

# Ayrshire Roads Alliance

## Ayrshire & East Renfrewshire Roads Authorities and Utilities Committee Meeting

14 November 2023

### Draft Minutes

**Present:** Lynne Lyle (ARA) Chair, Laura Campbell (ARA), Katie Campbell (NAC), Dougie Millard (SGN), David Murdoch (NR), Andrew Matheson (VM), Karyn Davidson (V), Shannon Riley (Amey), John McCulloch (BB), Shelley Nuala, Sarah Abbott (N), Gavin Cook (ERC), Stephen Scanlon (OR), Gordon Michie (SW), Edward Watson (SP)

**Apologies:** Stefeni Cownley (ESPG), David MacLean (VM), Iain Lynch (NAC), Graeme Robin (NAC), Joao Carmo (SP), Lindsay Henderson (SRWC), David Shaw (ARA), Owen Harte (VM), Jamie Barr (ERC), Emma West (SW), Ian Dalrymple (OR), Fiona McInnes (SW), David McLean (V), Barry Hall (GTC), Craig McQueen (SW), Julie Greig (SW), Rachel Forsyth (Amey), Sharron Holland (Amey) John O'Neill (N), Anna Jenson (N)

<b>Subject</b>	<b>Action/Discussion</b>	<b>Action</b>
<b>Note of Last Meeting</b>	Accuracy: AGREED	Agreed
<b>Matters Arising from previous meeting</b>	No matters arising	
<b>Roadworks Authorities and Undertakers specific projects</b>	<b><u>EAC/SAC</u></b> All noted on Register for rest of the financial year. <b><u>ERC</u></b> Aurs Road closure – Road realignment scheduled for Jan 24 to Jan 25. Noted in the SRWR with diversion route. All works on Register for the rest of the financial year. <b><u>NAC</u></b> All noted on Register for rest of the financial year. No additional funding awarded. <b><u>Scottish Water</u></b> All works recorded on register. <b><u>SPEN</u></b> All works recorded on register.	

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	<p><b><u>BT</u></b>  EAC – R100 deployment for Logans Well and Uplawmoor ongoing.  SAC – nothing ongoing  NAC – Commercial rural build in Kilwinning /West Kilbride/ Dalry. All notices on SRWR  ERC – R100 deployments and commercial cities build ongoing. Busby area and Newton Mearns. All notices on SRWR.</p> <p><b><u>VM</u></b>  Majority of works are Nexfibre build in NAC and working on EAC the trunk going into Galston and also in Galston and in the Irvine Valley. All works recorded in the SRWR. Monthly meetings ongoing with NAC.</p> <p><b><u>SGN</u></b>  All works recorded on the register.</p> <p><b><u>Netomnia</u></b>  All works recorded on the register.</p> <p><b><u>Network Rail</u></b>  All works recorded on the register for Ayrshire. For ERC, work ramped up in East Kilbride area for some major works.</p> <p><b><u>M77 DBFO</u></b>  No major works planned.</p> <p><b><u>South West Trunk Roads</u></b>  A78 Wemyss Bay north Largs scheme coming up Friday 24<sup>th</sup> Novemeber full weekend closure followed by 2 additional night closures, finishing on 29<sup>th</sup> November. All works are recorded on the register.</p> <p><b><u>Note</u></b></p> <ul style="list-style-type: none"> <li>• The 152<sup>nd</sup> Open, Royal Troon – 14<sup>th</sup> – 21<sup>st</sup> July 2024 – please avoid planned works in or around Troon on lead up to and during these dates, especially the whole of July.</li> </ul> <p><b><u>Christmas Embargo</u></b></p> <p><b>EAC/SAC</b> – 2<sup>nd</sup> Dec to 3<sup>rd</sup> Jan. Now including Stewarton, Cumnock and Troon.</p> <p><b>NAC</b> – 4<sup>th</sup> Dec to 3<sup>rd</sup> Jan</p>	<p><b>Note</b></p>

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	<p><b>ERC</b> – going to check dates. None on the previous year so going to check if this is the same this year.</p> <p><b>Trunk Roads</b> – No embargo on M77 DBFO. Amey to review the embargo and will add this to the register asap. Dates to be confirmed. Amey also going to review the Gazetter (traffic sensitive)</p> <p>Emergency road closure on Station Bridge in Ayr (SAC). Still remains completely closed, current notice is until 10<sup>th</sup> Jan. Any works in Ayr town centre required please contact LL directly to discuss.</p>	<b>Note</b>
<b>Street Café Permits</b>	No specific issues in any of the Road Authority areas. Street Café Permits are issued for a period of 12 Months in EAC and SAC. As of April 2023 no planning permission will be required.	<b>Note</b>
<b>Defective Apparatus and other works/remedial works</b>	<p><b><u>EAC/SAC</u></b></p> <ul style="list-style-type: none"> <li>• SW (Clancy) raised planned works not urgent works – St Phillians Road/ Carrick Road Ayr – Site meeting took place, SW to programme half panel reinstatements.</li> <li>• SW – DA for noisy ironwork (toby/hydrant). LA 3375515, Warrix Gardens Troon. Joint visit with COW.</li> <li>• SGN – Meadow Park/Belmont Road. Chase this up. First reported 2/8/22. Chasing up again.</li> <li>• BT – Reinstatement failure on the U3 near Newmilns. Carriageway crossing failed. Further deterioration again. LA 3134336.</li> <li>• Vodafone – A79 roundabout before Moktonhead DA. Works programmed for 6<sup>th</sup> Dec but asking for an early start. Contact LL for this. Another one to be reported soon at the airport entrance on the A79.</li> </ul> <p>Option to select underground apparatus on defective apparatus – these are being declined. Raised at SW RAUC for discussion. KC heard back to say that we can record this on the register but also to be passed to the contact centre.</p> <p><b><u>ERC</u></b> Issues with Scottish Fire &amp; Rescue. List to be sent to all.</p> <p>There are quite a few DA's and GC to send list through to be added to minutes.</p>	<p><b>SW</b></p> <p><b>SW</b></p> <p><b>SGN</b></p> <p><b>BT</b></p> <p><b>V</b></p> <p><b>LL/KC</b></p>

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	<p><b><u>NAC</u></b>  Bank Street Irvine – Looking for repair date from SGN for half panel reinstatement. SGN to look into and get back to NAC.</p> <p>Littlestone Road Irvine – Noticed closed as permanent but it’s only an interim that’s been carried out and there has been an insurance claim submitted for this. LA 3084806. SP to update.</p> <p>SGN – 3302215 Busbiehead Irvine gas box trip hazard  3309711 – Skelmorlie Castle Road broken gas manhole cover  3313687 – Holehouse Court Footpaths Largs sunken/broken concrete duct cover  3296334 – Wilson Street Largs Manhole cover low/noisy  3208249 – Dalry Road Ardrossan damaged toby cover  3340448 – Argyle Road Saltcoats Missing cover  3389138 – Wood Grove Irvine gas toby too high, trip hazard  3413028 – Ford Avenue Irvine toby cover missing/broken  3417138 – Frazer Street Largs Missing toby cover  3429773 – Maxwell Green footpath Irvine low toby</p> <p>SPEN – Centenary Place Ardrossan damaged cover</p> <p>SW – 2820718 Townhouse Avenue Irvine high toby  2841141 – Ayr Road Irvine Buchan trap and toby high  2855589 - Anthony Road Largs defective hydrant  2875681 – C118 Skelmorlie Valve cover needs reset  2955660 – Brisbane Road Largs toby high  2953788 – Millburn Gardens Irvine toby high  2951800 – Moncur Road Kilwinning missing hydrant cover  2960544 – Achenmaid Drive Largs hydrant high  2975866 – May Street Largs hydrant loose  3014546 – Monarch Gardens Irvine low hydrant  3303256 – Newton Street Kilbirnie hydrant high  3302936 – South Crescent Road Ardrossan damaged surround from fire hydrant  3304860 – Halketburn Road Skelmorlie loose/rocking hydrant</p> <p>A few jobs still sat at awaiting assessment. There are 4 for SGN. SGN to update.</p> <p><b><u>M77 DBFO and Amey</u></b>  Nothing noted</p>	<p><b>SGN</b></p> <p><b>SP</b></p> <p><b>SGN</b></p> <p><b>SPEN</b></p> <p><b>SW</b></p>

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<p><b>NRSWA Inspections</b></p>	<p><b><u>EAC/SAC</u></b> On target, no issues. For some utilities due to little activity in area, we have met our target much earlier than expected.</p> <p><b><u>ERC</u></b> On target, no issues.</p> <p><b><u>NAC</u></b> Failure with Sample A's. BT looked into further and majority were reinstatement failures. The reason is options provided on the app aren't the same as what's reflected in the code of practice options. Issues for utilities and RA's if RA's recording a sample A failure for a reinstatement defect then they aren't getting the prompt for the follow up inspection.</p> <p>Sample B's and C's on target with all undertakers having over 90% pass rates. Ahead of sample A's. Inspector instructed not to carry out any more for SW and BT for this quarter.</p> <p>Nexfibre and Virgin Media – still trying to agree inspection units. Works have increased significantly since the quantities were agreed.</p> <p><b><u>M77 DBFO / Amey</u></b> Nothing to note.</p> <p><b><u>Interim Reinstatements</u></b> Overall improvement noted</p> <p><b><u>EAC/SAC</u></b> Still quite a few sitting in the reports that were sent out that's overdue with and without agreements. List needs to be looked at and reduced. A few for BT that should be permanent. There has been a few agreements issued for incorrectly closing notices. BT looking into this.</p> <p><b><u>ERC</u></b> No issue raised</p> <p><b><u>NAC</u></b> All previous BT ones were cleared with status corrections.</p> <p>SW LA 2752799 can be shut down, this was caught with resurfacing works</p> <p><b><u>Amey</u></b></p>	<p><b>LL</b></p> <p><b>GC</b></p> <p><b>BT</b></p>

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	<p>Nothing to note</p> <p><b><u>Vodafone</u></b> Issues are due to the historic mobile side but they have now joined with fibre services in Vodafone. Vodafone are now governance for that and will be looking into anything outstanding.</p> <p><b><u>Other Road Works Permission</u></b> No issues raised by all.</p> <p><b><u>RAUC(S) National Coring</u></b> Meeting held today Tuesday 15<sup>th</sup> August and will be updated once we have the final report. Press release sent to RAUCS to be released and everything has been sent across to the commissioner's office. All issues the commissioner had have been addressed.</p>	
<p><b>Local policies affecting road works.</b></p>	<p><b><u>EAC/SAC</u></b> TTRN/TTRO information of the Ayrshire Roads Alliance Website. Some contractors still applying for early starts and not giving the correct notice period required.</p> <p><b><u>NAC</u></b> Note that TTRN's non traffic sensitive 2 weeks lead time, traffic sensitive 4 weeks lead time. TTRO's non sensitive 6 weeks lead time and traffic sensitive 8 weeks lead time.</p> <p><b><u>ERC</u></b> TTRN/TTRO information on website. Again contractors to be reminded of these.</p> <p><b><u>M77 DBFO / Amey</u></b> Nothing to note.</p> <p>LL – When it comes to diversions including Trunk Roads, technicians have been asked to complete NAF forms. This is new and is for signage. Just to keep the process the same across the board.</p>	<p><b>Note</b></p>
<p><b>Matters Arising from previous area RAUCs/RAUC(S) meeting</b></p>	<ul style="list-style-type: none"> <li>The Reinstatement Working Group are progressing with the new Specification for the Reinstatement of Openings in Roads (SRoR) and the target date for implementation is 1 October 2023. It is likely that some reinstatement types such as block paving and verges will have a shorter guarantee period that 6 years. <b>Reinstatement spec has been sent to The</b></li> </ul>	

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	<p><b>Commissioner, will come into effect 1/10/23.</b></p> <ul style="list-style-type: none"> <li>• Solar powered Portable Traffic Signals have been trialled by 12 TM organisations. Freeflow had a site in Wick where the batteries lasted 3 weeks before changing batteries was required. The kit is available for being deployed.</li> <li>• SROR (Specification for the Reinstatement of Openings in Roads) will be going live from the 1st of October 2023. The publication is available on the OSRWC website.</li> <li>• Annual performance reports were issued May 2023.</li> <li>• 47 RQPs had been approved at the time of the RAUC(S) meeting</li> <li>• OSRWC have requested that a review of New USER SRWR logins take place for security reasons.</li> <li>• HAUC UK Convention in April past was well attended. The next HAUUK UK Convention will be 18th April 2024</li> <li>• VAULT legislation is currently due April 2024</li> <li>• Compliance Notice legislation due by end of 2023</li> </ul> <p>RAUCS NATIONAL CORING PROGRAMME REPORT 2022 - June 2023.</p> <ul style="list-style-type: none"> <li>○ The RAUC(S) National Coring Working Group recommend continued National Coring to ensure compliance with the SROR.</li> <li>○ Update- The 2022 National Coring Report was approved at the RAUC(S) meeting on 25<sup>th</sup> October 2023. The overall pass rate is now 90%. The RAUC(S) Co-Chairs will shortly issue a press release on the 2022 National Coring Programme.</li> </ul>	<p><b>Important information</b></p>
<p><b>Health &amp; Safety</b></p>	<p>George Borthwick sent out emergency contact details - to respond asap to enable information if kept up to date.</p> <p><b>Note</b></p>	<p><b>All</b></p>

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	<p>As per page 83 of the "Safety at Street Works and Road Works, A Code of Practice" will all remind teams that upon completion of works all plant, equipment and surplus materials are removed promptly from the site, followed immediately by all signs, lighting and guarding equipment. If signs become unnecessary during works, they must be covered or removed. If temporary traffic control is removed or altered during the works, ensure that all surplus signs are removed or covered to minimise confusion. Signs should not be laid flat as they may form a trip hazard, and members of the public may pick them up again, thinking that they have been knocked over.</p>	<p><b>Note</b></p>
<p><b>AOCB</b></p>	<p>It was suggested that there would be 1 around the table meeting per year and the rest would be on Teams – no objections to this. Email to be sent out to vote on around the table to be May or August.</p> <p>PB (SW) asked any meeting (site) to make sure to keep SW in the loop.</p> <p>LL – 7 working days for Traffic Light permits. 30 working days for TTRN.</p> <p>SPEN Contractors – all was programmed, not taking into consideration for T/S – works need to be planned accordingly or applications will be refused. Slight improvement from last meeting.</p> <p>Request from all Roads Authorities to extend notices to ensure T/M is mentioned.</p> <p>LL asked there be ample time to send for extension requests, any less than 24hrs there might be a chance for refusal. – Still happening and raised again.</p> <p>2hr start/stop – contractor compliance been good, looking at improvements going forward. Highlighted to utilities to be more active with this as there are still notices lying open when works are actually complete.</p> <p>Road Authorities must be contacted if planned works are carried out on restricted surfaces prior to works commencing – many works recently carried out with no contact to the Roads Authority.</p>	<p><b>Note</b></p> <p><b>SW</b></p> <p><b>Note</b></p> <p><b>SPEN</b></p> <p><b>Note</b></p> <p><b>All</b></p> <p><b>LA's</b></p> <p><b>Note</b></p>



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	<p>GC raised an issue with water surcharging from utility apparatus. EAC have had a similar problem. Issues to be forwarded to relevant utility company.</p> <p>SW have someone new starting within the next couple of weeks covering ERC and Ayrshire. Contact details to be sent out once it's all been confirmed.</p> <p>Issues with EAC technicians accessing the PU drawings from SW (locked out or having to constantly reset passwords). Getting nowhere when emailing the SW helpdesk. SW to look into this.</p> <p>Vodafone – Something brought up on SJUG that the pink book is no longer in use and no replacement for it. Part of the pink book are now incorporated into other legislation.</p> <p>Vodafone – code of practice for diversionary works will now be 2024.</p> <p>New contact details for John Hughes replacement at Scottish Power. SP to send across details.</p> <p><b><u>For diary</u></b></p> <p>2023 Meetings will be held at 1400 hours on the following dates via MS Teams -</p> <p>14 November 2023 – MS Teams</p> <p>2024 Proposed Meeting Dates:</p> <p style="text-align: right;">14<sup>th</sup> May 2024; 13<sup>th</sup> August 2024; 12<sup>th</sup> November 2024.</p>	<b>SW</b>
<b>Date of Next Meeting</b>	13 February 2024 – MS Teams at 2.00pm	