

DEPARTMENT OF CITY DEVELOPMENT

**Subject:** Tay Roads Authority and Utilities Committee Co-ordination Meeting  
**Date:** 11 December 2018 **Officers Ext:** 3221  
**Location:** Committee Room 1, 14 City Square, Dundee **File Ref:** ML/KM RN28

<b>Present:</b>	Mike Law Douglas Hill Alex Petrie Andy Fyre Darren Pointer David Murdoch Ian Humphries Owen Harte Duncan MacLennan Colin Heggie Peter MacNabb Lindsay Henderson Alan Hutchison John O'Neill Alan Bowman Clare Callaghan Sandy Christie David Duncan	DCC Network Management (Minutes) Angus Council SSE SGN Scottish Water Scottish Water Energetics Virgin Media Openreach Perth and Kinross Council BEAR Scotland Ltd (NW, NB & A92 DBFO) OSRWC TRBJB DCC Network Management (Chair) DCC Network Management Scottish Water (by telephone) DCC Road Maintenance DCC Street Lighting
<b>Apologies:</b>	James Watson Gareth Pearson Eddie McGuinness Ian Holden Clark Findlay Scot MacIndeous Paul Leighton Nick Hudson C Davidson C Daly Hazel Moore Ryan Newman Craig Muir	Perth and Kinross Council Cadent Gas Energetics SSEN BP Business Streams Fulcrum EE Perth and Kinross Council Perth and Kinross Council BEAR Scotland Ltd BEAR Scotland Ltd (A92 DBFO) SSEN

Item	Action	By Date
<b>1</b>	<b>MINUTES OF PREVIOUS MEETINGS – 11 SEPTEMBER 2018</b>	
1.1	The minute of the previous meeting was accepted as correct.	
<b>2</b>	<b>STATUTORY UNDERTAKERS MAJOR/PLANNED WORKS PROGRAMMES</b>	
2.1	<p><b>Scotland Gas Networks</b></p> <p>AF highlighted the following:</p> <p><u>Dundee</u></p> <p>Charleston Drive - ongoing mains replacement scheme. Complete late January 2019.</p> <p>Craigie Area – proposed mains replacement scheme – January to March 2019 (Arbroath Road affected).</p>	

Item		Action	By Date
	<p><u>Angus</u></p> <p>Gallowdean Road - mains replacement scheme.</p> <p>Seaton Road – mains replacement scheme – potential road closure – start February 2019.</p> <p>Forfar High Street.</p> <p><u>Perth and Kinross</u></p> <p>Station Road, Invergowrie – complete January 2019.</p> <p>Gannoch Area - road closure applied for.</p> <p>Perth to Scone Road – 2 way TTL's.</p> <p>Craigieknows Road - 7 January 2019 – 5 day road closure.</p>		
2.2	<p><b>Openreach</b></p> <p>DMacL highlighted the following:</p> <p><u>Dundee</u></p> <p>Programme tabled. Copy enclosed.</p> <p><u>Angus</u></p> <p>Programme tabled. Copy enclosed.</p> <p><u>Perth and Kinross</u></p> <p>Programme tabled. Copy enclosed.</p> <p>CH enquired as to why a location in Aberfeldy had been revisited numerous times. DMacL promised to investigate.</p>	DMacL	
2.3	<p><b>SSEN</b></p> <p>AP highlighted the following:</p> <p><u>Dundee</u></p> <p>Programme tabled. Copy enclosed.</p> <p>ML noted a planned scheme on Arbroath Road at Dalkeith Road planned for January 2019. Possible TTL's on Arbroath Road. SSEN to confirm in due course.</p> <p><u>Angus</u></p> <p>Programme tabled. Copy enclosed.</p> <p><u>Perth and Kinross</u></p> <p>Programme tabled. Copy enclosed.</p>		

Item		Action	By Date
2.4	<p><b>Scottish Water</b></p> <p>DP highlighted the following:</p> <p><u>Dundee</u></p> <p>Programme tabled. Copy enclosed.</p> <p>3 permanent reinstatements outstanding from the completed Dundee mains replacement scheme – North Street, Strathmartine Road and Pitkerro Road.</p> <p><u>Angus</u></p> <p>Duntrune area – mains slip-lining – ongoing works.</p> <p>Forfar area – mains replacement works – proposed start date of September 2019.</p> <p><u>Perth and Kinross</u></p> <p>Programme tabled. Copy enclosed.</p> <p>Craigview scheme ongoing.</p> <p>Forthcoming mains laying projects for 2019 currently under discussion such as East Bridge Street, Main Street and A923.</p> <p>CH commented that the PKC road network will be very busy with works next year and meetings between all participating parties will be held to discuss a potential timetable.</p>		
2.5	<p><b>Vodafone</b></p> <p><u>Dundee</u></p> <p>No major works planned.</p> <p><u>Angus</u></p> <p>No major works planned.</p> <p><u>Perth and Kinross</u></p> <p>No major works planned.</p>		
2.6	<p><b>Virgin Media</b></p> <p><u>Dundee</u></p> <p>No major works planned.</p> <p><u>Angus</u></p> <p>No major works planned.</p> <p><u>Perth and Kinross</u></p> <p>No major works planned.</p>		

Item		Action	By Date
3	<b>DUNDEE CITY COUNCIL/ANGUS COUNCIL/PERTH AND KINROSS COUNCIL/BEAR(S) MAJOR/PLANNED WORKS PROGRAMMES</b>		
3.1	<b>City Engineers</b>  No representative. No programme.		
3.2	<b>Road Maintenance</b>  Programmed tabled. Copy enclosed. SC highlighted the following carriageway schemes: <ul style="list-style-type: none"> <li>• Turnberry Avenue – proposed March 2019;</li> <li>• Dudhope Terrace Road – proposed February 2019;</li> <li>• Claypotts Road – proposed January 2009.</li> </ul>		
3.3	<b>Street Lighting</b>  DD highlighted the following schemes all between January to March 2019: <ul style="list-style-type: none"> <li>• Chirnside Place;</li> <li>• Portree Avenue;</li> <li>• Kenilworth Avenue;</li> <li>• Inchcolm Drive; and</li> <li>• Stirling Avenue.</li> </ul>		
3.4	<b>Traffic and Transportation</b>  No representative. No programme.		
3.5	<b>Angus Council</b>  Programme tabled. Copy enclosed.  DH highlighted the following: <ul style="list-style-type: none"> <li>• C21 Cookston (Meigle to Glamis) – drainage works – ongoing into January 2019;</li> <li>• Arbroath Flood Prevention Scheme – proposed 2019-2020; and</li> <li>• A90 Link Road at Montrose – consultations due to take place.</li> </ul>		
3.6	<b>Perth and Kinross Council</b>  CH commented that all current work is restricted to the Highland area.		
3.7	<b>BEAR Scotland</b>  PMcN highlighted the following: <ul style="list-style-type: none"> <li>• NE Area – programme tabled. Copy enclosed.</li> </ul>		

Item		Action	By Date
	<ul style="list-style-type: none"> <li>NW Area - A9 dualling project (Luncarty to Birnam) – begins February 2019. 2 year duration - night time working. Potential for closures at the beginning of the work. PMcN noted that Scottish Water had planned works in Stanley and advised that both works may conflict due to A9 diverted traffic using Stanley as a local diversion.</li> <li>A92 DBFO – cyclic maintenance work only.</li> </ul>		
3.8	<p><b>Environment Department</b></p> <p>No representative. No programme.</p>		
3.9	<p><b>Tay Road Bridge</b></p> <p>AM highlighted the following:</p> <ul style="list-style-type: none"> <li>LED Replacement Project – Spring/Summer 2019.</li> </ul>		
4	<p><b>MAJOR ROADWORKS 2018-2019</b></p>		
4.1	<p><b>Dundee</b></p> <p>Programme tabled. Copy enclosed.</p>		
4.2	<p><b>Angus</b></p> <p>Not applicable.</p>		
4.3	<p><b>Perth</b></p> <p>Not applicable.</p>		
5	<p><b>LOCAL AND SEASONAL EVENTS</b></p>		
5.1	<p><b>Dundee</b></p> <p>No programme tabled.</p>		
5.2	<p><b>Angus</b></p> <p>No programme tabled.</p>		
5.3	<p><b>Perth</b></p> <p>CH highlighted the following:</p> <ul style="list-style-type: none"> <li>Comrie – Flambo Hogmanay Celebrations;</li> <li>Solheim Cup (Golf) at Gleneagles – 9-15 September 2019; and</li> <li>Perth City Centre – Ladies British Cycling Tour – summer 2019 – meetings planned to finalise details.</li> </ul>		
6	<p><b>SRWR/SYMOLOGY</b></p>		
6.1	<p>LH intimated that a new suite of SRWR training courses will soon become available. LH advised to keep a close watch on the Symology landing page for further details.</p>		

Item	REINSTATEMENTS	Action	By Date
7	<b>REINSTATEMENTS</b>		
7.1	<b>Dundee</b>  Nothing to minute.		
7.2	<b>Angus</b>  Nothing to minute.		
7.3	<b>Perth</b>  It was noted that Perth & Kinross have instructed Statutory Undertakers/Contractors to ensure the lag between work being completed and reinstatement is kept to a minimum.		
8	<b>INSPECTIONS</b>		
8.1	<b>Dundee</b>  Nothing to minute.		
8.2	<b>Angus</b>  Nothing to minute.		
8.3	<b>Perth</b>  Nothing to minute. However, LH confirmed that the SRWR Commissioner's Performance reviews are out.		
9	<b>SAFETY</b>		
9.1	<b>Dundee</b>  Nothing to minute.		
9.2	<b>Angus</b>  DH highlighted an issue with a contractor beginning work without informing affected residents/businesses. This resulted in significant inconvenience for Angus Council who were blamed for the problems.		
9.3	<b>Perth</b>  CH confirmed that Perth & Kinross make efforts to deal direct with SU's. Where their inspectors come across an issue on site dialogue takes place to resolve the problem.		
10	<b>AOCB</b>		
10.1	<b>Dundee</b>  JON intimated the charges for Dundee 2019 – 2020 are likely to rise by approximately 3%.		
10.2	<b>Angus</b>  DH commented that Angus will raise their charges by the RPI (Retail Price Index) figure.		

Item		Action	By Date
10.3	<p><b>Perth</b></p> <ul style="list-style-type: none"> <li>CH noted Perth &amp; Kinross are looking at a 5-6% increase for charges next year.</li> <li>CH also confirmed Perth &amp; Kinross have refused Infinity Construction any new permits due to serious and numerous breaches of the conditions attached to such permits.</li> <li>CH and CC intimated to the meeting that the dispute between them centred on issues relating to S109 permits.</li> </ul> <p>CC would like the following noted in relation to the dispute:</p> <ul style="list-style-type: none"> <li>SW are not undertaking the work and are therefore not responsible for the works from the CDM point of view. Therefore, SW are not responsible for the construction methodology including reinstatement requirements and as they do not control the developers construction activities they cannot instruct the developer on site.</li> <li>As SW are not undertaking the works nor instructing the works they there are not in control of the timescales for start and finished times and therefore cannot put notices on Symology for this with any certainty.</li> <li>SW approved the layout of the new sewers and water mains for the development but only adopt the new sewers or water mains once they have been satisfactorily inspected. However, they may be connected and live before this adoption and thus the assets do not belong to SW while the Section 109 notices are being served.</li> </ul> <p>Both Colin and I agree that this should be remitted to the area RAUC's for their consideration and for clarity as to who should instruct the works.</p>		
10.4	<p>LH noted that Nisha Bunting will leave her post as Performance Manager in the OSRWC in February 2019. The position is currently being advertised on S1 jobs.com and also the SRWC website. Closing date is Friday 21 December 2018.</p>		
10.5	<p>CC made the meeting aware that Scottish Water will provide and deliver, free of charge, ironwork covers and frames to sites for any organisation should they so wish. CC is the point of contact.</p>		
<b>11</b>	<b>DATE OF NEXT MEETING</b>		
11.1	<p>Committee Room 1, 14 City Square, Dundee at 10.00am on Tuesday 9 April 2019 (Perth &amp; Kinross Council to Chair).</p>		
11.2	<p>Committee Room 1, 14 City Square, Dundee at 10.00am on Wednesday 17 July 2019 (Angus Council to Chair).</p>		
11.3	<p>Committee Room 1, 14 City Square, Dundee at 10.00am on Tuesday 15 October 2019 (Dundee City Council to Chair).</p>		

**Copies to:** All those present and apologies

**Signed:** Mike Law

**Date:** 9 January 2018