

**MINUTES OF CRAUC
Falkirk Council
12th September 2019**

**Present: E Hogg, J Davidson, A Schofield, S Black, D Corsar, G Barker, B Sutherland,
A Duncan, G Michie, O Harte, P MacNab, I Fleming, C Auld, K Hardy,
S Scanlon, I Haigh, C Mitchell**

Apologises: S Walker, J Anderson, L Bailey, D MacIennan, L Haston

Item		Action
1	Introductions and Apologies	
	Everyone introduced themselves and the organisation they represented	
	Apologies for the meeting are noted above	
2	Minutes of Previous Meeting	
	EH went through the minutes of previous meeting	
	A change was noted on the third page under item 7.	
3	Matters Arising from the Minutes of Previous Meeting	
	Action under item 3 can now be closed.	
	Action under item 4.2 can now be closed.	
	Action under item 4.6.3 can now be closed.	
	Action under item 7, PMac to pass further details over to EH to distribute in relation to A9 Auchinlay Rail Bridge Works.	PMac
4.0	Symology	
4.1.1	General	
	Mobile Apps – Stirling and Falkirk are continuing to use the app. It was noted that generally the app is working well however there are still some issues that need to be resolved. EH mentioned that some issues had been passed to Iain Ross at SRWC to investigate. EH happy to take issues with the app from the group and pass them on.	EH
	JD mentioned that was an issue on 11/09/19 with inputting defective apparatus into Symology whereby the statutory undertaker list had significantly decreased with some notably missing such as SGN, BT and Network Rail. This looks to now have resolved itself, possibly an update occurred.	
4.1.2	Notices	
	AS stated that Clacks were having issues with the length of time notices were being placed into Symlogy, e.g. a 2 week notice when only 5 days should be required. Clacks are using S125 powers to implement shorter durations being put on notices.	
	DC advised Stirling were being given 3 months' notice for TTROs and TTROs were then being raised, however early starts are then being requested with insufficient notice and the TTRO already being raised.	
	DC raised a similar point in relation to TTL permits, 7 days' notice is required and this is not being provided and early starts are being requested along with this.	
4.2	Programme of Major Works & General- Co-ordination	
	All Capital Work Programme to be put on Symology	

	<p>EH raised the future upcoming works below:</p> <p>Grangemouth Flood Protection Scheme (GFPS) is due to start in early 2024. Various targets need to be met up until that point. There is a website with further information http://www.grangemouthfloodscheme.com/. Work will approximately take 5-10 year with 15 miles of defences from Carron to Kinneil (Bo'ness).</p> <p>The TIF project in Falkirk Town Centre is due to start April 2021 for 2 years. This involves the dualling of some roads, installation of new roundabouts, signalisation of Westfield Roundabout and a new footbridge. EH will distribute a plan with the minutes.</p>	EH
	<p>AS raised the below for Clacks:</p> <p>A907 Marshall, Alloa - Road Closure with diversion via the A907 to Tullibody and the B9096 to Alloa and visa versa for Carriageway Resurfacing Works. Monday 16th of September to Friday 20th of September 2019.</p> <p>A823 Mount Stuart to St. Serf's Cottages, Upper Yetts - Night Time Only (8pm to 6am) for High Friction Surfacing and White Lining Works. Monday 30th of September to Saturday 5th of October.</p> <p>The Orchard, Tullibody - Road Closure with diversion via The Orchard - Carseview - Newmills and Vice Versa for Carriageway and Footway Improvement Works. Monday 30th of September to Friday 22nd of November 2019.</p>	
	<p>DC stated that the Solheim Cup was the weekend following the meeting. Buses are running okay and routes are currently free of road works, however any emergency works on the route should be completed asap and DC should be informed.</p>	
4.3	Performance Indicators	
	Inspection Sample Report	
	EH noted the inspection sample report for all utilities was good over the board for Falkirk.	
	GB noted the inspection sample report for Scottish Power and in particular Sample As was sitting at 43% which needs to be addressed. IF noted that this was mainly in relation to 1 specific job which issues sometimes not being escalated to him. SP working to resolve these issues with Stirling to prevent further failures.	
	DC stated that Scottish Water's Sample As were also low and could be improved.	
	SB noted that Stirling continue to have issues with CityFibre and their low figures on the inspection report are addressed at weekly meetings with them. No representative was present from CityFibre at the meeting.	
	Defect Report	
	EH noted the pass rate for Scottish Power was low for Falkirk.	
	AS noted the pass rate for BT was low for Clacks.	
4.4	Traffic Sensitivity, Proposed Changes to Road Designations and Engineering Difficulties	
	No issues raised	
4.5	National Street Gazetteer (NSG)	
	It was noted that there has been changing to conventions and gazetteers will need to be amended in parts to suit the new conventions.	

4.6	Reinstatement, Signing & General Safety Issues	
4.6.1	Timescales for undertaking final reinstatements	
	<p>Issues were raised concerning the time it takes to get reinstatements complete.</p> <p>AS issued a S125 notice on a Scottish Power job, this was discussed with IF who will get the matter resolved.</p>	
4.6.2	Timescales to pick up barriers	
	<p>There has been a noticeable improvement with Clancy following Falkirk, Clacks and Stirling meeting with Clancy and Scottish Power and attending Clancy's Streetworks School.</p> <p>DC mentioned that Clancy were manually operating sites at traffic sensitive locations if an emergency had come in out of hours.</p>	
	<p>GB mentioned an issue at Henderson Street where TTLs had brought traffic to a standstill. BT job with Freeflow undertaking traffic management. TTLs were to be manually operated and operative was sitting sleeping in the van. Details to be passed to BT.</p>	GB
	<p>EH mentioned similar issues with SGN jobs however these were resolved.</p>	
4.6.3	National Coring Programme	
	<p>DC provided an update; cores now being taken. The cores will be passed to Councils to review.</p> <p>AS and EH advised they have not yet received results from the coring programme. DC to pass over results.</p> <p>The next milestone is to contact the utility companies to check over the cores.</p>	DC
5.0	Matters arising from RAUC(S)	
	<p>CA stated that Local Authorities should have received their annual reviews. Utility companies have still to receive theirs.</p> <p>Nothing else of note was mentioned.</p>	
6.0	Matters arising from Tayforth	
	N/A	
7.0	Other Competent Business	
	<p>EH raised constant water issue at Dalnair Road, Bonnybridge and the need for a site meeting with Scottish Water. This is proving difficult to arrange. GM said he would attempt to get EH a contact in relation to this.</p>	GM
	<p>JD raised similar problem at Sunnyslaw Place, GM again will attempt to provide a contact to help.</p>	GM
	<p>OH stated the Inspector App stated that a Sample B on remedial work for major works was asking the Inspector to inspect full reinstatement and note purely remedial work – potential issue with the App.</p>	
	<p>As raised issue with SGN regarding invoicing for defective apparatus since January with invoices being sent to different depots and nothing being done. AS to pass details to AD.</p>	AS
	<p>DC also raised issues with SGN invoicing. AD asked for confirmation where final reminders are being sent to. AD and DC to liaise.</p>	DC/AD

		DC thanked Scottish Water and Kier for their promptness in completing work at Lower Bridge Street, Stirling.	
		DC stated that CityFibre had burst 2 BT ducts in Bannockburn and Raploch, both are awaiting backfill and reinstatement.	
8		Date of Next Meeting	
		Thursday 12 th December 2019 at 10.00am.	
		Location: Abbotsford House, Davids Loan, Falkirk, FK2 7YZ	