

# Ayrshire Roads Alliance

## Ayrshire & East Renfrewshire Roads Authorities and Utilities Committee Meeting

12 November 2024

### Minutes

**Present:** Lynne Lyle (ARA) Chair, Laura Campbell (ARA), Katie Campbell (NAC), David Murdoch (NR), Karyn Davidson (V), Sarah Abbott (N), Anna Jenson (N), John O'Neill (N), Gillian Virgo (ERC), Jordan McDonald (VM), Adrian Henzler (OR), David McLean (VM), Emma West (SW), Gavin Cook (ERC), Shannon Riley (Amey), Abbey Rathod (OR), Cathy Jones (N), Alexander Crombie (SW)

**Apologies:** David Shaw (ARA), Shannon Riley (Amey), Iain Lynch (NAC), Joao Carmo (SP), Lindsay Henderson (SRWC), Ian Dalrymple (OR), Barry Hall (GTC), Craig McQueen (SW), Rachel Forsyth (Amey), John McCulloch (BB), Graeme Robin (NAC), Sibin Silvapicha (SP), Edward Watson (SP), Allan Pryde (OR), Sharon Holland (Amey), Owen Harte (VM), Fiona McInnes (SW), Julie Greig (SGN), Dougie Millard (SGN), Alan Bellshaw (SP), Michael Fawkes (ERC)

<b>Subject</b>	<b>Action/Discussion</b>	<b>Action</b>
<b>Note of Last Meeting</b>	Accuracy: AGREED	Agreed
<b>Matters Arising from previous meeting</b>	As discussed below.	
<b>Roadworks Authorities and Undertakers specific projects</b>	<p><b><u>EAC/SAC</u></b> All currently noted on Register for 2024/25.</p> <p><b><u>ERC</u></b> Aurs Road closure – Road realignment scheduled for Jan 24 to Summer 2025. Noted in the SRWR with diversion route.</p> <p>Hombyre Road SGN gas main renewal project starting new calendar year and also SW new water main.</p> <p>All currently noted on Register for 2024/25.</p> <p><b><u>NAC</u></b> All currently noted on Register for 2024/25.</p>	

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	<p><b><u>Scottish Water</u></b> All currently noted on Register for 2024/25.</p> <p>Major works ongoing in Skelmorlie (NAC trunk roads). Started at beginning of May 2024 until November 2024. Convoy working during the day and traffic lights in place overnight.</p> <p>No major works planned all just reactive works.</p> <p><b><u>SPEN</u></b> All currently noted on Register for 2024/25. No one on from SPEN to comment.</p> <p>LL highlighted an issue with a number of projects being planned under the one road in EAC (C53 Treeswoodhead Road). Conflicts have been missed on the register between different projects and conflicts were ignored and not being raised to discuss. LL to send over LA references to look into.</p> <p><b><u>BT</u></b> EAC – R100 deployment for Logans Well and Uplawmoor ongoing. SAC – nothing ongoing NAC – Commercial rural build in Kilwinning /West Kilbride/ Dalry. All notices on SRWR ERC – R100 deployments and commercial cities build ongoing. Busby area and Newton Mearns. All notices on SRWR.</p> <p>All currently noted on Register for 2024/25. No further update for this meeting.</p> <p><b><u>VM</u></b> Contact made via Comex regarding upcoming works</p> <p>Fibre upgrade project upgrading of cabinets/chambers. Main works starting EAC/SAC Jan 2025 and NAC won't commence until July 2025 and ERC are ongoing and should be completed by end of March 2025.</p> <p>All other works currently noted on Register for 2024/25.</p> <p><b><u>SGN</u></b> All currently noted on Register for 2024/25. No one on for SGN to comment.</p> <p><b><u>Netomnia</u></b> All currently noted on Register for 2024/25.</p>	

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	<p><b><u>Network Rail</u></b> All currently noted on Register for 2024/25.</p> <p>Lots of electrical works ongoing/ upcoming in ERC</p> <p><b><u>M77 DBFO</u></b> No major works planned. No one on from M77 DBFO to update.</p> <p><b><u>South West Trunk Roads</u></b> Still waiting on budgets being finalised and then the full programme will be added to the register.</p> <p>EAC/SAC – A77 Spittalhill ongoing parapet works various TM up until October. TM will be removed for the Ayr show weekend. Looking to be complete by 17<sup>th</sup> November 2024.</p> <p><b><u>Vodafone</u></b> All currently noted on Register for 2024/25.</p> <p><b><u>Christmas Embargo</u></b></p> <p><b>EAC/SAC</b> – 2<sup>nd</sup> Dec 2024 to 3<sup>rd</sup> Jan 2025</p> <p><b>NAC</b> – 2<sup>nd</sup> Dec 2024 to 3<sup>rd</sup> Jan 2025</p> <p><b>ERC</b> – no embargo in place, will monitor</p> <p><b>Trunk Roads</b> – No embargo in place, will monitor</p>	<b>Note</b>
<b>Street Café Permits</b>	<p>No specific issues in any of the Road Authority areas. Street Café Permits are issued for a period of 12 Months in EAC and SAC. As of April 2023 no planning permission will be required.</p> <p>SGN bringing up issues in other Local Authorities about gaining access if there is issues where businesses have tables/chairs etc. outside. Conditions on the permit are that businesses must allow access when requested. If this isn't happening please contact the relevant RA and the issues will be escalated.</p>	<b>Note</b>
<b>Defective Apparatus and other works/remedial works</b>	<p><b><u>EAC/SAC</u></b></p> <p><b>SW</b> - (Clancy) raised planned works not urgent works – St Phillians Road/ Carrick Road Ayr – Site meeting took place, SW to programme half panel reinstatements. EW to chase this up and come back to LL. Still not been programmed. EW to chase again. FMcIn to chase this up again. Still no update. Meeting with Clancy and SW to take place Friday 15<sup>th</sup> November. Update to follow.</p>	<b>SW</b>

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	<p>Option to select underground apparatus on defective apparatus – these are being declined.            Raised at SW RAUC for discussion. KC heard back to say that we can record this on the register but also to be passed to the contact centre. JG commented as Co-chair of the Inspection Working Group and it's still not been clarified. The current discussion is if you cannot see the underground apparatus then you cannot determine the fault. Underground apparatus option will be chosen when it is visible.</p> <p><b>SW</b> – to send list of denied DA's. Nothing has yet been sent across.</p> <p><b>SW</b> – Work on the Avenue in Girvan. Is this complete?</p> <p><b>OR</b> – Ayr Road Prestwick, triple manhole cover reported as rattling. Been accepted but no action. 3168723.</p> <p><b>SGN</b> – Manhole on verge on Barony Road Auchinleck. First reported in May 2023. No action taken.</p> <p><b>SPEN</b> – Old Street Kilmarnock, defect/collapse. Outlet pipe was partially removed to run cables. Contacted SPEN and they stated works were approx. 9 years ago and it is no longer their issue. ARA will be taking this further with SPEN. Due to close proximity of the cables ARA can't go in and do works.</p> <p><b>ERC</b>  <b>VM</b> defective apparatus – struggling to get a representative from VM to discuss various locations on Ayr Road Newton Mearns and Ayr Road Giffnock. Still outstanding and no update given.</p> <p><b>SW</b> - Water rising from the footway in Netherton Drive Barrhead. GC thinks this has been tested by SW. Need a further update on this.</p> <p><b>SGN</b> – Directional drilling under the GSO on humbie Road Eaglesham. It is a protected road and they need to apply for a Section 120. They need to make contact with M77 GSO team and ERC.</p> <p><b>NAC</b>  <b>OR</b> – Seymour Avenue in Kilwinning remedial. Restricted carriageway that's been excavated. Initial communication but its fell away. An inspection has been recorded on it 13<sup>th</sup> Feb LA 3222161. OP to chase up. Still no update, OP to chase up. Still no update.</p>	<p><b>LL/KC/JG</b></p> <p><b>SW</b></p> <p><b>OR</b></p> <p><b>SGN</b></p> <p><b>SPEN</b></p> <p><b>VM</b></p> <p><b>SW</b></p> <p><b>SGN</b></p> <p><b>OR</b></p>

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	<p><b>OR</b> – Whitlees Court Ardrossan. Excavation on a restricted carriageway 3671431 and 368025. Contact Jim Webb with reinstatement details ASAP.</p> <p><b>OR</b> – Defective apparatus awaiting response – Main Street Lamlash 3654820 and Sinclair Street Stevenson 3615746.</p> <p><b>OR</b> – Sinking manhole on Nethermains Road Kilwinning 3376467.</p> <p><b>SW</b> – Awaiting response Fullarton Street Irvine 3614355</p> <p><b>SW</b> – Unattributable Works awaiting response Grahamfield Place Beith 3671035 and Montgomery Street/Lane Irvine 3603238 raised due to a carrieway depression at a manhole with barriers around it and SW declined, NAC then done further investigation and then SW confirmed it is their manhole.</p> <p>KC asked if defects were rectified during resurfacing works, should they be raised as a DA3 inspection or do utilities return as non-notifiable. JG said previously RA’s would subsume to show resurfacing. New system doesn’t allow to subsume unless it’s at interim. The previous process was the correct way but most utilities have been putting in a non-notifiable to close the inspection loops.</p> <p><b>Amey</b> – nothing to add</p> <p>KC asked if anyone knew what the turnaround time is for unattributable works. Commissioners office gave NAC 2 working days when they identified one of their works that wasn’t noticed. Nothing mentioned in code of practice. Agreed they should not be left any longer than 2 working days.</p>	<p><b>OR</b></p> <p><b>SW</b></p>
<p><b>NRSWA Inspections</b></p>	<p><b><u>EAC/SAC</u></b> No issues to raise.</p> <p><b><u>ERC</u></b> No issues to raise.</p> <p><b><u>NAC</u></b> 69% complete for sample inspections so on target.</p> <p>SGN Sample A low risk failures weren’t getting phoned through but this should now be getting done. Inspectors</p>	<p><b>SGN</b></p>

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	<p>were having issues getting through to the SGN West Region number. In these instances the inspections will be time stamped for info.</p> <p><b><u>M77 DBFO / Amey</u></b> Nothing noted.</p> <p><b><u>Interim Reinstatements</u></b></p> <p><b><u>EAC/SAC</u></b> A couple outstanding without agreement. Relevant utilities to get in contact regarding. Information is on the reports that were issued prior to meeting.</p> <p><b><u>ERC</u></b> Just a couple for SPEN outstanding.</p> <p><b><u>NAC</u></b> 1 outstanding from Last Mile but no one on meeting.</p> <p><b><u>Amey</u></b> Nothing to raise.</p> <p><b><u>Other Road Works Permission</u></b> No issues raised by all.</p> <p><b><u>RAUC(S) National Coring</u></b> The national coring working group are working on updating RAUCS advice note 3.</p> <p><b><u>NAC</u></b> – SGN coring failure on The Crescent, Skelmorlie LA 3055870. SGN to chase again. Still no date programmed.</p>	<p><b>SP</b></p> <p><b>SGN</b></p>
<p><b>Local policies affecting road works.</b></p>	<p><b><u>EAC/SAC</u></b> TTRN/TTRO information of the Ayrshire Roads Alliance Website. Some contractors still applying for early starts and not giving the correct notice period required. Also not putting through the correct traffic management and too many error corrections being requested. Reminder to not just look at google maps, get on site and asses properly.</p> <p>Being asked to provide a diversion route for road closures. This won't happen. They must provide this.</p> <p>Up to the utility companies to request noticing amendments and not the TM companies. We will not accept a request from the TM company.</p> <p><b><u>NAC</u></b></p>	<p><b>Note</b></p>

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	<p>Note that TTRN’s non traffic sensitive 2 weeks lead time, traffic sensitive 4 weeks lead time. TTRO’s non sensitive 6 weeks lead time and traffic sensitive 8 weeks lead time. A lot more early starts are coming through Aurora rather than the email address. These email address can be found in the AOCB section below.</p> <p><b><u>ERC</u></b> TTRN/TTRO information on website. A lot of requests with the wrong information for road closures. Requests must contain the correct information. Minimum 4 weeks’ notice for a 5 day closure, minimum 8 weeks’ notice for over 5 day closure.</p> <p><b><u>M77 DBFO / Amey</u></b> Nothing to note.</p>	
<p><b>Matters Arising from previous area RAUCs/RAUC(S) meeting</b></p>	<ul style="list-style-type: none"> <li>• Solar powered Portable Traffic Signals have been trialled by 12 TM organisations. Freeflow had a site in Wick where the batteries lasted 3 weeks before changing batteries was required. The kit is available for being deployed.</li> </ul> <p>JG from SGN said they have trialled these and they found them very good for long term works. It integrates with RA’s permanent traffic signals and there is CCTV. The batteries are lasting longer and fewer complaints have been raised. These can also be monitored in real time.</p> <ul style="list-style-type: none"> <li>• SROR (Specification for the Reinstatement of Openings in Roads) is now live and available to download.</li> <li>• Annual performance reports for 2023/24 have not been issued yet.</li> <li>• VAULT legislation went live on 1<sup>st</sup> April 2024.</li> <li>• Compliance Notice legislation went live on 1<sup>st</sup> April 2024. RA’s have been invited to webinars with regards to the compliance officers visiting and reporting on RA’s.</li> </ul> <p>RAUCS NATIONAL CORING PROGRAMME REPORT 2025 will be for permanent reinstatements between 1<sup>st</sup> April 2024 – and 31<sup>st</sup> March 2025.</p> <p>JG – Issue with the national coring and warranty dates. The system picks up everything except verges as having a warranty of 6 years. There should be a lot more things exempt like modular carriageways which is a 2 year warranty. There currently isn’t anything in place to insure the register is fit for purpose in regards</p>	<p style="text-align: center;"><b>Important information</b></p>

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	<p>to this. The work around being offered is that if RA's/SU's notice it they should add a comment saying why it isn't a 6 year warranty. An email was issued from Jordan McDonald (city fibre). This doesn't flag up to RA's and RA's don't have resources to search through all the comments being made.</p>	
<b>Health &amp; Safety</b>	<p>As per page 83 of the "Safety at Street Works and Road Works, A Code of Practice" will all remind teams that upon completion of works all plant, equipment and surplus materials are removed promptly from the site, followed immediately by all signs, lighting and guarding equipment. If signs become unnecessary during works, they must be covered or removed. If temporary traffic control is removed or altered during the works, ensure that all surplus signs are removed or covered to minimise confusion. Signs should not be laid flat as they may form a trip hazard, and members of the public may pick them up again, thinking that they have been knocked over.</p> <p>Compliance officers have been driving past sites and raising any comments via Aurora in comments awaiting assessment. Main issues being raised are with SLG and pedestrian safety. The compliance officers have now started looking at utility works.</p>	<b>Note</b>
<b>AOCB</b>	<p>It was suggested that there would be 1 around the table meeting per year and the rest would be on Teams – no objections to this.</p> <p>(SW) asked any meeting (site) to make sure to keep SW in the loop. Note to include Alexander Crombie from SW going forward.</p> <p>LL – 7 working days for Traffic Light permits. 30 working days for TTRN/TTRO's for EAC/SAC.</p> <p>SPEN Contractors – Works not being programmed correctly with regards to stating correct TM on notice, works need to be planned accordingly or applications for TTL's will be refused. Slight improvement from last meeting but still happening.</p> <p>Request from all Roads Authorities to extend notices to ensure T/M is mentioned. LL asked there be ample time to send for extension requests, any less than 24hrs there might be a chance for refusal. – Still happening and raised again.</p>	<p><b>Note</b></p> <p><b>Note</b></p> <p><b>Note</b></p> <p><b>SPEN</b></p> <p><b>Note</b></p>



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	<p>Extensions/early starts should be sent to the relevant RA mailbox  EAC/SAC - <a href="mailto:roadworks@east-ayrshire.gov.uk">roadworks@east-ayrshire.gov.uk</a>  NAC - <a href="mailto:roadspermits@north-ayrshire.gov.uk">roadspermits@north-ayrshire.gov.uk</a>  Amey - <a href="mailto:SWNMC_traffic@amey.co.uk">SWNMC_traffic@amey.co.uk</a>  ERC - <a href="mailto:roads@eastrenfrewshire.gov.uk">roads@eastrenfrewshire.gov.uk</a> and GC</p> <p>Road Authorities must be contacted if planned works are carried out on restricted surfaces prior to works commencing – many works recently carried out with no contact to the Roads Authority. JG mentioned that Vault can also be used.</p> <p>Issues with EAC technicians accessing the PU drawings from SW (locked out or having to constantly reset passwords). Getting nowhere when emailing the SW helpdesk. SW to look into this. EAC Internal IT to look into this in case firewall is causing the issue.</p> <p>DS looking for an update on the RAUCS reports being run on Aurora. JG said it’s still in progress and should be available to run for the next local RAUCS meeting.</p> <p>Just a reminder about road restrictions for newly resurfaced roads. Too many utilities requesting to do works under the restriction.</p> <p>Amey – overdue registration from SP LA 3472869.</p> <p>JG – Inspection code of practice – Inspection working group have been working on a condition survey. This will be an advice note. Also advise note 8 getting updated due to removal of the pink book.</p> <p>DM from VM has asked if they have a TTRO in place can they get support from the council to get vehicles moved. LL confirmed that EAC and SAC do not have the facilities to do this.</p> <p><b><u>For diary</u></b>  2025 proposed meeting dates:  13<sup>th</sup> May 2025  12<sup>th</sup> August 2025  11<sup>th</sup> November 2025</p>	<p><b>Note</b></p> <p><b>Note</b></p> <p><b>SW</b></p> <p><b>Note</b></p> <p><b>SP</b></p> <p><b>Note</b></p>
<b>Date of Next Meeting</b>	11 <sup>th</sup> February 2025 – MS Teams	