

ECONOMY, ENVIRONMENT & INFRASTRUCTURE

DAGRAUC






MINUTE



1 November 2018

13:30 hours at Cargen Tower, Dumfries

Present			
Name	Organisation		Title
Graeme Alison	DGC		
Keith Brown	DGC		
Stuart Caven	DGC		
Michael Grunwell	DGC		
Kevin Morrison	DGC		
Matthew Crossan	DGC		
John Casey	SGN		
Emma West	SW		
John Hughes	SPEN		
Phil Boylan	SW		
Jordan Robertson	Autolink		
David Fleming	PAG/TS		
Stephen Scanlon	OR		

Apologies			
Name	Organisation		Title
Bob Green	DGC		
Neil Brannock	Autolink		
Claire Gordon	Scotland Transerv		
Lisa Haston	SP		
Des Auld	Mutual Energy		

Item	Title	Action
1.	Apologies Apologies as above	
2.1	Minutes of Previous Meeting held on 2nd August 2018 – minor amendments to attendance list	
2.2	Matters Arising <ul style="list-style-type: none"> i. Coring failure still not done yet at Charlotte Street, Stranraer. LA Ref 1879533. Still not resolved. ii. Remedial works at Queensberry Street, Dumfries still outstanding. MG to forward LA ref to EW 	JH/MG MG/EW
3. 3.1	Operational Issues Performance Monitoring <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;"> <div style="text-align: center;">  PU Performance report.PDF </div> <div style="text-align: center;">  Microsoft Excel 97-2003 Worksheet </div> <div style="text-align: center;">  Microsoft Excel 97-2003 Worksheet </div> <div style="text-align: center;">  Microsoft Excel 97-2003 Worksheet </div> </div>	
i.	Open Reach 100% pass rate	
ii.	Scottish Power Cat A 6 passes out of 7 – pass rate at 91.3% for past 12 months: need to monitor Cat B & C – 100% pass	JH
iii.	Scottish Water Cat A 22 passes out of 23 Cat B & C – 100% pass	
iv.	SGN Cat A 3 passes out of 4 Cat B & C – 100% pass	
v.	Utilities requested that photographic evidence be provided for site failures, otherwise they may be declined	DGC staff
3.2 i	Utility Notifications: Open Reach	
ii.	Scottish Power	
iii.	Scottish Water 2 x s.125 notices issued for works by Kier (LA refs 2450826 & 2460267)	PB/EW
iv.	SGN	
v.	There are a number of outstanding reinstatements that require to be addressed: OR x 6, SW x 1, SP x 4, Vodafone x 1 <div style="text-align: center;">  Microsoft Excel 2003 Worksheet </div>	SS, EW, JH (Vodafone)

vi.	<p>There was an extremely high number of Early Starts requested in Q2 and this appears to be continuing in Q3. All to consider performance in this respect</p>  <p>Microsoft Excel 2003 Worksheet</p>	All
3.3	<p>Co-ordination of Works</p>  <p>Microsoft Excel 2003 Worksheet</p> <p>It is important for all to check for potential conflicts</p> <p>JR advised of works pending at junctions 19 and 21</p>	
3.4	<p>Police Report</p> <p>No attendance</p>	
4	Any Other Competent Business	
4.1	<p>Events</p> <ol style="list-style-type: none"> 1. Whilst no formal embargo is proposed co-operation is requested to ensure no major works on the main routes into Dumfries in the pre Christmas period 2. Traffic management contractors should be reminded to use the on line application form for road closures 3. OR contractors appear to be ignoring conflict messages and then turning up on site 4. All were reminded to ensure that damage to apparatus is recorded 	<p>All</p> <p>All</p> <p>SS</p> <p>All</p>
4.2	Future meetings –February 7 th , May 2 nd , August 1 st , November 7 th , 2019	
5	Next meeting 7 th February 2019 @ Cargen Towers, Garroch Business Park, Garroch Loaning, Dumfries	