

<b>MORAY COUNCIL</b>		Scheme		
		<b>Highland and Moray Area Local Co-ordination Meeting</b>		
<b>SUMMARY NOTES OF MEETING</b>		Job No.	File No.	No. of Pages <b>8</b>
<b>Meeting held to Discuss:</b> Various				
<b>Date/Time of Meeting:</b> Thursday, 7 <sup>th</sup> September 2023 @ 0930 hrs				
Issue Date*	02/10/00	Author	Eilidh Robertson	
				Draft No. 1
<p><b><u>1: Introduction and Apologies:</u></b></p> <p>The group was asked if anyone had objections to the meeting being recorded to assist with minute taking. There were no objections.</p> <p>Colin Matheson opened the meeting and welcomed all. Apologies from Darren Bristow (SGN); Diane Anderson, Andrew Stone, Paul Barron, Craig Johnstone, Mike Roberts and Roger Ward (Moray Council); Andrew McIver, Adam Lapinski and John Allen (Highland Council); Colin Heggie (Amey)</p> <p>Colin Matheson wanted to welcome Eric Morrison and John Stewart who are the new Inspectors with Highland Council and also Allan Pryde who is the new Openreach Street Works Consultant for the north of Scotland.</p> <p><b><u>Attending / Contact Details</u></b></p> <p><b><u>Highland Council</u></b></p> <p>Alison MacLeod <a href="mailto:Alison.MacLeod3@highland.gov.uk">Alison.MacLeod3@highland.gov.uk</a>  Alistair MacLeod <a href="mailto:Alistair.Macleod5@highland.gov.uk">Alistair.Macleod5@highland.gov.uk</a>  Gary Slupek <a href="mailto:gary.slupek@highland.gov.uk">gary.slupek@highland.gov.uk</a>  John Stewart <a href="mailto:john.stewart@highland.gov.uk">john.stewart@highland.gov.uk</a>  Trevor Fraser <a href="mailto:trevor.fraser@highland.gov.uk">trevor.fraser@highland.gov.uk</a>  Donald Henderson <a href="mailto:Donald.Henderson2@highland.gov.uk">Donald.Henderson2@highland.gov.uk</a>  Eric Morrison <a href="mailto:eric.morrison@highland.gov.uk">eric.morrison@highland.gov.uk</a>  Alex Shale <a href="mailto:Alexander.Shale@highland.gov.uk">Alexander.Shale@highland.gov.uk</a></p> <p><b><u>Moray Council</u></b></p> <p>Colin Matheson <a href="mailto:colin.matheson@moray.gov.uk">colin.matheson@moray.gov.uk</a>  Vince Woods <a href="mailto:vince.woods@moray.gov.uk">vince.woods@moray.gov.uk</a></p> <p><b><u>Scottish &amp; Southern Energy</u></b></p> <p>Andrew Ewing <a href="mailto:andrew.ewing@sse.com">andrew.ewing@sse.com</a>  Gary Hay <a href="mailto:Gary.Hay3@sse.com">Gary.Hay3@sse.com</a>  Edward Johnstone <a href="mailto:edward.johnstone@sse.com">edward.johnstone@sse.com</a></p> <p><b><u>Scottish Water</u></b></p>				<b>ACTIONS</b>

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### **Bear Scotland/Amey**

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### **BT Openreach**

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### **Vodafone**

Karyn Davidson [karyn.davidson@vodafone.com](mailto:karyn.davidson@vodafone.com)

## **2: Minutes of previous Highland / Moray Local Co-ordination Meeting:**

### **a: Accuracy**

Previous minutes accepted.

### **b: Action Tracking**

No items for follow up.

## **3: Local Co-ordination Meeting Reports**

### **a: Review road works authorities' and undertakers' specific major projects incl:**

- i) **Review planned surfacing works and road closures**
- ii) **SU major works and conflicts**
- iii) **Review and confirm whether any other works / remedial works can be completed**
- iv) **Confirm defects / defective apparatus that may be subsumed by the surfacing works**

## **Highland Council, Roads and Transport:**

### **Inverness:**

Alistair MacLeod stated Highland Council have finished surface dressing and surfacing programmes. Just some major patching to do on Telford Street which will be done before the end of this financial year. That completes the current programme. Submitted the list of forthcoming events (**Appendix 1**) many of which impact on the roads network. Any queries contact Alistair. The biggest one on the horizon is the Loch Ness marathon which is the last Sunday this month. There will be extensive road closures in place. Few more events between now and the end of this year. Pretty far through the programme.

### **Lochaber, Nairn, Badenoch & Strathspey:**

No representative present.

### **Ross & Cromarty:**

Trevor Fraser stated that the programme (**Appendix 2**) is pretty much complete. Surface dressing is all complete. Still one or two capital projects as regards overlays to do mostly on the A890 in Wester Ross will involve some overnight closures on 2 sections of the road; one at Stromeferry and the other at Achnashellach with overnight closures for 2/3 weeks at a time. Not programmed yet. Looking at October time. Pretty far on in the programme, just the A890 to finish off.

### **Caithness & Sutherland:**

Alex Shale standing in for Kimberley Young who is at college. New Inspector, Alan Sutherland, will probably attend in the future. Alex not had a chance to catch up with what is on the programme. Surfacing is happening in Caithness area over the next few weeks and the programme should be on Symology. Surface dressing has been done in Sutherland and there is none in Caithness this year.

### **Skye:**

No representative present.

### **Street Lighting Issues:**

#### **Inverness, Nairn, Badenoch & Strathspey:**

No representative present.

#### **Moray Council:**

Street Lighting - Vince Woods stated they are going as published programme (**Appendix 3**). Going into Findhorn on Monday to start on the delayed works, there was an objection from one of the businesses due to the school holidays. Have adjusted programme, will be tight but it will work. The other jobs are going on as planned and going well. One issue having with SSE having difficulty getting booked up for service extensions and pot ending, progress being made but has taken 4 months to get to this point and not able to get anything planned in. Be good to get that moving.

Roads – Paul Barron (not present) had submitted programme. Well on with the programme just a few items outstanding that have been circulated so any issues contact Paul or Colin Matheson.

Couple of other items for Moray roads; the C2E remains closed at Cloddach Bridge, the bridge needs replacing so is a fair way of being resolved. Similarly, and not too far from the Cloddach Bridge, the C26E is also closed due to damage at Viewmill bridge is being looked at too with hopefully a contract being awarded fairly soon. On the good news front, the A95 east of Keith at Meikle Cantlay, been down to single lane controlled by traffic lights for the last 4 years due to a landslip, works going on to repair right now and hopefully should finished and be back to 2-way traffic by the end of September.

### **Project Design Unit:**

Gary Slupek stated that schemes for approved '23-24 capital programme have been issued (**Appendix 4**). Majority to be completed this financial year. Couple of exceptions; Structures team and Strategy and Testing team have a number of projects that are going to extend into next year obviously that's dependent on funding. Any queries just get in touch with Gary and will get relevant project manager to provide response.

### **Trunk Road Issues – Bear (Scotland) Ltd:**

Elaine Paterson stated all works on the Scottish Roadworks Register.

### **Trunk Road Issues – Amey:**

Mike Gray stated all works are on the register and Ryan (Newman) submitted programme yesterday (**Appendix 5**). The A96 Delnies resurfacing finished yesterday. There were issues with local authority road closure, could have been identified at the design phase. Will take it forward with the scheme manager to avoid a repeat. Apologised for what happened with that scheme.

Elgin Active Travel is running way too long. Has been escalated by network team through line management. Looks like there is quite a lot still to be done. Spoke to scheme manager and the HFS course still to go on and some of the crossings still to be completed so lining can't be done. Being chased up for definitive completion date. Hopefully by the end of this month it will be complete or very nearly complete. Will keep group posted.

Night time convoy schemes coming up at Blackhillock and Inverurie in mid-September through to mid-October. The only other thing is an abnormal load movement from Buckie Harbour to Rothienorman sub station. Generator and transformer being moved on 2 consecutive Sundays, 22<sup>nd</sup> and 29<sup>th</sup> October are the proposed dates. Joining the A96 north of Keith and coming of at Culsalmond junction. Will keep posted. Maybe some route modifications required some columns need to be taken out. The generators are 358 ton and the transformer 150 ton. Significant movement but will keep everyone posted.

### **Network Rail:**

No representative present.

**BT Openreach:**

Allan Pryde stated that all the works on the register.

Shaun Munro gave overview of the R100 works currently ongoing. Highlands area - works in Gorthleck, Drumchardine, a lot in the Black Isle, Munlochy, Keswick, Cromarty, Fortrose and Poyntzfield they are all contractually due for December 2023. A lot of activities in these areas will require traffic lights and notices, etc. to go in. The majority of the works in the highlands comes to an end in December for several years. Just moved into Moray in the last couple of weeks starting with Elgin which is also contractually due for December 2023 before going into Hopeman, Lossiemouth and Alves at the back end of this year. Four areas in Moray we are starting to work on. Shared plan with Colin but will also send a link for information on delivery timescales, eligible premises on R100 then can go on Digital Scotland Super-Fast Broadband R100 page for the Scottish Government and get information there. Majority of Highland stuff will be finished this year and will be in Moray from 2023-25.

**Scotland Gas Networks (SGN):**

Darren Bristow, who sent his apologies, has shared the programme (**Appendix 6**) for the Forres main renewal project.

David Edgar (who provided works details at **Appendix 7**) stated that Crown Road in Inverness finished phase 1 end of last week and road has been reinstated and traffic management all down. Phase 2 started this week on High Street at the bottom of Stephens Brae, putting in a temporary pedestrian crossing where existing crossing one is so can dig up towards the road, only reason for temporary crossing is the button on the pole will be obstructed where working so the pedestrians will use the temporary crossing in the same position as the existing one. Planned till the end of October but having issues with street lighting ducts so Street Lighting are coming out today to see if they can be moved so they can get in and about the pipe.

David Mair, who deals with new connections in Moray and Highland, (and who provided works details at **Appendix 8**) stated that he has a couple of jobs coming up in. 27-31 Academy Street, Inverness. Going to do a lane closure going northwest bound from train station towards Shore Street roundabout with a diversion around about Union Street, Church Street and Queensgate. The traffic going other way will be as normal. Starts on 9th October hopefully it will take a week but down for 2 weeks as reinstatement may take longer due to the thickness of the tar. The other job is road closure on Town Hall Lane, Lossiemouth, quiet road, diversions don't take anybody much out their way. Work starting on 18<sup>th</sup> September.

Katie Patullo stated that planned replacement work we know will be doing next year but not starting until at least April. 2 km project in Land Street, Elgin but all potential notices have been raised. Any queries contact Katie.

**Scottish and Southern Energy (SSE):**

Gary Hay moved to a different project looking to overlay/upgrade the network with approximately 9000 metres of high voltage cable to overlay. This is going to be between Inverness, Nairn and as far up as Lochinver. Project has just started and doesn't know much more about it. One that is going along Shore Street in Helmsdale, existing duct going across the road bridge, have to speak to the local authority want to do some test holes to see if can utilise the existing duct. Anything that does come in will go on the register and will liaise with the local authority to make sure the job goes as smooth as possible.

Andrew Ewing SSE in Transmission, sent through the list of what is on Symology (**Appendix 9**). Current year stuff is predominantly in the north east, Aberdeenshire, imagines it is traffic management. Advance notice for works happening 2025-30 on the A835 trunk road between Garve and Braemore junction. Thinks this is the works for the new HVDC cable going to Western Isles. If any details required Andrew can find out who project manager is.

### **Scottish Water:**

Fiona McInnes stated for CSE everything should be on the register.

Darren Pointer (who provided the programme at **Appendix 10**) stated that in Moray the Herricks Water Treatment Works project which is ongoing with fortnightly visits to check condition of the roads. In Inverness and surrounding areas we have an upcoming project in Lochinver, trying to get hold of the local roads Inspector has been trying for 2-3 weeks as are Morrison Construction. Needs to get site meeting up there. Clarification on who the local roads inspector is. It will be the new Inspector, Alan Sutherland. Alison MacLeod will send through Alan's details. Thanks to Highland Council, Alistair MacLeod, Ardersier project C1005. The surface dressing is now complete and signed off and the Section 96 has been signed off. Long project but got there in the end. The only other one is Riverside Drive, Thurso sewer underneath the pier, the sewer is leaking, looking at the supports and found sheet piles are wearing and degrading. Looking to move the sewer out to the main road. Been on site with Jonathan Gunn, the road has just been resurfaced in April but Jonathan has given permission to do the trial holes and it has been agreed that a full reinstatement of the road once project is done. 800 diameter sewer so if the pier fails and the supports fails then will be a major issue. Thanks Jonathan Gunn for getting sorted. Ongoing project so is covering it every fortnight when up there.

Alex Shale asked what new inspector was to get involved in. A lead replacement job coming up in Lochinver and Kyle of Lochalsh area. Will be for a couple of years. A lot of lead issues, lead in the water from the service connections from the house out to the main road. A lot of work involved, a lot of tie ins in the road for the new pipework going in. A lot of testing to see which houses have lead contamination. The programme will be drawn up for all that needs replacing. A big project and there will be a lot of work on roads and footpaths and bearing in mind a lot of the roads are single track. Alex asked that he and Jonathan Gunn are kept posted then he can get Alan up to speed when he starts. Christina Calder from Morrisons is going up next week and would like to meet someone from the council to give an idea of what is upcoming and what is going to be involved. Darren will pass details for Christina Calder so arrangement can be made for someone to meet her on site, Darren will keep everyone in the loop.

### **City Fibre Project:**

No representative present.

**BT 75 / 100 Projects:**

Already covered by Shaun Munro above.

**ESP Utilities Group:**

No representative present.

**Lothian Broadband**

Alison MacLeod asked if there was anyone coming from Lothian Broadband. Not on the contact list. They are operating in the Highland area and doing a lot of stuff. Alison was speaking to the representative yesterday and don't seem to be particularly up to speed with the fact that there are local RAUCs. A lot of the Scottish stuff they are not up to speed up with either. He was quite surprised that he had to pay for Sample Inspections. Alison will pass over email and can be added to list. Colin will include them in the minutes and for the meetings going forward.

**b: Sample Inspection performance and management:**

Highland Returns table attached as **Appendix 11**

Moray Returns table attached as **Appendix 12**

**c: Disputes and or Improvement Notices:**

Nothing

**d: Wider issues raised:**

Nothing

**4: Matters arising from previous RAUCs:**

Colin Matheson mentioned that as previously discussed at the last meeting about Moray Council asking for TTRO applications for footways being closed. Colin consulted with Highland, Aberdeenshire, Aberdeen City Councils and Amey none of whom do the same as Moray Council. Colin then went to council legal department with his findings. They don't see why we would need to ask for TTRO applications for footway closures as it says on the website. How long it has been on the website Colin does not know, it predates him, but it will be removed from the website. Moray Council will no longer be looking for TTRO applications for footway closures.

Fiona McInnes stated for SW100 going through a process of cleansing down interim reinstatements. Has been in touch with Alison MacLeod with a few error corrections. Found a contractor that has recorded a lot of things with works cleared which should have been work closed. Thanked for her assistance. Trying to break it down into batches and check things before asking for error corrections. But hopefully that will tidy up some of the overdue interims but it will look like there have been lots of FPNs Do need to get the data right in the system. Alison stated that she has been cancelling and clearing of the FPNs that have been explained to her as that.

## **5: SRWC Report and Performance Management:**

As agreed in previous meeting this will be skipped over in this Forum

### **a: Performance dashboard:**

### **b): Management report:**

### **c: SRWR report:**

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## **6: Working Group Reports – consultations and any feedback:**

Nothing

## **7: Health and Safety:**

### **a: List of plant protection systems:**

Up to date.

### **b: Emergency contact details:**

Any changes just email Alistair MacLeod

Fiona McInnes states there has been a request that everybody's details are included as well as their plant protection information we are finding that particularly with some of the smaller utilities that the information is not complete. Causes a problem when you are trying to find contact details. Please ensure that all contact details are up to date.

Alistair MacLeod is happy to continue updating the emergency contact details. If there are any changes or additions just email him and he will reissue when there is an update. (The current list is attached for info as **Appendix 13**)

## **8: AOCB:**

Nothing

## **9: Date of next meeting and venue:**

Agreed that the next meeting will take place on Thursday, 7<sup>th</sup> December 2023 at 0930hrs– MS Teams.

Colin closed by thanking everyone for coming along to the meeting.