

Central Roads Authorities & Utilities Committee

Minutes of Meeting 12th December 2018 at Kilncraigs, Clackmannanshire Council

Present:		
Scott Walker (SW) Clacks Council	Lisa Haston (LH) SPEN	John Anderson (JA) SGN
Ally Schofield (AS) Clacks Council	Stuart Black (SB) Stirling Council	Owen Harte (OH) Virgin Media
Emma West (EW) Scottish Water	David Corsar (DC) Stirling Council	William Sutherland (WS) Virgin Media
Ian Fleming (IF) SPEN	Duncan MacLennan (DM) BT Openreach	Peter MacNab (PM) Bear Scotland
Alex Duncan (AD) SGN	David Murdoch (DMH) Network Rail	Gordon Michie (GM) Scottish Water
Lindsay Henderson (LH) OSRWC	Greig Barker (GB) Falkirk Council	
Apologies: Katrina Hardie, Ewan Hogg, Lionel O'Keefe, Lora Baillie, Jim Forbes, James Connelly		

	Heading	Discussion	Action
1.0	Introduction & Apologises	<ul style="list-style-type: none"> SW welcomed all to the meeting and explained fire safety and housekeeping. Apologies as above. 	
2.0	Minutes of Previous Meeting	<ul style="list-style-type: none"> The minutes were taken as correct 	
3.0	Matters Arising from Previous Meeting	<p>3.4.6(i) With regards to the issue of whether Hangman signs are appropriate for planned sites, concerns were noted (as previous minute) but all agreed that the use of such would be monitored and any issues reported back at future meetings.</p> <p>4.4.1.1 AS highlighted a couple of sites where Clacks have been experiencing issues with Clancy Docwra. See below as the theme of non compliance by Clancy Docwra continued throughout the meeting.</p>	

4.0	Standard Items		
	4.1 SRWR (Symology)		
	4.1.1 General	<ul style="list-style-type: none"> • SW highlighted the new Apps available for use with the SRWR and advised of benefits experienced to date in Clacks. • • SB / DC advised of the ongoing issues with Clancy Docwra for Scottish Power / Scottish Water works (which is still on the agenda at Tayforth). Issues included sites lying open for 4-6 weeks (up to 15 openings in one street). Also they expressed concerns over the quality of Clancy's internal signing and guarding squads. <p>EW highlighted that Clancy were on an improvement plan with Scottish Water.</p> <p>LH / IF advised they were monitoring Clancy and any issues should be escalated quickly to SPEN staff</p> <p>SW advised all SU's that the SRWC requested that S125 notices are recorded timeously for compliance failures. Given the issues the RA's agreed to report the matter again to Tayforth RAUC.</p> <ul style="list-style-type: none"> • EW requested AS to provide LAREF for works at B9140 Collylands Cross where Clacks were still pursuing adequate and agreed remedial works to be undertaken. • GB highlighted issues with getting Scottish Water to respond to medium risk Fire Hydrants. This was an issue in the past, which was resolved but is now reoccurring. EW to investigate. • GB also highlighted Falkirk were experiencing difficulties with getting Virgin Media to respond to non emergency defects. It was agreed between FC and VM that the 'medium risk' DAR notices should be reported in line with the process detailed in the CoP. Where VM fail to respond to these reports Falkirk Council should escalate by e-mailing either William Sutherland or Owen Harte and retain the option to escalate them to 'high risk' if appropriate. • PMcN highlighted failure of SPEN to respond to high risk defects. IF advised PMcN to call him directly if he did not receive the required response. 	<p>RA's</p> <p>AS/EW</p> <p>EW</p>

	4.1.2 Notices	<ul style="list-style-type: none"> • GB cited examples of notices with inappropriate contact numbers (the operators knew nothing about the individual works). LH highlighted the requirement to ensure that appropriate contact numbers are provided by all • SW advised of the work being undertaken by the Inspections Working Group. • SW reiterated the message that personal contact details must not be recorded in the comments fields in notices on the SRWR 	ALL
	4.2 Programme of Major Works & General Co-ordination	<ul style="list-style-type: none"> • The RA's advised that works on their capital programmes for 2019 was ongoing and works programmes would be circulated once complete. Notices will be recorded in the SRWR • SW highlighted the requirement for RA works programmes to be circulated by all SU's internally as at present there seems to be little attention paid to forwards works programmes. • PMcN – Bear works at Allanwater, Dunblane – P1 completed 14/12/18 – P2 16 Jan for 4 weeks. • AD – SGN undertaking 30km of mains work in CFS area in 2019. Full details will be circulated with appropriate contacts 	RA's
	4.3 Performance Indicators	<ul style="list-style-type: none"> • SW circulated sample and defect inspections for discussion. After significant improvement in recent years, SW highlighted issues with SPEN Cat A's, Scottish Water Cat A & C's and BT Cat B's. Further investigation is required to determine if any common factors exist. • SW circulated the SRWC's PI sheet for information. • LH noted that the SRWC was in contact with SPEN regarding the volume of works being recorded as urgent or emergency works 	
	4.4 Traffic Sensitivity, Proposed Changes to Roads Designations and Engineering Difficulties	<ul style="list-style-type: none"> • SW - No issues 	
	4.5 National Street Gazetteer (NSG)	<ul style="list-style-type: none"> • SW – No issues for Group but possible works required for Councils on LSG's going forward in relation to Localities 	
	4.6 Reinstatement, Signing & General Safety Issues	<ul style="list-style-type: none"> • LH led a discussion about issues with leaving barriers on site which is a communications issue within certain organisations. PMcG identified the issues caused by set up and leave squads. • SB highlighted some examples of dangerous practices by Clancy Docwra in the Stirling area particularly with regards to poor practices by their internal TM operatives. • SW / SB highlighted examples of issues with manually controlled lights where operatives were either not on site (controlling lights) when they were supposed to be or alternatively sitting in their vehicles. 	SU's

		<p>The SU's are paying for the service but the network users are not benefitting. SU supervision is required to resolve this issue.</p> <ul style="list-style-type: none"> • LH informed that these issues were not unique to SU's as RA TM was often not up to the required standards. • SW advised all of the requirement within the Safety at Street Works and Road Works Cop to undertake daily checks (as a minimum) on unattended sites. Additional checks should be undertaken during adverse weather. • SW advised on the Coring Update from RAUCS. Ian Jones / Craig McQueen are the chairs of the National Group. Stirling Council will be the Local coring lead for Tayforth. Cores will be taken from works undertaken between April 18 and March 19. A National Coring Tender Document will be provided for Lead Authorities to use in procuring a contractor (Area based contracts still) but an SU rep will have opportunity to vet the qualifications of the contractors submitting bids. P.McNab asked to be included in the circulation list for Coring paperwork. • SB highlighted a number of poor working practices observed in the Stirling area including:- hiab's effectively closing roads when arriving to collect spoil stockpiled at the side of excavations, grabs scaping footpaths & stockpiling of materials on gullies. Improvement is sought across the board. • AD advised that SGN were investigating suction excavation techniques. 	
5.0	Matters arising from RAUC (S)	<ul style="list-style-type: none"> • SW updated the Group on the key issues discussed at the recent RAUC Scotland meeting. GB will circulate papers in near future. 	
6.0	Matters arising from Tayforth RAUC	<ul style="list-style-type: none"> • No matters arising 	
7.0	Other Competent Business	<ul style="list-style-type: none"> • No matters arising 	
8.0	Date of next meeting	<ul style="list-style-type: none"> • 13th March 2019 in Alloa • Future Meetings, 12 June 2019, 11 Sept 2019, 11 Dec 2019 	