

**MINUTES OF CRAUC
Falkirk Council
20th June 2019**

Present: E Hogg, J Davidson, S Walker, S Black, D Corsar, G Barker, B Sutherland, M Horrocks, A Duncan, G Michie, O Harte, P MacNab, I Fleming

Apologises: A Schofield, J Anderson, L Bailey, K Hardy, D Murdoch, D MacIennan, C Mitchell

Item		Action
1	Introductions and Apologies	
	Everyone introduced themselves and the organisation they represented Apologies for the meeting are noted above	
2	Minutes of Previous Meeting	
	EH went through the minutes of previous meeting A change was noted on the first page to amend MKs name	
3	Matters Arising from the Minutes of Previous Meeting	
	Issue at Collylands (Clacks), Scottish Water issue still to be resolved. AS and CM not present to provide an update	CM/AS
4.0	Symology	
4.1.1	General	
	Mobile Apps – Stirling and Falkirk are continuing to use the app. It was noted that generally the app is working well however there are still some issues that need to be resolved. EH mentioned that some issues had been passed to Iain Ross at SRWC to investigate. EH happy to take issues with the app from the group and pass them on.	EH
4.1.2	Notices	
	No issues were raised	
4.2	Programme of Major Works & General- Co-ordination	
	All Capital Work Programme to be put on Symology No major capital works to be aware of were raised Stirling advised that Armed Forces Day was on Saturday 28 th June Stirling noted that SGN have major work at St Ninians Roundabout with the diversion route along Springkerse and A91 Stirling also advised that the A9 would be subject to a closure from 21 st June to 24 th June for emergency works Falkirk stated that Pedal for Scotland is Sunday 8 th September, Grangemouth Gala Day is 22 nd June and the Bo'ness Children's Fair is 28 th June	
	SGN and Cityfibre to arrange a meeting to discuss work in Stirling	AD/MH
4.3	Performance Indicators	
	Inspection Sample Report	
	Falkirk noted the inspection sample report for all utilities was good Stirling noted the inspection sample report for all utilities was low and they may have to start looking at improvement notices	

		Clacks noted that some utilities figures in the inspection sample report had dropped from previous quarter	
		It was mentioned that some Sample As for the last quarter were low for Falkirk, Stirling and Clacks with some utilities experiencing no sample A inspections	
		Defect Report	
		Falkirk noted the pass rate for Openreach, Scottish Power and Scottish Water was low however it was noted that the figures from this report are always lower	
4.4		Traffic Sensitivity, Proposed Changes to Road Designations and Engineering Difficulties	
		No issues raised	
4.5		National Street Gazetteer (NSG)	
		DC stated that the Improvement Service are assisting Stirling in making changes to NSG and Stirling are being used as a pilot before changes are required for other roads authorities	
4.6		Reinstatement, Signing & General Safety Issues	
4.6.1		Timescales for undertaking final reinstatements	
		<p>Issues were raised concerning Clancy not manually operating temporary traffic lights (TTLs) despite this being part of the permit conditions.</p> <p>IF requested that he is passed these issues as he is unaware of these issues unless he is notified. GM also requested for any issues to be passed to him.</p> <p>It was discussed what action can be undertaken when TTLs are not being manned and if they can be removed from site. There is a possibility of a Sample A failure.</p> <p>It was agreed it would be good for a Clancy representative to attend the next meeting. A separate meeting is now in the diary for 31st July.</p>	
4.6.2		Timescales to pick up barriers	
		No issues raised.	
4.6.3		National Coring Programme	
		<p>Falkirk stated that all coring work for the next milestone was nearly in place. Core sites marked for Openreach, SP and Virgin. Still awaiting responses from SW and SGN to mark coring sites before next deadline. EH to chase up.</p> <p>Stirling advised that Socotec will be undertaking the coring for the Tayforth area. DC has passed over all the necessary documents.</p> <p>DC only needs to mark SW coring sites but it on track to reach the next milestone.</p> <p>Clacks – AS not in attendance to provide an update.</p> <p>PMac has a low number of cores and will return to DC when everything is in place.</p>	<p>EH</p> <p>PMac</p>
5.0		Matters arising from RAUC(S)	

	<p>SW provided an update from the last RAUCs meeting:</p> <p>Inspection fees for next year are already being discussed.</p> <p>Draft Code of Practice for Inspections to be agreed at the next meeting.</p> <p>Safety issues noted in Glasgow on site where a road operative was threatened with a firearm.</p> <p>PMac raised the issue of emergency services have the right to go through sites that are subject to road closures. The document recently circulated around the group from George Borthwick involving the death of a member of the public with the emergency services not jumping through the closure and instead getting lost on the diversion route causing delay in reaching the member of the public.</p> <p>SWRAUC there was an issue with bagging off permanent signals and not turning off the permanent signals. Under Chapter 8 they do not require to be switched off if the works are under 7 days but if the work is longer than 7 days they must be switched off.</p> <p>BT are required to provide duct and pole information to anyone that requests it.</p> <p>Duct sharing was raised but it was discussed how this can lead to issues with ownership of works and reinstatements.</p> <p>A presentation from MACS (Mobility and Access Committee Scotland) was given. The group should have received the presentation from George.</p> <p>There is a new version of SROH which includes narrow trenching, something SROR may look to potentially change.</p> <p>Graham Milne from SRWC is continuing to monitor performance.</p>	
6.0	Matters arising from Tayforth	
	N/A	
7.0	Other Competent Business	
	<p>Ineos Linewatch Presentations will take place on 16th and 17th September.</p> <p>Clacks currently coring their own sites prior to capital works for cold tar and updating Symology if there is cold tar present. PMac asked if there was any documentation through RAUCs regarding cold tar. There is currently nothing however Martin Polland was looking into creating documentation for it.</p> <p>Fire hydrants and their maintenance responsibility was discussed. GM advised that fire hydrants are maintained by SW on behalf of the fire service. The fire service must grant permission to SW before they touch the hydrant.</p> <p>JD raised the issue of damage to other utility apparatus and the time taken for repairs to be undertaken. Example of Livingstone Terrace, Redding was given where Clancy waited weeks for Virgin to fix damaged apparatus. BS</p>	

	<p>advised for quick fix pass it to the damage repair team. OH happy to help resolve any issues in the future.</p> <p>JD also raised the issue of large BT/SP boxes that are no longer required. Joint site meetings to take place when these are encountered.</p> <p>PMac passed an email to EH detailing work on A9 Auchinlay Rail Bridge. EH to circulate with the minutes.</p>	EH
8	Date of Next Meeting	
	<p>Thursday 12th September 2019 at 10.00am.</p> <p>Location: Abbotsford House, Davids Loan, Falkirk, FK2 7YZ</p>	