



CITY OF EDINBURGH LRAUC
11th September 2024, 10.30am – MS Teams

ACTION NOTES

Attendee LIST		
Carlyn Fraser (Chair)	CEC	CF
Derek Shade	CEC	DS
Thomas Flaherty	CEC	TF
George Robertson	CEC	GR
Patrick Coogan	CEC	PC
Ian Toft	CEC	IT
Laura Donoghue	CEC	LD
David Wilson	CEC	DW
Sean Gilchrist	CEC	SG
Lewis Innes	CEC	LI
Gavin Law	CEC	GL
David Dickson	CEC	DD
Wendy Ross	CEC	WR
Mandy Hoggan	CEC	MH
Andrew Easson	CEC	AE
Craig McQueen	Scottish Water	CMc
Julie Greig	SGN	JG
Gavin Crowther	Lothian Buses	GC
Lisa Bickmore	City Fibre	LB
Laura Snedden	Bear Scotland	LS
Vincent Addo	Hyper Optic	VA
Stewart Sinclair	Police Scotland	SS
Mila Subotic	Hyper Optic	MS
Nikola Cunningham	Amey	NC
Stefan Budisin	Hyper Optic	SB
Joao Carmo	SP Energy	JC
Josh Gascoyne-Day	City Fibre	JGD
Michelle Macdonald	Virgin Media	MMc
Abbey Rathod	Openreach	AR
Iain MacLeod	Edinburgh Trams	IM
Ian Dalrymple	Openreach	ID
Jonathan Brogan	City Fibre	JB
Kathryn Davidson	Vodafone	KD
David Thomson	SP Energy	DT

ITEM No	TOPIC	LEAD SPEAKER (S)
1	<p>Introduction and Apologies</p> <p>CF - Thanked all for attendance.</p> <p>Apologies Received: David Murdoch (Network Rail) Jordan McDonald (Virgin Media) Fiona McInnes</p> <p>Adrian Hensler Openreach moved to South-West and Abby Rathod is taking over all Adrians South-East</p>	<p>Carlyn Fraser, CEC (Chair)</p>
2	<p>Minutes of Previous Meeting</p> <p>CF Amendments have been made to previous minutes as requested by JG at SGN and re-circulated with the meeting invite.</p>	<p>Carlyn Fraser, CEC (Chair)</p>
3 A	<p>Local Co-ordination Meetings / Clusters</p> <p><u>road works authorities' and undertakers' specific major projects.</u></p> <p>CF confirmed CEC have shared Planned Surfacing works, Road Closures and other works being carried out on the Network.</p> <p>CF asked if there were any comments or questions from Utilities regarding any of these works?</p> <p>CMc raised an Issue with a notice they had on for Jeffrey Street to replace Led Piping, a note of conflict was received by CEC for works that hadn't been registered and asked if a new date could be agreed.</p> <p>LI confirmed there were a number of works being carried out in this area and the unregistered CEC works are for a wall that's crumbling, these will be emergency works and CEC need to ensure they registered correctly and also try to avoid potential issues with traffic in the area.</p> <p>CF asked LI whether the crumbling wall a structural safety issue?</p> <p>LI confirmed it appears that way but won't know for sure until works commence.</p> <p>CMc have works been rejected due to a vibration issue?</p>	<p>Carlyn Fraser, CEC (Chair)</p>

LI confirmed that the works that are clashing are in Canongate, due to the diversion and traffic management in place for those works

WR SW works were in the system for 28th September but this clashes with the celebration for Scottish parliament. Needs to confirm a few issues first but looking at 29th September for SW works to commence, will confirm with **CMc** if ok.

JG responded by saying that if SGN needed to move works around to accommodate, then **JG** can discuss with Depot.

WR thanked **JG** and would be in touch if required.

CF confirmed that the DAR report was emailed over prior to this meeting and the system is currently being cleared of any resolved DAR works. CEC Inspectors are currently checking for any outstanding DAR's to see if these can be updated.

CF requested that if there are any DARs on the report that are resolved please let CEC know so we can update them on the system.

CF asked if any utilities had any known conflicts or anything to report on?

- Nothing to report

B Confirm local policies affecting road works, including traffic management proposals;

CF asked whether there was anything CEC needed to provide in addition to the reports that were sent along with the meeting invite, if so please let CEC know and this can be provided.

C Confirm; Spaces for People; Gatherings of people; Permits for occupation; Street café advertising boards; Tables and chairs etc;

CF advised that the report for Road Occupation and Tables and Chairs were also provided prior to this meeting. Spaces for People projects are still registered and being carried out on the network, looking at experimental orders and making some of these spaces more permanent, changes will be advertised. If any utilities are experiencing issues with any of these works or the street cafes on George Street please let CEC know and we can try to resolve, any feedback would be appreciated. Discussions are underway for the Street Cafes to have more uniform structures in 2025.

D Discuss network condition and RA inspections records in conjunction with SU defects to ensure all works are co-ordinated;

E Review inspection regime:

- (i) RA inspections (actual v expected per quarter per SU);
- (ii) Sample Inspection results on SU inspections (% pass Cat A and % pass Cat B and C);
- (iii) Collate and agree previous quarter results to Area RAUC;
- (iv) pending and declined inspections (disputes to Area RAUC);

TF providing the inspection records on behalf on **NR**,

TF more Category A inspections have been carried out for Public Utilities, these will then become target inspections for September so won't affect performance.

British Telecom

Cat A inspections	Due 25	Completed 38	pass rate 94%
Cat B Inspections	Due 62	Completed 64	pass rate 90%
Cat C Inspections	Due 62	Completed 57	pass rate 90%

TF any questions or concerns from BT?

ID/AR no questions or concerns.

Scottish Water

Cat A inspections	Due 23	Completed 36	pass rate 91%
Cat B Inspections	Due 59	Completed 63	pass rate 96%
Cat C Inspections	Due 59	Completed 54	pass rate 93%

TF any questions or concerns from Scottish Water?

CMc No questions or concerns

Scottish Power

Cat A inspections	Due 22	Completed 52	pass rate 94%
Cat B Inspections	Due 54	Completed 57	pass rate 85%

F	<p>Cat C Inspections Due 54 Completed 54 pass rate 86%</p> <p>TF any questions or concerns from Scottish Power?</p> <p>JC No questions or concerns</p> <p><u>SGN</u></p> <p>Cat A inspections Due 13 Completed 28 pass rate 100%</p> <p>Cat B Inspections Due 33 Completed 35 pass rate 94%</p> <p>Cat C Inspections Due 33 Completed 28 pass rate 90%</p> <p>TF any questions or concerns from SGN</p> <p>JG no questions or concerns.</p> <p><u>Virgin Media</u></p> <p>Cat A inspections Due 13 Completed 19 pass rate 89%</p> <p>Cat B Inspections Due 32 Completed 32 pass rate 88%</p> <p>Cat C Inspections Due 32 Completed 37 pass rate 97%</p> <p>TF any questions or concerns from Virgin Media?</p> <p>MM no questions or concerns.</p> <p><u>City Fibre</u></p> <p>Cat A inspections Due 10 Completed 25 pass rate 96%</p> <p>Cat B Inspections Due 39 Completed 70 pass rate 90%</p> <p>Cat C Inspections Due 124 Completed 167 pass rate 81%</p> <p>TF any questions or concerns from City Fibre?</p> <p>LB no questions or concerns.</p> <p><u>Improvement Notices (updates required on performance prior to the co-ordination meeting and sent to next Area RAUC.)</u></p> <p>CF Anyone on Improvement Notice at the moment?</p> <p>TF City Fibre are on Improvement Notice at the moment and currently in discussions with how they can improve.</p>	
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<p>G</p> <p>H</p>	<p>Discuss any other road works permissions;</p> <p>CF asked whether there was anything to be discussed here regarding notice periods?</p> <p>PC/WR/IT Nothing to report</p> <p>Discuss any wider issues raised at co-ordination meetings and if they, or any other matters, will be raised at Area RAUC.</p>	
<p>4</p>	<p>Matters arising from previous Area RAUC and RAUC (S)</p> <p>CF didn't attend previous RAUC meeting and asked if there was anything raised?</p> <p>KD mentioned that the only thing that was really discussed was the Commissioners Authorised Officers</p> <p>CF asked whether anyone has come across any Authorised Officers and how are they finding them as us as a council have received a number of reports.</p> <p>JG confirmed SGN has only had 2 observations since they started and neither were SGN, seems they are mainly concentrating on RA's.</p> <p>CF confirmed that 2 minor reports have been received with CEC, picking up on a few issues with s109 sites and CEC have been working through this to ensure we are compliant and meeting the standards required.</p> <p>JG advised there is a code of conduct on the Authorised Officers on Commissioners website.</p> <p>CF will have a read at the code of conduct for further information.</p> <p>JG advised that it was 4 days before receiving contact from the Commissioners Office, found it concerning that it took that long to inform SGN of a potential emergency.</p> <p>CF agreed as a RA there was a 12 day delay before we receive reports, with the second notice it was reduced to 7 days. CF has asked if the commissioners office could provide a phone call to CEC if they encounter any issues on our network.</p>	<p>Carlyn Fraser, CEC (Chair)</p>

<p>5</p>	<p>Health and Safety</p> <p>CF Nothing from CEC</p> <p>SS No real health and safety concerns to be raised, but asked when the SGN works were due to complete at Cameron Toll Roundabout?</p> <p>JG Major resurfacing to be completed so this will delay the works, quite an extensive escape so specialist teams had to be involved. Works are being carried out as quickly and as safely as possible. JG will contact SS with an exact timeline later on today.</p> <p>SS informed SGN that Police Scotland have been advising people that this closure was well advertised and that alternative routes should have been used. It beginning to become a H&S concern as people are exiting there vehicles and running red lights, but area will continue to be monitored by Police.</p> <p>SS raised concerns over CEC works where TM was in place but no personnel present on site, sporadic reports being received and asked if engineers can ensure TM is removed</p> <p>CF Thanked SS for his feedback and advised it would be good practice for the engineers to ensure once the majority of works are complete that the sites are cleared. It has been noted that a number of CEC sites have had spoil left on the network and its taking quite some time for this to be uplifted this results in prolonged traffic management. This is being looked into and collated, if it becomes a pattern of behaviour this will be raised with the utility companies.</p>	<p>Carlyn Fraser, CEC (Chair)</p>
<p>6</p>	<p>AOCB</p> <p>JG raised concerns over the parking charge rates for bay suspensions, the charges have gone from administration rates of between £300-£500, are now being charged in excess of £3000 for occupation. JG contacted the parking team at CEC and was advised they are not being charged for lost revenue but are being charged for occupation, which would be lost revenue. Its part of parking by-laws that utilities be exempt from these charges, vehicles parked on single and double yellow lines are being ticketed. Parking Attendants that have spoken with SGN operatives have been advised to ticket any vehicle on single or double yellow lines. JG continued by saying SGN are liveried vehicles, with beacons and chevrons working outwith the vehicle, units are connected the vehicle to allow works to be carried out and vehicle is part of the site. JG asked if perhaps CF could assist with gaining clarification.</p> <p>CF responded to JG advising that an email had been sent earlier that day asking for further clarification and had taken note of advice note 4 to back up her enquiry advising the parking managers of what is and what is not chargeable and where costs can be recovered for loss of revenue. CF still awaiting response but will let JG know the outcome.</p> <p>TF would like to request that utilities retain cobbles when working in Edinburgh as a number of sites have lost/misplaced cobbles, then when it comes to reinstatement utilities are asking CEC where cobbles can be obtained.</p>	<p>Carlyn Fraser, CEC (Chair)</p>

	<p>JG responded by saying that SGN have placed a temporary material down until new setts can be sourced. In one particular site they only had one day to re-instate setts and that wouldn't allow enough time, so a temporary material was laid to avoid a failure. Setts would be laid at a later date.</p> <p>TF thanked JG for her comments but wasn't a SGN site he was referring to. The setts being referred to here have been awaiting reinstatement for over 6 months, as the contractor is finding it hard to obtain the setts.</p> <p>DW queried whether the setts on Rose Street, between Hanover and Fredrick Street had ever been re-instated.</p> <p>TF They haven't as yet been reinstated, setts believed to have come from China and there is lengthy delays in obtaining stock. TF to arrange an inspector to check the site again and chase up utility.</p> <p>JG confirmed that SGN has had to order specialist slabs for CityScape areas from China and have been told an expected delivery date would be 9-12 Months.</p> <p>DW advised that going forward CEC are looking to use more locally sourced material rather than imported material from the far east.</p> <p>JG advised that more sustainable locally sourced material was also raised at the UK NetZero group, especially for CityScape projects.</p> <p>CMc confirmed that they were able to source some setts in Aberdeenshire.</p> <p>TF requested that CMc send over the details for reference.</p> <p>JG advised these were granite setts and not the slabs required for SGN works.</p> <p>DS would like to remind the group of a few events taking place over the next few months these are:</p> <ul style="list-style-type: none"> • Autumn internationals at Murrayfield; 4 friendlies, 60,000 people expected. Dates: 2nd, 10th, 16th & 24th November • Edinburgh Christmas: build starts 28 October. Kings Stable Road, George Street, East & West Princes Street Gardens & St Andrews Sq Gardens <p>CF also advised the group that these events dates are on the documents provided prior to this meeting should anyone need to cross reference works.</p>	
7	<p>Date of Next Meeting (s) Wednesday 11th December 2024 (10:30-12:30)</p>	