



Midlothian

MINUTE OF MEETING

Subject: QUARTERLY NRSWA LOCAL CO-ORDINATION MEETING

Date: 2 November 2021
Venue: Virtual Meeting
Time: 14:00 P.M.

Present:

A Heatley	(AH)	Midlothian Council Road Services (MCRS) - Chair
I Thomson	(IT)	MCRS
D Glynn	(DG)	MCRS
N Bisset	(NB)	MCRS
C A Dodd	(CD)	MCRS
K Slight	(KS)	MCRS
S Riley	(SR)	BEAR Scotland
D Murdoch	(DM)	Network Rail (NR)
A Henzler	(AHe)	Openreach
A Matheson	(AM)	Virgin Media (VM)
M Hymers	(MH)	Scottish Gas Networks (SGN)
C McQueen	(CM)	Scottish Water (SW)
E West	(EW)	SW

Apologies:

L Henderson	(LH)	Office of the Scottish Road Works Commissioner (oSRWC)
L Jones	(LJ)	Scottish Power Energy Networks (SPEN)
N Millar	(NM)	SGN

Absent:

Scottish Power Energy Networks (SPEN)

Additional Circulation: W Clark – MCRS

ITEM 1 WELCOME & APOLOGIES

- 1.1 AH welcomed everyone to the meeting and the apologies were noted.

**ITEM 2 PREVIOUS MEETING on 3 August 2021
Minutes and Matters Arising**

- 2.1 The minutes of the previous meeting were reviewed and approved.
- 2.2 Item 2.2 - AH reminded all of the timing of requests for TTROs and agreements which continue to be an issue. Lead in times for TTROs is 3 weeks for notices of up to 5 days and 6 weeks for orders over 5 days. Applications for temporary traffic signals require a minimum notification of 7 working days for planned works. **All**
All requests must be sent to:
roadsapplications@midlothian.gov.uk
 MCRS are now taking a firm stance on this and any applications received for planned works with shorter lead in times will be returned to the sender.
- 2.3 Item 2.3 - SGN toby covered by VM reinstatement at Langlaw Road, Mayfield. Rectification works are still outstanding. AM advised that still awaiting contractor to do this work. **VM**
- 2.4 Item 2.5 – VM outstanding defects. AM reported ongoing contractor issues affecting progress of repairs. Still seeking programme for completion. **VM**
- 2.5 Item 3.1 – Conflicts with planned works (MCRS/SPEN) resolved – Closed.
- 2.6 Item 5.3 – VM barriers left in place, removed – Closed.
- 2.7 Items 8.2 to 8.5 – Special Events.
 - Let's Rock Scotland and The Tour of Britain took place without incident – Closed.
 - Parade of 2 Scots Regiment did not happen – Closed.
 - COP26 is ongoing.
- 2.8 Item 9.1 – Reminder to all to remove TTLs and TM timeously when no longer required **All**

ITEM 3 PLANNED WORKS

- 3.1** All advised that planned works were as per entered in the Scottish Road Works Register (SRWR).
- 3.2** MRCS confirmed that a 2 year programme of Residential Streets resurfacing commenced in October, and that this will run in parallel to the annual Capital Works Programme. Streets affected as per the SRWR.
- 3.3** MCRS (Street Lighting) advised a restart of Capital Works in February 2022, at Bonnyrigg Toll, Dalhousie and Queensway.
- 3.4** SW provided a list of planned works prior to the meeting including sewer survey work in Bonnyrigg High Street which may be in conflict with the Xmas embargo. To be reviewed with MRCS. **MCRS/
SW**
- 3.5** VM highlighted Phase II major works (Woodburn) proposed to commence early in 2022. MCRS advised the earliest start date with 3 months notice would be 02/02/2022 on the basis that all notices are received today. Any requests for early starts will be considered on an individual basis rather than a blanket issue for all the proposed works. **VM/
MCRS**
- 3.6** SGN advised they are currently considering next year's programme of works.

ITEM 4 INDICATORS & STATISTICS

- 4.1** AH confirmed that all indicators and statistics are available on the SRWC.

ITEM 5 INSPECTIONS

- 5.1** Sample inspection reports for Q1, Q2 and Q3 were issued to Statutory Undertakers prior to the meeting.
- SGN achieved 100% in Q1, Q2 and Q3 to date.
 - SW, SPEN and BT each achieved 100% in Q3 to date.
 - VM dropped to 75% for all samples in Q3 with only a small number of inspections logged to date.
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		Action By
5.2	CD confirmed she was unable to agree the number of sample inspections for SW. CD to forward data to EW.	CD
5.3	Outstanding defects. Works are still ongoing to rectify numerous outstanding VM defects. The number of other Undertaker outstanding defects remains very low.	VM
ITEM 6	CORING	
6.1	National Coring Programme (NCP). CM, as Chair of the NCP Working Group, gave a brief update on progress in reviewing AN3. The review should be completed at the next WG meeting on Friday this week. Thereafter, its approval will be sought at the next full RAUC meeting on 01/12/2021. CM also advised that contact names for each Lead Authority will be confirmed and circulated shortly.	
6.2	AH confirmed that MCRS are not at present undertaking any in-house coring.	
6.3	SW, SPEN and Openreach confirmed they are still undertaking in-house coring.	
ITEM 7	ROAD DESIGNATIONS & GAZETTEER	
7.1	AH confirmed the Midlothian gazetteer & ASD is being submitted to the OSG portal on a regular basis.	
ITEM 8	SPECIAL EVENTS	
8.1	COP26 Glasgow, is currently ongoing this week. RAUCs/SCOTS have advised there may be limited impact on some routes in Midlothian as a result of attendee hospitality and security arrangements.	All
8.2	MCRS confirmed the usual Christmas / New Year embargo will be in place for 2021/22. Any requests to work during this time will be looked at on an individual basis, however, it is unlikely that any relaxation of the embargo will be granted on main routes or around retail parks or shopping areas.	All

		Action by
8.3	Remembrance Day ceremonies will take place across Midlothian on Sunday 14/11/2021, although scaled back in nature due to Covid-19 restrictions.	All
8.4	Xmas lights switch-on ceremonies will take place in various towns during December.	All
ITEM 9	A.O.C.B.	
9.1	KS reminded all that all TTLs should have contact details clearly displayed on the TTL or a free standing board/sign. MCRS receives numerous calls regarding operation of TTLs which should be directed in the first instance to the TTL provider.	All
9.2	NB commented on the large number of noisy manhole covers being reported and logged in the SRWR. NB to provide EW with a list of those for SW.	NB
9.3	DG commented on the number of complaints received regarding TM issues, and the lack of communication from TM companies.	All
9.4	CD reminded all to check the streets affected by the Xmas embargo, as Notices were being applied on top of the embargo.	All
ITEM 10	NEXT MEETING	
10.1	AH thanked everyone for their attendance.	
10.2	The date for the next scheduled meeting is; <u>Tuesday 1 February 2022 @ 14:00</u>	
