

LRAUC MEETING MINUTES**Date: 08 February 2018****Present:**

Gillian Muir	GAM	WLC utilities
Angela Phinn	AP	WLC utilities
Katrina Hardy	KH	INEOS
Craig Lyall	CL	Scottish Water
Lorraine Jones	LJ	Scottish Power
Bill Sutherland	BS	Virgin Media
Kevin Douglas	KD	SGN
Caroline McAdam	CM	Network Rail
Graeme Muir	GM	WLC
Lorna Cunningham	LCU	WLC
Owen Harte	OH	Virgin Media
Emma West	EW	Scottish Water
Karyn Davidson	KDA	Vodafone
Stephen Scanlon	SS	Openreach
Courtney Mitchell	CM	Scottish Water
David Guthrie	DG	First Bus
Apologies:		
Mike Hymers	MH	SGN
Ally Ferris	AF	First Bus
Adrian Henzler	AH	Openreach
Stephen Kitt	SK	Amey

Non Attendees:		
Energetics		
SSE		
Police		
Lindsay Henderson	LH	SRWC

Item	Description	Action
1.0	Introduction	
1.1	GAM welcomed to the new Whitehill Service Centre, and thanked everyone for attending.	
2.0	Agree Previous Minutes	
2.1	The previous minutes were agreed as a true record by LCU GM highlighted a slight error.	
3.0	Matters Arising from Previous Minutes	
3.1	There is no improvement on the 7 day noticing. In particular virgin media. A slight improvement from SGN has been noted.	All utilities
3.2	Virgin Media are pressing on with works in Whitburn and Uphall and nearing completion. Any works still sitting at proposed to be cancelled.	BS & OH
3.3	GAM highlighted the benefits of using the system for traffic lights. GAM thanked everyone on board for using this facility.	All Utilities
3.4	Clashes are being ignored, this is not acceptable. GAM has asked for a change request to prevent clashes being ignored on the system.	All Utilities
3.5	Standard works notices are being recorded for 6 weeks. The validity of the notice is between 4-10 days to meet the criteria for standard works.	All Utilities
3.6	GAM to find out if we are still doing pre-invoicing	GAM
3.7	Only 1 extension will be granted by WLC any further extensions will not be approved by WLC.	
3.8	GM (WLC) asked LJ if the issues raised with Scottish Power regarding their installation of cable from Tormywheel wind farm to the Substation at A89 Bathgate be resolved. This concerned two bridge crossings, namely the A801 Whiteside Railway Bridge and the A706 Burnhead Bridge. LJ will look into this and get back to GM with a timescale	LJ
3.9	LCU raised the non-use of temporary bus stops, please can traffic management companies ensure they are bagging off bus stops and putting out temps that are very clearly	All utilities

	marked for members of the public.	
3.10	Network Rail cancelled their works on bridge 125, West Calder. CM will find out the reason.	CM
3.11	Virgin Media and Scottish Water are to look into double notices on symology. SW are holding a team meeting to take this forward.	BS, OW, CM & EW
3.12	Please ensure that all events/parades are looked at on the SRWR and works are clear. Upcoming events 07/04/18 in Whitburn and 28/04/18 in Broxburn.	All utilities
4.0	Affordable Housing/RCC developments	
	Nothing discussed and to be removed from future agenda.	
5.0	Programme of Works	
5.1	GAM discussed the programme of works. A new format to the document has been implemented.	
6.0	Relationship between Road Works Authorities, Statutory Undertakers and Temporary Traffic Management Contractors	
	Nothing discussed to be removed from future agenda.	
7.0	Inspection Results	
7.1	GAM highlighted that for CAT A inspections everyone should be scoring high as they should have the necessary SLG in their vehicles before starting works.	All Utilities
8.0	AOCB	
8.1	Clashes are being ignored on SRWR, everyone must ensure they know how to look for clashes.	All Utilities
8.2	Validation of notices were discussed.	
8.3	Notice expiry due was highlighted as an issue. Status works clear is remaining for more than 6 months and not being agreed by WLC. This will result in Fixed Penalty Notices being issued.	All Utilities
8.4	Non- attendance from Energetics and SSE has been noted despite having a significant amount of works in West Lothian. This is currently being monitored.	
8.5	KD Thanked WLC for their efforts with their works in Broxburn.	
8.6	KDA thanked GAM for the outstanding works report.	
9.0	Date, time and place of next meeting of 2018	
	Venue Almondell Meeting Room North Site – 4 Inchmuir Road Whitehill Industrial Estate Bathgate	

	<p data-bbox="359 197 513 230">EH48 2EP</p> <p data-bbox="359 271 611 304">Dates and times</p> <p data-bbox="359 344 868 378">Thursday 10 May 2018 @ 10.00am</p>	
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