



Midlothian

MINUTE OF MEETING

Subject: QUARTERLY NRSWA LOCAL CO-ORDINATION MEETING

Date: 3 August 2021
Venue: Virtual Meeting
Time: 14:00 P.M.

Present:

A Heatley	(AH)	Midlothian Council Road Services (MCRS) - Chair
I Thomson	(IT)	MCRS
D Glynn	(DG)	MCRS
N Bisset	(NB)	MCRS
C A Dodd	(CD)	MCRS
L Henderson	(LH)	Office of the Scottish Road Works Commissioner (oSRWC)
S Riley	(SR)	BEAR Scotland
D Murdoch	(DM)	Network Rail (NR)
A Henzler	(AHe)	Openreach
L Jones	(LJ)	Scottish Power Energy Networks (SPEN)
A Matheson	(AM)	Virgin Media (VM)
G Russell	(GR)	Scottish Water (SW)

Apologies:

O Harte	(OH)	VM
I Fleming	(IF)	SPEN

Absent:

Scottish Gas Networks (SGN)

Additional Circulation: I Lennock – MCRS

ITEM 1 WELCOME & APOLOGIES

- 1.1** AH welcomed everyone to the meeting and the apologies were noted.

**ITEM 2 PREVIOUS MEETING on 3 August 2021
Minutes and Matters Arising**

- 2.1** The minutes of the previous meeting were reviewed and approved.
- 2.2** Item 2.2 - AH reminded all of the timing of requests for TTROs and agreements which continue to be an issue. Lead in times for TTROs is 3 weeks for notices of up to 5 days and 6 weeks for orders over 5 days. Applications for temporary traffic signals require a minimum notification of 7 working days for planned works. **All**
All requests must be sent to:
roadsapplications@midlothian.gov.uk
MCRS are now taking a firm stance on this and any applications received for planned works with shorter lead in times will be returned to the sender.
- 2.3** Item 2.4 - SGN toby covered by VM reinstatement at Langlaw Road, Mayfield. Rectification works are still outstanding, however, AM advised that this will be resolved shortly. **VM/SGN**
- 2.4** Item 5.1 – VM Sample Inspection Report - Closed
- 2.5** Item 5.2 – VM outstanding defects. Still ongoing, awaiting programme from new contractor and update. **VM**
- 2.6** Item 9.1 – SGN outstanding issues to be actioned in Penicuik. Some remaining aspects still to be addressed. **SGN**
- 2.7** Item 9.2 – TTLs in Lasswade Village. Reminder that 2 TM operatives will be required to monitor traffic due to limited visibility. **All**
- 2.8** Item 9.3 – Reminder that TTLs not to be left in place when no longer required, particularly over weekends. **All**

		Action By
ITEM 3	PLANNED WORKS	
3.1	<p>All advised that planned works were as per entered in the Scottish Road Works Register (SRWR). The following conflicts were highlighted:</p> <ul style="list-style-type: none"> • Polton Avenue Road (MCRS/SPEN) – LJ to check latest situation once back in office and update DG. • Bush Farm Road to Seafield Road / Bush Loan Road closure (MCRS/SPEN) – LJ to take this up and DG to coordinate. 	<p>MCRS/ SPEN</p> <p>MCRS/ SPEN</p>
3.2	MRCS advised that a 2 year programme of Residential Streets resurfacing will commence in September/October, and that this will run in parallel to the annual Capital Works Programme.	
3.3	AM advised VM's Major Works programme in Midlothian is being reviewed following a recent stall in progress.	
3.4	GR provided an update on SW's proposals for road bridge replacements at Gladhouse and Rosebery Reservoirs in 2022. Also, works currently underway in Hadfast Road should be completed within a week.	
3.5	CD gave thanks to Openreach for their ongoing liaison with MRCS Street Lighting.	
ITEM 4	INDICATORS & STATISTICS	
4.1	AH confirmed that all indicators and statistics are available on the SRWC.	
ITEM 5	INSPECTIONS	
5.1	<p>The latest sample inspection reports for Q1 and Q2 were issued to Undertakers prior to the meeting.</p> <ul style="list-style-type: none"> • SGN and SW achieved 100% in Q1, and Q2 to date. • BT and SPEN dropped to just below 90% in Q1 for Sample Bs. • VM dropped to 71% in Q1 for Sample Bs, although currently at 100% in Q2 to date. 	
5.2	<p>Outstanding defects. Works are still ongoing to rectify numerous outstanding VM defects. The number of other Undertaker outstanding defects remains very low.</p> <hr/>	VM

		Action By
5.3	NB commented on VM temporary barriers being left in place when no longer required. AM advised their new contractor (A&E Contracts) will attend to these within the next few days.	VM
ITEM 6	CORING	
6.1	National Coring Programme (NC). LH gave a brief update on the NC Working Group's progress in reviewing AN3. The next meeting of the WG is scheduled for 26 August, and it is hoped the final draft of the revised AN3 will be presented to the November RAUC(S) meeting for approval.	
6.2	AH confirmed that MCRS are not at present undertaking any in-house coring.	
6.3	Ongoing internal coring was confirmed by Openreach, SW (on a monthly basis), and SPEN (albeit to a reduced degree at present).	
ITEM 7	ROAD DESIGNATIONS & GAZETTEER	
7.1	AH confirmed the Midlothian gazetteer & ASD is being submitted to the OSG portal on a regular basis.	
7.2	Side Road Traffic Sensitivity (50m rule) - CD advised that the TS box can be unticked if works are out with the first 50 metres of the road to avoid an unnecessary Early Start. However, undertakers should always check the road special designation details and ASD on the map before unticking the traffic sensitive designation.	All
ITEM 8	SPECIAL EVENTS	
8.1	The usual Christmas / New Year embargo will be in place for 2021/22. Any requests to work during this time will be looked at on an individual basis, however, it is unlikely that any relaxation of the embargo will be granted on main routes or around retail parks or shopping areas.	All

		Action by
8.2	Let's Rock Scotland is scheduled to go ahead in Dalkeith Country Park on 28/08/2021. Streets affected with restrictions around the venue will be identified in the SRWR.	All
8.3	There will be a parade of the 2 Scots Regiment from Glencorse Barracks into the centre of Penicuik on 03/09/2021.	All
8.4	The Tour of Britain cycle race will pass through Midlothian on Sunday 11 September. Roads affected by rolling closures are identified in the SRWC.	All
8.5	COP26 Glasgow, 31 October 2021. RAUCs/SCOTS have advised there may be limited impact on some routes in Midlothian as a result attendee hospitality and security arrangements.	All
ITEM 9	A.O.C.B.	
9.1	LH reinforced, on behalf of the oSRWC, the need to remove TTLs and TM timeously when no longer required.	All
ITEM 10	NEXT MEETING	
10.1	AH thanked everyone for their attendance.	
10.2	The date for the next scheduled meeting is; <u>Tuesday 2 November 2021 @ 14:00</u>	
