

<b>MORAY COUNCIL</b>		Scheme <b>Highland and Moray Area Local Co-ordination Meeting</b>		
<b>SUMMARY NOTES OF MEETING</b>		Job No.	File No.	No. of Pages <b>9</b>
<b>Meeting held to Discuss:</b> Various				
<b>Date/Time of Meeting:</b> Thursday, 6 <sup>th</sup> June 2024 @ 0930 hrs				
Issue Date*	02/10/00	Author	Eilidh Robertson	
				Draft No. 1
<p><b><u>1: Introduction and Apologies:</u></b></p> <p>Colin Matheson opened the meeting and welcomed all. Apologies from Diane Anderson, Craig Johnstone, Alistair MacLeod, John Allan, Ian Moncrieff and Jonathan Gunn.</p> <p>The group was asked if anyone had objections to the meeting being recorded to assist with minute taking. There were no objections.</p> <p><b><u>Attending / Contact Details</u></b></p> <p><b><u>Highland Council</u></b></p> <p>Eric Morrison <a href="mailto:Eric.Morrison@highland.gov.uk">Eric.Morrison@highland.gov.uk</a>  Alison MacLeod <a href="mailto:Alison.MacLeod3@highland.gov.uk">Alison.MacLeod3@highland.gov.uk</a>  Alasdair Brown <a href="mailto:Alasdair.Brown3@highland.gov.uk">Alasdair.Brown3@highland.gov.uk</a>  Donald Henderson <a href="mailto:Donald.Henderson2@highland.gov.uk">Donald.Henderson2@highland.gov.uk</a>  Kimberley Young <a href="mailto:Kimberley.Young@highland.gov.uk">Kimberley.Young@highland.gov.uk</a>  Andrew MacIver <a href="mailto:andrew.maciver@highland.gov.uk">andrew.maciver@highland.gov.uk</a>  Donald Henderson <a href="mailto:Donald.Henderson2@highland.gov.uk">Donald.Henderson2@highland.gov.uk</a>  MacKenzie Sutherland <a href="mailto:Mackenzie.Sutherland@highland.gov.uk">Mackenzie.Sutherland@highland.gov.uk</a>  Kristen MacLeod <a href="mailto:Kristen.MacLeod@highland.gov.uk">Kristen.MacLeod@highland.gov.uk</a>  Brian Nicolson <a href="mailto:Brian.Nicolson@highland.gov.uk">Brian.Nicolson@highland.gov.uk</a></p> <p><b><u>Moray Council</u></b></p> <p>Colin Matheson <a href="mailto:colin.matheson@moray.gov.uk">colin.matheson@moray.gov.uk</a>  Vince Woods <a href="mailto:vince.woods@moray.gov.uk">vince.woods@moray.gov.uk</a>  Jo Burton <a href="mailto:Jo.Burton@moray.gov.uk">Jo.Burton@moray.gov.uk</a>  Julie Ballantyne <a href="mailto:Julie.Ballantyne@moray.gov.uk">Julie.Ballantyne@moray.gov.uk</a></p> <p><b><u>Scottish &amp; Southern Energy</u></b></p> <p>Lewis Major <a href="mailto:Lewis.Major@sse.com">Lewis.Major@sse.com</a>  Andrew Ewing <a href="mailto:andrew.ewing@sse.com">andrew.ewing@sse.com</a></p> <p><b><u>Scottish Water</u></b></p> <p>Darren Pointer <a href="mailto:darren.pointer@scottishwater.co.uk">darren.pointer@scottishwater.co.uk</a></p>				<b>ACTIONS</b>

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### **Bear Scotland/Amey**

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### **Highland Broadband**

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Darren Pointer mentioned he had to leave early as did Alasdair Brown.

## **2: Minutes of previous Highland / Moray Local Co-ordination Meeting:**

### **a: Accuracy**

Previous minutes accepted.

### **b: Action Tracking**

No items for follow up.

## **3: Local Co-ordination Meeting Reports**

### **a: Review road works authorities' and undertakers' specific major projects incl:**

- i) **Review planned surfacing works and road closures**

- ii) **SU major works and conflicts**
- iii) **Review and confirm whether any other works / remedial works can be completed**
- iv) **Confirm defects / defective apparatus that may be subsumed by the surfacing works**

**Highland Council, Roads and Transport:**

**Inverness:**

Alasdair Brown said a that surface dressing programme was bit stop start due to the weather. In terms of resurfacing have a mini programme, might be getting more after the committee in June. What has been sent (**Appendices 1 & 2**) is what they hope to do, won't be started until mid-end July work through the programme through August.

**Lochaber, Nairn, Badenoch & Strathspey:**

Kirsten MacLeod advised that for for Lochaber the previous programme submitted for Camasinas to Salen was completed on Friday and Falls Brae (White Glen) over the A884 to Lochaline is complete. On the programme submitted (**Appendix 3**) anything below the red line is programmed but not yet ordered but above the red there are various sections starting on the Isle of Eigg in August, a small section at Cuil Bay and a small section at Ballachulish Village Hall and at Strontian village is happening on 24<sup>th</sup> June, an inlay for about 500 meters. Scottish Water have a section where a private main is going into main mains starting in July from Strontian monument to Strontian below red line until they have finished utility works. June committee to find out if there is any further funding and where it is going to be spent.

**Ross & Cromarty:**

Eric Morrison in for Ian Moncrieff said that they are in the process of delivering the capital programme. Doing pre-surface dressing work some sections of overlay and inlay. Hope to start surface dressing in the west shortly then moving to the east. 28<sup>th</sup> June works between Fodderty and Contin structural patching being done by Pat Munro, no excavation expected and also Bealach na Ba at Applecross - private power cable going over that at the end of the month being done by Hydroplan, about 18 months work mostly in the verge but there are sections going through the centre of the road. All being overlaid at the end of the works. Capital programme sheets sent through (**Appendices 4, 5 & 6**). All above red line will be done this year anything below will be dependent on funding.

**Caithness & Sutherland:**

Kimberley Young in for Jonathan Gunn who is on leave said that they have no surface dressing programme this year. The surfacing programme is going ahead. Sutherland area - currently at Braambury Road, Brora, recently completed Migdale Brae, Bonar Bridge, Lindsay Street in Golspie and the road leading into Embo. Caithness area - they are going to be doing the main street which is Bridge Street but the CWO is new so plan not finalised and everything else is due to the budget.

**Skye:**

MacKenzie Sutherland said that they are in the same position as Eric and Kristen. Not sure what has been sent but it will be sent through. Had invited the Roads Inspector but it was short notice. We are doing what is above the red line. Will send through the programme. Trying to work out on the rural back roads. The traffic is really difficult on Skye, it is really early this year and will have to think about how they approach the works going forward. More positive response and information going forward.

**Street Lighting Issues:**

No representative present

**Moray Council:**

Roads – Julie Ballantyne said surface dressing started this week, stop start due to weather. The resurfacing programme - just completed resurfacing junction at Banff Road, Keith and over the next coming weeks will be carrying out a substantial programme in the Tomintoul /Glenlivet area mainly overlays and one site where they are patching. No works will be started in the west till mid-August so it'll be around about the Elgin area some major resurfacing works on New Elgin Road near the Asda roundabout big works on over the railway bridge, West area has not much programmed but hope to start mid-August.

Street Lighting – Vince Woods said works ongoing in Cullen at Ogilvie Park with columns and cable replacement for the whole scheme and also working in Lhanbryde - few spans of cable but mostly column replacement. The rest of the programme is based on column replacement only hopefully not too much of cable replacement.

**(Programmes in Appendix 7).**

Colin Matheson added that Auchriachan Bridge on the B9008 north of Tomintoul village is due for major repairs starting mid-end of August looking at 6-10 weeks duration. Involves a road closure which will be quite significant for that area. Also, major works to improve footways and install a pedestrian crossing in Coularbank Road in Lossiemouth, due to start first or second week of July.

**Project Design Unit:**

Andrew Maciver has provided the list of PDU schemes (**Appendix 8**), schemes that are currently taking place just now and into the future. If there are any questions just send them to Andrew who will address or pass to appropriate Team Leader.

**Trunk Road Issues – Amey:**

Mike Gray said that they have top loaded the first 2 quarters of their programme (**Appendix 9**), so it just getting resource in place to deliver it. Whilst works are on the register they are subject to change. Making aware of a couple of schemes to the west of Ballindalloch coming up mid-late August/September time which will require potentially up to 8 weeks of overnight closures. This will be discussed with Moray and Highland offline. Looking at timed access or amnesties to assist with that, will be

in touch when they narrow down the dates. Events wise, spoke of the meeting this afternoon around the Independence Parade in Elgin and the Thunder in the Glen ride out on August 24<sup>th</sup> which will have short duration closure of A95 at Granish, TTRO promoted yesterday. Election 4<sup>th</sup> July so far Transport Scotland have not imposed an embargo on Trunk Road Authorities but will try to avoid any TM on the trunk road network that could impact on polling stations, counting stations, etc. would ask utilities to consider that if planning works on the trunk road.

Thanked everyone for reviewing the SIDRs for the north-east network, now in a position to digitise on a platform that has been provided by Transport Scotland. Going through test phase but hopefully online soon and will be able to add the SIDRs to this digital platform which will allow them to produce quite high-resolution mapping for the SIDRs which will be attached to the descriptive elements that are sent out for review.

### **Trunk Road Issues – Bear (Scotland) Ltd:**

Elaine Paterson said that all road works are on the Scottish Roadworks Register.

### **Network Rail:**

David Murdoch said all the works are on the register for both areas. Business as usual.

### **BT Openreach:**

Allan Pryde said that all business as usual will be on register. A couple of commercial rural builds coming up in Highland, one in Dingwall which is at the planning stage, trying to set up meeting with John Stuart, believes it is week after next to discuss that build. The other area is Fort William not at planning stage yet so looking to set up meetings with Highland Council.

Shaun Munro said that they have just picked up the Swan project in Moray and Highland and Islands, 93 orders come in to be surveyed or in survey progress, Most are schools or Highland Council buildings with some NHS building, asked if someone from Highland could send over the booking appointment process to access Highland Council buildings believes it is called Conserto. They need access to it, currently phone contact or just turn up to the council building to survey the internal route. Alison MacLeod will look into it. Shaun said that they had received an email, not fully rolled out yet. Alison asked for Shaun to forward on the email, and she will try and get more details.

### **BT R100 Projects:**

Shaun Munro said not huge change since last time. Most work in Moray area still got the issue with the bridge (Viewmill) and the road crossing in Elgin, road is closed so can't finish in Elgin. Majority of notices are in place through supplier for Alves for road closures. Site issue with the Alves area trying to do civils works over the A96 looking for best option to get work done. Will contact Moray Council/Amey. Moving into to start in Brodie then Dunphail, Dallas further areas such as Forres, Longmorn and Lhanbryde, Meeting with Moray Council and new supplier on 20 June. Contact has got better with Moray Council and suppliers. Nothing further to add.

### **Scotland Gas Networks (SGN):**

David Mair spoke of 3 jobs; one in King Street, Nairn starts next Monday (10<sup>th</sup>) road closure due to narrow road down in Fishertown job will take about 2 days followed by reinstatement. Then on 17<sup>th</sup> June Walkers Crescent in Lhanbryde, private road, road closure as narrow street, job will take about 3 days then reinstatement after that. The only job that may cause problems is the road closure in Batchen Street on 23<sup>rd</sup> July hopefully North Street will be open.

Colin had update from site manager for the Poundland development. Hoping to get the hoarding down on 14<sup>th</sup> June and the road reopened by the beginning of July. Should be safe to keep it on the books but will let them know if there are any issues. SGN have left it as long as possible. Job should take about 4 days.

Julie Greig said they are in year 4 of GD2 so there are no massive major projects coming up in any of the areas. The few that will be coming up will be in discussion well in advance. They put everything on the register a year in batches. Have been working hard with network putting together a comprehensive programme. In the early stages, but hoping to get it out soon, a bit of a work in progress.

Darren Bristow has a bit of planned work in Elgin area under the Land Steet Project. Bailies Drive, Dean of Guild Way, Councillors Walk area starting next week, following through to Nicol Street, North Street, Smith Street in the later part of the year. Still in advanced planning. Bailies Drive is proposed and New Elgin Road and Cemetery Road is starting on 24<sup>th</sup> June for 12 weeks with the first 2 weeks on Cemetery Road and then during the school holidays go to do New Elgin Road start replacement should take about 10 weeks. Towards the end of the year, it is in advanced planning, doing the top half of Linkwood Road, only top section next to the bridge to be done as replacement work was done further down due to escapes. Later in the year Land Street following through to Golf Crescent. Also emergency reactive work. Majority is Elgin. In Forres two sections finished last week. Just one section on North Street. Victoria Road should be tarred next week but section of North Street will be close for a further 2-3 weeks. Victoria Road will be fully opened.

(Works programme at **Appendix 10**)

### **Scottish and Southern Energy (SSE):**

Andrew Ewing submitted the list for the transmissions side of the business (**Appendix 11**) if there are any queries he will pass them to the relevant project manager. Gary Hay not on call but he assumes that distribution works are all on the register. Asked Alison if she had received details around the queries around POs raised last time. She hasn't had anything. Andrew has asked both the support teams to put as much information as possible on them. Sometimes the information is not clear. Hopefully it has been resolved but any other issues to contact him or Gary.

### **Scottish Water:**

Darren Pointer said that all programming works are on the register. Have works coming up in A62 in Beaully wants to confirm that they are not in the same place as the surface dressing, so they don't go through surface dressing. Darren says stuff on Skye on A87 is coming to an end and should be finished in the next couple of weeks. Needs to speak to Mackenzie with regards to further works in Skye on road near A87. Will continue discussion offline. (works programme at **Appendix 12**)

**City Fibre Project:**

No representative present.

**Internetty (WiFi) Scotland**

No representative present

**Vodafone**

No representative present.

**Lothian Broadband (now Highland Broadband)**

Gareth Hughes said that all works are on the register, working with local officers to try to minimise disruption as they move through programme. Finishing works in Black Isle; finished cabling in Fortrose, Rosemarkie and Munloch Civils ongoing at Munloch and Cromarty should be finished that by the end of the month, along with cabling works as well. Moving down country to Beaulay and Kirkhill, again cabling works and tidying up. Finishing works in Strathpeffer and Contin and tidy up before moving out of the area. In Kingussie, Newtonmore and Kinraig, waiting on Scottish Water to finish works in the High Street before finishing that part of Newtonmore and then move onto cabling in that area. Extensive civils in the Drumnadrochit area and surroundings are also. Moving to Spean Bridge to start civils programme on Monday. Working with local officer to come up with a programme for Fort Augustus. Tourist season footfall has increased quite significantly quite early so just trying to work the programme to minimise disruption

**b: Sample Inspection performance and management:**

All circulated. No comments (Highland: **Appendix 13** and Moray: **Appendix 14**)

**c: Disputes and or Improvement Notices:**

None

**d: Wider issues raised:**

None

**4: Matters arising from previous RAUCs:**

None

**5: SRWC Report and Performance Management:**

As agreed in previous meeting this will be skipped over in this Forum as covered in North area meetings.

**a: Performance dashboard:**

**b): Management report:**

**c): SRWR report:**

**6: Working Group Reports – consultations and any feedback:**

Julie Greig spoke about the Inspection working group. Talked about introduction of pre-site survey which is covered in the SROR for working in distressed area. It was agreed in the group that the pre-site survey would be called a condition survey, if working in emergency powers it would be more post site. To make it easier for Roads Authorities is used the SCOTS advice books for footways and carriageways, used some of the pictures and the language and used the assessment protocols. If you have something that visually in distress but is structurally sound that would not require any sort of agreement. Looking at things like surface crazing or alligating, or multiple broken slabs, etc. Would be picked up in the condition survey and would be looking for a limited warranty or a reduction in the duration of the warranty. Waiting to get Symology on board, trying to agree the process then get Symology on board and see how it works in the register. Thoughts are that it would work very similarly to an Inspection. Log condition survey in the register with findings, if no agreement you don't have to do anything, but if agreement on a reduction in the warranty scope, won't accept failure for road markings because the existing has all but gone. Went through the process required. All covered under the SROR. Not been used as much as it should be or as formally as it could be. Because of 2-year warranty it wasn't thought to be critical. But on the sustainability side and the 6-year warranty need to note that there has been a lack of investment in the infrastructure over the last few years. In some cases, it is physically impossible to do reinstatement that in 2/3/4 years' time that there will not be open joints because the existing is in poor condition. Have to be mindful when going out on 6 year warranty inspection, was it natural wear and tear or was it not reinstated to specification. Whole lot of work going on about it. Paper has been circulated to Roads Authorities and utilities to be shared within their organisations and hopefully for next meeting agreement, amendments, adjustments, improvement, etc. Then to be issued at RAUCs for approval to take it to the next step.

**7: Health and Safety:**

**a: List of plant protection systems:**

Up to date. Covered in North area RAUCs just recently.

**b: Emergency contact details:**

Any changes just email Alistair MacLeod.

**8: AOCB:**

Alison MacLeod – for Scottish Water one of Inspectors has asked to raise a couple of defective apparatus notices that have not been done yet. Will send email to Emma West. Also, Scottish Water have not agreed the sample inspections yet. Emma will chase up.



Julie said that SW may be late as her and Fiona were working together, so that may be the reason it.

Coring Working Group – Julie said that they are still meeting and going through Appendix 3, not touched on this yet. The last coring was the first time ever reported technical failures that no remediation was required and were recorded as failures. There was a note 5 added to the last Appendix 3. With change in SROR to fail over engineering on the carriageways asked that everyone think about how this will be reported. Would like feedback before next meeting. Contact Julie to discuss further. Looking at it at a sustainability level. Would be interested to see what everyone thinks.

Darren Bristow has asked that Julie call with results as they have cases with over engineering. Going by the SROR have to reinstate to specification and the categorisation of the road. All other national coring programmes before 2019 would have a local agreement. In 2019 because of note 5, failures weren't being remediated had to be recorded as failures. Should be up to the Roads Authorities for them to decide. Would like to know what Roads Authorities think. Colin asked how that would be documented? Would it be able to add it onto the register? Julie said it could be recorded in the notes section of the register. Looking for a process that we can all follow.

Alison MacLeod agreed with Julie that if it is a good sound, reinstated road then should that be an issue. Maybe not to be to specification but it is a good reinstatement. Wants everyone to think about this.

Dareen Bristow also mentioned Grantown Road where a deeper reinstatement was put in but agreed with Colin to prevent having to go back. Wanted to know how to record it Darren Bristow to send Julie address or LA reference and she will add a comment onto the notice.

Colin Matheson raised an issue for BT where an of the Inspectors failed reinstatement at Forres at BT box on footway. Tripping hazard. Not disputed. Repaired but failed again as it had been reinstated with cold lay material. Had email back from Openreach to remove the fail because it was permanent cold lay that was used in the reinstate. Allan Pryde will investigate this and get back to Colin.

Vince Woods – said that Paul Barron was retiring and that his last working day is tomorrow. Wished him all the best. Richard Adam is looking after things in the meantime.

Emma West – update on C2/C3 updates. Email address for Alison MacLeod. Generic email address for any enquiries. Any outstanding enquiries to be sent to Emma or Fiona so they can be escalated to Team Leader. Will email the address through for any other enquiries.

### **9: Date of next meeting and venue:**

Agreed that the next meeting will take place on Thursday, 5<sup>th</sup> September 2024 at 0930hrs– MS Teams. Colin thanked everyone and closed the meeting.