

AYRSHIRE ROADS AUTHORITIES AND UTILITIES COMMITTEE

Minutes of Meeting held on Tuesday 16th February 2021 Microsoft Teams

Present: Graeme Robin – North Ayrshire – Chair (GR)
Katie Campbell – North Ayrshire (KC)
David Shaw – Ayrshire Roads Alliance (DS)
Lynne Lyle - Ayrshire Roads Alliance (LL)
Sandy Phillips – Amey (SP)
John McCulloch – Balfour Beatty (JMcC)
David Murdoch – Network Rail (DM)
Stephen Scanlon – Openreach (SS)
Lynne Kinnaird – Scottish Gas Network (LK)
Joao Carmo – Scottish Power (JC)
Phil Boylan – Scottish Water (PB)
David Maclean – Virgin Media (DMac)
Karyn Davidson – Vodafone (KD)

	Action for Next Meeting
1. <u>Welcome</u>	
GR opened the meeting and welcomed everyone. All confirmed they were happy with the meeting to continue at 14:30.	
2. <u>Apologies</u>	
Dave Allan – Amey (DA) Malcolm Murray – Police Scotland (MM) Owen Harte – Virgin Media (OH) Michael Erskine – ESPUG (ME) Caroline Auld – Network Rail (CA) Andrew Matheson – Virgin Media	
3. <u>Minutes of Previous Meeting held on 3rd December 2020</u>	
<u>Amendment of minutes</u> No issues.	
4. <u>Matters arising from previous meeting</u>	
<u>Works Co-ordination Reports</u> 5.6 Potential Conflict at Sandybrae Road, Skelmorlie to be raised with SGN. Update – SGN have been made aware of requirement for full panel reinstatements. <u>Roads Faults/Reinstatement</u> 6.8 DS requested that CM distribute a contact number and mailbox address	

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<p>to directly report issues to and streamline the process for fire Scotland as there has been previous issues with reporting faults. Update – Contact details have been requested and awaiting permission to release these. PB to chase up Courtney Mitchell.</p>	PB
<p><u>Traffic Safety Management</u></p> <p>7.1 PB & ME to be added to George Brothwick distribution list for Safety Bulletins. Update – GR to confirm last update and have PB, ME and Amey’s generic email address added. (emails sent 18/03/21)</p>	GR
<p><u>Scottish Road Works Register</u></p> <p>8.2 ARA have problems switching between EAC & SAC within Aurora when carrying out the VAULT upload. This causes problems with the promoter references. The issues have been raised with Symology. Update – DS can now view both areas without switching but this requires additional precaution when raising works to ensure the correct promotor is selected.</p> <p>8.3 DS raised concerns that Council names are not being displayed on a legal document for the licensing module permit. DS will raise a change request with Symology. Update – DS will raise before SW RAUC(S) meeting. ARA are still unable to produce street license permits and have been asked to submit a change request</p>	DS DS
<p><u>Quarterly Inspection & Interim Reinstatement Performance</u></p> <p>9.3 GR highlighted discrepancies within the reports totals which will require further investigation. Update – The report has now been rectified and no longer double counting the inspections.</p>	All Note
<p><u>AOCB</u></p> <p>12.1 Crompton Way, Irvine – NAC still awaiting a response from SW Legal. Asked if PB could find out what is happening with this as there are still ongoing issues. Update - PB has managed to find some SR numbers and will make some calls regarding this.</p> <p>12.2 PB advised of major programme in Pennyburn area, Irvine, summer 2021. GR to arrange joint site inspection of gullies. Update – The contract has now been allocated and will arrange for Iain Lynch and the technician to meet with SW.</p>	PB GR

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<u>5.Works Co-ordination Reports</u>	
<p>5.1 All reports have been amended to include this quarters and the upcoming two quarters to highlight any conflicts earlier.</p> <p><u>Works Co-ordination ARA - East Ayrshire</u></p> <p>5.2 The 2020/21 Programme has been approved and all works are in the register. Any issues will be raised directly with the utilities separately.</p> <p><u>Works Co-ordination ARA - South Ayrshire</u></p> <p>5.3 2020/21 Programme has been approved and all works are in the register. Any issues will be raised directly with the utilities separately.</p> <p><u>Works Co-ordination North Ayrshire</u></p> <p>5.4 The 2020/21 Programme has been approved and notices are being inputted into the register.</p> <p><u>ALL AREAS</u></p> <p><u>Scottish Water</u></p> <p>5.5 PB advised they have major works programmed mid-May at Causeyfoot / Castle Drive, Kilbirnie. NAC have a notice to resurface Place View around the same time. GR to raise with technician.</p> <p>5.6 No other issues raised.</p> <p><u>AOCB</u></p> <p>5.7 Reminder to everyone to keep businesses and residents notified about works that will affect them.</p> <p>5.8 Anyone that can carry out works ahead of resurfacing, the Authority or Trunk Roads will do their best to accommodate this.</p>	<p>All note</p> <p>GR</p> <p>Noted</p> <p>Noted</p>
<u>6.Road Faults / Reinstatements</u>	
<p><u>NAC</u></p> <p>6.1 No Issues. We have responded to SW to confirm acceptance of the temporary use of 30/14 instead of 15/10 in the footways and footpaths.</p>	

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<p><u>ARA</u></p> <p>6.2 No Issues. DS also confirmed they have responded to SW accepting the use of 30/14. It should be clearly marked in Aurora that they have used this in case these sites appear in the next national coring.</p> <p><u>AOCB</u></p> <p>6.3 Reminder to SU that any damage to drainage lines or Street lighting should be notified to the Authority and recorded within the SRWR. Likewise, the authorities will notify the relevant SU if any damage is caused to their apparatus.</p>	<p>All Note</p>
<p><u>7. Traffic Safety Management</u></p>	
<p>7.1 DFT review of the red book ongoing.</p>	
<p><u>8. Scottish Road Works Register</u></p>	
<p>8.1 No new issues raised.</p>	
<p><u>9. Quarterly Inspection & Interim Reinstatement Performance</u></p>	
<p>Sample Inspection Report</p> <p>ARA</p> <p>9.1 Sample Inspection A's have resumed, and hopeful numbers will increase, however they are struggling to find works that are in progress at the time of inspection.</p> <p>North Ayrshire</p> <p>9.2 Inspections are ongoing and issues are being dealt with as they arise. Some areas of performance are looking low but that is due to the low number of works.</p> <p>Interim Reinstatements</p> <p>ARA</p> <p>9.3 LL has still to review list for both East and South but could advise that there are a number indicated which could have been closed off.</p>	

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<p>North Ayrshire</p> <p>9.4 KC has reviewed and managed to clear out a large number of historic works. The remaining have been inspected and the statutory undertakers will be contacted individually to provide feedback.</p>	<p>KC</p>
<p><u>10. National and Local Coring</u></p>	
<p>10.1 National Coring programme for 2022 has been confirmed for reinstatements carried out between 1st January and 31st December 2021. A new lead authority will be required to be appointed. It is unclear whether this will reflect the new or current RAUC areas.</p> <p>10.2 The Coring working group are currently redrafting Advice Note 3 and will meet again 17th March 2021.</p> <p>10.3 DS advised that there have been general discussions within the working group regarding the acceptance of core results from statutory undertakers. SW, Openreach and SPEN are coring in accordance with advice note 3 and getting their core results assessed by an accredited laboratory. SGN are assessing their own core results and do not use an accredited Lab.</p>	
<p><u>11. South West RAUC and RAUC Scotland</u></p>	
<p><u>South West RAUC</u></p> <p>11.1 The new Transport Scotland Act has been delayed. A briefing meeting will be held in spring / summer 2021.</p> <p><u>RAUC Scotland</u></p> <p>11.2 Minutes for 2nd September have yet to be distributed, the following points were raised:</p> <p>11.3 RAUC(S) Advice Note 8 (Portable Traffic Lights) – review to be circulated to area RAUCS this month for comment.</p> <p>11.4 RAUC(S) Advice Note 15 (Recording Inspection Results and Responding to Inspection on the SRWR) – has now been incorporated into the Inspections Code of Practice.</p> <p>11.5 Quality Plans Working Group met 3rd December; update will be provided at the next RAUCS Scotland meeting.</p> <p>11.6 Version 5 of Specification for the reinstatement of openings in Roads</p>	

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<p>(SROR) to be issued for comments March 2022 with a view to be completed by April 2022. Progress updates will be provided at Area RAUCS and RAUCS Scotland.</p> <p>11.7 Transport Scotland Act commencement is due to come into effect April 2021 following a 12-month delay, implementations of other sections to follow thereafter. Unsure whether current circumstances may propose a further delay.</p> <p>11.8 RAUC(S) Advise Note 4 (Fees and Charges) is to be updated for the introduction of the revised Code of Practice for Inspections.</p> <p>11.9 Martin Polland will step down as co-chair June 2021. Volunteers welcome to express interest.</p> <p>11.10 Climate Change Conference of parties (COP26) – SECC, 01/11/21 – 12/11/21. Major disruptions anticipated, any works should be scheduled for completion two months prior to event. Individual risk assessments will be required depending on the works in the individual tired areas under Covid restrictions.</p> <p>11.11 RAUC(S) is looking for individual groups to provide information regarding safety for anything within your own utility company to be shared. SS to forward DMac safety bulletins issued by Highways England regarding three hot boxes. GR advised he would attach the latest safety bulletins when issuing the minutes.</p>	
<p><u>12. AOCB</u></p>	
<p>12.1 PB asked for thanks to be passed to Derek Thomson and Iain Lynch for their assistance in resolving the TM issues at Fullarton Street, Irvine.</p> <p>12.2 DS asked whether NAC were coring their surfacing sites for cold tar as he has received an enquiry from a utility unaware of any council in Scotland designating roads 'special engineering difficulties' in the SRWR because of the presence of cold tar. GR confirmed that sites where it is likely or expected to have a presence were being cored, if the spray test comes back as possible, they are sent away to the lab.</p>	<p align="center">PB</p> <p align="center">GR</p>
<p><u>Date of Next Meeting</u></p>	
<p>Tuesday 18th May 2021 at 14:30 via MS Teams.</p>	