

Argyll and Bute, Inverclyde and West Dunbartonshire Councils

CO-ORDINATION/LIAISON MEETING

March 2024

Present

Fred Hart	Argyll and Bute Council
Claire Kirkpatrick	West Dumbarton Council
Kevin Burns	Inverclyde Council
David Murdoch	Network Rail
William Doyle	Petroineos
Edward Watson	SPEN
Emma West	Scottish Water
Louisa Hyde	note taker
Gordon Michie	
Karyn Davidson	Vodafone
Sharon Holland	Amy South West
Dougie Millard	SGN
Owen Harte	Virgin
Lauren Goodman	Bear

Apologies

Shannon Riley AMY South West

		Actions
Introduction & Apologies	FH welcomed everyone to the meeting. Apologies : Shannon Riley - Amy South West	
Minutes of Previous Meeting	No amendments to previous meeting. a) Accuracy - No response from group - Agreed as ok b) Matters arising No matters Arising c) Action tracking Ongoing improvement plans with Scottish Water, BT and Virgin Media. Meetings and discussions are ongoing. We received 15 Minor works extension on a Friday afternoon this is unacceptable. Owen Harte to look into this Fred to send copy of requests.	OH /FH EW/FH

		Similar issues with Scottish Water Emma West to investigate further Fred to supply LA Refs.	
Major Projects			
i)	Undertakers	No Major Projects for any utilities reported. KB - Asked OH about the 02 Fibre Upgrade originally to start in March 2024. OH to look into this and get back to KB out with the meeting. DM - Network Rail Bridge Renewal at Taret plans for later in the year, meetings are ongoing.	
ii)	Capital	KB – All capital works, which are programmed for the remainder of this year, not as many as we would hope there to be. Usual budget restraints, I’m happy for you to share with programme with the community, All notices on the Aurora. CK - Most of our job notices are on the system up to October 24. FH - ABC Budget still to be finalised Last minute rush as usual any Notices we can get on the system are on .	
iii)	Maintenance	No Comment	
iv)	Communications/ advance meetings	No Comment	
a)	Roads Authorities		
i)	Resurfacing major works	KB – As per previous minutes Inverclyde, Dunrod Road still closed and that that will still be the case. Issues will be ongoing for quite some time.	

<p>ii) Potential to subsume</p>	<p>KB – Been chasing the asset guys for proposals about the fence and around Loch Tom.</p> <p>GM - To chase Jim and to get further information.</p> <p>CK - Nothing to add at present.</p> <p>No Comment.</p>	
<p>Traffic management proposals</p>	<p>No Comment</p>	
<p>Permissions/ Licences</p> <ul style="list-style-type: none"> a) Spaces for people b) Gatherings/ events c) Permits d) Street cafes licences e) Advertising boards 	<p>KB – on going discussion regarding mass gathering for Orange Lodge.</p> <p>CK – Kilt Walk in April, so there's a few embargoes and some of the roads for that in Ballcoch to be closed for the event. Also 10K coming through so a few embargos for that also. Quite a lot of parades within Clydebank area during April and July, but they are all in the system.</p> <p>SH - Amy Southwest, we don't have an embargos as such for Easter and but we do try discourage any works on the network, with only emergency works being carried out where absolutely necessary.</p>	
<p>1) Statutory Undertaker Inspections</p> <ul style="list-style-type: none"> a) Outstanding defects <ul style="list-style-type: none"> i) 6 months + report review ii) Pending and declined inspections <ul style="list-style-type: none"> b) Sample inspections <ul style="list-style-type: none"> i) Quarter done v due 	<p>KB - the quicker we can get them formalized through Aurora, the better. I think we're all in agreement with that, aren't we?</p> <p>The reports sample inspections reports speak for themselves, there's isn't anything in particular in regards with these that I have been asked to raise. Once reports are formalised it will easier for us to generate them.</p>	

<p>ii) Quarter Sample A pass/fail rate</p> <p>iii) Quarter Sample B pass/ fail rate</p> <p>iv) Quarter Sample C pass/ fail rate</p>	<p>Looking to track down Jemma Simpson who is on the email list regarding declined apparatus.</p> <p>EW – Jenna’s part of our Ironworks team. If you could send over details of those declined then I can look into them a bit further, I can certainly speak to the Ironworks team and just see what's going on there.</p> <p>CK - Would like to clarify reporting of defective apparatus to SW, if it's an emergency or a two hour response to SW it should be reported through the call centre first before entering on Aurora.</p> <p>EW - It should go through contact centre, to allow the area team leader to allocate staff to make that safe.</p> <p>FH - This was clarified by Fiona on a previous occasion, the job is to be raised in Aurora and the call centre at the same time and the SW reference is to be added to Aurora.</p>	<p>KB/EW</p> <p>EW to clarify.</p>
<p>Permanent reinstatements due</p>	<p>KB - Nothing raised in particular or specifically by the inspectors. I would need to integrate a report myself, so I'll apologize for the late submission I will make a point of going through them and approach them individually.</p> <p>CK - I've not had the chance to have proper look at it yet, but am if there's any queries from anybody and happy to take them.</p> <p>FH - Most of ABC are Scottish gas, we are talking directly too Julie about them. GM aware of Scottish Water ones with one for Scottish and Southern energy we'll take them up with individual utility companies.</p>	
<p>Matters Arising from previous AREA RAUC and RAUC</p>	<p>FH - We raised the questions of what is expected from the reports and the criteria which is to be recorded.</p>	

	<p>There was a meeting on the 26th February . So we await further instruction to be able to run the reports directly from Aurora with the e criteria required. Hopefully this will streamline the process and eventually save time.</p> <p>Inspector apps and the works promoter apps issues were also raised as not being reliable. Commissioner keeps on promoting their use them. if anybody's got any issues with them please raise a case through Symology to allow the issues to be registered and the faults can be responded to.</p> <p>ABC isn't the only authority that having problem, but I know the utility companies are also having problems as well.</p> <p>KB - Inspectors and Technicians not using them.</p> <p>CK - As per KB these are not being used in Clydebank, IT department would not support them.</p>	
<p>AOCB</p> <p>a) Argyll & Bute Council</p> <p>b) Inverclyde Council</p>	<p>No comment</p> <p>KB - Network Rail recurrent flooding, at Kilburn Industrial Park in Port Glasgow near the Toll station and the additional one is it's St Long St asset where the fence line is coping and taking the footway with it.</p> <p>DMurdoch - if they've got, if the number from the contact center they should be able to chase that , up with them, It should filter down to the correct team, whether it's works delivery, maintenance or Structures. If you send any info over I will chase up.</p>	<p>KB/DM</p> <p>DMu</p>

<p>c) West Dunbartonshire Council</p> <p>d) Arqiva</p> <p>e) Axione</p> <p>f) CityFibre</p> <p>g) Network Rail</p> <p>h) Petroineos Manufacturing Scotland Ltd</p> <p>i) Scottish and Southern Electricity Networks</p> <p>j) Scottish Water</p> <p>k) SGN</p> <p>l) SP Energy Networks</p> <p>m) Virgin Media Group</p> <p>n) Vodafone Limited</p>	<p>CK – SGN have a few notices on system to due to start around 1st April around Renton. It was just really to see if we can get an update about that at some point.</p> <p>DMillard - The notices are kind of standard we put them on for the first available date in the year, once we have got an idea of exactly what's going ahead this year, I'll will send info over.</p> <p>No comment</p> <p>No comment</p> <p>No comment</p> <p>No other issues</p> <p>No comment</p> <p>No other issues</p> <p>No comment</p> <p>No other issues</p> <p>No other issues</p> <p>OH - a quick update for Kevin. I had a look at the SRWR for Inverclyde, Kevin and no, notices that I would raise at this meeting. I have contacted Fibre Upgrade and asking for an update and I'll provide that detail and post meeting.</p> <p>No other issues.</p>	<p>DMi</p>
<p>Date of Next Meeting</p>	<p>5th June 2024</p>	

