

## AYRSHIRE ROADS AUTHORITIES AND UTILITIES COMMITTEE

### Minutes of Meeting held on Thursday 5<sup>th</sup> March 2020 North Ayrshire Council, Cunninghame House, Irvine, KA12 8EE

Present: Graeme Robin – North Ayrshire – Chair (GR)  
Ross McIntosh – Balfour Beatty / Connect (RMc)  
David Shaw – Ayrshire Roads Alliance (DS)  
David Murdoch – Network Rail (DM)  
Emma West – Scottish Water (EW)  
Sandy Phillips – Scotland Transerv (SP)  
Stephen Scanlon – Openreach (SS)  
Dave MacLean – Virgin Media (DMac)  
Phil Boylan – Scottish Water (PB)  
John Hughes – SPEN (JH)

	Action for Next Meeting
<b>1. <u>Welcome</u></b>	
GR opened the meeting and welcomed everyone. North Ayrshire will now be the chair for the next 2 years.	<b>All Note</b>
<b>2. <u>Apologies</u></b>	
Lynne Lyle - Ayrshire Roads Alliance John McCulloch – Connect 77 Lisa Haston – SPEN Malcolm Murray – Police Scotland Karyn Davidson – Vodafone Courtney Mitchell – Scottish Water Fiona Kelly – Scotland Transerv Andrew Matherson – Virgin Media	<b>All Note</b>
<b>3. <u>Minutes of Previous Meeting held on 5<sup>th</sup> September 2019</u></b>	
<b><u>Amendment of minutes</u></b>  No Issues	<b>All Note</b>
<b>4. <u>Matters arising from previous meeting</u></b>	
<b><u>Works Co-ordination</u></b>  <b>Scottish Water</b>  5.22 C21 Coylton SS unsure of potential works and will give update after speaking to Liam Inglis. Still no update available and apologies given  <a href="#">Update – Contact has now been made with LL</a>	<b>LL</b>

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<p><b><u>Roads Faults/Reinstatement</u></b></p> <p><b>Scottish Water</b></p> <p>6.7 LL raised an issue of fire Hydrant resets and this will be addressed by CM as she is now overseeing a new process in this department due to backlog and any issues to be passed to CM – LL raised issue with 2 hydrants still outstanding since 2015 (15 Dalmellington Road, Ayr and corner of Castlehill Rd / Dongola Rd, Ayr) and if these are not repaired will be tarred over for safety. Noted that current timescales for this have been unacceptable but should improve – Update there are on-going meetings and final process is still to be approved and rolled out. Meanwhile any defects are to be emailed to CM direct or reported to point of contact at Scottish Fire and Rescue, Ardrossan.</p> <p>Update – Dalmellington Road fire hydrant has now been completed. Castlehill Road has been escalated and expected shortly.</p> <p>6.8 DS requested that CM distribute a contact number and mailbox address to directly report issues to and streamline the process for fire Scotland as there has been previous issues with reporting faults – Update, this has still to be created and distributed.</p> <p>Update – Contact details have been requested and awaiting permission to release these. Courtney Mitchell is the current escalation point.</p> <p><b><u>AOCB</u></b></p> <p><b>Network Rail</b></p> <p>12.5 DM requested an updated contact list of the RAUC group. LL will distribute. Update – List is for contacts within authorities to get early starts etc from. List is still to be prepared.</p>	<p><b>EW</b></p> <p><b>CM</b></p> <p><b>GR / LL</b></p>
<p><b><u>5. Works Co-ordination Reports</u></b></p>	
<p><b><u>Works Co-ordination East Ayrshire</u></b></p> <p><b>Ayrshire Roads Alliance</b></p> <p>5.1 The 2020/21 Programme has been approved and all works are in the register.</p> <p>5.2 DMacL requested a copy of the final programme. All notices are in SRWR or publicly available from the councils website once approved.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>

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<p><b>Scottish Water</b> 5.3 Ongoing programme of works within Kilmarnock that will likely run into next year.</p> <p>5.4 There is a possible conflict of works on Witch Road with demolition of old flats right next to where SW are currently working. Need to find out contact for demolition works and liaise together to make sure TM is appropriate.</p> <p><b><u>Works Co-ordination South Ayrshire</u></b></p> <p><b>Ayrshire Roads Alliance</b> 5.5 The 2020/21 Programme is still to be approved but as soon as it is the notices will be placed in the register.</p> <p><b><u>Works Co-ordination North Ayrshire</u></b></p> <p><b>North Ayrshire Council</b> 5.6 The 2020/21 Programme is still to be approved but as soon as it is the notices will be placed in the register.</p> <p><b><u>ALL AREAS</u></b></p> <p><b><u>Connect</u></b> 5.7 No issues</p> <p><b><u>Scotland Transerv</u></b> 5.8 No issues</p> <p><b><u>Virgin Media</u></b> 5.9 Nothing planned now</p>	<p><b>Noted</b></p> <p><b>PB / DS</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
<p><b><u>6.Road Faults / Reinstatements</u></b></p>	
<p><b>NAC – Virgin Media</b> 6.1 Several outstanding defects in the Irvine area with boxes and manholes. A list of these is to be prepared and then a walk round with DMacL to agree</p>	<p><b>GR / DMacL</b></p>

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<p>remedial actions.</p> <p><b>NAC - Scottish Power</b></p> <p>6.2 Sannox Drive, Saltcoats – road hump taken out and not put back in, also ponding. Raising kerb and re-tarring back down. <a href="#">Update – Road hump has been replaced, just waiting on the painting. Raising of the kerbs has been instructed as well.</a></p> <p>6.3 Two instances of Morrisons putting on road closures without permission during peak times at Traffic Sensitive locations. Long Drive &amp; Dreghorn Main Street. Specific details have to be passed on to JH to take forward.</p> <p><b>SAC - Openreach</b></p> <p>6.4 Recently installed a new pole in Kilmaurs prior to the notice in the SRWR being started and without the relevant wayleaves.</p> <p><b>EAC - Openreach</b></p> <p>6.5 New frame &amp; cover installed in New Milns Road Kilmarnock without a notice. An unattributable works has been recorded in the system.</p>	<p align="center"><b>Noted</b></p> <p align="center"><b>GR</b></p> <p align="center"><b>SS</b></p> <p align="center"><b>SS</b></p>
<p><b><u>7. Traffic Safety Management</u></b></p>	
<p>7.1 Highlighted at SW RAUC - A contractor was fined £160k for incorrectly stacking power poles that resulted in the death of a child. <a href="https://www.constructionnews.co.uk/health-and-safety/spie-fined-after-12-year-old-boy-crushed-to-death-25-02-2020/">https://www.constructionnews.co.uk/health-and-safety/spie-fined-after-12-year-old-boy-crushed-to-death-25-02-2020/</a></p>	
<p><b><u>8. Scottish Road Works Register</u></b></p>	
<p>8.1 Aurora live date is 6th April 2020 and online training is now available.</p> <p>8.2 There will be mandatory training for all SRWR users before access to Aurora with them having to pass a quiz afterwards.</p> <p>8.3 Some organisations have reported IT problems trying to access the system so a reminder to everyone to check that you can get access.</p> <p>8.4 Experience of those that have carried out some of the training is that you leave your desk as it can take quite a while to do and isn't easy with interruptions throughout the process. Some are also doing it in groups throughout a day.</p>	

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<p>8.5 Stress testing of the system will be carried out in the coming weeks and all users are encouraged to participate.</p>	
<p><b><u>9. Quarterly Inspection &amp; Interim Reinstatement Performance</u></b></p>	
<p><b>Sample Inspection Report</b></p> <p><b>East Ayrshire</b></p> <p>9.1 Have just resumed doing sample inspections this quarter so will have figures for the next meeting.</p> <p><b>South Ayrshire</b></p> <p>9.2 No Issues</p> <p><b>North Ayrshire</b></p> <p>9.3 Cat B &amp; Cat C have improved while Cat A have continued to stay below 90% for most.</p> <p><b>Interim Reinstatements</b></p> <p><b>East Ayrshire</b></p> <p>9.4 Down from 21 to 14 however those will need to be investigated to clear them out as well.</p> <p><b>South Ayrshire</b></p> <p>9.5 Openreach and SPEN still have a few to clear, possibly ones that moved in this quarter.</p> <p><b>North Ayrshire</b></p> <p>9.6 Openreach still have 10 greater than 6 months. SS to Investigate</p>	<p><b>SS / JH</b></p> <p><b>SS</b></p>
<p><b><u>10. National and Local Coring</u></b></p>	
<p>10.1 Coring in the SW is now complete.</p> <p>10.2 Issues nationally with the records submitted on Appendix A forms &amp; what was recorded within the register. This is to be reviewed by everyone and utilities must agree all Appendix As.</p> <p>10.3 Coring working group will meet again in April to review the results.</p> <p>10.4 Final report is being prepared to be presented to the June RAUC.</p>	

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<b><u>11. South West RAUC and RAUC Scotland</u></b>	
<p><b><u>South West RAUC</u></b></p> <p>11.1 The new Transport Act will have a briefing meeting, held in April.</p> <p>11.2 Authorities may be required to submit quality plans</p> <p>11.3 They are reviewing the constitution of RAUCS with a view of reducing the overall number of meetings. Some local coordination area meetings could be joined together, with the frequency increased to every 2 months instead of 3. Area Raucs - maybe join SW &amp; WOS together so there are only 4 areas instead of 5 and reduce the frequency possibly to 3 a year instead of 4. Reduce the frequency of national RAUC. A proposal will be drafted and then circulate for comment.</p> <p>11.4 An issue was raised about TTRO in some areas granting residents access to their properties when it wasn't feasible due to the site works. Requested made that care is taken when producing the TTRO and discussions are carried out with utilities before TTRO are produced.</p> <p>11.5 Openreach data should be available within Vault near summer time, tests are ongoing now.</p> <p><b><u>RAUC Scotland</u></b></p> <p>11.6 Revision to the Inspection Code was approved at yesterdays RAUC Scotland meeting. This will be live from the 1<sup>st</sup> April 2020.</p> <p>11.7 Material options within SRWR are being reviewed to include narrow trenching and cold lay.</p> <p>11.8 Traffic Signal working group has been setup to review advice note 8.</p> <p>11.9 The Quality Plan working group will now include to road authority representatives.</p> <p>11.10 The 2020 HAUC UK Conference will be held again in Manchester on 14<sup>th</sup> May 2020.</p> <p>11.11 Office of the Scottish Road Works Commissioner Annual Report is due shortly.</p> <p>11.12 Estimated cost for next years SRWR contribution will be sent to each organisation now with the invoice being issued on the 1<sup>st</sup> April.</p> <p>11.13 SRWR currently has 2200 users, so far only 7% have sat the Aurora training.</p> <p>11.14 Secondary legislation for the new Transport Act is currently still being developed.</p>	

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<p>11.15 A new Utility representative co-chair is now required.</p> <p>11.16 Presentation given by Transport Scotland about Glasgow hosting COP 26 and Euro is to be circulated.</p>	
<p><b><u>12. AOCB</u></b></p>	
<p>12.1 JH asked if an authority resurfaces a road and then reports a defective apparatus within the works after the roads been surfaced, who is responsible to repair. It was discussed that the first point of contact should be back to the roads authority to discuss to try to determine the cause of the fault.</p> <p>12.2 Some utility companies will supply materials to authorities to use during their surfacing works to replace frames &amp; covers etc if necessary.</p> <p>12.3 Discussion around narrow trenching and who was using it. It is an approved method within the Specification for Reinstatements and some utilities are making use of it.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
<p><b><u>Date of Next Meeting</u></b></p>	
<p>The next meeting will be held at North Ayrshire Council, Cunninghame House, Irvine, KA12 8EE at 14:30 hours on Thursday 4<sup>th</sup> June 2020.</p>	