

LRAUC MEETING MINUTES**Date: 8th November 2018****Present:**

Adrian Henzler	AH	Openreach
Audrey Curran	AC	WLC utilities
Caroline McAdam	CMc	Network Rail
Claire Chapman	CC	WLC utilities
Courtney Mitchell	CM	Scottish Water
Craig Lyall	CL	Scottish Water
David Murdoch	DM	Network Rail
Gillian Muir	GAM	WLC utilities
Graeme Muir	GM	WLC structures
Karyn Davidson	KDA	Vodafone
Lindsay Henderson	LH	SRWC
Lorraine Jones	LJ	Scottish Power
Martin Smith	MS	Police Scotland
Michael Hymers	MH	SGN
Nichola Greer	NG	SGN
Norman Carnegie	NC	ESP
Owen Harte	OH	Virgin Media
Apologies:		
Ian Humphries	IH	Energetics
Katrina Hardy	KH	INEOS
William Sutherland	WS	Virgin Media

Non Attendees:		
First Bus		
SSE		

Item	Description	Action
1.0	Introduction	
1.1	GAM welcomed all.	
2.0	Agree Previous Minutes	
2.1	Previous minutes were read through. Agreed by NG	
3.0	Matters Arising from Previous Minutes	
3.1	GAM mentioned that there have been some improvements made on 7 day noticing since previous meeting.	
3.2	JH asked for feedback on the changes to traffic sensitive routes that were sent to the distribution list by email, no replies received. Any objections to note? No objections were given. JH then informed this list will be taken to SERAUC. He also informed that DAT apparatus repair timescales are not being met in West Lothian. All the information on timescales required is in the Code of Practise, and he would like to see an improvement.	All utilities
3.3	LJ thanked GAM, GM & JH for all their help regarding Tormy Wheel & Burnhead Bridge. LJ asked GAM to update the “risk register “to reflect shallow cables on the bridge. LJ states that Scottish Power will cover all costs in the future relating to the working around the shallow cables installed.	GAM
3.3b	GM (WLC) highlighted that the crossing of A801 Whiteside Railway Bridge has still to be resolved by SP to WLC’s satisfaction and WLC await SP’s proposals on this. Currently the track crossing this structure has only be temporarily reinstated.	
3.4	GAM raised the subject of early starts & Traffic Management LJ states that only WLC ask for traffic management before an early start request and maybe an “agreement in principle” might be used. GAM replied that WLC will not authorise any early starts in principle and traffic management should be agreed prior to requests as issues have risen in the past when agreement was given prior to plans being assessed.	
3.5	GAM reminded that events and parades are recorded on the SRWR and to ensure works are clear for such events. Please do not ignore route conflicts. Football matches taking place in Livingston have now been notified on the system as an embargo. No works to take place unless emergency and urgent. Also all embargos have been	All utilities

	added and a reminder to encourage all staff not to ignore route conflicts. GAM requested a big improvement on this.	
4.0	Programme of Works	
4.1	GAM read through the programme – see appendix 1 for the list.	
4.2	It was highlighted from the previous minutes that WLC have damaged Virgin Media ducts at Houstoun Road without notifying the damage. GAM highlighted again that the cables at this location are shallow. OH replied WS has details regarding this issue.	
4.3	GAM discussed clashes and reminded all utilities that 7 working days' notice should be given for 3 & 4 way lights and traffic management drawings are to be provided. This has to be improved.	
4.4	GAM informed that new pinch points have been put into Symology and can be seen as a red hatched out area. GAM to send out pinch points spreadsheet to all utilities JH stated that there can be more added in time. Co-ordination conflict groups have also been set up. These are to try and reduce the amount of roadworks on roads leading into towns which the system may not have picked up as a conflict.	GAM
4.5	GAM informed all utilities that the Christmas embargos has changed this year, there is now a reduced list and that the dates have also changed.	
5.0	Inspection Results	
5.1	GAM handed out the inspection results.	
6.0	AOCB	
6.1	The standard of some of the traffic management being sent it is unsuitable. Please can you ensure that traffic management is approved prior to starting works. Please also ensure that you provide adequate time for the traffic management to be approved.	
6.2	GAM has raised concerns over the validation of notices being raised on the SRWR. GAM raised the issue in requesting late starts and gave a quick run through of the process.	All utilities
6.3	GAM informed that Energetics and Amey have failed to attend LRAUC on various occasions.	
6.4	The payment of fixed penalty notices was raised as a reminder GAM asked for this be improved, can LA reference numbers be provided as well as each individual	All utilities

	FPN numbers when payments are being made.	
6.5	GAM reminded all utilities to check for route conflicts as all embargos and Livingston football fixtures have been raised on Symology. This must be adhered to by everyone.	All utilities
6.6a	GM (WLC) gave an updated about the Skollie Burn bridge. This is due to start around April /March 2019 and last approximately 1 year. WLC have received Scottish Power's C4 and have requested that they now provide WLC with an invoice to allow the C4 to be paid.	LJ
6.6b	GM (WLC) noted that they have received information from Ineos with regard to special measures that require to be put in place to allow construction of a replacement footbridge at Cauld Burn which lies approximately 1.5 km west of Linlithgow on a remote footpath. The pipeline will be temporarily protected in order to allow construction plant to cross this pipeline.	
6.7	CMc (network rail) informed all that David Murdoch will be replacing her in future meetings. GAM wished CMc well for the future and thanked her for her contributions.	
6.8	KDA requested Christmas embargos list to be sent out.	GAM
8.0	Date, time and place of next meeting of 2019	
	10.00am Thursday 14 th February 2019 Almondell Meeting Room 4 Inchmuir Road Whitehill Industrial Estate Bathgate, EH48 2EP	
Approval Approved	Sent to GAM GAM read and approved	Yes yes

Appendix 1:

POTENTIAL WORKS

LOCATION	COMPANY	START
Kirknewton Mains Farm Access Road Roosevelt	Scottish Water	To be confirmed

Road Area		
A71 junction with B7015	Private Developer	To be confirmed
B7015 Howden South to B8046	SGN	To be confirmed
Brown Street, Armadale	Scottish Water	To be confirmed
Glasgow Road Area, Bathgate	SGN	To be confirmed
A71 Wilkieston	Private Developer	To be confirmed
Manse Road Area Whitburn	SGN	To be confirmed
Morrison Way, Livingston	SGN	To be confirmed
Springfield Road, Linlithgow Area	SGN	To be confirmed
The Avenues, Howden Livingston	SGN	To be confirmed

PROPOSED WORKS

LOCATION	COMPANY	START	TRAFFIC MANAGEMENT
Linkston Way, Bathgate	Network Rail	December 2018	Road closure
A70 Boundary to Crosswood Burn	Breich Rural	November 2018	Road closure
A71 Limefield Road to Chapelton Road West Calder	Network Rail	March 2019	Lights
A71 Wilkieston	WLC Capital	March 2019	Lights
A71 Muirhall Mains to A704	SGN	November 2018	Lights
A801 junction 4 M8	Amey	January 2019	Lights
C1 Southrigg Farm to the Netherhouses	Network Rail	November 2018	Closure
C14, Armadale Rural	WLC Capital	March 2019	Closure

C17 Hilltop House to Ballencrieff Mains Bathgate	BT	December 2018	closure
A7066 Boghall Roundabout to Inch Roundabout	WLC Structures	November 2018	Lights
A71 Orchardfield Terrace to U28	WLC Capital	March 2019	Lights
C21 Linlithgow Rural	WLC Structures	February 2019	Road closure
C28 Addiewell	WLC Capital	January 2019	Road closure
C7 Armadale	WLC Capital	February 2019	Road Closure
C8, Blackridge	WLC Capital	March 2019	Road Closure
U1 Linlithgow	SGN	March 2019	Lights
U7 Blackridge	WLC Capital	November 2018	Road closure
Braehead Road Linlithgow	SGN	January 2019	Lights
Caputhall Road, Livingston	WLC Capital	December 2018	Road closure
Cardross Area, Broxburn	SGN	October/November 2018	Road closure
Croft Place Livingston	Scottish Water	November 2018	Road Closure
Firth Road Area, Livingston	Virgin Media	November 2018	Lights
Westcraigs Road, Blackridge	Scottish Water	January 2019	Road closure
Heather park Seafield	WLC Capital	November 2018	Road closure

Heights Road, Blackridge	WLC Capital	March 2019	Road closure
A71 Wilkieston	WLC Capital	March 2019	Lights
McIntosh Court, Broxburn	Scottish Water	November 2018	Road closure
North View West Calder	WLC Network	October 2018	Road closure
South Mid Street, Bathgate	WLC Network	November 2018	Road closure
Station Road Kirknewton	Network Rail	January 2019	Road closure
West Main Street Blackburn	Scottish Water	January 2019	Lights
Whitehill View Blackburn	Scottish Water	November 2018	Road closure
Ross Way Livingston	Scottish Water	January 2019	Road closure
Silverbirch Glade Livingston	Scottish Water	November 2018	Road closure
Livingston SouthStation Access	Network Rail	December 2018	Road closure
Chuckethall Road, Livingston	WLC Capital	November 2018	Road closure

In Progress works

Location	Company	Dates	Traffic management
A800 Bathgate	Private Developer	Ongoing till 18 November 2018	Lights
B7066 Whitburn	WLC Capital	Ongoing till 30 November 2018	Lights
B8028 Westfield	WLC Network	Ongoing till () November 2018	Closure and lights
U29 West Calder	WLC Capital	In progress till 25 November	Road closure

		2018	
A71 polbeth	Private Developer	In progress till 24 November 2018	Traffic lights
East Main Street Whitburn	WLC Network	In progress till 15 November 2018	Traffic lights
Kelso Street Area Broxburn	SGN	In progress till 15 November 2018	Road closure
Station Road, Addiewell	SGN	In progress till 5 November 2018	Road closure
Stewartfield Crescent Broxburn	Scottish Power	In progress till 13 November 2018	Road closure
The Glebe West Calder	WLC Capital	In progress till 18 November 2018	Road closure
Wilson Terrace, Broxburn	SGN	In progress till 15 November 2018	Road closure
Leyland Road, Bathgate	Private Developer	In progress till 5 December 2018	Lights