

# EDINBURGH RAUC

## Minutes of Meeting

**Date:** 07 November 2017 10.30 a.m.

**Location:** Business Centre, City Chambers, High Street, Edinburgh

**Present:**

Thomas Flaherty	TF	CEC - (NRSWA Team)
Derek Shade	DS	CEC – Events
Graeme Mearns	GM	CEC – South West
Adrian Henzler	AH	OR
Julie Grieg	JG	SGN
Neil Adamson	NA	SPEN
Lorraine Jones	LJ	SPEN
Craig Lyall	CL	Scottish Water
Jim Forbes	JF	CityFibre
Carole McDonald	CMcD	CityFibre
Andy Matheson	AM	Virgin Media
David Ross	DR	CEC
Peter Keggie	PK	CEC -
Michael Hymers	MH	SGN
Stuart Abbott	SA	CEC - Trams
John White	JW	Lothian Buses
Ruth Muir	RM	CEC
Qasim Ahmed	QA	CEC
Graham Hall	GH	CEC

**Apologies:** Stuart Harding, Kevin Douglas, Caroline MacAdam

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## **1. Approval of Minutes**

The minutes of the previous meeting was approved.

## **2. Matters arising from previous minutes**

## **3. Local liaison meetings**

Ongoing no issues to raise by CEC or PU's..

JF Said that the recent list of CEC contacts wasn't up to date and there are still difficulties in contacting CEC staff. TF to report to Senior Management. Discussion was had about how the 200 – 2000 number either didn't work or when past to the correct person the phones still were not answered.

## **4. Utility Current & Future Works**

Scottish Water – All as per the Register. Works are to start in the Cowgate next year.

SGN – AS per the Register. MH had provided an up to date list but over the next few he would have sight of next year's works. He would contact all Locality staff to discuss the works programme.

SPEN – All as per the Register.

Openreach – All as per the Register.

Virgin Media – As per the Register.

Network Rail – Did not attend

CityFibre – As per the Register.

Vodafone – Did not attend

Energetics – Did not attend

## **5. Council Current & Future Works**

Roads Renewal – Did not attend.

Transport Design & Delivery – Rose Street refurbishment due to start next year.

Roads Operations – Did not attend

Events – DS discussed various events at Murrayfield and crowd control issues at Haymarket due to SW works. DS has arranged a meeting with SW tomorrow and SGN will attend.

Street Lighting – Did not attend.

Neighbourhoods:

South East – Nothing to report as per register

North East – Nothing to report as per register

South West – All as per the Register

North West – Did not show

Tram – Nothing to report

Bridges/Structures – Did not attend

Flood Prevention – Did not attend

Traffic Signals – Did not attend

## **6. Difficulties Encountered in Previous Quarter**

GM, PK, and JW expressed concerns about the length of time that SGN are leaving sites to vent due to gas escapes. JW said that Minto Street was left open for 18 weeks. It was accepted that this was unacceptable SGN ( JG ) will look at what can be done to resolve this issue.

## **7. AOCB**

GM asked PUs to give CEC permission to put posters on their cabinets to cover graffiti. TF to collate responses and send out to all locality staff.

**TF**

MH Raised the issue of Temporary traffic signals and poor battery life. SGN are having problems when hiring TLs. No other PU has a similar problem with TLs battery. MH will take this up with the hire company.

**MH**

JW Raised the issue of the amount of TM being left on site when either PU or CEC works have been complete. A discussion was had and TF advised this was potentially an FPN issue. TF said that Naveed should be advised when TM is left beyond the date of works complete. TF advised by email that the Locality staff should be informed as they issue the permissions and they are responsible for monitoring the works. In turn they will report any potential FPNs to Naveed.

JG/CL said that live site defects are being reported as attributable and this is not correct procedure. TF to report back

TF

PK Raised the issue of that TM companies are not providing the correct information on their TM plans. GH confirmed that PK is correct and they return the plans to these companies. There was a request that PUs discuss with their TM companies because this is holding up permissions to work.

JW Said the it was disappointing that no one was in attendance from the Road Renewals Team as CEC have a large programme of works. TF said he was embarrassed at the lack of attendance from CEC.

JF Asked about setts and cobbles buried under Asphalt surfaces. TF Advised the it was custom and practice to replace the cobles with 285mm of asphaltic materials. Any request for change to this should be referred to NRSWA Team for comment.

JF Wished to thank CEC staff for all their assistance and especially Naveed and the NRSWA Inspectors for support and assistance. JF said CF and CEC have an excellent working relationship.

#### **8. Date of next meeting:**

To be arranged. 8<sup>th</sup> May 2018 – Business Centre