

# AYRSHIRE ROADS AUTHORITIES AND UTILITIES COMMITTEE

## Minutes of Meeting held on Tuesday 15<sup>th</sup> February 2022 Microsoft Teams

Present: Graeme Robin – North Ayrshire – Chair (GR)  
Katie Campbell – North Ayrshire (KC)  
David Allen – Amey (DA)  
David Shaw – Ayrshire Roads Alliance (DS)  
Lynne Lyle - Ayrshire Roads Alliance (LL)  
John McCulloch – Balfour Beatty (JMcC)  
Gavin Cook – East Renfrewshire (GC)  
David Murdoch – Network Rail (DM)  
Stephen Scanlon – Openreach (SS)  
Dougie Millard – Scottish Gas Network (DMd)  
John Hughes – Scottish Power (JH)  
Phil Boylan – Scottish Water (PB)  
Andrew Matheson – Virgin Media (AM)  
Karyn Davidson – Vodafone (KD)

	Action for Next Meeting
<b>1. <u>Welcome</u></b>	
GR opened the meeting and welcomed everyone.	
<b>2. <u>Apologies</u></b>	
Sandy Phillips – Amey (SP) Sharon Holland – Amey (SH) Ross McIntosh – Balfour Beatty (RMc) Stefeni Cownley – ESP Utilities (SC) Michael Erskine – ESPUG (ME) Malcolm Murray – Police Scotland (MM) Lynne Kinnaird – Scottish Gas Network (LK) Joao Carmo – Scottish Power (JC) Emma West – Scottish Water (EW) David Maclean – Virgin Media (DMac) Owen Harte – Virgin Media (OH) Lindsay Henderson – SRWC Office (LH)	
<b>3. <u>Minutes of Previous Meeting held on 17<sup>th</sup> August 2021</u></b>	
<b><u>Amendment of minutes</u></b>	
No issues.	

**AYRSHIRE ROADS AUTHORITIES AND UTILITIES COMMITTEE**

**Minutes of Meeting held on Tuesday 15<sup>th</sup> February 2022  
Microsoft Teams**

<b>4. <u>Matters arising from previous meeting</u></b>	
<p><b><u>Roads Faults/Reinstatement</u></b></p> <p>6.8 DS requested that CM distribute a contact number and mailbox address to directly report issues to and streamline the process for fire Scotland as there has been previous issues with reporting faults. <b>EW will distribute to councils.</b></p> <p>6.2 SW DAR – Irvine, Meadowhead Avenue (LA 2891020) depressions in c/w becoming deeper. Inspector is awaiting update from Graeme Cameron following 6 inspections on SRWR. <b>EW will chase up</b></p> <p><b><u>AOCB</u></b></p> <p>12.1 Crompton Way, Irvine – NAC still awaiting a response from SW Legal. <b>PB has managed to find some SR numbers and will make some calls regarding this. NAC have provided EW with location of affected gully and photographs to allow this to be investigated by the asset planner.</b></p>	<p align="center"><b>EW / PB</b></p> <p align="center"><b>EW</b></p>
<b>5. <u>Works Co-ordination Reports</u></b>	
<p><b><u>Works Co-ordination ARA - East &amp; South</u></b></p> <p>5.1 All resurfacing works for the first four months of the new financial year have now been registered. <b>All Note</b></p> <p>5.2 Major works underway until April in Wellbeck Street, Kilmarnock at Victoria Bridge. Wellbeck Street will be controlled under traffic signals but will mean two phase closures at Lawson Street and New Mill Road. Works have been recorded in the register and DS has asked all utilities to stay away from area during this timeframe. <b>All Note</b></p> <p>5.3 Queens Jubilee weekend 4<sup>th</sup> June 2022 – Utilities should avoid working this weekend. Any ongoing works may need to be closed off / made safe. <b>All Note</b></p> <p>5.4 Roon The Toon event, Kilmarnock commencing 12<sup>th</sup> June. All utilities to avoid working within the Town Centre during this time. <b>All Note</b></p> <p><b><u>Works Co-ordination North Ayrshire</u></b></p> <p>5.5 Conflicts have been highlighted on the report for each utility to review and contact should be made to discuss the specifics at each location. <b>Follow up meeting has since been carried between NAC and SGN to discuss capital conflicts. NAC have agreed to postpone their works to allow SGN access first.</b> <b>All Note</b></p>	<p align="center"><b>All Note</b></p> <p align="center"><b>All Note</b></p> <p align="center"><b>All Note</b></p> <p align="center"><b>All Note</b></p> <p align="center"><b>All Note</b></p>

## AYRSHIRE ROADS AUTHORITIES AND UTILITIES COMMITTEE

### Minutes of Meeting held on Tuesday 15<sup>th</sup> February 2022 Microsoft Teams

5.6	SGN - Dalry, Baidland Avenue (LA 3037678) – Technician not consulted prior to works on restricted c/w. <a href="#">DM advised after the meeting that these were unplanned works where the embargo did not appear to be highlighted when the notice was resurrected. As good practice SGN will reply via Aurora the nature of works and any future conflicts can be passed directly to himself to clarify/resolve.</a>	<b>DM</b>
5.7	Openreach – Irvine, Newmoor Interchange (LA 3083807) – NAC have requested Openreach bring their dates forward due to planned resurfacing works. <a href="#">Works now complete.</a>	<b>SS</b>
5.8	Openreach – Kilbirnie, Hagthorn Avenue and Place View – Restrictions In Force. <a href="#">Works have since been abandoned.</a>	<b>SS</b>
5.9	Public Procession – Irvine Walking Club Annual Rally taking place 4 <sup>th</sup> June 2022. Route will be distributed once finalised. This also falls on the Queens Jubilee weekend where emphasis has been put on street parties where several road closures will be required. Utilities should avoid working this weekend. Any ongoing works may need to be closed off / made safe.	<b>All Note</b>
<b><u>Amey Highways</u></b>		
5.10	DA will forward programme containing the major schemes to be distributed with the minutes.	<b>KC</b>
<b><u>Network Rail</u></b>		
5.11	DM has issued their program of works to NAC and ARA and advised all works are recorded on the register. KC will distribute with the minutes.	<b>KC</b>
<b><u>AOCB</u></b>		
5.12	Reminder to everyone to keep businesses and residents notified about works that will affect them.	<b>All Note</b>
5.13	Anyone that can carry out works ahead of resurfacing, the Authority or Trunk Roads will do their best to accommodate this.	<b>All Note</b>
5.14	ARA Head of Service has requested with the severe weather expected that all utilities liaise with their contractor to remind them of their responsibilities in ensuring all their signs etc. are well secured. DA advised rail travel will be suspended between Glasgow – Edinburgh from this evening.	<b>All Note</b>

## AYRSHIRE ROADS AUTHORITIES AND UTILITIES COMMITTEE

### Minutes of Meeting held on Tuesday 15<sup>th</sup> February 2022 Microsoft Teams

<b><u>6.Road Faults / Reinstatements</u></b>		
<b><u>ARA</u></b> 6.1 No issues.		
<b><u>NAC</u></b> 6.2 No new issues.		
<b><u>7. Traffic Safety Management</u></b>		
7.1 Anyone with any H&S bulletins or information on incidents from their organisation have been asked to share with the community for training and developing safety.		<b>All Note</b>
<b><u>8. Scottish Road Works Register</u></b>		
8.1 DA raised that since joining Amey SW, occasionally notices are not being displayed on their expected due list, resulting in notices not being started or closed on time. Issue has been raised with Symology. <a href="#">Resolved.</a>		<b>All Note</b>
8.2 DS has now built the URSN gazetteer for the Maybole Bypass.		<b>All Note</b>
<b><u>9. Quarterly Inspection &amp; Interim Reinstatement Performance</u></b>		
<b><u>Sample Inspection Report</u></b>		
<b>ARA</b> 9.1 On target at end of Q3 and moving into Q4, hopeful to be as close to 100% as possible. Sample A targets have been met with all utilities other than Scottish Water.		
<b>North Ayrshire</b> 9.2 Sample A targets have been met for all utilities. We have caught up the missed inspections due to staff absences and on target to complete Sample B and C's.		

**AYRSHIRE ROADS AUTHORITIES AND UTILITIES COMMITTEE**

**Minutes of Meeting held on Tuesday 15<sup>th</sup> February 2022  
Microsoft Teams**

<p><b><u>Interim Reinstatements</u></b></p> <p><b>ARA</b></p> <p>9.3 All utilities have been asked to review the report and make any interim reinstatements without an agreement permanent.</p> <p><b>North Ayrshire</b></p> <p>9.4 All utilities to review and provide an update on all works highlighted on the list.</p>	<p><b>All SU</b></p> <p><b>All SU</b></p>
<p><b><u>10. National and Local Coring</u></b></p>	
<p><b>NAC</b></p> <p>10.1 Sample Downloads have been made available. NAC have emailed all utilities to advise what method they will be using and how many cores will be made. Preferred and alternative lists will be issued by the end of the month</p> <p><b>ARA</b></p> <p>10.2 South - Preferred and reserved lists have been issued to SPEN and SGN. DS is currently working through Openreach and will follow thereafter with SW. A 100% sample download has been requested for VM as they are struggling to find carriageway sites. All SAC lists should be finalised and issued by the end of next week.</p> <p>10.3 EAC - Preferred and reserved lists are ongoing.</p> <p>10.4 ARA are proposing to core the small volume of undertakers as per advice from the Coring Working Group. The small volume undertakers will not go towards any improvement notices if there are a small number throughout the country.</p> <p><b>AOCB</b></p> <p>10.5 The lead authority for the 2022 National Coring programme is East Dunbartonshire Council. Alan Houston is the main point of contact.</p> <p>10.6 Undertakers currently carrying out coring to Advise Note 3 are to advise so results can be made use of.</p>	<p><b>All Note</b></p> <p><b>All Note</b></p> <p><b>All Note</b></p> <p><b>All Note</b></p> <p><b>All Note</b></p> <p><b>All Note</b></p>

**AYRSHIRE ROADS AUTHORITIES AND UTILITIES COMMITTEE**

**Minutes of Meeting held on Tuesday 15<sup>th</sup> February 2022  
Microsoft Teams**

<p>10.7 Appendix A has been expanded to include more information with the labs findings and whether the authority and SU agree with the results.</p> <p>10.8 Appendix B and C will calculate the percentages of the number of fails and passes, detailing the different material failures in a core. DS confirmed that two separate material failures will constitute as one failed core.</p> <p>10.9 The Khub has now been set up with each authority having their own folder to correspond with the coring contractor and utility.</p> <p>10.10 Coring working group have a meeting with the lead authorities on 18/11/2021.</p> <p>10.11 The cores will be based on reinstatements from 01/01/21 – 31/12/21. Downloads from Aurora will be generated tail end January 2022.</p>	
<b><u>11. South West RAUC and RAUC Scotland</u></b>	
<b><u>South West RAUC Update</u></b>	
<b><u>RAUC Scotland Update</u></b>	
<p>11.1 Transport (Scotland) Act 2019 schedule issued to previous meetings has not changed.</p>	<b>All Note</b>
<p>11.2 The SRWC increased penalties will commence November 2021. A small update to the Penalties Code of Practice to replace £50k to £100k.</p>	<b>All Note</b>
<p>11.3 Red Book compliance for Road Authorities starts 25<sup>th</sup> November 2021. The associated qualification requirement will be brought in during summer 2022.</p>	
<p>11.4 Section No.61 will be revoked.</p>	<b>All Note</b>
<p>11.5 The SRWC and TS held a webinar for Senior Managers in October to go through the main changes. It was well attended, copies of the slides and questions have been issued. A second webinar is being considered for 2022.</p>	<b>All Note</b>
<p>11.6 A Working Group is to investigate the split in the charging of the Fees and Amounts between the Roads Authorities and Statutory Undertakers.</p>	<b>All Note</b>
<p>11.7 The SRWC has invited the Scottish Roads Research Board to carry</p>	<b>All Note</b>

**AYRSHIRE ROADS AUTHORITIES AND UTILITIES COMMITTEE**

**Minutes of Meeting held on Tuesday 15<sup>th</sup> February 2022  
Microsoft Teams**

out a research project on Reinstatements which are 6 years old.	
11.8 The SRWC has received reports of representatives being disrespectful to the helpdesk staff. This is unacceptable and if reported to him he will raise it with their employer.	<b>All Note</b>
<b><u>12. AOCB</u></b>	
12.1 Coordination Working Group are looking for a West of Scotland Representative.	<b>All Note</b>
12.2 Constitution schedules have gone to the secretaries and new diaries should be populated with the new dates.	<b>All Note</b>
<b><u>Date of Next Meeting</u></b>	
Tuesday 17 <sup>th</sup> May 2022 at 14:30 via MS Teams.	