

LRAUC MEETING MINUTES**Date: Tuesday 16 February 2021****Present:**

Jason Halliday	JH	West Lothian Council
Gillian Muir	GAM	West Lothian Council
Lorraine Jones	LJ	SP Energy Networks
Adrian Henzler	AH	Openreach
Kevin Douglas	KD	SGN
Owen Harte	OH	Virgin Media
Katrina Hardy	KH	INEOS
Kevin O'Donnell	KOD	West Lothian council
David Murdoch	DM	Network Rail
Shannon Riley	SR	Bear Scotland
Courtney Mitchell	CM	Scottish Water
Gordon Russell	GR	Scottish Water
Noel Barrowman	NB	First Bus
Apologies:		
Stephen Kitt	SK	Bear Scotland
Martin Smith	MS	Police

Item	Description	Action
1.0	Introduction	
1.1	GAM opened the meeting and asked everyone to introduce themselves.	
2.0	Agree Previous Minutes	
2.1	AH asked that BT be changed to Openreach on the previous minutes. KD passed the rest of the minutes as a true record.	
3.0	Matters Arising from Previous Minutes	
3.1	GAM reported that she has yet to receive notification for Bathgate from Scottish Power. LJ will chase this up	LJ
4.0	Sample Inspection Results	
4.1	JH discussed the results from the sample inspection results. A lot of the results have fallen below 80%. For those falling below 80% JH has asked for feedback on what measure will be taken to rectify this. Many of the representatives were also disappointed with the results and will get back to JH.	
5.0	Local RAUC Dashboard	
	Will be reviewed along with the new LRAUC set up	
6.0	Programme of Major Works/Co-ordination issues/Covid19	

6a	Bear Scotland – M8 junction 3 double fast lane closures from mid March for 12 weeks. JH asked if the EB off slip required to be closed. SR said it shouldn't need to be but if it is it will be done at nights	
6b	Scottish Water GR – Brown Street still ongoing. Also Wastewater Treatment Winchburgh due to start soon.	
6c	Scottish Water (Reactive Maintenance)- all works on SRWR	
6d	SGN- KD- all works on SRWR. KD thanks WLC for all the co-operation with regards to emergency works at Whitburn Cross Roads. GAM asked that Davie Woods SGN be thanked personally as his communication with WLC is excellent.	
6e	Scottish Power Energy Networks – LJ reported that the Drumshoreland job is progressing well. GAM reported that there was a lot of customer issues.	
6f	BT - AH- all works on SRWR- no forthcoming major works	
6g	Vodafone- KDa- was not represented at previous meeting	
6h	Virgin Media- OH reported that Armadale and Bathgate phase 3 still to be planned. GAM asked if there was any further works to take place at Mayfield. OH said he would check.	OH
6i	INEOS- KH any works will be notified on the SRWR.	
6j	Network Rail – DM advised all works on SRWR.	
6k	GTC- not present	
6l	Last Mile- not present	
6m	WLC Street Lighting- not present	
7.0	Co-ordination issues	
	<p>Scottish Powers major works still ongoing.</p> <p>Beatlie Road, Winchburgh still not started yet likely to be May 2021.</p> <p>Issues with works on major works corridors especially on A705 and A899. More attention required by all to minimise the amount of works be notified.</p>	
8.0	Impact of roadworks on bus services	
	<p>Issues with works on major works corridors especially on A705 and A899. More attention required by all to minimise the amount of works be notified.</p> <p>LC also said the feedback for bus stop suspensions has improved.</p>	
10.0	AOCB	

	<p>CM asked if a letter is required for TTRNs and TTROs for parking suspension. GAM and JH responded yes</p>	
<p>GAM</p>	<p>GAM reported</p> <p>BT044 excessive amount of noticing taking up whole streets at a time without consideration for other works. Co-ordination corridor not being taken into consideration 4 sets of TM on one road within 2 miles Excessive amounts of notices for the one street which are not required and are going to cause a massive increase in sample a b and c inspections over the next 3 years. Not understanding validation of notices Not understanding conflicts on diversion routes</p> <p>BT045 Ignoring clashes Apply for trafficlighs using the system but not immediately adding the plans. When adding the plans timescales of 7 days not always being met</p> <p>Sunbelt Rentals TTROs issues with lead in times and providing appropriate TM drawings on a tile</p> <p>BT036 Issues when using the gazetteer in footpath gazetteer areas</p> <p>KDO reported</p> <ul style="list-style-type: none"> • Non-specific info. related to repairs i.e. address; point of interest; junction (reinstatement location should be plotted instead/in addition to duct line extents) • Sub-contractors, namely <i>SLA</i>, with poor working practices regarding SLG “red book” installation, if any at all. 	
	<p>GAM reported for SW</p> <p>Urgent work notices with lights are often coming through as give take despite the TM contractor phoning to say its lights Extensions requests sometimes come in late Defective apparatus being refused because its not on their GIS Other defective apparatus in the areas not being picked up during assessment thus several closures of the same road</p> <p>KOD reported for SW</p> <p>Please find additional issues below:</p>	

	<ul style="list-style-type: none"> • Poor communication and response regarding email correspondence and phone calls • Poor co-ordination of works (Springfield Rd; Morgan Way) • Sub-standard quality of reactive reinstatements more often than not • Pre site surveys not being categorised correctly to arrange response times within advised timescales (Mid St; Springfield Rd; Dixon Terr, West Main St, Armadale; Whitburn Rd, Bathgate, Morgan Way, Lower Bathville) • Remedials not being addressed as instructed i.e. reseal instead of full reinstatement • Poor conditioned fire hydrants not being actioned within advised timescales, sometimes years 	
	<p>GAM reported for SPEN</p> <p>All notices for major works all in progress whether they have started or not Early starts not being updated on the system – issue early starts being made by Engineers or in some circumstances by TM companies who don't have access to the register and cant check for clashes TM is a real issue – on several occasions TM has been put at give and take when discussions have already been made with the Council saying its lights. Several comments later and still not updated. A705 Blackburn, Main Street Kirknewton and Back Station Road Linlithgow to name a few Extensions being applied very late. IE works were due to finish 31 January extension applied for 9 Feb. no accuracy being updated on the SRWR. TM not being applied for via the register. With the new system not having a decent audit trail it is difficult to see if TM is approved or not or what the conditions are. Some major works have no programme at all and are always relying on the council to award early starts and approve TM with very little notice. Some TM still inadequate and being provided on google. Did the major works in Bathgate finish that stopped due to covid? Programmes of works non existent</p> <p>KOD reported</p>	

	<p>Please find additional issues below:</p> <ul style="list-style-type: none"> • When will Pumpherstons Road, Uphall Station/ Craigs Court, Torphichen be fully reinstated after <i>Keltbray</i> work? • Factors as to why C4 project has over-ran? Are minimum widths being achieved for emergency vehicles to serve residents within extents of road closure? 	
	<p>GAM reported for SGN</p> <p>Traffic management not always correct on notices Notices not being updated Clashes with other works ignored Issues with TTRO information. Billing address is apparently different from office address but not being input on the application</p> <p>KOD reported Please find additional issues below:</p> <ul style="list-style-type: none"> • Making sure that SLG complacency does not creep in regarding large scale works (Manse Rd/ Clarendon Rd, Linlithgow) • Private accesses are being maintained (above locations) • Reinstatements are being carried out on “like for like” basis, and if not, should be discussed with RA. 	
	<p>GAM reported for VM</p> <p>When 3 months notice is input we ask for a programme of works and TM – still to receive this Early starts applied for all the time with very little time scales. Asked for programme of works told still never appeared. Serious lack of TM on sites Very little Utility action</p> <p>KOD reported for VM</p> <p>Please find additional issues below:</p> <ul style="list-style-type: none"> • Poor workmanship regarding reinstatements S/B & S/C • S/B reinstatements susceptible to frost heave in (Armada; Bathgate; Blackburn) 	

	<ul style="list-style-type: none"> • Customer care should be improved regarding the above, and visits to brush up bituminous material being left behind should be undertaken • Plotting must improve as RA do not have luxury of time to spend excess time trying to find repair • Non-compliance with SLG due to narrow streets (footpath closures should be last resort and road closures or parking restrictions should be considered moving forward to achieve) • Photographic evidence should be considered to prevent incorrect recording of defects and for recording purposes • “Like for like” reinstatements should be installed or discussed with RA prior to reinstatement 	
11.	Date of Next Meeting	
	The date of the next meeting will be Thursday 27 May at 2pm.	