



Midlothian

## MINUTE OF MEETING

**Subject: QUARTERLY NRSWA LOCAL CO-ORDINATION MEETING**

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**Date:** 6 February 2018  
**Venue:** Room 5, 2<sup>nd</sup> Floor Midlothian House, Dalkeith  
**Time:** 14:00 P.M.

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### **Present:**

I THOMSON	MIDLOTHIAN COUNCIL ROAD SERVICES – CHAIR
D GLYNN	MIDLOTHIAN COUNCIL ROAD SERVICES
C DODD	MIDLOTHIAN COUNCIL ROAD SERVICES
N BISSET	MIDLOTHIAN COUNCIL ROAD SERVICES
S SCANLON	OPENREACH
K DOUGLAS	SGN
M HYMERS	SGN
C MITCHELL	SCOTTISH WATER
N ADAMSON	SCOTTISH POWER
A MATHESON	VIRGIN MEDIA
S RILEY	AMEY

### **Apologies:**

Caroline McAdam	Network Rail
John White	Lothian Buses
Adrian Henzler	Openreach
Alan Heatley	Midlothian Council

**Absent – ENERGETICS**

**Additional Circulation: N DOUGALL**

<b>ITEM 1</b>	<b>WELCOME &amp; APOLOGIES</b>	<b>Action By</b>
1.1	IT welcomed everyone to the meeting and the apologies were noted.	
<b>ITEM 2</b>	<b>MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING 7 NOVEMBER 2017</b>	
2.1	The minutes of the previous meeting were reviewed and approved.	
2.2	2.3 Scottish Water now have a procedure for S109 permits. A copy is still awaited.	<b>Scottish Water</b>
2.3	2.5 Openreach full panel reinstatement at Mauricewood Road, Penicuik & Vogrie Road, Gorebridge. Mauricewood Road has been agreed and Vogrie Road is programmed.	<b>Openreach</b>
2.4	3.7 There is still a large number of Virgin Media inspection failures.	<b>Virgin Media</b>
2.5	U71 - Glencorse Road – this was accepted then declined as SW wanted it moved onto another notice. The notice is correct for the inspection and should not be confused with the notice for the carriageway defect at the same location which was rectified.	<b>Scottish Water</b>
<b>ITEM 3</b>	<b>AGENDA ITEMS</b>	
<b>3.1</b>	<b>Planned Works</b>	
	The list of planned works was reviewed. Several clashes were noted but were in the process of being resolved.	
	Virgin Media major works are ongoing in Loanhead & Bonnyrigg. No planned works after completion of Bonnyrigg works.	
	SGN still plan to carry out the mains replacement on Cockpen Road, Bonnyrigg during the school holidays in 2018.	
	Scottish Water major project ongoing in Bilston.	
	Works are ongoing on the A702 at Mauricewood Road.	
<b>3.2</b>	<b>Indicators &amp; Statistics.</b>	
	All indicators and statistics are available on the	

	Scottish Road Works Register.	<b>Action By</b>
	Copies of the defect and sample inspection reports were distributed to the utilities present. Virgin Media, Energetics, and SGN sample inspections were below the required 90% pass rate. KD was disappointed in the SGN figures and hoped to see improvement in Q4.	<b>Virgin Media, Energetics, SGN.</b>
<b>3.3</b>	<b>Inspections.</b>  As <b>2.4 and 2.5</b> above.	
<b>3.4</b>	<b>Coring.</b>  The SRWC has issued fines to some SUs on the basis of their results from the National Coring Programme – details on SRWC’s website.  In Midlothian, 1 failed core for Energetics is still to be addressed/rectified.	<b>Energetics</b>
<b>3.5</b>	<b>Road Designations &amp; Gazetteer.</b>  The Midlothian gazetteer & ASD have been loaded into the SRWR for the February 2018 update.	
<b>ITEM 4</b>	<b>Special Events</b>	
<b>4.1</b>	The Christmas / New Year embargo on planned works runs from 30/11/18 and ends on 03/01/19.	
<b>4.2</b>	The gala day, Lets Rock Scotland, & Iron Man embargoes are all in the SRWR.	
<b>ITEM 5</b>	<b>A.O.C.B.</b>	
<b>5.1</b>	AM & Paul Quiletti are working on Virgin Media improvement.	<b>Virgin Media</b>
<b>5.2</b>	All were reminded again of the lead in times for TTRO requests.  CD reiterated that if works were not in the SRWR within the specified timescales including the minimum registration period for early starts the works must not start. Agreements made on site do not exclude the undertaker from having to apply for any necessary	<b>All</b>  <b>All</b>

agreements and register the works in the SRWR within the prescribed timescales.

**ITEM 6      NEXT MEETING**

**Action By**

**6.1**      IT thanked everyone for their attendance

**6.2**      The dates of the next meetings are;

**Tuesday 8 May 2018**

**Tuesday 7 August 2018**

**Tuesday 6 November 2018**

All @ 14:00 Hrs in Conference Room 5, 2<sup>nd</sup> Floor,  
Midlothian House, Buccleuch Street, Dalkeith.