

LRAUC MEETING MINUTES**Date: 09 August 2018****Present:**

Gillian Muir	GAM	WLC utilities
Angela Phinn	AP	WLC utilities
Katrina Hardy	KH	INEOS
Craig Lyall	CL	Scottish Water
Lorraine Jones	LJ	Scottish Power
Bill Sutherland	BS	Virgin Media
Kevin Douglas	KD	SGN
Graeme Muir	GM	WLC structures
Nichola Greer	NG	SGN
Karyn Davidson	KDA	Vodafone
Adrian Henzler	AH	Openreach
Owen Harte	OH	Virgin Media
Courtney Mitchell	CM	Scottish Water
David Allen	DA	Amey
Jonathan Crosbie	JC	Openreach
Martin Smith	MS	Police Scotland
Apologies:		
Mike Hymers	MH	SGN
Ally Ferris	AF	First Bus
Noel Barrowman	NB	First Bus

Non Attendees:		
Network Rail		
Energetics		
SSE		

Item	Description	Action
1.0	Introduction	
1.1	GAM welcomed all, and then everyone introduced themselves.	
2.0	Agree Previous Minutes	
2.1	Previous minutes were read through. An error was highlighted from the previous minutes. KH was missing from attending previous meeting. Mix up between Katrina Hardy and Karyn Davidson.	
3.0	Matters Arising from Previous Minutes	
3.1	There have been some big improvements made on 7 day noticing since previous meeting.	
3.2	GAM highlighted the benefits of using the (SRWR) system for requesting traffic lights. GAM having issues with Scottish Power applying for TL permits and emergency road closures on the SRWR. LJ informed Clancy have now been on a training course for this. GAM said TM must be on the notice when it first comes through the system.	
3.3	Standard works notices are being recorded for 6 weeks. The validity of the notice is between 4-10 days to meet the criteria for standard works. There seems to be an improvement.	
3.4	GM (WLC) asked LJ if the issues raised with Scottish Power regarding their installation of cable from Tormywheel wind farm to the Substation at A89 Bathgate were resolved. This concerned two bridge crossings, namely the A801 Whiteside Railway Bridge and the A706 Burnhead Bridge. LJ has escalated this to management and will pass on contact details to GM.	LJ/GM/GAM
3.5	LCU raised the non-use of temporary bus stops. Traffic management companies need to ensure they are bagging off bus stops and putting out temporary bus stops. This is still an ongoing daily issue. GAM will highlight any issues to utilities as they arise.	
3.6	Network Rail works on bridge 125, West Calder will now take place in September 2018. No other works to take place in this area during this time.	
3.7	GAM reminded that events and parades are recorded on the SRWR and to ensure works are clear. Please do not ignore route conflicts. Football matches taking place in	All utilities

	Livingston have now been notified on the system as an embargo. No works to take place unless emergency and urgent.	
3.8	Notice expiry due was highlighted as an issue. Status works clear is remaining for more than 6 months and not being agreed by WLC. GAM advised to do housekeeping or FPNs will be issued.	
4.0	Programme of Works	
4.1	GAM read through the programme – see appendix 1 for the list.	
4.2	It was highlighted that WLC have damaged Virgin Media ducts at Houstoun Road without notifying the damage. GAM will take this up with David Higgins and Gordon Brown WLC.	GAM
4.3	GAM identified a possible clash between a private contractor and Scottish Gas Networks on the A89.	
5.0	Inspection Results	
5.1	GAM handed out the inspection results.	
6.0	AOCB	
6.1	TM is being sent in which can't go ahead GAM asked for everyone to be careful of this.	
6.2	GAM has raised concerns over the validation of notices being raised on the SRWR. Everyone should ensure a proper valid notice is raised with the correct details.	All utilities
6.3	Network Rail and Energetics have failed to attend LRAUC on various occasions.	
6.4	The payment of fixed penalty notices was raised by AP. No FPN numbers are being provided when payment is made to our revenues section. It is essential this information is provided to us so we can link the payment to the FPN. Each individual FPN number must be provided for each payment.	All utilities
6.5	GAM has now put through and embargo on works being carried out near Livingston Football Stadium during match days. This must be adhered to by everyone.	All utilities
6.6	GAM highlighted to MS several roads in West Lothian are being closed by the police without notifying WLC. The lack of communication needs to improve.	MS
6.7	DA highlighted several issues with contractors submitting traffic light permit applications. Several issues were	

6.8	highlighted with Clancy. KC advised anyone wishing to attend the Ineos training course needs to give at least 48 hours notice.	
6.9	CL advised the proposed major works on the A89 are no longer going ahead.	
8.0	Date, time and place of next meeting of 2018	
	10.00am Thursday 8 November 2018 Almondell Meeting Room 4 Inchmuir Road Whitehill Industrial Estate Bathgate, EH48 2EP	
Approval Approved	Sent to GAM GAM read and approved	

Appendix 1:

PROPOSED MAJOR WORKS

Street	Address	Company	Type of works	Start	End	Traffic Management
B792 B7015 to C28	Addiewell	SGN	Gas Mains Renewal	9 July 2018	13 August 2018	Traffic lights
C28	Addiewell	West Lothian Council	Patching and surface dressing	21 May 2018	31 August 2018	Road closure *
Station Road	Addiewell	SGN	Gas Mains Renewal	23 July 2018	10 September 2018	Traffic lights*
A89 Standhill To Woodhead Grove	Armadale	Developer	S109 works	2 July 2018	17 August 2018	Traffic lights
C14	Armadale	Openreach	Renewing a pole	3 September 2018	3 September 2018	Road closure
C7	Armadale	West Lothian Council	Patching and surface dressing	21 May 2018	31 August 2018	Road closure *
C8	Armadale	Openreach	Cabling and blockages	1 September	12 October 2018	Traffic lights

				2018		
U12	Armadale	Openreach	Renewing a pole	6 August 2018	7 August 2018	Road closure
Burns Avenue	Armadale	West Lothian Council	Surfacing	21 May 2018	16 June 2018	Road closure
The Cross	Armadale	Scottish Water	Open cut	9 July 2018	17 August 2018	Road Closure *
A7066 Inchwood Roundabout to Inch Roundabout	Bathgate	Virgin Media	Survey works	9 July 2018	17 August 2018	Lane closure
Drumcross Road	Bathgate	Virgin Media	Renew manhole	6 June 2018	8 June 2018	Traffic lights
Hardhill Road	Bathgate	SGN	Gas mains renewal	11 June 2018	30 August 2018	Traffic lights
Hopetoun Street	Bathgate	Virgin Media	Laying ducts	12 April 2018	25 April 2018	Traffic lights
Marjoribanks Street	Bathgate	Virgin Media	Laying ducts	12 April 2018	10 May 2018	Traffic lights
Race Road	Bathgate	SGN	Gas mains renewals	11 June 2018	20 July 2018	Traffic lights
Whitburn Road	Bathgate	West Lothian Council	Patching for surface dressing	1 July 2018	31 August 2018	Road closure*
Station Road	Bathville	West Lothian Council	Installation of mini pillar	21 May 2018	15 June 2018	Traffic lights
C19	Broxburn	West Lothian Council	Surface dressing	1 July 2018	31 August 2018	Road closure*
C19	Broxburn	Openreach	Renewal poles and cabling	21 May 2018	24 May 2018	Road closure
Newhouses Road	Broxburn	Scottish Water	Renew toby	11 July 2018	13 July 2018	Road closure
Laing Gardens	Broxburn	Scottish Water	Defective apparatus renewal	11 June 2018	13 June 2018	Road closure

Caputhall Road	Livingston	West Lothian Council	Patching for surface dressing	21 May 2018	31 August 2018	Road closure*
Park place	Livingston	Scottish Water	Defective apparatus renewal	2 July 2018	4 July 2018	Road closure
B7031	Kirknewton	West Lothian Council	Patching for surface dressing	1 July 2018	31 August 2018	Road closure*
U31 Humbie Road	Kirknewton	West Lothian Council	Patching for surface dressing	1 July 2018	31 August 2018	Road closure*
Station Road	Kirknewton	Network Rail	Level crossing	22 July 2018	23 July 2018	Road closure*
Station Road	Kirknewton	Network Rail	Level Crossing	8 June 2018	11 June 2018	Road Closure*
New Well Wynd	Linlithgow	Scottish Water	Defective apparatus renewal	2 August 2018	6 August 2018	Road closure
A706 Woodcockdale to Carrier Mill	Linlithgow	West Lothian Council	Retaining wall repairs	18 June 2018	7 September 2018	Traffic lights
C19	Linlithgow	West Lothian council	Carriageway resurfacing	20 August 2018	16 September 2018	Road closure
U15	Linlithgow	West Lothian Council	Resurfacing	1 June 2018	17 June 2018	Road closure
Manse Road	Linlithgow	West Lothian Council	Patching	23 July 2018	17 August 2018	Road closure
Mill Road	Linlithgowbridge	SGN	Gas mains renewal	11 July 2018	10 August 2018	Traffic lights
B7015 – C26 to Simpson parkway	Livingston	West Lothian Council	Surface dressing	1 July 2018	31 August 2018	Traffic lights
U34	Livingston	Network Rail	Condition survey of structure	19 June 2018	20 June 2018	Road closure
U38	Livingston	West Lothian Council	Surface dressing	1 June 2018	31 August 2018	Road closure*

Houstoun Road	Livingston	West Lothian Council	Junction signalisation	18 June 2018	12 August 2018	Traffic lights*
U27	Loganlea	West Lothian Council	Grouting works to structure	30 July 2018	30 September 2018	Road closure
A904	Newton	Scottish Water	Water mains renewal	2 July 2018	20 July 2018	Traffic lights
U3	Newton	Scottish Water	Water Mains renewal	2 July 2018	20 July 2018	??? suspected road closure
Ecclesmachan Road	Uphall	Scottish Water	Defective apparatus renewal	5 August 2018	8 August 2018	Road closure
West Main Street	Uphall	Scottish Water	Defective apparatus renewal	29 July 2018	1 August 2018	Road closure
West Holmes Road	Uphall	Scottish Water	Defective apparatus renewal	25 July 2018	27 July 2018	Road closure
A71 Limefield Road to Chapelton Drive	West Calder	Network Rail	Remedial works	10 September 2018	30 September 2018	Traffic lights
C24	West Calder	West Lothian Council	Surface dressing	1 May 2018	31 August 2018	Road closure*
U29	West Calder	West Lothian Council	Surfacing	3 September 2018	25 November 2018	Road closure
Harburn Road	West Calder	Openreach	Defective apparatus renewal	15 July 2018	15 July 2018	Traffic lights
B8028	Westfield	Openreach	Cabling blockages	1 September 2018	12 October 2018	Traffic lights
Bonnington Road	Wilkieston	West Lothian Council	Surfacing	12 May 2018	10 June 2018	Road closure