

**Central Roads Authorities & Utilities Committee**  
**Minutes of Meeting of 14<sup>th</sup> September 2017 at Raploch Community Campus, Stirling.**

**Present:**

Scott Walker (SW)	Clacks Council	Katrina Hardy (KH)	INEOS	Emma West (EW)	Scottish Water
David Corsar (DC)	Stirling Council	Peter MacNab (PM)	Bear Scotland NW	Gordon Michie (GM)	Scottish Water
Willie Collins (WC)	Stirling Council	Billy Mathie (BM)	City Fibre	Andy Matheson (AM)	Virgin Media
Gary Neil (GN)	Falkirk Council	Lisa Haston (LH)	SPEN	Duncan MacLennan (DM)	BT Openreach
Greig Barker (GB)	Falkirk Council	Ian Fleming (IF)	SPEN	Alex Duncan (AD)	SGN
John Anderson (JA)	SGN	Jim Cornish (JC)	SPEN	Karyn Davidson (KD)	Vodafone

**Apologies:** Claire Gardiner (CG) AMEY SE Hazel Moore – Bear Scotland NE, Ian Sommers (SGN).

	Heading	Discussion	Action
1.	<b>Introduction &amp; Apologies</b>	SW welcomed all to the meeting and explained fire safety and housekeeping. Apologies as above.	
2.	<b>Minutes of Previous meeting</b>	Minutes of previous meeting agreed as accurate.	
3	<b>Matters Arising from Minutes of Previous Meetings</b>	<u>Refer to CRAUC Action Log.</u> Both Actions 4.4 & 7 against Darren Ryan / David Corsar Closed 4.6 Against Claire Callaghan Scottish Water – Closed, Emma West confirmed this today.	
4.	<b>Standard Items 4.1.1 Symology</b>	Symology won the contract again, therefore no changes.	

	<p>S.W – Issue with sub-contractor Clancy Docwra (S.Water) as they attended site with No notice and also using TTL without application form being submitted, Emma West from Scottish Water will look into this, S.W also noted that iron works previously reported on symology have not been responded too, S.W to provide a list of outstanding works to Emma West.</p> <p>W.C Noted the same issue was carried out in Stirling Councils Network, the works took place on the same day at two locations, Stirling Council will be requesting a joint meeting with Scottish Water and Clancy Docwra to discuss the reason as to why works were carried out without Notice and also with No TTL applications submitted.</p> <p>F.Mcl – All LA’s to submit any outstanding defect lists to Fiona.</p> <p>G.N(?) – Virgin Media – Defect outstanding for 3 months – LA to be passed to Andy Mathieson (Virgin)</p> <p>S.W – BT – TM set up 4 way TTL in Tullibody town centre- left unattended for days causing impact on local traffic, the TM could have been removed as remaining works were at rear of wide footway until ready to commence again, also noted that after sites left for days with no works being carried out asking for extensions – S.W confirmed that No Extensions will be granted for the works.</p>	
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	<p><b>4.1.2 Notices</b></p> <p><b>As above comments</b></p>	
	<p><b>4.2 Programmes of Major Works &amp; General Coordination</b></p> <p>Works programmes were issued by Falkirk, Stirling, Clacks.</p> <p><b>SW</b> – Clacks Council – Programme and works will be noticed within the SRWR.</p> <p><b>GN</b> – Falkirk Council programme will be finalised in the next couple of weeks and works will be noticed within the SRWR.</p> <p><b>DC</b> – Stirling Council – Kerse Road Closure – Stirling Council have agreed for the works to progress, Dates have been provided and Embargos already in place, City Fibre – Continuing with Ducting works within Stirling network, Denny/Beaully commenced on Monday 11<sup>th</sup> Sept from Bannockburn towards Plein Proving the original ducts in 5 areas.</p>	

		<p><b>BM</b> – CityFibre – Substantial works through Stirling, looking to use existing ducts where possible.</p> <p><b>PM</b> – BEAR NW – Programme and works will be noticed within the SRWR.</p> <p><b>BS</b> – Virgin Media – Still awaiting further discussions with Stirling Council to progress works in Stirling. Were postponed due to council and power works and will require a meeting. David Corsar to assist with coordination and arrange meeting.</p> <p><b>CG</b> – AMEY SE – Provided a Programme of works, Various locations within Falkirk Councils network Patching works will be taking place including Machine Patching (Nightshift and W/End works) , Parapet replacement and also Camera Cleaning (Dayshift). Patching in Stirling councils network (tbc)</p> <p><b>I.F</b> – Major works in Boness (SPEN) details to follow.</p> <p><b>D.McL</b> – 95% Superfast broadband is to be carried out to 750,000 homes before Christmas, therefore an increase in works and Early starts will be requested.</p> <p><b>P.McN</b> - FULCRUM – Major Gas main, Will the works programme be kept to the original dates on the programme, as there has been no further developments regarding crossing the Bridge in Doune. TBC</p>	
	<p><b>4.3 Performance Indicators</b></p>	<p><b>SW</b> – Clacks Council – Very good sample performance overall in Clackmannanshire Area. Defect Inspections are poor but this may be down to certain defects failing several times. A list will be issued to each undertaker with outstanding defects.</p> <p><b>EH</b> – Falkirk Council – Improvement on Sample B inspections no at 100%.</p> <p><b>DC</b> – Stirling Council – Sample A – B, &amp; C are down from the last Quarter, improvement required for next quarter</p>	
	<p><b>4.4 Traffic Sensitivity</b></p>	<p>No changes proposed at this meeting.</p>	
	<p><b>4.5 NSG</b></p>	<p>No changes proposed at this meeting.</p>	

	<p><b>4.6 Reinstatement, Signing &amp; General Safety Issues</b></p>	<p><b>SW</b> – Clacks Council - Still a number of sites noted as being over ran with no works being carried out for days. Clacks will not be issuing any extensions for over ran sites in the future.</p> <p><b>SW</b> – Clacks Council – Advised new draft HAUC requirements for Footway Boards.</p> <p><b>SW</b> – Clacks Council – No User Forums but SRWC events in Glasgow and Edinburgh in September / October</p> <p><b>DC</b> – Stirling Council – Advising that still an issue with extensions in general with sites sitting with no works taking place for extended periods. Stirling Council will not be issuing any extensions for over ran sites in the future.</p>	
5	<p><b>Matters from RAUC(S)</b></p>	<p><b>SW</b> gave update from RAUCS – minutes will be provided on SRWC update.</p>	
6.	<p><b>Matters arising from Tayforth</b></p>	<p><b>Nothing to report at this time.</b></p>	
7.	<p><b>AOCB</b></p>	<p><b>C.G</b> – I would like to raise under AOCB if any other RA has any concerns regarding the new ‘Urgent’ works process BT have advised? We do seem to now have much more ‘Urgent’ works than planned works covering our entire area. Whilst we will always, and do, accommodate ‘Urgent’ works where they are due, we are concerned at how much the ‘Urgent’ works has now risen. This is a high concern for us as Transport Scotland does require all works to be recorded accurately on the network so they know who should actually be there;</p>	<p><b>S.W</b> <b>DC</b> <b>WC</b> <b>GB</b></p>

		<p>this is obviously due to all our routes being the main emergency services links and this is getting difficult to coordinate with so many last minute 'Urgent' works. Has any other RA also seen an increase?</p> <p><b>D.McL</b> – The works have been noted as Urgent as customers are out of service and BT are now using Urgent Works to get the customer back in service without delay.</p> <p>Katrina Hardy – Inious Pipelines are holding an event with all invited, please email Katrina with Numbers required and Tickets will be issued.</p>	<b>GN</b>
8.	<b>Date of next meeting</b>	?? December 2017 hosted by Clackmannan Council	