

## ECONOMY, ENVIRONMENT & INFRASTRUCTURE






DAGRAUC


**MINUTE**  
2<sup>nd</sup> May 2019

13:30 hours at Cargen Tower, Dumfries

<b>Present</b>			
<b>Name</b>	<b>Organisation</b>		<b>Title</b>
Graeme Alison	DGC	GA	
Keith Brown	DGC	KB	
Stuart Caven	DGC	SC	
Michael Grunwell	DGC	MG	
Kevin Morrison	DGC	KM	
Matthew Crossan	DGC	MC	
Emma West	SW	EW	
Derek Mason	OR	DM	
John Hughes	SPEN	JH	
Phil Boylan	SW	PB	
Jordan Robertson	Autolink	JR	
David Fleming	PAG/TS	DF	
Stephen Scanlon	OR	SS	
Norman Carnegie	ESP	NC	

<b>Apologies</b>			
<b>Name</b>	<b>Organisation</b>		<b>Title</b>
Michael Pagan	Scotland Transerv	MP	
Lisa Haston	SP	LH	
Jock Laidlaw	Autolink	JL	
John Casey	SGN	JC	
Neil Brannock	Autolink	NB	
David Murdoch	Network Rail	DM	

Item	Title	Action
1.	<b>Apologies</b> Apologies as above	
2.1	<b>Minutes of Previous Meeting held on 7<sup>th</sup> February 2019</b> – item 3.2.i ref to Kier should be Morrisons	GA
2.2	<b>Matters Arising</b> <ul style="list-style-type: none"> <li>i. One longstanding outstanding reinstatement for Vodafone still to be addressed. One outstanding for OR (LA ref 2536676)</li> <li>ii. 3.2.i – Morrisons have indicated that they had no programme to pass on. SS to pursue</li> <li>iii. 4.1.3 – matter is ongoing</li> <li>iv. 4.1.4 – Contact list still to be issued</li> <li>v. 4.1.6 – matter has been passed to OR Plant Protection manager and meeting to be arranged</li> </ul>	SS SS  GA
3. 3.1	<b>Operational Issues</b> <b>Performance Monitoring</b> <div style="display: flex; justify-content: space-around; align-items: flex-start; margin-top: 10px;"> <div style="text-align: center;">   Item 3.1 - Performance report .p </div> <div style="text-align: center;">   Item 3.1.i OR.xlsx </div> <div style="text-align: center;">   Item 3.1.iv SGN.xlsx </div> <div style="text-align: center;">   Item 3.1.iii SW.xlsx </div> <div style="text-align: center;">   Item 3.1.ii SP.xlsx </div> </div> <p>There has been a significant increase in the number of inspections carried out in the last quarter to reach annual target. Inspectors are now utilising the new Inspection App and it is therefore likely that the number of target inspections will increase in the coming months.</p>	
i.	<b>Open Reach</b> Cat A 28 passes out of 29 (96.6%) Cat B 26 passes out of 26 Cat C 19 passes out of 19	
ii.	<b>Scottish Power</b> Cat A 3 passes out of 3 Cat B 13 passes out of 13 Cat C 13 passes out of 14 (92.9%)	
iii.	<b>Scottish Water</b> Cat A 28 passes out of 29 (96.6%) Cat B 43 passes out of 49 (87.8% for quarter and 95% over 12 months) Cat C 52 passes out of 52 The Cat B performance is on the low side for the quarter but given the 12 month performance no further issues at present. EW to investigate and arrange response.	EW
iv.	<b>SGN</b> Cat A 7 passes out of 8 (87.5% for quarter and 91.7% over 12 months) Cat B 7 passes out of 7 Cat C 6 passes out of 6 The Cat A performance is on the low side for the quarter but given the 12 month performance and low numbers involved no further issues at present.	
v.	<b>ES Pipelines</b> NC attending his first meeting on behalf of ESP. 1 Cat C inspection in past quarter was a pass.	

<p><b>3.2</b> <b>i</b></p>	<p><b>Utility Notifications:</b> <b>Open Reach</b></p> <ul style="list-style-type: none"> <li>a. Arthur Street, Newton Stewart (LA Ref 2559564) – a damaged frame and cover has been outstanding since December 2018 and has generated a high number of notices to try to resolve the matter</li> <li>b. Framework for Fibre delivery still to be reviewed</li> <li>c. Manholes in verges in Stewartry area being set too high – KM to provide further details</li> <li>d. It has been agreed that a nil response to requests for extensions within 24 hours are deemed to be agreed (in accordance with CoP). Operators should have checked for any potential conflicts before requesting an extension</li> <li>e. DGC require to be notified when existing traffic signal installations are to be switched off. In accordance with Ch8 existing signal heads require to be bagged over. TM contractor has advised he is unable to provide bags. SS has already raised this with manager for further discussion. Failure notices will be raised should heads not be covered. This issue to be raised at SWRAUC for further discussion</li> <li>f. There are currently a high number of abortive visits being recorded and it would appear that works are being notified as started without any presence on site.</li> </ul>	<p>SS</p> <p>GA KM/SS</p> <p>SS</p> <p>GA SS</p>
<p><b>ii.</b></p>	<p><b>Scottish Power</b></p> <ul style="list-style-type: none"> <li>a. Issues with temporary road closure at Dominion Road, Gretna. Process could have been simplified by discussing with Network Team.</li> <li>b. TM issues at Monreith village – 3 way Stop/Go is not an appropriate measure. The use of temporary signs with a 10 minute wait advised is not approved. To be discussed further at SWRAUC</li> <li>c. Significant issues with TM at Riverbank, Gatehouse of Fleet (2603082). To be investigated.</li> </ul>	<p>JH</p> <p>JH GA</p> <p>JH</p>
<p><b>iii.</b></p>	<p><b>Scottish Water</b></p> <ul style="list-style-type: none"> <li>a. Cotton Street, Castle Douglas – notice of unattributable works was declined by SW but was subsequently found to be SW. EW to investigate further</li> <li>b. Copy of communications with residents for road closure on Cartha Place, Dumfries has been requested but not received (LA Ref 2609813)</li> <li>c. Defective ironwork being carried out by NMC – notices being raised well in advance but works do not appear to be being prioritised</li> <li>d. New connections – issues continue with s109 works eg, Butt Street, Annan where applicant obtained road closure order and road has remained closed waiting for SW approval. With other utility connections undertaker has taken control of closure and programme of works. To be raised at SWRAUC</li> </ul>	<p>EW</p> <p>EW</p> <p>EW</p>
<p><b>iv.</b></p>	<p><b>SGN</b></p> <ul style="list-style-type: none"> <li>a. Issues with works by SMART Utilities has been discussed separately and work is being monitored closely by DGC</li> </ul>	
<p><b>3.3</b></p>	<p><b>Co-ordination of Works</b></p> <p></p> <p>Item 3.3 - Co-ordination report.</p>	

	DGC programme for surface dressing to commence in next few weeks. Some conflicts have already been raised – all to check for potential conflicts	
<b>3.4</b>	<b>Police Report</b> No report	
<b>4</b> <b>4.1</b>	<b>Any Other Competent Business Events</b> <ol style="list-style-type: none"><li>1. GA reminded all that the Tour of Britain would again be visiting D&amp;G later in the year. Route to be announced in May. Annual programme of events will be highlighted on register where appropriate</li><li>2. National Coring – list of potential sites being compiled. Joint visits will be arranged asap</li><li>3. J21 at M74 – further discussion with Autolink</li></ol>	All  SC/JR
<b>4.2</b>	Future meetings – August 1 <sup>st</sup> , November 7 <sup>th</sup> , 2019	
<b>5</b>	Next meeting August 1st 2019 @ Cargen Towers, Garroch Business Park, Garroch Loaning, Dumfries	