



Midlothian

## MINUTE OF MEETING

**Subject: QUARTERLY NRSWA LOCAL CO-ORDINATION MEETING**

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**Date:** 5 November 2019  
**Venue:** Room 5, 2<sup>nd</sup> Floor Midlothian House, Dalkeith  
**Time:** 14:00 P.M.

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### **Present:**

A HEATLEY	MIDLOTHIAN COUNCIL ROAD SERVICES – CHAIR
I THOMSON	MIDLOTHIAN COUNCIL ROAD SERVICES
D GLYNN	MIDLOTHIN COUNCIL ROAD SERVICES
N BISSET	MIDLOTHIANCOUNCIL ROAD SERVICES
C DODD	MIDLOTHIAN COUNCIL ROAD SERVICES
K VANTERS	MIDLOTHIN COUNCIL TRAVEL TEAM
S RILEY	AMEY
A HENZLER	OPENREACH
M HYMERS	SGN
K DOUGLAS	SGN
E WEST	SCOTTISH WATER
G RUSSELL	SCOTTISH WATER
C MITCHELL	SCOTTISH WATER
I FLEMING	SCOTTISH POWER

### **Apologies:**

D MURDOCH NETWORK RAIL

### **Absent:**

VIRGIN MEDIA  
ENERGETICS.

**Additional Circulation:** I LENNOCK

ITEM	WELCOME & APOLOGIES	Action By
1 1.1	AH welcomed everyone to the meeting and the apologies were noted.	
ITEM 2	<b>MATTERS ARISING FROM MINUTES OF PREVIOUS MEETING 6 AUGUST 2019</b>	
2.1	The minutes of the previous meeting were reviewed and approved.	
2.2	Scottish Water S109 procedure - E West suggested that a meeting be set up between MLC & Scottish Water to resolve this issue. ** Post Meeting Note**EW provided contact details. IT to arrange meeting.	<b>Scottish Water / MLC</b>
2.3	The unattributable works for 2489496 Dickson Grove, Bonnyrigg has not been accepted by Virgin Media. There are also now works for Woodburn Avenue & Easthouses Road which have still to be accepted. No representative from Virgin Media present.	<b>Virgin Media</b>
2.4	The timing of requests for TTROs and agreement continues to be an issue. Lead in times for TTROs is specified on the application form & the lead in times for agreements is prescribed in the Code of Practice for the Co-ordination of Works in Roads. All requests must be sent to <a href="mailto:roadsapplications@midlothian.gov.uk">roadsapplications@midlothian.gov.uk</a>	<b>ALL</b>
ITEM 3	AGENDA ITEMS	Action By
3.1	<b>Planned Works</b>	
	Clashes in the SRWR have been reviewed and S115 notices had already been issued for notices with a co-ordination issue. All were reminded that the final decision on <u>collaborative working lies with the RA.</u>	

**3.2** Virgin Media major works in Dalkeith are now in progress. Programming & noticing remains an issue. A phased works programme is yet to be submitted. A phase one improvement notice has now been issued to Virgin Media. An improvement plan is awaited. **Virgin Media**

**3.3** Effective forward planning remains an issue with Virgin Media which is highlighted by the number of agreements which have to be issued for their major works. **Virgin Media**

**ITEM 4 Indicators & Statistics.**

**4.1** All indicators and statistics are available on the Scottish Road Works Register.

**4.2** The sample and defect inspection reports were issued to the utility company representatives.

**ITEM 5 Inspections.**

**5.1** The number of has increased due to ongoing major work.

**5.2** NB raised concerns about the SPEN defect on Bush Loan Road, Roslin which is on the brink of becoming dangerous. **SPEN**

**ITEM 6 Coring.**

**6.1** The National Coring results have now been issued to the undertakers and Midlothian Council is now at the stage of arranging meetings to inspect the cores and results. The Virgin Media meeting is due to take place this week with the SGN & Openreach meetings scheduled before the end of November. 3 out of the 6 undertakers in Midlothian had failures. The original coring files are now with Midlothian Council should anyone wish to review them.

6.2 Midlothian Council is not carrying out local coring.

6.3 Scottish Water, SGN, and SPEN continue to carry out internal coring.

**ITEM 7 Road Designations & Gazetteer.**

7.1 The Midlothian gazetteer & ASD is now being submitted to the OSG portal fortnightly.

7.2 Midlothian Council is still working on the gazetteer to meet the new validation conventions which are currently scheduled to be applied from 2020.

**ITEM 8 Special Events**

8.1 Remembrance Sunday 10/11/19.  
The Christmas / New Year embargo on planned works runs from 29/11/19 and ends on 03/01/20.  
General Election 12/12/19.  
Bonnyrigg Festive Light switch on 30/11/19  
Penicuik Festive Light switch on 07/12/19.  
Dalkeith Festive Light switch on 07/12/19.  
Let's Rock Scotland, Dalkeith Country Park 13/06/20.

**ITEM 9 A.O.C.B.**

9.1 IT enquired why SPEN cannot install the draw chambers at the same time as the cable installation to reduce the disruption to road users. **SPEN**

9.2 IF stated that Morrisons contract with SPEN has been extended for 2 years extension & that their contract with Clancy Docrwa ends 15/11/19. **SPEN**

9.3 IT & NB both raised concerns about Virgin Media's contractor using footway boards on the carriageway causing them to warp. These same warped boards are then being **Virgin Media**

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used on the footway presenting a hazard to pedestrians. Signs are also not being sandbagged.

**ITEM  
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**NEXT MEETING**

**10.1**

AH thanked everyone for their attendance.

**10.2**

The dates for the next meetings are;

**Tuesday 4 February 2020**

**Tuesday 5 May 2020**

**Tuesday 4 August 2020**

**Tuesday 3 November 2020**

All @ 14:00 hrs in Conference Room 5, 2<sup>nd</sup>  
Floor, Midlothian House, Buccleuch Street,  
Dalkeith

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