's Action Reports (**must be written and presented to RAUC(S) Agenda Setting Meeting**)

a) North Area RAUC

The Committee noted the following report: -

- I.R. had provided an informative presentation on the Promoters App.
- The Minutes of the meeting had been circulated.
- Sample Inspection Reports to Local RAUC Meetings – A draft version of a report had been circulated for consideration. This had subsequently been discussed and will be raised with Symology about the possibility of the required Standard Formatted Reports being available direct from the Register. This may require a Change Request and if so, this will be requested.

J.F. indicated that a Report was available for each S.U. from the Register, so a simplified version was all that was needed.

There are other Reports e.g. closures, defects, other inspections which if produced, could provide the basis for valuable discussion.

The Area and Local Coordination Meeting Chairs were asked to meet and discuss what reports they require then submit a Change Request to cover the agreed proposal. I.R. and G.M. asked to be included in the discussions. **Action – Area / Local Chairs / I.R. / G.M.**

- More coordination of works was needed e.g. getting all works carried out in a street at the one time to reduce the repeated disruption.

b) East Area RAUC

The Committee noted the following report: -

- 43 Representatives attended and C.H. assisted.
- The cold lay material trial which is ongoing in P & K with Openreach sites was discussed.
- The possibility of a face-to-face meeting was considered but no decision was made. Hybrid meetings may be the next step.
- The meeting recorded their thanks to Katrina Hardy (Ineos) for her input to the Community and wished her a long and happy retirement.

c) South Area RAUC

The Committee noted the following report: -

- This was the first meeting of the SAREA RAUC. There was a good attendance with good discussion on the topics raised.
- As with the other Areas there was discussion on the format of the Reports to be used at the Local Coordination meetings
- The presentation by the Commissioner to the last RAUC(S) meeting on the use of TTROs and TTRNs was discussed.

d) West Area RAUC

The Committee noted the following report: -

- A.M. had Chaired the meeting in the absence of S.W.
- There had been a good attendance with good discussion of the Agenda Items.
- The Representatives had discussed the format of future meetings.
- There was agreement on the provision of a standard suite of reports to be made available covering Inspections, Defects, Coordination etc and discussion with other Chairs would be welcomed.

6. RAUC(S) Business

a) Safety – Issues for consideration

The meeting noted that Bulletins were being issued via the Secretary. They provided a good training aid, and all should use them where appropriate. Instances of good and bad practice should be brought to the attention of the Community as all can learn and benefit from the experience of other,

b) Environmental Issues

bi. Use of 30 / 14 Asphalt in Footways (J.G. / F.McI)

The previously circulated report was taken as read with the following discussion: -

F.McI indicated that experience so far using this material had proved positive. It has been used where approval has been given. By using this method of reinstatement, the

number of vehicle trips can be halved and there is less material waste. There has been no increase in defect notices relating to these reinstatements.

The Appendix relating to trials and new methods etc is not working and hopefully the revised version being drafted will be more satisfactory.

SGN could not get the same level of permissions to use the materials as widely but their long-term use did confirm the Scottish Water experience.

The Commissioner had indicated that he considered that the temporary instruction issued during Covid should remain in place and allow this specification to be progressed.

This process had the benefit of the reinstatement being completed quicker and the site cleared.

C.McQ. indicated that the draft SROR contained this method of reinstatement.

Other materials were now being considered e.g. warm lay and cold lay and there is benefits of both. P.McK. commented that Aberdeenshire were moving over to warm lay with benefits on a reduction in quarry costs from heating, smaller number of materials available and reduced waste at source.

P.McK. commented that with global warming being high on the world agenda all methods of work which resulted in savings to the carbon footprint had to have serious consideration. There had been extensive discussion on the use of the 30/14 reinstatement and it was now time to come to a final decision

M.G. commented that the SROR review was considering other asphalt mixes which could be considered and may provide a better solution

S.H. indicated that the use of this material was acceptable on joint road / footway reinstatements but if the proposal was now to use it on footways only then this was another option which had not been discussed and the review of the SROR was the best way forward to achieve a Community agreement.

F.McI. respondent that the use of 30/14 on all sites was not the issue at present and the request is to get agreement at a local, Area or National level. At present an agreement at any level is difficult to achieve.

P.McK. said that the SROR should finally solve this issue. Aberdeenshire has agreed to the use of the 30/14 material, but it was up to others to decide what their policy will be.

Trials are a good way to progress an agreement but it must be carried out properly with the data recorded and reported to the Community.

7. HAUC UK and Associated Subgroup Reports

a) HAUC UK Report

The previously circulated paper was taken as read with the following additional comment: -

- The NUAR project is progressing with trial areas in Wales, Northeast England and London. Currently a consultation has been completed on the strategic direction of NUAR once the initial 3- year UK Government funded project finishes. The responses are being evaluated.
- SROH Working Group. Joint Chairs reported No real change issues with a few small enquiries responded to.

b) HAUC UK Working Group Reps

- The previously circulated paper was taken as read with the following comments: -
 - The R.A. representation needs to be updated with replacements provided as required.
 - J.F. will pass updated details of the S.U. Representatives to the Secretary to update the Schedule.
- Action – J.F. / Secretary**

c) TAG Report

- The recent focus has been on invigilation as part of Street Works qualifications programme. There have been several issues raised and discussions are ongoing with the Accreditation Organisations to deal with the matters which were raised.

d. Diversionary Works

- The Diversionary Works review is progressing well. Most groups now meeting regularly. Alison doing a piece on diversionary works this week at the Convention. All had agreed the new guiding principles. The task groups are working well. Splitting a subject down into component parts and delivering a tight timeframe. This seems to operate well and this model perhaps could be how we shape reviews in the future.

e. Safety at Road works

- The Safety Group will commence the review in the not-too-distant future. There will be a focus on walking and cycling to make sure it is aligned with the recent changes to guidance in Highway Code.

8. Standing Reports:

a) Scottish Road Works Commissioner

The Committee received the report as follows: -

Jason Halliday has joined the staff of the o.S.R.W.C. from West Lothian Council appointed to the post of Policy and Quality Manager. Jason's immediate focus will be on RQPs and will be contacting undertakers to discuss their plans for submitting RQPs in advance of the deadline of 31 March 2023.

Dashboard - The SRWC 2021/22 Q4 quarterly dashboard has been issued.

Performance – change of process for reporting

With the new constitution and the RAUC's meeting calendar, there is an expectation that the organisational performance information provided at the triannual area meetings will not be as focused as previous. The Commissioner has therefore decided to introduce a more specific narrative of operational activity across all sectors. These changes will discuss organisations who are operating at the alternate ends of a compliant performance.

2021/22 Performance Reviews were issued on the 26 May and the rating system adopted is either Well-managed, Satisfactory or Unsatisfactory. Multiple categories of non-compliance or year on year failure will rate an organisation as Unsatisfactory.

The performance by R.As in 2021-22 delivered 11 Well Managed, 16 Satisfactory and 7 Unsatisfactory which were East & South Ayrshire Council, Fife Council, Glasgow City Council, Highland Council, Perth & Kinross Council and Tay Road Bridge Joint Board. It

should be noted that 2 authorities have delivered significant improvements during the latter period of the reporting year whilst 4 are required to provide information on their inspection processes.

Performance delivered by S.U.s is cause for concern as over 51% (16 No) of all operating (delivering works) Organisations have delivered an Unsatisfactory performance. 7 of those Organisations have delivered improvements during the latter part of the year. The following Organisations have been asked to contact the Commissioner – Borderlink Broadband Limited, ESP Electricity, Fulcrum Pipeline Limited, Hyperoptic, Indigo Pipelines, Last Mile Electricity Limited, Lothian Broadband, Verizon and Zayo.

4 Organisations have been rated as Well Managed (EE, GTC, Neos Networks & Network Rail) with 11 satisfactory.

J.H. will ask G.M. to speak to J.F. regarding the S.U. the performance report above. (Action Completed)

All discussions relating to Unsatisfactory performance may result in Organisations being placed on a Commissioner Improvement Plan.

It should be noted that poor performance across back-to-back quarters will trigger intervention by the oSRWC.

Improvement Plans - 7 Organisations (Axione; Energy Asset Pipelines; ES Pipelines & Fulcrum) are currently on plans with all receiving assistance and co-operation to deliver a compliant performance. In addition (CityFibre, Virgin Media and mua (formerly Murphy Gas) 3 are on monthly monitoring with progress being delivered by all three.

Note that the next Improvement plan submissions are due on the 15 July 22.

Noticing Failures

The publication of the Performance reviews in May identified a concern around the Noticing Failure metric for S.U.s which has a 4% target. The S.U. average has increased from 5.8% to 6.7%. The indications are that the new operators working within the Telecom sector appear to be responsible for the increase and more stringent monitoring is to be introduced for those who are non-compliant.

All Organisations should review non-compliant performance and should submit a Report to the enquiries@roadworks.scot e-mail address.

If there are any queries or comments on any of these items, please contact the office at the usual e-mail.

Performance Monitoring

The Commissioner would again like to remind R.As of the process in Chapter 7 of the Inspections Code of Practice which sets out how they should deal with undertaker performance concerns.

The chapter sets out the process for Improvement Plans and the escalation process to be followed.

Research Project – Service Life of Reinstatements.

The research project on Service Life of Reinstatements has now commenced. The first stage is to identify older reinstatements to be visited and assessed by a small group of assessors. Over 250 potential sites have been identified and thanks go to the authorities who have

provided historic coring data. Those individuals who volunteered to be part of the assessment team can expect to be contacted soon (if not already) to discuss the process.

J.H. noted that J.F. and J.G. had not been contacted regarding the Research Project which they had offered to assist on. He would ask L.H. to contact them as soon as possible. **Action – J.H. / L.H. (Action Completed)**

SROR Review

The working group is progressing with the review and is now meeting fortnightly. Good progress has been made with several key issues worked through. A parallel group is being established to develop new Appendix 9 Trial Procedures to facilitate innovation.

TAG is providing update paper to the RAUC(S) meetings.

Safety Bulletins are being circulated by RAUCS Secretariat as they arise.

A presentation regarding performance and safety issues was given to CityFibre on 18 May 2022. If any other Organisations would like a similar presentation, please get in touch with the Commissioner's office. Please allow a reasonable amount of notice to allow it to be arranged.

J.F. thanked L.H. for the training which he had provided to the CityFibre's presentation to their Build Partners.

b) Management and Operation of the SRWR

The Committee received the report as follows: -

Prescribed Fees and Amounts

Invoices for the Prescribed Fees and Amounts 2022/23 were issued on 1 April 2022. As of 30th May 2022, over £640k has been collected from 67 of the 93 Organisations. Payment is due by 1st June 2022. Those who have not paid will be contacted and reminded of their responsibilities.

User Satisfaction Survey

The SRWR User Satisfaction survey is now complete with a total of 245 responses received from a pool of around 2000 users. The response is overall positive from a good mix of R.As and S.U.s at all levels of staff. The findings have been passed to the SRWR Steering Group to consider if any action is required.

Implementation of the SRWC Monitoring of Inspections on SRWR

The implementation of these changes has been delayed.

As from 1st April 2022 the Commissioner expects that the requirement to

- i. record a D/3 or DA3 pass following every defect remediation
- ii. record a D/2 or DA2 within 6 months of the prompted Due Date
- iii. carry out remedial repair within 6 months of reporting.

will be followed correctly in all cases by R.As and S.U.s.

A series of changes will be made to the SRWR to enforce the process and report on the performance. These changes will be delivered via three tranches as detailed on the SRWR Aurora News Portal. In summary: -

- Tranche 1 around end of Q1 – ability to clear Cat A without remedial phase.
- Tranche 2 around end of Q2 – clear down of old prompts
- Tranche 3 around end of Q3 – changes to prevent removal of prompts going forwards

New Organisations

There are three new Organisations on the SRWR, namely: -

Broadway Partners Limited (a telecoms company)

Persimmon Homes Limited (a telecoms company)

Moray Offshore Windfarm (West) Limited (an electricity company).

Webinars

Webinar No 9 will be available on Wednesday 22nd June from 1400 to 1500. Details are available on the News Portal.

c) Scottish Government

The circulated papers were taken as read with the following comments from K.Q.: -

The revisions to the Legislation raised from the Transport (Scotland) 2019 were progressing and were now about 50% completed.

The legislation dealing with R.Q.Ps and Qualifications is introduced from next April. There will be a short consultation on who requires to be qualified including and accredited on site at any time. The result may be that the current requirements are satisfactory, but the view was that the questions should be asked. All are asked to submit a response from their Organisation. SCOTs, RAUC(S) Jag and other Groupings can submit joint responses. TAG have been asked to make a formal response.

R.A. Qualification legislation will be introduced April 2023.

Soft launches will be used for these introductions.

VAULT will be mandatory from 2023 / 2024.

The Legislation relating to the 6 year guarantee will be introduced in October 2023 with maybe a soft launch.

The introduction of Compliance Notices will require changes to Coordination code & inspection code (AN15 potentially) required. In tandem with this the Commissioner will require to develop his staff to include Inspectors.

The FPNs will be subject to Review.

The Red Book is to be reviewed by the DfT. Scottish Representatives have been appointed to the Working Group to raise the needs of the Scottish Community to have them included in the draft which will be issued for comment.

As a result of the Ukraine / Russia conflict the availability of suitable crude oil for bitumen manufacture was reduced. Since then, other sources of crude oil has been found and the bitumen availability is back approaching normal. If there are any issues they should be passed to K.Q.

At present the working arrangements relating to Covid are now generally back to normal but should Covid spike again it may be necessary to reintroduce restrictions.

The NUAR consultation on their proposed VAULT type service for England and Wales has ended but if there is anyone who missed it they can still send comments to NUAR. Populating NUAR will not be required in Scotland as VAULT is used. Organisations working on both sides of the border will have an interest in both systems and would find advantage in commonality in their operation.

An additional awareness paper has been circulated about Sample C inspections. This paper should be reviewed prior to discussion at the October Meeting. If there are any comments in the meantime, they should be passed to K.Q. The R.As will consider if a separate meeting is needed to discuss this matter.

The Coordination W.G. should be reinstated to consider the changes required to accord with the new Legislation. K.Q. will provide a list of the changes which need to be addressed.
Action – K.Q.

Comment was made on the low App set up for the recording of Stop / Start times. Organisations need to review their procedures.

9. A.O.C.B.

a) RAUC(S) Chairs/Co-chairs are agreed for at least next 2 years

F.McI. has agreed to be the RAUC(S) S.U. Co-Chair for the next two years taking over from J.F. who is now due to stand down.

P.McK. on behalf of the Community thanked Jim for all his input over the last two years as Co-Chair and welcomed Fiona as the new Co-Chair.

The R.As were reminded that they need to provide a Co-Chair from September 2023 when P.McK. stands down. Volunteers should contact P.McK. at an early date.

b) Opportunity to discuss constitution changes to RAUC(S)

There were no issues raised.

bi. Proposed Meeting Dates 2023

The meeting dates have been reviewed after it was noted that October is the school holiday month which has an affect on the meeting attendances. The revised holiday dates were agreed as tabled.

The Secretary will arrange for the meeting invitation process to be changed so that it automatically populates the members diaries.

c. Roads Expo 2022

The o.S.R.W.C. will respond to a request from the Roads Expo Organisers for comments on the event with regard to the provision of presentations and onsite displays which will attract greater attendance from the Road Works Community.
Action – o.S.R.W.C.

d. Road Closures – Public Transport Diversions

C.A. asked the Representatives if they could remember this topic being discussed by RAUC(S).

The Representatives could remember the discussion and the view was that there was no legislation requiring a service to be provided however in some cases it had been funded for community relations. The arrangement appears to be that the passenger transport provider accommodates the closure and there is no requirement for compensation.

10. Dates of Next Meetings

RAUC(S) Agenda Setting Meeting:	Wednesday 12th October 2022
RAUC(s) Meeting:	Wednesday 26th October 2022

The meeting closed at 13.15