

MORAY COUNCIL		Scheme		
		Highland and Moray Area Local Co-ordination Meeting		
SUMMARY NOTES OF MEETING		Job No.	File No.	No. of Pages 10
Meeting held to Discuss: Various				
Date/Time of Meeting: Thursday, 1 st June 2023 @ 0930 hrs				
Issue Date*	02/10/00	Author	Eilidh Robertson	
				Draft No. 1
<p><u>1: Introduction and Apologies:</u></p> <p>Colin Matheson opened the meeting and welcomed and had apologies from John Allan and Andrew MacIver, Highland Council. Gary Hay and David Edgar SSE, Bill Park from Amey and David Murdoch from Network Rail.</p> <p>Apologies also from Lauren Goodman, Bear Scotland and Ian Dalrymple from Openreach.</p> <p>The group was asked if anyone had objections to the meeting being recorded to assist with minute taking. There were no objections.</p> <p><u>Attending / Contact Details</u></p> <p><u>Highland Council</u></p> <p>Alison Macleod Alison.MacLeod3@highland.gov.uk Adam Lapinski Adam.Lapinski@highland.gov.uk Alistair MacLeod Alistair.Macleod5@highland.gov.uk Stuart Bruce Stuart.Bruce@highland.gov.uk Kimberley Young Kimberley.young@highland.gov.uk Gary Slupek gary.slupek@highland.gov.uk Malcolm MacLeod Malcolm.MacLeod2@highland.gov.uk</p> <p><u>Moray Council</u></p> <p>Diane Anderson diane.anderson@moray.gov.uk Colin Matheson colin.matheson@moray.gov.uk Will Burnish will.burnish@moray.gov.uk Vince Woods vince.woods@moray.gov.uk Paul Barron paul.barron@moray.gov.uk</p> <p><u>Scottish & Southern Energy</u></p> <p>Andrew Ewing andrew.ewing@sse.com</p> <p><u>Scottish Water</u></p>				ACTIONS

Darren Pointer darren.pointer@scottishwater.co.uk
Emma West emma.west@scottishwater.co.uk

Bear Scotland/Amey

Ryan Newman Ryan.Newman@amey.co.uk
Elaine Paterson epaterson@bearsotland.co.uk

Network Rail

No representative present

SGN

Katie Patullo katie.patullo@sgn.co.uk
David Mair david.mair@sgn.co.uk
Darren Bristow darren.bristow@sgn.co.uk
John Anderson John.anderson@sgn.co.uk
Julie Greig julie.greig@sgn.co.uk
Kevin MacKay Kevin.MacKay@sgn.co.uk

BT Openreach

Kirsty Wright kirsty.4.wright@openreach.co.uk

2: Minutes of previous Highland / Moray Local Co-ordination Meeting:

a: Accuracy

Previous minutes accepted.

b: Action Tracking

No items for follow up

3: Local Co-ordination Meeting Reports

a: Review road works authorities' and undertakers' specific major projects incl:

- i) **Review planned surfacing works and road closures**
- ii) **SU major works and conflicts**
- iii) **Review and confirm whether any other works / remedial works can be completed**

iv) **Confirm defects / defective apparatus that may be subsumed by the surfacing works**

Highland Council, Roads and Transport:

Inverness:

Alistair MacLeod submitted copy of surfacing and surface dressing programmes prior to last meeting (**Appendix 1**). The programme hasn't changed. There is the main programmes for each and a reserve for each which is dependent on additional funding which they don't yet have. The surfacing programme is underway and surface dressing has just started.

One to bring to attention is planning for the surfacing of the roundabout at Culcabock Road/Old Perth Road, Inverness which is fairly close to the hospital. Known as the Fluke roundabout, named after the pub, it is quite a tricky area, highly trafficked with significant traffic volumes there. Works planned over a course of a week at night, The dates for it are 26th – 30th June. Also doing a little bit of Culcabock Road at the other end but that will probably be the week after. Surface dressing wise, one on the list was the C1005 between Fort George and Sunnyhillock. Still in discussion with Scottish Water about progressing that. It is on the list at the moment as a possibility.

Moving on to the Ness Bridge inspection, those works are now complete and Ness Bridge is back to normal operation with traffic flowing in both directions.

Events – that have impacted on the network recently: Etap Loch Ness Cycling event, Race For Life, Inverness ½ marathon. The next main event that will impact on the roads will be the Loch Ness marathon in late September early October. There are some events at the Northern Meeting Park but there is no real road closures or impact on the network for those.

Currently reviewing the reinstatement category on the A862 which is the Inverness to Beaulieu to Muir of Ord, Conon Bridge Road. It is currently classified as a category type 4 reinstatement but traffic figures indicate they are looking at 2 million standard axles which is significantly higher so looking at reviewing that fairly soon. Might require to obtain some more data just to confirm that. Something to be aware of.

Lochaber, Nairn, Badenoch & Strathspey:

No one present. Alison MacLeod says they have produced their list so will just let that stand. Any questions contact Alison or Mark Smith. Programme at **Appendix 2**

Ross & Cromarty:

No one present. Alison said she didn't think their list had changed so any questions just to contact her.

Caithness & Sutherland:

Kimberley Young didn't have much to report. Capital Works programmes - in the Sutherland area the various sites of overlay have been completed on A897 Kinbrace to Helmsdale and they have now moved on to the Coull to Knockarthur road. In Caithness they have completed the Shebster C1001 and they are now moving on to the Halkirk road B874. That's as far as they got at present.

Skye:

No representative present.

Street Lighting Issues:

Inverness, Nairn, Badenoch & Strathspey:

Adam Lapinski says that he believes the programme has been submitted in advance (**Appendix 3**). Nothing that major going on at the moment. Just catching up with single repairs as our civils contractor has just been deployed in the last couple of weeks.

The major ones coming up are all traffic signal installations or pedestrian crossings. There is a project at Old Edinburgh Road/ Balloan Road, Inverness which will replace the old traffic signal installations with two separate pedestrian crossings. The dates are 5th and 19th June respectively. Due to finish a section on Stratherrick Road which shouldn't clash with GCU who are at the other end of the road, just their section to be finished. The biggest project will be traffic signal installation at Kingsmills Road/Damfield Road/Culcabock Road junction - the entire installation requiring replacement.

Asked Alistair about the road resurfacing, if nearby to have a quick meeting with Roddy. The intended start date is 9th September. The advanced notices has been placed in Aurora, if any changes it will be informed. Other than that, more schemes coming up and trying to catch up with due to contractor issues at the end of last year that are to be confirmed exactly.

Alistair has asked Adam or Roddy to get in touch. Adam will email Roddy to make him aware

Moray Council:

Paul Barron stated they have just started surface dressing programme as of Monday of this week. Resurfacing programme in both east (**Appendix 4**) and west (**Appendix 5**) Moray is underway and the programmes have been shared up until the summer period and complete list of works for the remainder of the financial year (**Appendix 6**), or what they hope to do.

Couple of issues to mention. There is a joint project with Amey on the outskirts of Elgin where they have their Active Travel scheme between Moycroft Road and Reiket Lane, Elgin. As part of that project, Moray Council will be including the resurfacing of the junctions but Amey will be undertaking the works and that will not be shown in the Moray programme and no specific date from Amey.

Paul mentioned to Darren Pointer about resurfacing project at Edindiach Road going out of Keith up to Herricks Water Treatment works which is programmed for about 3

weeks' time. Likely to be brief closure for planing and wait a couple of days and a day closure for resurfacing which will impact Darren. Asked to chat after the meeting about this.

Lastly, unfortunately David Marnoch from Network Rail is not here, there will be surface dressing either side of railway crossing gates at Kinloss. Contacted Network Rail several weeks ago but have had no response. The last time the area was surface dressed they sent a representative but that did not go too well so is looking for a response on surfacing dressing sites.

Any other issues just raise them with Paul.

Colin Matheson added that the much awaited works to install new entrance to housing estate south of Elgin on the A941 at Glasgreen will finally be starting on 6th June. That is set to run until the 28th August and is on the register.

Vince Woods stated that the programme for capital column replacement has been published. That is ongoing. Working with Amey at Alves on the disaggregation of the trunk road. That will be getting done fairly soon. Last meeting mentioned the CCTV in the underpass on the A96, but no takers on ownership. That has been removed. Also working in partnership with SGN at Fochabers which is good that we can work on it together. Good result working on same street when closed.

Colin Matheson also wanted to mention collaboration. Roads Maintenance Technician in the Dufftown area contacted Colin asking if a Scottish Water cover could be raised by 40mm before they did the resurfacing next week. Scottish Water was contacted on Friday and Colin had an email yesterday to say the job had been done. So that was much appreciated.

Will Burnish stated that there is a significant closure at Viewmill, outskirts of Elgin, that's going to remain closed for at least 5-6 months to the extent of the current closure. Traffic lights and significant risk at Pittendreich bridge, outskirts of Elgin also, and that has some impact on services. He believes it might have hit a BT cable when someone drove into the wall, but not sure. Can't do any works in the area because it is the only access in to Dallas. While the traffic lights are on the bridge, can't have anything else done on the bridge until it is repaired.

Project Design Unit:

Gary Slupek sent Andrew MacIver's apologies, he has been called to another meeting. A list of projects from the 3 Design Teams, the Structures Team and Strategy Team was provided yesterday (**Appendix 7**). The programme of design and construction works is either currently in hand or is programmed for this and for next year. These are the schemes that are based on the approved capital budget allocation. Any queries can be forwarded to Gary who will get a response from the appropriate project team leader

Trunk Road Issues – Bear (Scotland) Ltd:

Elaine Paterson says they have no issues. A couple of projects coming up - the A9 Skiach services, road closure with diversion on from 6th June, on night shift. The A9 Raigmore interchange road and slip lane closures from 4th – 7th June which will be on night shifts. Everything else is on the Scottish Roadworks register.

Trunk Road Issues – Amey:

Ryan Newman says mainly Cat 1 jobs one night up our way except from the 2 schemes mentioned, Elgin and Alves. Progressing well, will get more information and pass it on. Apologies for not sending programme. Ryan had met with Colin Matheson to discuss the SIDRs. They are progressing well, slowly, but well. Will pass them on when available. Any issues contact Ryan.

Network Rail:

No representative present. (Programmes at **Appendices 8 & 9**)

BT Openreach:

Kirsty Wright has nothing from Ian Dalrymple to share

SGN:

David Mair stated that they had 3 jobs, 19 Institution Road, Fochabers - road closure between the block 12-16 from 13th June, only one in Moray. Two in Inverness – 89 Academy Street from 19th June. Removing bollards that were put up for Covid and installing a temporary walkway and Contraflow will be in charge of the traffic management. Also 114 Academy street, closer to the 4-way lights, it's from 24th July again removing the bollards and move the traffic light head back approximately about 30 metres so that their works will be inside so there is just one set of traffic going each way so that should clear everything and shouldn't make a big difference. Contraflow doing traffic management.

Darren Bristow stated that they are in 9 parts of Forres at the moment, currently operating in 3 with road closures and traffic lights in Grantown Road and road closures on Bogton Road, The other streets are Pilmuir Road West and Sanquhar Road which will be give and take. Later in the year they will be going to St. Catherine's Road with traffic lights and the same with St. Leonards Road which will be traffic lights and road closures. The only other one with traffic lights this year will be in Lossiemouth during the school holidays on Coulardbank Road. All will be covered by Contraflow. (Programme at **Appendix 10**)

Colin Matheson mentioned to Darren Pointer that he noticed on the programme provided there is a slight overlap with works proposed for Grantown Road, Forres with SGN works currently there. Perhaps consider putting back as the traffic disruption on Grantown Road is significant and doesn't want to see another set of lights added albeit they are some distance from the site SGN are working. Darren will speak to Morrisons to see what they can sort. SGN finish the work around second last week of July which was planned for, but are way within target.

Darren Pointer looking to put notice on 1st August. Darren Bristow asked if this work at 1 Grant Place. Darren Pointer stated it might be Grant Drive and Grantown Road both on for same dates. Darren Bristow said the Grant Place work was in the property so would have no impact on Grantown Road. Darren Pointer said that Morrisons were due to start on Grant drive on 26th June and Grantown Road would start on the 3rd July which would clash with Darren Bristow's works. Darren Pointer will speak to Morrisons to see if they can put the dates back.

Paul Barron stated they have a resurfacing scheme for Grantown Road, asked Darren Pointer timescale said it would be a couple of weeks starting originally on 3rd July. Probably defer Balnakeith Road junction and resurfacing works until when SGN are out so there isn't another set of traffic management within a few metres of one another.

Kevin MacKay in Inverness has 2 main projects at Moray Park Avenue Culloden and Crown Road, Inverness. At Moray Park Avenue they will be in for majority of the year will be give and take and be minimal disruption. Crown Road will be done in 2 stages. Stage 1 will start in August uphill from the carpark just before the bus stop to the roundabout at the top with 3-way traffic lights and stage 2 will start in September will be the bottom half from bus stop down. This will require a road closure for 3-4 days with 2-way lights.

Alistair MacLeod asked Kevin if the Crown Road project had been discussed with Inspectors. David Edgar has discussed it. Alistair will touch base with the Inspectors as he normally deals with the closures.

Scottish and Southern Energy (SSE):

Andrew Ewing from SSE transmissions submitted the list (**Appendix 11**) but he doesn't know much of the details of the jobs but if anyone has questions he can find out which Project Manager is looking after the job and get any info if required. Can't speak to the distribution side with Gary not being on the call.

Scottish Water:

Emma West said that all SW 100 side all is on the register. Any issues then please let her know. All the noticing is on the register. (Programme at **Appendix 12**)

Darren Pointer asked Paul Barron what section of the Edindiach Road is being resurfaced. Just the section from the 30 mph out round the first right angled bend. Darren asks that they speak to site as site traffic needs to get in and small vans and cars can't come up the haul road. Paul says there would be brief closure for a few hours of planing and a day or two later for a day resurfacing. It may be that we can allow site traffic in at the start and out at the end. Discussion to continue out of meeting .

City Fibre Project:

No Attendance and nothing to add.

BT 75 / 100 Projects:

No Attendance and nothing to add

ESP Utilities Group:

No Attendance and nothing to add.

Colin Matheson asked if ESP were still operating. Alison MacLeod believes that they are still operational and that they will be increasing their activity.

b: Sample Inspection performance and management:

Both the inspection data from Highland (**Appendix 13**) and Moray (**Appendix 14**) has been circulated.

Julie Greig wanted to reiterate the inspection unit errors that have been highlighted with the Commissioner's Office and the register. Sometime this month they will be recalculating the units. She has been monitoring for the last 3 years. When Aurora was introduced in 2020 there was a glitch in the algorithm and it's continued to be fault for the last 3 years and has vastly over estimated some utilities inspection units and have been including works with no excavation. In some case there are 3 inspection units against these jobs so you will see quite a change in the bigger organisations. SGN isn't that badly affected as they don't have much work without excavation but Telecoms obviously do have much more and in some cases they have been over inspected by 700 or 800 units a year. Across Scotland there will be a bit of a reshuffle so we will have to re-agree all our inspections figures at the end of June coming into July. Just to make everyone on the call aware. It is happening and it is going to be corrected.

Colin Matheson thanked Julie for raising that.

c: Disputes and or Improvement Notices:

Nothing raised for Highland or Moray areas.

d: Wider issues raised:

Nothing to report.

4: Matters arising from previous RAUCs:

Nothing to report.

5: SRWC Report and Performance Management:

As agreed in previous meeting this will be skipped over in this Forum

a: Performance dashboard:

b): Management report:

c: SRWR report:

6: Working Group Reports – consultations and any feedback:

Julie Greig co-chairs the Inspection Working Group and has had a few meetings now. Trying to introduce a risk matrix system into the inspections just to help and

support inspectors. There are a lot of new inspectors and with the resource issues we are seeing a slight drop in the back office support. When you are using the works promoter app there is very little history to it and there have been some erroneous inspections going through as well as the app went a bit funny in April and there were lots of duplicates. To assist, they are going to replicate as close as possible the new risk matrix that the Roads Authorities are now working to. She believes most have switched from the old style to the new style risk matrix. David Shaw has been coming to the meeting to help which has been invaluable. Sample A's, live site failures, look as though they are going to be a bit more complicated and probably won't go into a risk matrix but certainly reinstatement failures can be aligned very much like the ironworks. She believes it will really support and assist inspectors to make the right choice. Also looking at re-introducing the system where if it is deemed to be dangerous and can't be made safe whilst the inspector is on site then the inspector must remain on site until it is handed over to the utility. Not sure why it was dropped in the '13 version because it is a safety critical matter. Know there will be a lot of pushback from most Roads Authorities due to resources but if you deem something dangerous then under a duty of care should not be walking away from it.

Julie asked if anyone has any input, thoughts or any assistance you can offer then just drop her or Scott Walker an email. This can be included in the discussions. Will be meeting every 3 or 4 weeks as it's a huge body of work trying to incorporate the changes in the SROR, incorporating the 6 year warranty as well as a 2 year warranty for some things in the SROR and other things are going to have a 6 year warranty so it's trying to get that into the Inspection Code. So any help any suggestions would be greatly appreciated.

7: Health and Safety:

a: List of plant protection systems:

Up to date.

b: Emergency contact details:

Any changes just let us know

8: AOCB:

Colin Matheson wanted to mention an issue that arose recently where a business complained that they had lost business due to a contractor placing no waiting cones without any warning. Just a reminder that one of the conditions of a temporary restriction such as a road closure, footway closure or no waiting, is that all affected properties will be notified in advance which didn't seem to happen on this occasion.

Also recently on a couple of occasions where with regard to footway closures that's been questioned whether it was actually needed or not. Moray Council policy is that if you are closing the footway and pedestrian are having to cross the road to get round the works that a temporary restriction is required and would require an application form.

Julie Greig stated that the Traffic Act actually states that you only need a TTRO if you are having to advertise a diversion, if closing a footway and complying with the

red book then there is no diversion required so no TTRO. It's only if you are closing a footpath and you are actually having to erect a diversion for pedestrians that requires a TTRO or a TTRN.

Colin Matheson stated that the Moray Council website states clearly if you want to close footway you need to apply for a TTRO. Julie says that may be but under the red book and Traffic Act she doesn't think that it should be. The issue, she says is that the Traffic Act is not devolved, it sits with Westminster. They have been updating their terms and policies since Covid and have completely changed how TTROs and TTRNs are applied for it is much more targeted and local, Facebook groups for local organisations, towns and villages rather than national newspapers, some of which no longer exist which are on the legally required list. A paper is going through Scottish Government at the moment to try and better define and manage closures but from SGN and legal side there is no TTRO required for a footway closure as there is no diversion and no requirement to advertise it. As long as we are complying fully with the red book to manage the safety of pedestrians there is no requirement for TTRO. Some other councils state that they require a TTRO or TTRN but there is no legal stance for it.

Colin will contact Moray Council legal department and get some advice and if necessary make changes to the Moray Council website. Colin asked what Highland Council do. Alistair Macleod states that Highland follow what Julie has suggested.

9: Date of next meeting and venue:

Agreed that the next meeting will take place on Thursday, 7th September 2023 at 0930hrs– MS Teams.

Colin closed by thanking everyone for coming along to the meeting.