

Central Roads Authorities & Utilities Committee

Minutes of Meeting 12<sup>th</sup> September 2018 at Kilncraigs, Clackmannanshire Council

Present:		
Scott Walker (SW) Clacks Council	Lisa Haston (LH) SPEN	James Connelly (JC) City Fibre
Ally Schofield (AS) Clacks Council	Stuart Black (SB) Stirling Council	Owen Harte (OH) Virgin Media
Rhea McFarlane (RM) Clacks Council	William Collins (WC) Stirling Council	William Sutherland (WS) Virgin Media
Lora Bailey (LB) SGN	Duncan MacLennan (DM) BT Openreach	Nathan Downs (ND) Bear Scotland
Alex Duncan (AD) SGN	Lionel O'Keefe (LO) Vodafone	Gordon Russell (GR) Scottish Water
Katrina Hardy (KH) INEOS	Jamie Davidson (JD) Falkirk Council	
Apologies: Gordon Michie, Ewan Hogg, David Corsar, Ian Fleming, John Anderson, Derek Davidson, Jim Forbes, Lindsay Henderson		

	Heading	Discussion	Action
1.0	Introduction & Apologises	<ul style="list-style-type: none"> <li>SW welcomed all to the meeting and explained fire safety and housekeeping. Apologies as above.</li> </ul>	
	1.1 Format of Rotating Chairs	<ul style="list-style-type: none"> <li>SW advised that there has been some disruption to the organisation of these meetings due to staff turn-over within the Road Authorities and the rotating chair. He will discuss with Stirling &amp; Falkirk reps to look at changing to having the same meeting chair in place form a 1 or 2 year period.</li> </ul>	SW
2.0	Minutes of Previous Meeting	<ul style="list-style-type: none"> <li>The minutes were taken as correct</li> </ul>	
3.0	Matters Arising from Previous Meeting	4.2 WS Virgin Media will contact D.Corsar when ready to discuss major works programme with Stirling. Delayed due to network rail electrification & SPEN A9 works.	

		<p>4.6(i) With regards to the issue of whether Hangman signs are appropriate for planned sites, AD advised that he had received a response from one of the authors of the safety code advising that this is an issue of compliance with the TSRDG and British Standard for temp signs rather than the SSWRW Cop. Their concerns were to ensure that the height of the ground can be no more or less than 300mm and the angle of the face has to comply. AD undertook to share this response with the RA's.</p> <p>RA concerns were that these signs are not robust enough during typical weather conditions (angle of the face and ballast) and that the ballast used (additional cones) is not permitted. Further discussion required at next meeting.</p> <p>4.6(ii) IF and DC met and this matter is now closed (will be monitored going forward).</p> <p>7. KH confirmed that invitations for INEOS Pipeline event has been circulated.</p>	AR / WC
4.0	Standard Items		
	4.1 SRWR (Symology)		
	4.1.1 General	<ul style="list-style-type: none"> <li>• SW informed that New Aurora system being developed to replace the current version of the SRWR – SAT Team looking for any change requests to be submitted asap</li> <li>• SW advised of the ongoing issues with Clancy Docwra for Scottish Power / Scottish Water works which is still on the agenda at Tayforth. AS advised Clacks have noted a high percentage of Clancy works being notified as emergency / urgent for LV faults when this is often not the case. LH advised that these notices were input by SPEN rather than Clancy but she will investigate.</li> <li>• AS advised of a recent Scottish Water issue at Collylands on the B9140. A burst main resulted in damage to the carriageway. AS agreed the extent of the remedial works required with the Scottish Water Engineer on site, however the actual works undertaken were substantially less. Meeting required to resolve this to the original agreement.</li> <li>• AS advised of a Scottish Water issue at Quarry Place, Sauchie where an interim reinstatement is now failing and presenting a risk. Scottish Water have so far failed to respond to Clacks requests therefore AS advised he would require to undertake the repairs on a rechargeable basis unless an agreement was reached.</li> <li>• JD advises that fire hydrate issues are not being fixed. Medium risk jobs are not being seen to. Passed to GD</li> </ul>	<p>ALL</p> <p>AS/LH</p> <p>GR / GM</p> <p>GR/GM</p> <p>GR</p>
	4.1.2 Notices	<ul style="list-style-type: none"> <li>• SW highlighted that the SRWC has instructed that we should not be recording contact details in the comments fields. This will affect provision of third party details to support charges for RA's responding</li> </ul>	

		<p>to third party requests of SU defects. The RA's can provide their own system reference numbers where appropriate and SU's could be given opportunity to visit RA offices for the back up information if required.</p> <ul style="list-style-type: none"> <li>• SW advised that the Inspections Group were reviewing part of the Inspections CoP. RA's were requested to submit photos along with defect notices wherever possible. The new app's being developed should make this task easier. It was noted that this was more difficult in rural areas where there was no wifi.</li> </ul>	
	4.2 Programme of Major Works & General Co-ordination	<ul style="list-style-type: none"> <li>• Works programme were issued by Falkirk, Stirling and Clacks in advance</li> <li>• SW – Clacks Council: B9096 Tullibody Road, A91 Stirling Street Alva resurfacing jobs. Bus routes affected.</li> <li>• ND – Bear: Resurfacing at Kilmahog Callendar October 2018 – traffic lights in use.</li> <li>• SB – Stirling Council: Kerse Road Closure - ongoing works. Bridge is to reopen to two way traffic October 2018. In additional Scottish Power works until May 2019 on the A9</li> <li>• JD – Falkirk: works ongoing in Falkirk Town Centre liaising with SGN Redding Road for full closure</li> </ul>	
	4.3 Performance Indicators	<ul style="list-style-type: none"> <li>• SW circulated sample and defect inspections for discussion. No significant issues. The SU's at the Inspections Working Group were keen to ensure that a representative sample of Sample A inspections are taken throughout the year (not all in one quarter).</li> <li>• SW circulated the SRWC's PI sheet for information. The RA's Performance Reports had very recently been circulated with SU's to follow.</li> </ul>	
	4.4 Traffic Sensitivity, Proposed Changes to Roads Designations and Engineering Difficulties	<ul style="list-style-type: none"> <li>• SW - No issues</li> </ul>	
	4.5 National Street Gazetteer (NSG)	<ul style="list-style-type: none"> <li>• The Chair of the Gazetteer Group gave a presentation at RAUCS. There may be some minor upgrading works for the RA's to undertake to their LSG's going forward.</li> </ul>	
	4.6 Reinstatement, Signing & General Safety Issues	<ul style="list-style-type: none"> <li>• SW advised all that there is still a general issue with works planning where unnecessary delays in undertaking reinstatements was causing frustration. The RA's regularly receive calls about no operatives having been on sites for a number of days. This has been discussed at TayForth in relation to Clancy Docwra but not just confined to them. RA's regularly get extension requests for works due to lack of available reinstatement teams. While works extension requests are granted in reasonable circumstances, requests for such are refused where this becomes the contractors standard practice.</li> </ul>	

		<ul style="list-style-type: none"> <li>• SW advised all of the requirement within the Safety at Street Works and Road Works Cop to undertake daily checks (as a minimum) on unattended sites. Additional checks should be undertaken during adverse weather.</li> <li>• SW advised on the Coring Update from RAUCS. Ian Jones / Craig McQueen are the chairs of the National Group. Stirling Council will be the Local coring lead for Tayforth. Cores will be taken from works undertaken between April 18 and March 19. A National Coring Tender Document will be provided for Lead Authorities to use in procuring a contractor (Area based contracts still) but an SU rep will have opportunity to vet the qualifications of the contractors submitting bids.</li> </ul>	
5.0	Matters arising from RAUC (S)	<ul style="list-style-type: none"> <li>• SW updated the Group on the key issues discussed at the recent RAUC Scotland meeting.</li> </ul>	
6.0	Matters arising from Tayforth RAUC	<ul style="list-style-type: none"> <li>• No matters arising</li> </ul>	
7.0	Other Competent Business	<ul style="list-style-type: none"> <li>• No matters arising</li> </ul>	
8.0	Date of next meeting	<ul style="list-style-type: none"> <li>• 12<sup>th</sup> December 2018 in Alloa</li> </ul>	