

WOS Local RAUC

Inverclyde Council, Argyll and Bute and West Dunbartonshire Councils

CO-ORDINATION/LIAISON MEETING

4 September 2024

**Present**

Kevin Burns	(KB)	Inverclyde Council
Joe Gray	(JG)	Inverclyde Council
Fred Hart	(FH)	Argyll and Bute Council
Claire Kirkpatrick	(CK)	West Dunbartonshire Council
David Murdoch	(DM)	Network Rail
William Doyle	(WD)	Petroineos
Edward Watson	(EW)	SPN
Emma West	(EW)	Scottish Water
Shannon Riley	(SR)	Amey South West
Dougie Millard	(DG)	SGN
Lukas Ferguson	(LF)	SGN
Karen Campbell	(KC)	SGN
Craig Muir	(CM)	SSE
Lauren Goodman	(LG)	Bear
Elaine Paterson	(EP)	Bear
Joanne Bain	(JB)	Trueli
Jordan Mcdonald	(JMcd)	Virgin Media
Stephen Scanlon	(SS)	BT Openreach
Karen Davidson	(KD)	Vodafone

		<b>Actions</b>
<b>Introduction &amp; Apologies</b>	KB welcomed everyone to the meeting. Apologies :  Owen Hart – Virgin Media Jenny Wills – West Dunbartonshire Council	
<b>Minutes of Previous Meeting</b>	No amendments to previous meeting. a) Accuracy - No response from group - Agreed as ok  b) Matters arising KB mentions action trackers and referred to previous handout, mentioned SS and FH – SS advised that these were still ongoing to try and rectify ongoing	

	<p>issues but with regards to being on improvement plan, that has now been removed. KB asked if OK to leave on report – SS advised this was OK to leave on</p> <p>KB advised that still ongoing was the recruitment for the working groups – ongoing from Health and Safety and update emergency contacts</p> <p>KB mentioned the action trackers from the West Area RAUC, mentioned Scottish Road Works Commissioner Section 109/ private, Road Notices (Ian Ross) to confirm register operating properly. – Next area meeting is 24th September-</p> <p>KB asked CK if anything to be added the action tracker at this stage, CK happy to continue nothing to add</p> <p>KB - many reports produced in West of Scotland - mentioned slight layout changes to the report produced – still debating on how valid / useful – still working in background to try to formalise these</p>	
	<p>No Major Projects – KB advised will come back to this later on the agenda.</p> <p>KB referred to report on works by Inverclyde Council, it was noted that all our works have been programmed on the SRWR. KB highlighting the major upcoming scheme works on A78 an Inverkip being undertaken by Roads albeit on Trunk Road Network</p> <p>KB asked CK if anything to be added for West Dunbartonshire. CK advised that all their works are on the SRWR – they have to move things about slightly, but all are</p>	<p><b>All</b></p>

	<p>noted on system. CK advised the most of the works are on until Christmas 24 and nothing for 2025 as of yet but will be added as soon as they are made aware.</p> <p>FH advised that all Argyll &amp; Bute works on SRWR registe. FH advised they are still waiting on confirmation with regards to funding for any future works, but these will be added to the register.</p> <p>General discussion followed on future funding constraints.</p> <p>KB referred the group to the report in defect apparatus and outstanding item, KB asked FH is anything to be raised, FH advised no they are having regular monthly meeting with Scottish Water</p> <p>CK advised that West Dunbartonshire are taking the same approach and contacting any utilities direct to try with a view to having any defect sorted</p> <p>KB asked for the general consensus on outstanding defects. CK advised that no issues and generally a very good pass rate for defect. CK advised there are a couple of locations causing issues and albeit this can be quite a long drawn-out process they are working with the various utilities to get these done.</p> <p>Discussion followed on how there is general problem with sourcing materials and how this can lead to delay in having this sorted.</p> <p>KB asked FH is Argyll &amp; Bute are having any issues – FH advised it was more of a contractor issue rather than materials, and it was more of a logistics problem.</p>	<p><b>All</b></p>
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	<p>KB advised of discussions with JG at SGN regarding numbers of relevant defects. KB advised Inverclyde tends to run this report every 2 to 3 weeks, KB then asked CK and FH how often they ran their reports. CK advised that West Dunbartonshire are having staffing issues and things may have lapsed</p> <p>KB asked the Statutory Undertakers present at meeting If any issue – nothing was raised.</p> <p>FH advised that Argyle &amp; Bute are in similar position to both Inverclyde and West Dunbartonshire.</p> <p>General discussion followed on the difficulties faced by local authorities due to staffing issues and not having dedicated officers to deal with the defects etc.</p> <p>KB asked all present to go through the outstanding defective apparatus reports.</p> <p>FH raised concerns in relation to over the past 2 to 3 week they have been having noticed declined with no comments on notice – KB advised this is also relevant to Inverclyde.</p>	
<p><b>Traffic management proposals</b></p>	<p>KB advised that CK had asked for an issue to be raised at the local RAUC regarding agreements. CK advised they have noticed an increase of the number of notices running over and no discussions in relation to requests for extensions. This is causing frustration with planning future works</p> <p>KB advised as of late this has also been and issue for Inverclyde. KB has had discussion with SGN and SW in relation to this.</p> <p>KB advised that the Roads Commissioners view on this was that</p>	<p><b>All</b></p>

Statutory Undertakers should be making an attempt to contact the Local Authorities for extensions etc but if they are unable to do so then the notice can be kept valid but should be noted on the system that you have attempted to make contact.

CK confirmed that no contact had been made and the notices are not being updated or any request made via the SRWR.

KB asked if the Statutory undertakers present had any comments on this – no comment was given.

SS advised that they have performance calls every 2 weeks with individual contractors and is very high on the Openreach agenda simply because of the Commissioner targets, things have to be done in the correct manner.

KB advised that Inverclyde have been having similar issues with Scottish Water contractor Clancy. EW advised that there had been a few changes within Clancy and possible training would be required, but did advise that they are committed to making sure this does not escalate.

Discussion followed on this and the frustration this can cause. KB asked SS is their Contractor Morrisons raise their own notices, SS confirmed this.

KB asked CK and FH if anything specific if these can be taken back to the relevant Statutory Undertaker directly.

KB brought to attention of all the out of hours contacts list and specifically the contact for Inverclyde. KB asked FH is Argyll & Bute are the same, FH advised yes there are generic contacts. KB asked CK and FH to advise him (off line) of the best contact details for the LA's

FH asked if it could be noted that from 1<sup>st</sup> August 2024, Argyll & Bute are now charging for 3 way TTL, info has been sent to relevant Statutory Undertakers. FH to provided copy of the Argyll & Bute current price list.

<p><b>Permissions/ Licences</b></p> <ul style="list-style-type: none"> <li>a) Spaces for people</li> <li>b) Gatherings/ events</li> <li>c) Permits</li> <li>d) Street cafes licences</li> <li>e) Advertising boards</li> </ul>	<p>KB advised that Inverclyde do not have any notable / major events/ processions.</p> <p>CK – advised they are the same but brought to the attention of the meeting the Christmas Embargo which will be starting last week in Nov 24 until 1st week in Jan 25</p> <p>KB advised of issues where permits / TTRO's / TTRN's are not being applied for within the timeframe – 4 weeks for works under 5 days, 6 weeks for works over 5 days as legal is involved in this.</p> <p>CK and FH advised that the West Dunbartonshire and Argyle &amp; Bute are the same timeframes.</p> <p>FH advised that they will possibly have the Christmas Embargo in place but would have to double check the dates</p> <p>KB asked if the areas for the Embargo could possibly be something that could be shown on the SRWR or is it just a verbal agreement in place. CK advised that this is something that West Dunbartonshire already do. FH also advised that Argyll &amp; Bute also do this</p> <p>KB advised that the Embargo is not something that Inverclyde tend to do albeit then tend request that works are carried out with the festive period if possible but there is not a set embargo in place.</p> <p>KB opened the question up to Statutory undertakes for any comments in relation to Embargos – no comments were given</p> <p>No Comment on Street Café License</p> <p>No Comment on Advertising Boards</p>	<p><b>All</b></p>
<p>1) Statutory Undertaker Inspections</p> <ul style="list-style-type: none"> <li>a) Outstanding defects</li> </ul>	<p>KB advised this has already been discussed and confirmed any of these to</p>	<p><b>All</b></p>

<ul style="list-style-type: none"> <li>i) 6 months + report review</li> <li>ii) Pending and declined inspections</li> </ul> <p><b>b) Sample inspections</b></p> <ul style="list-style-type: none"> <li>i) Quarter done v due</li> <li>ii) Quarter Sample A pass/fail rate</li> <li>iii) Quarter Sample B pass/ fail rate</li> <li>iv) Quarter Sample C pass/ fail rate</li> </ul>	<p>be directed back to the relevant authorities.</p> <p>KB referred all present to the report for the 1<sup>st</sup> 2 quarters and all looks pretty good – very good on A&amp;B's.</p> <p>CK advised that nothing particular and relevant happy.</p> <p>KB advised that following the Commissioners recent guidelines that all A &amp; B's should come with a Photograph. CK advised they only do this if it is a failed inspection. FH confirmed that the Commissioner was looking for photograph for both fails and passes.</p> <p>Discussion followed on this.</p> <p>KB asked FH is anything within Argyll &amp; Bute – FH advised nothing particular, everything on the go is being dealt with.</p> <p>KB advised that Julie Greg and Fiona McInnes have been doing a lot of work with regards to the standard reports. Aiming to have these formalised ASAP which will hopefully help us to all capture the same details. FH agreed that this will help all.</p>	
<p><b>Permanent reinstatements due</b></p>	<p>KB asked if anything in particular / specific issues – CK advised they have one where they are not happy, site meeting took place but so far heard nothing back from contractor / Scottish Water. CK will send</p>	<p><b>FH/JG</b></p>

	<p>details to EW at Scottish Water to hopefully get an update in it</p> <p>KB asked the Statutory Undertakers if the LA reference are the best way to advise of any issues – this was agreed as the best way forward</p>	
<p><b>Matters Arising from previous AREA RAUC and RAUC</b></p>	<p>KB advised that RAUC secretary had not released the minutes from the last meeting – hopefully this will be soon</p> <p>KB advised from the previous meeting in May 2024, all Roads Authorities in the West region to confirm any available candidates to attend the Working Group Recruitment. An email has been issued to all involved in the WOS area RAUC looking for formal response. Hoping for a good response but not expecting it KB asked for a response before the West Area RAUC meeting 24<sup>th</sup> September.</p>	
<p><b>AOCB</b></p> <ul style="list-style-type: none"> <li>a) Argyll &amp; Bute Council</li> <li>b) Inverclyde Council</li> </ul>	<p>No Comment</p> <p>KB advised on EW that he was still waiting o hear back from Gordon Michie in relation to the works on the A78 Trunk Road at Inverkip – KB was looking for an update to allow programming of the upcoming junction works on A78 – EW advised Gordon is on Annual Leave at the moment but speak with him when he’s back. EW advised Gordon is leaving Scottish Water but is not entirely sure as to who will replace him as WOS local RAUC. EW will get back on this.</p> <p>KB asked SR for any update on the upcoming works regarding the Bullring Roundabout A78 / A8. There is no updates as of yet apart from the borehole</p>	



<p>c) West Dunbartonshire Council</p> <p>d) Arqiva</p> <p>e) Trueli</p> <p>f) CityFibre</p> <p>g) Network Rail</p>	<p>works have started, further updates will follow as the works progress. SR advised the group of the levelling Upwork to take place where the flyover will be removed along with the Bullring round about and a new signalised junction put in – no timescales available of yet. Discussion followed within group.</p> <p>Utilities to consider services diversions as part of the Bullring Roundabout works.</p> <p>KB advised of the ongoing works within West Black hall street in relation to the streetscape works currently under way, this will hopefully finish up end of this year. There are restrictions in place with the regard to access for statutory undertakers to their utilities.</p> <p>No Comment</p> <p>No Comment</p> <p>No Comment</p> <p>No Comment</p> <p>KB raised the issue of the ongoing concerns regarding St Lawrence Street , DM looking for picture to show area as they have no concerns with regarding the fence. KB advised we are planning works on the footway but delayed due to the fence condition. Discussion followed on the condition of the fence / fence posts. KB requested a site meeting, DM advised he will try to get this sorted.</p> <p>DM advised that the issues at Kelburn re still on going with no easy fix. KB asked what plans in place for this winter in</p>	
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<ul style="list-style-type: none"> <li>h) Petroineos Manufacturing Scotland Ltd</li> <li>i) Scottish and Southern Electricity Networks</li> <li>j) Scottish Water</li> <li>k) SGN</li> <li>l) SP Energy Networks</li> <li>m) Virgin Media Group</li> <li>n) Amey</li> <li>o) n) Vodafone Limited</li> </ul>	<p>relation to flooding. DM was unable to provide any update on this.</p> <p>DM referred to an email in relation to overgrown vegetation on bridge at Sharp Street, - he will look at this and get back to KB after the meeting</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>No</p> <p>KB thanked SS from Openreach for all his help and assistance over the years and wished him well on his retirement - this was agreed by all</p>	
<p><b>Date of Next Meeting</b></p>	<p>4<sup>th</sup> December 2024 = 1400-1600</p> <p>5<sup>th</sup> February 2025 – 1400-1600</p> <p>4<sup>th</sup> June 2025 – 1400-1600</p>	