

**East Dunbartonshire & North Lanarkshire Local RAUC Meeting**  
**Dalziel Building, 7 Scott Street, Motherwell, 19<sup>th</sup> February 2020**

**Present:**

<b>Name</b>	<b>Initials</b>	<b>Company</b>
John Scougall	JS	North Lanarkshire Council
Tony Thom	TT	North Lanarkshire Council
Duncan Carrick	DC	East Dunbartonshire Council
Andrew McLanaghan	AM	East Dunbartonshire Council
Craig Stewart	CS	East Dunbartonshire Council
William Moore	WM	SGN
Colette Findlay	CF	SGN
Emma West	EW	Scottish Water
Gordon Michie	GM	Scottish Water
Claire Callaghan	CC	Scottish Water
Stephen Scanlon	SS	Openreach
John Hughes	JH	SPEN
Edward Watson	EW	SPEN
Owen Harte	OH	Virgin Media
Caroline Auld	CA	Network Rail

**Apologies:**

<b>Name</b>	<b>Initials</b>	<b>Company</b>
Karen Davidson	KD	Vodafone
Graham Peacock	GP	SGN

<b>No.</b>	<b>Item</b>	<b>Action</b>
<b>1.</b>	<b>Welcome and Apologies</b> <ul style="list-style-type: none"> <li>Chair welcomed all to the meeting. Apologies were received as noted above.</li> </ul>	
<b>2.</b>	<b>Previous minutes of 20 November 2019</b> <ul style="list-style-type: none"> <li>The minutes of the meeting of 20th November 2019 were approved.</li> </ul>	

3.	<p><b>Matters Arising from previous minutes of 20 November 2019</b></p> <ul style="list-style-type: none"> <li>• JS – Invoice payments remain an ongoing issue with SGN and the matter has been escalated within SSE. This matter is ongoing.</li> <li>• JS – NLC experiencing difficulties having invoices paid for Inspections in relation to ZAYO telecoms. NLC to pursue. This matter is ongoing.</li> <li>• GW – LA Ref: 2085938 – Apparatus Defect DA3 issued. This matter is now resolved</li> <li>• JS – LA Ref: 2695586 and LA Ref: 2674883 – relates to non acceptance of Scottish Water defective apparatus as it was not plotted on apparatus. This appears to be an ongoing issue. SW have discussed internally and NLC to ensure plotting is checked against Google mapping. NLC confirmed that this was being done in most cases. Any future issues to be relayed to EW</li> <li>• JS – LA Ref: 2624197 – relates to BT defective apparatus not accepted. However the works were carried out under LA 2651455. SS to investigate and respond.</li> <li>• JS – LA Ref: 2651296, 2711914, – relates to Virgin Media defective apparatus not progressed, OH confirmed that these works are scheduled for repair and LA ref 2661498, 2678852 have been accepted</li> <li>• JS – LA Ref: 2702283 – relates to SGN. Notice showed that the site was closed but the traffic management was still in place. This has been raised within SGN and measures implemented to reduce likelihood of recurrence</li> <li>• DC – LA Ref: 02712930 – BT/KN Works on Lochaber Road, Bearsden – Road Technician carried out CAT A inspection, however when logging on the SRWR the works were abandoned but the traffic management was still on site. SS to investigate and respond.</li> </ul>	<p>JS/CF</p> <p>JS</p> <p>EW</p> <p>SS</p> <p>OH</p> <p>SS</p>
4.	<p><b>SRWR</b></p> <p>4.1 Symology</p> <ul style="list-style-type: none"> <li>• No issues noted</li> <li>• Aurora log-in credentials should have been issued to all existing users. If not received contact Symology. A few hours migration training time should be set aside. Aurora implemented 06/04/2020. New user training not available until June.</li> <li>• EDC and Network Rail Aurora training videos are blocked by their firewall and need resolved by their IT.</li> <li>• Openreach have been using Chrome.</li> </ul>	

	<p><b>4.2 Notices</b></p> <ul style="list-style-type: none"> <li>• JS – LA ref 2730713 SW Clancy emailed Fri 29/11 temp TL application for urgent works notice to be raised Mon 2/12. Notice raised 14:39 2/12 Urgent Works start 14:30 - Non TS. CC to raise with Clancy.</li> <li>• JS – LA ref 2731755 SW extending notices without requests. CC to investigate and respond.</li> <li>• JS – LA ref 2679753, 2679761 SPEN notices were closed on proposed end date 28/11/19. 06/12/19 status correction requested as works were still in progress. Rejected by NLC due to no extensions requested. JH to investigate and respond.</li> <li>• JS – LA ref 2734160 SGN requested an ES agreement on the day the works had already started on site for a Major works.</li> <li>• JS – LA ref 2747612 VM Defective Apparatus of CATV cover viewed, but not accepted or declined. OH to investigate and respond.</li> <li>• AM – LA ref 2714923, 2607717, 2692283 VM Defective Apparatus not accepted. OH to investigate and respond.</li> <li>• SS – Please supply photos of defects to help assess defects. JS – The update to Code of Practice will stipulate photos are mandatory.</li> </ul>	<p>CC</p> <p>CC</p> <p>JH</p> <p>CF</p> <p>OH</p> <p>OH</p> <p>Info</p>
<p><b>5.</b></p>	<p><b>Programmes of Works &amp; Coordination</b></p> <ul style="list-style-type: none"> <li>• JS – NLC Surfacing programme is currently being input into SRWR.</li> <li>• JS – Virgin Medea have programmed major works for Salsburgh/Harthill as 3 month major works. This has now been reprogrammed and early starts required on all notices. OH explained the NLC work was brought forward due to SPEN Bathgate work being postponed by West Lothian Council's work in the area. OH to confirm that any conflicts are checked and agreed prior to early starts</li> <li>• AM – EDC Comic Relief event through EDC area 12/3/2020. Details on EDC web site and notices are in SRWR. Planned works should be avoided.</li> <li>• GM – SW Major works due in Bearsden soon. Details were passed to AM.</li> <li>• GM – SW Major in Crindledyke around 2 footbridges which will need closed for work. Details will be emailed to JS.</li> <li>• JS – Co-ordination Report has been issued by North Lanarkshire Council prior to meeting. Where required Traffic Management and Programme of works should be provided</li> <li>• CA – NLC no conflicts with Network Rail.</li> </ul>	<p>Info</p> <p>OH</p> <p>Info</p> <p>Info</p> <p>Info</p> <p>Utilities</p> <p>Info</p>

	<ul style="list-style-type: none"> <li>DC – EDC Work around the Bearsden/Milngavie area has been well coordinated. Many thanks to the Utilities.</li> </ul>	Info
6.	<p><b>Performance Issues</b></p> <ul style="list-style-type: none"> <li>JS- Inspections confirm all performing well. NLC figures as noted below:</li> </ul> <p>NLC BT – 86.7, VM – 96.1, SGN – 100, SP – 100, SW – 95.9</p> <p>DC issued EDC figures BT – 88.9, VM – 100, SGN – 100, SP – 100, SW – 95.8</p>	<p>Info</p> <p>Info</p>
7.	<p><b>Reinstatement , Signing and Guarding</b></p> <ul style="list-style-type: none"> <li>JS- LA ref 2727142 SW Amey removed a lighting column for SW to access burst. After repair SW left unguarded opening. CC noted.</li> <li>JS – LA ref 2740192 VM Footway was closed with no provision for pedestrian access around the site. OH noted.</li> <li>CC – How do Authorities want ironwork reinstated on imprinted surfaces as reports are conflicting. Examples to be sent to AM &amp; JS.</li> </ul>	<p>Info</p> <p>Info</p> <p>AM/JS</p>
8.	<p><b>RAUC(S)</b></p> <ul style="list-style-type: none"> <li>DC – The Transport (Scotland) Act was given Royal Assent in November 2019.</li> <li>The Commissioners Office Will establish an inspectorate function, in due course.</li> <li>The Red Book is to become compulsory for LA's.</li> <li>Quality Plans will be developed by Working Group, in due course.</li> <li>The SROR and TM Working Groups will be re-established to assess the requirements of the Act.</li> <li>DC - The Commissioner's Office may check works against Vault data to ensure changes are updated.</li> <li>DC – There will be a morning Seminar in relation to the Act on 01/04/20 focused on Senior/Middle Managers</li> <li>DC – National Coring completion delayed due to issue with inputting results. CA states some data has incorrect or empty fields.</li> </ul>	

	<ul style="list-style-type: none"> <li>• DC – Inspections Code of Practice update was amended by OSRWC and was issued for comment. To be tabled for approval at RAUC(s)</li> <li>• DC - HAUC UK convention being held in Manchester on 14/05/20.</li> <li>• DC – Aurora to go live 06/04/2020</li> </ul>	
<b>9.</b>	<b>SWRAUC</b> <ul style="list-style-type: none"> <li>• Nothing noted from East Dunbartonshire or North Lanarkshire.</li> </ul>	
<b>10.</b>	<b>AOCB</b> <ul style="list-style-type: none"> <li>• DC – Reminder of Comic Relief Cycle Event 12/03/2020</li> <li>• JS - Process for removal of phone boxes is required. SS to provide contact details</li> </ul>	<b>Info</b> <b>SS</b>
<b>11.</b>	<b>Date of Next Meeting</b> <ul style="list-style-type: none"> <li>• <b>Wednesday 20<sup>th</sup> May 2020 @ 9:30 am</b></li> <li>• <b>Venue: North Lanarkshire Council, Dalziel Building, 7 Scott Street, Motherwell, ML1 1PN (to be confirmed)</b></li> </ul>	