

## DEPARTMENT OF CITY DEVELOPMENT

**Subject:** TAYRAUC Local Liaison Meeting

**Date:** 12<sup>th</sup> June 2018

**Officers Ext:**

**Location:** Room 5.12, Dundee House

**File Ref:** CH/TAYRAUC

**Present:** Colin Heggie – P&K Council (Chair)  
John Barr – Angus Council  
Hazel Moore – BEAR Scotland  
Darren Pointer – Scottish Water  
Claire Callaghan – Scottish Water  
Lionel O’Keefe - Vodafone  
Douglas Hill – Angus Council  
Alan Bowman – Dundee City Council  
Mike Law – Dundee City Council

**Apologies – To many to list**

Item		Action	By Date
<b>1</b>	<b>INTRODUCTIONS</b>		
1.1	CH thanked everyone for attending and expressed his disappointment at the lack of attendance by Utilities. The purpose of the joint meeting was to avoid three separate meetings for the Utilities.		
<b>2</b>	<b>Minutes of the Last Meeting</b>		
2.1	These were accepted as true by the personnel attending.		
<b>3</b>	<b>Programmes of Works</b>		
3.1	The following Undertakers were not present and no programmes submitted – SGN, SSE, BT.		
3.2	Scottish Water presented their major works and programmes for the three areas and SW100 stated they were customer driven.		
3.3	Perth & Kinross Council/Angus Council and Dundee City Council presented their major works with relevant meetings being held with the appropriate Utilities.		
3.4	BEAR Scotland presented their major works programmes with coordination being carried out with the appropriate Council’s and Utilities.		

Item		Action	By Date
4	<b>Major Roadworks for 2018-19</b>		
4.1	All Utilities and Roads Authorities/Trunk Road Authority stated they would have a more substantial programme of major works for the next meeting. All personnel were reminded to provide programmes of works in advance of the meeting.		
5	<b>Local and Seasonal Events</b>		
5.1	<p>Dundee City Council advised that there were numerous events in the Slessor Gardens including Rita Ora and Steps. There would be road closures in place for the event. The food and flower festival is taking place at Camperdown Country Park with delays expected due to numbers attending.</p> <p>Angus Council advised of the Cancer Night Walk in September.</p> <p>Perth &amp; Kinross Council advised of the BBC Big Weekend, the European Golf Championships both of which would have road closures and restrictions.</p>	ALL	
6	<b>SRWR/Symology</b>		
	No issues raised but everyone was reminded to ensure compliance with the noticing procedures.		
7	<b>Reinstatements</b>		
	Concerns were raised by Perth & Kinross Council regarding the time taken by Clancy Docwra to carry out reinstatements. A full review of their performance will be undertaken and they will be invited to a meeting to discuss an improvement plan.		
8	<b>Inspections</b>		
	These will continue as per the code of practice timescales and reports will be presented to TAYFORTH as normal.		
9	<b>Safety</b>		
	A safety report was issued by Colin Heggie via the TAYFORTH Secretary regarding TM being interfered with by persons sticking razor blades behind signage.		
10	<b>AOCB</b>		
	CH emphasised the need for all Utilities to attend the meeting and there would be one more attempt to hold this meeting. If attendance is low at the next meeting then it will revert back to three separate meetings. This will also be addressed at TAYFORTH.		

**Copies to:** All present

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

DRAFT