

# RAUC(S) Constitution

## ROADS AUTHORITIES & UTILITIES COMMITTEE (SCOTLAND) RAUC(S) - CONSTITUTION - 1 April 2022

### TERMS OF REFERENCE AND CONSTITUTION

#### **PURPOSE**

1. The Roads and Utilities Committee (Scotland) (RAUC(S)) shall provide support and advice to the Scottish Road Works Commissioner (SRWC), with a view to improving the planning, co-ordination and quality of all road works.
2. RAUC(S) shall support and advise the SRWC in undertaking their general functions of:
  - a. Monitoring the carrying out of works in roads;
  - b. Promoting compliance with the current Acts, Codes of Practice etc. and the obligations imposed under them; and
  - c. Promoting the pursuit of good practice by the wider road works community.

#### **ACTIVITIES**

3. RAUC(S) will discuss subjects of interest and, where appropriate, will aim to agree a joint course of action including, for example, the development of best practice and performance reports, advice on future legislation and the submission of representations to the Scottish Government, SRWC, HAUC UK and other organisations.
4. Normally, there are 3 meetings per year, held on the last Wednesday of February, June and October, or as required by business. At the discretion of the Co-chairs, meetings may be held virtually or in actual meeting rooms, to be agreed in advance. It would be deemed advantageous to have one in-person meeting annually. When held in-person, the option to join electronically shall be available to all members and invitees.

#### **MEMBERSHIP**

5. The Committee comprises representatives appointed by SJUG, local Road Works Authority appointees, with representatives from the Scottish Government, Transport Scotland and Network Rail. Other appropriate bodies may be invited to attend as dictated by the business of the meeting. The Joint Chairs of HAUC UK have a standing invitation to attend, as does the oSRWC.

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## **Undertakers**

6. There are twelve representatives. In the case of SJUG, representation will consist of the Chair of SJUG who, ex officio, is Undertaker Co-Chair, and members appointed from the following undertaker groups:

- a. Gas.
- b. Telecommunications.
- c. Power.
- d. Water and Sewerage.

## **Local Road Works Authorities**

7. There are twelve representatives, three appointed by the local Roads Works Authorities in each of the four Area RAUCs. The Roads Co-Chair will be approved by SCOTS to whom the Co-Chair will report. The Roads Co-Chair is, ex officio, a member of the SCOTS Liaison Committee, and may attend the SCOTS Executive where necessary.

## **Scottish Government / Transport Scotland**

8. The Scottish Government is represented as the "legislative" body. A Transport Scotland representative attends to represent the trunk road interests as Road Works Authority.

## **Network Rail**

9. Network Rail is a member of RAUC(S) in their capacity as an Undertaker and a Road Works Authority. Network Rail representatives are SJUG members and are a Statutory Undertaker in their own right. Network Rail members are not counted in the numbers set out in paragraphs 6 and 7 above.

## **Substitutes**

10. Members of the Committee should send substitutes from their organisations to meetings and additional members may be co-opted when necessary.

## **Area RAUCs**

11. Chairs of Area RAUCs are members of RAUC(S) and are counted within the numbers given in paragraphs 6 and 7 above.

## **WORKING GROUPS**

12. RAUC(S) may from time to time establish working groups to discharge specific functions.

The Gazetteer Group is responsible for issues arising from the National Street Gazetteer which is required for the effective operation of the SRWR. A written submission to RAUC(S) is required, however, the Chair of the group member may attend. (Note - this is a Group where equal numbers may not be appropriate - see paragraph 14 below).

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### **Membership of Working Groups:**

13. Chairs and members of RAUC(S) Working Groups do not have to be members of RAUC(S). The chair of a Working Group who is not a member of RAUC(S) will attend RAUC(S) meetings as required.

14. Working Groups shall normally comprise equal numbers of Road Works Authority and Undertaker representatives, except The Gazetteer Working Group and also where there is RAUC(S) agreement to an uneven split of members.

### **CO-CHAIRS AND CHAIRS OF RAUCS and THE SRWR MANAGEMENT GROUP**

15. RAUC(S) operates with Co-chairs, one RA and one SU, taking it in turn to chair RAUC(S) Meetings. To assist in providing continuity, Co-Chairs and the Chair of the SRWR Management Group each normally serve for 2 years with the staggered 'retiral' of one Co-Chair/Chair each year. Vice Co-Chairs are appointed to establish alternates and are the first in line of succession.

### **HIGHWAY AUTHORITIES AND UTILITIES COMMITTEE (HAUC [UK])**

16. RAUC(S) Co-chairs are members of the HAUC(UK) Committee in its role as a forum for matters of mutual interest in relation to roads and street works.

### **DISPUTE RESOLUTION**

17. RAUC(S) shall review complex disputes and reach decisions in accordance with the current Code of Practice on Dispute Resolution and Appeals. All RAUC(S) members are encouraged to adhere to any dispute panel recommendations.

### **CONSTITUTION**

18. The constitutions for RAUC(S), Area RAUCs and Local co-ordination/liasion meetings shall be discussed at least every two years.