

**LRAUC MEETING MINUTES****Date: 10 May 2018****Present:**

Gillian Muir	GAM	WLC utilities
Audrey Curran	AC	WLC utilities
Claire Chapman	CC	WLC utilities
Katrina Hardy	KH	INEOS
Craig Lyall	CL	Scottish Water
Lorraine Jones	LJ	Scottish Power
Bill Sutherland	BS	Virgin Media
Kevin Douglas	KD	SGN
Graeme Muir	GM	WLC structures
Lorna Cunningham	LCU	WLC transport
Karyn Davidson	KDA	Vodafone
Adrian Henzler	AH	Openreach
Courtney Mitchell	CM	Scottish Water
Noel Barrowman	NB	First Bus
<b>Apologies:</b>		
Mike Hymers	MH	SGN
Ally Ferris	AF	First Bus
<b>Non Attendees:</b>		
Network Rail		
Energetics		
SSE		
Police		

<b>Item</b>	<b>Description</b>	<b>Action</b>
<b>1.0</b>	<b>Introduction</b>	
<b>1.1</b>	GAM welcomed all, and then everyone introduced themselves.	
<b>2.0</b>	<b>Agree Previous Minutes</b>	
<b>2.1</b>	Previous minutes were read through.	
<b>3.0</b>	<b>Matters Arising from Previous Minutes</b>	
3.1	There is no improvement on the 7 day noticing.	<b>All utilities</b>
3.2	GAM highlighted the benefits of using the (SRWR) system for requesting traffic lights. GAM asked again could everyone please use this.	<b>All Utilities</b>
3.3	Standard works notices are being recorded for 6 weeks. The validity of the notice is between 4-10 days to meet the criteria for standard works. No update on this.	<b>All Utilities</b>
3.4	GM (WLC) asked LJ if the issues raised with Scottish Power regarding their installation of cable from Tormywheel wind farm to the Substation at A89 Bathgate were resolved. This concerned two bridge crossings, namely the A801 Whiteside Railway Bridge and the A706 Burnhead Bridge. LJ will look into this and get back to GM with a timescale. LJ had meetings with JH. GAM said that WLC will need notification prior to any trial holes or remedial works. KH asked that all dates and details are agreed with GM prior to remedial works starting.	<b>LJ/GM/GAM</b>
3.5	LCU raised the non-use of temporary bus stops. Traffic management companies need to ensure they are bagging off bus stops and putting out temporary bus stops. This is still an ongoing daily issue. LCU said that communication to WLC transport has improved but following through to the work on the ground still needs to be seen.	<b>All utilities</b>
3.6	Network Rail cancelled their works on bridge 125, West Calder. The works will now take place in September 2018. No attendance form Network rail, reason still unknown.	<b>CM</b>
3.7	Virgin Media and Scottish Water have been requested to investigate double notices on symology. GAM informed Scottish Water has improved and JH has an understanding as to why Virgin Media are doing this.	
3.8	GAM reminded that events and parades are recorded on the SRWR and to ensure works are clear. Please do not ignore route conflicts.	<b>All utilities</b>
3.9	Notice expiry due was highlighted as an issue. Status works clear is remaining for more than 6 months and not	<b>All Utilities</b>

	being agreed by WLC. GAM advised to do housekeeping or FPNs will be issued.	
<b>4.0</b>	<b>Agenda Items</b>	
4.1	GAM informed that early and late starts need to begin on the date that has been requested. The validation of the original notice does not apply. Please pass to all concerned.	<b>All Utilities</b>
4.2	GAM let everyone know that the Traffic Management requests on SRWR have great benefits that would suit both parties using it. Please can companies be consistent and use the SRWR to apply for traffic light permits. Different sections within the same companies are applying in different ways and it is making the administration more time consuming than is necessary. KH added that in terms of administration, no priority will be given to any traffic light permit that does not come in via the SRWR. He asked that this is taken back to all utilities.	<b>All Utilities</b>
4.3	GAM mentioned that clashes on SRWR notices are still being ignored; this makes coordination very difficult especially when the clashes are with the same utility but different sections. No correspondence is added to the notice to say if the clashed jobs are linked but clashes are cleared. This issue has been raised time and again without improvement so it will now be taken to SERAUC. Notices will be refused if cleared conflicts are not explained. KH confirmed that he will be bringing this up as an unwillingness to cooperate and a systematic ignoring of clashes.	<b>All Utilites</b>
4.4	GAM informed that the proposal to remove pre invoice reports for billing purposes has not been agreed yet. Thanks to the 2 utilities who replied which were SGN and Scottish Power.	
<b>5.0</b>	<b>Programme of Works</b>	
<b>5.1</b>	GAM read through the programme – see appendix 1 for the list.	
<b>5.2</b>	GAM reminded utilities to send in closures as soon as possible to allow for timescale to be met for processing.	
<b>5.3</b>	KH informed that justification on the proposed closure at Armadale cross had been requested. CL replied it was with senior management at Scottish Water.	
<b>5.4</b>	GAM highlighted the surface dressing programme is booked out on a wider window than will be required and to call if a space is required within a specific slot.	
<b>5.5</b>	GAM mentioned a closure in June for Kirknewton which will impact bus services. NB replied First Bus will be	

	looking in to how the public can access services during this interruption.	
<b>5.6</b>	KH asked LJ to speak to JH regarding remedial works on the U29 that WLC may carry out during works.	<b>LJ</b>
<b>5.7</b>	KH also mentioned that WLC will have to carry out works on the B8047 and B8028 due to increased traffic use.	
<b>6.0</b>	Inspection Results – GAM handed out results and informed that BT and Virgin are still on improvement plans	
<b>7.0</b>	<b>AOCB</b>	
<b>7.1</b>	AC highlighted that Sample Inspections are being prompted by the SRWR but are out of guarantee and cannot be recorded. WLC are not sure why, but symology suggested not ticking the guarantee after remedials is the reason for generating. A copy of one was given to SGN to see if they could investigate.	
<b>7.2</b>	KH informed that improper use of emergency notices will be brought up at SERAUC as 49% of emergency notices seem too high.	
<b>7.3</b>	GM informed Almond Valley bridge works will have a contraflow for 4 weeks KH added that the slip road at Centre Interchange will be closed.	
<b>7.4</b>	KD thanked WLC relating to the Kier issue and informed that weekly meetings are now taking place so improvements will be expected.	
<b>7.5</b>	NB highlighted a few issues with signage put out that is confusing the public. Road closures that are actually parking suspensions and a un notified road closure on Menzies Road. GAM replied the closure was not agreed. LJ agreed the closure should have been handled differently. As soon as WLC were aware an inspector was on site and the road was opened soon after.	
<b>7.6</b>	KH then thanked SGN and Scottish Power for their excellent performance and asked the rest of the utilities' to meet the same standards.	
<b>8.0</b>	<b>Date, time and place of next meeting of 2018</b>	
	10.00am Thursday 9 August 2018 Almondell Meeting Room 4 Inchmuir Road Whitehill Industrial Estate Bathgate, EH48 2EP	

Approval Approved	Sent to GAM 17 May 2018 to proof read GAM read and approved 17May 2018	

Appendix 1:

**PROPOSED MAJOR WORKS**

Street	Address	Company	Type of works	Start	End	Traffic Management
B792 B7015 to C28	Addiewell	SGN	Gas Mains Renewal	9 July 2018	13 August 2018	Traffic lights
C28	Addiewell	West Lothian Council	Patching and surface dressing	21 May 2018	31 August 2018	Road closure *
Station Road	Addiewell	SGN	Gas Mains Renewal	23 July 2018	10 September 2018	Traffic lights*
A89 Standhill To Woodhead Grove	Armadale	Developer	S109 works	2 July 2018	17 August 2018	Traffic lights
C14	Armadale	Openreach	Renewing a pole	3 September 2018	3 September 2018	Road closure
C7	Armadale	West Lothian Council	Patching and surface dressing	21 May 2018	31 August 2018	Road closure *
C8	Armadale	Openreach	Cabling and blockages	1 September 2018	12 October 2018	Traffic lights
U12	Armadale	Openreach	Renewing a pole	6 August 2018	7 August 2018	Road closure
Burns Avenue	Armadale	West Lothian Council	Surfacing	21 May 2018	16 June 2018	Road closure
The Cross	Armadale	Scottish Water	Open cut	9 July 2018	17 August 2018	Road Closure *
A7066 Inchwood Roundabout to Inch Roundabout	Bathgate	Virgin Media	Survey works	9 July 2018	17 August 2018	Lane closure
Drumcross Road	Bathgate	Virgin Media	Renew manhole	6 June 2018	8 June 2018	Traffic lights
Hardhill Road	Bathgate	SGN	Gas mains	11 June 2018	30 August	Traffic lights

			renewal		2018	
Hopetoun Street	Bathgate	Virgin Media	Laying ducts	12 April 2018	25 April 2018	Traffic lights
Marjoribanks Street	Bathgate	Virgin Media	Laying ducts	12 April 2018	10 May 2018	Traffic lights
Race Road	Bathgate	SGN	Gas mains renewals	11 June 2018	20 July 2018	Traffic lights
Whitburn Road	Bathgate	West Lothian Council	Patching for surface dressing	1 July 2018	31 August 2018	Road closure*
Station Road	Bathville	West Lothian Council	Installation of mini pillar	21 May 2018	15 June 2018	Traffic lights
C19	Broxburn	West Lothian Council	Surface dressing	1 July 2018	31 August 2018	Road closure*
C19	Broxburn	Openreach	Renewal poles and cabling	21 May 2018	24 May 2018	Road closure
Newhouses Road	Broxburn	Scottish Water	Renew toby	11 July 2018	13 July 2018	Road closure
Laing Gardens	Broxburn	Scottish Water	Defective apparatus renewal	11 June 2018	13 June 2018	Road closure
Caputhall Road	Livingston	West Lothian Council	Patching for surface dressing	21 May 2018	31 August 2018	Road closure*
Park place	Livingston	Scottish Water	Defective apparatus renewal	2 July 2018	4 July 2018	Road closure
B7031	Kirknewton	West Lothian Council	Patching for surface dressing	1 July 2018	31 August 2018	Road closure*
U31 Humbie Road	Kirknewton	West Lothian Council	Patching for surface dressing	1 July 2018	31 August 2018	Road closure*
Station Road	Kirknewton	Network Rail	Level crossing	22 July 2018	23 July 2018	Road closure*
Station Road	Kirknewton	Network Rail	Level Crossing	8 June 2018	11 June 2018	Road Closure*
New Well Wynd	Linlithgow	Scottish Water	Defective apparatus renewal	2 August 2018	6 August 2018	Road closure
A706 Woodcockdale to Carrier Mill	Linlithgow	West Lothian Council	Retaining wall repairs	18 June 2018	7 September 2018	Traffic lights
C19	Linlithgow	West	Carriagew	20	16	Road

		Lothian council	ay resurfacing	August 2018	September 2018	closure
U15	Linlithgow	West Lothian Council	Resurfacing	1 June 2018	17 June 2018	Road closure
Manse Road	Linlithgow	West Lothian Council	Patching	23 July 2018	17 August 2018	Road closure
Mill Road	Linlithgowbridge	SGN	Gas mains renewal	11 July 2018	10 August 2018	Traffic lights
B7015 – C26 to Simpson parkway	Livingston	West Lothian Council	Surface dressing	1 July 2018	31 August 2018	Traffic lights
U34	Livingston	Network Rail	Condition survey of structure	19 June 2018	20 June 2018	Road closure
U38	Livingston	West Lothian Council	Surface dressing	1 June 2018	31 August 2018	Road closure*
Houstoun Road	Livingston	West Lothian Council	Junction signalisation	18 June 2018	12 August 2018	Traffic lights*
U27	Loganlea	West Lothian Council	Grouting works to structure	30 July 2018	30 September 2018	Road closure
A904	Newton	Scottish Water	Water mains renewal	2 July 2018	20 July 2018	Traffic lights
U3	Newton	Scottish Water	Water Mains renewal	2 July 2018	20 July 2018	??? suspected road closure
Ecclesmachan Road	Uphall	Scottish Water	Defective apparatus renewal	5 August 2018	8 August 2018	Road closure
West Main Street	Uphall	Scottish Water	Defective apparatus renewal	29 July 2018	1 August 2018	Road closure
West Holmes Road	Uphall	Scottish Water	Defective apparatus renewal	25 July 2018	27 July 2018	Road closure
A71 Limefield Road to Chapelton Drive	West Calder	Network Rail	Remedial works	10 September 2018	30 September 2018	Traffic lights

C24	West Calder	West Lothian Council	Surface dressing	1 May 2018	31 August 2018	Road closure*
U29	West Calder	West Lothian Council	Surfacing	3 September 2018	25 November 2018	Road closure
Harburn Road	West Calder	Openreach	Defective apparatus renewal	15 July 2018	15 July 2018	Traffic lights
B8028	Westfield	Openreach	Cabling blockages	1 September 2018	12 October 2018	Traffic lights
Bonnington Road	Wilkieston	West Lothian Council	Surfacing	12 May 2018	10 June 2018	Road closure