

AYRSHIRE ROADS AUTHORITIES AND UTILITIES COMMITTEE

Minutes of Meeting held on Tuesday 17th August 2021 Microsoft Teams

Present: Graeme Robin – North Ayrshire – Chair (GR)
 Katie Campbell – North Ayrshire (KC)
 David Shaw – Ayrshire Roads Alliance (DS)
 Lynne Lyle - Ayrshire Roads Alliance (LL)
 Sandy Phillips – Amey (SP)
 Sharon Holland – Amey (SH)
 Stefani Cownley – ESP Utilities (SC)
 David Murdoch – Network Rail (DM)
 Stephen Scanlon – Openreach (SS)
 Dougie Millard – Scottish Gas Network (DMd)
 John Hughes – Scottish Power (JH)
 Emma West – Scottish Water (EW)
 Andrew Matheson – Virgin Media (AM)
 Karyn Davidson – Vodafone (KD)
 Lindsay Henderson – SRWC Office (LH)

	Action for Next Meeting
1. <u>Welcome</u>	
GR opened the meeting and welcomed everyone.	
2. <u>Apologies</u>	
John McCulloch – Balfour Beatty (JMcC) Ross McIntosh – Balfour Beatty (RMc) Michael Erskine – ESPUG (ME) Malcolm Murray – Police Scotland (MM) Lynne Kinnaird – Scottish Gas Network (LK) Joao Carmo – Scottish Power (JC) Phil Boylan – Scottish Water (PB) David Maclean – Virgin Media (DMac) Owen Harte – Virgin Media (OH)	
3. <u>Minutes of Previous Meeting held on 3rd December 2020</u>	
<u>Amendment of minutes</u>	
No issues.	
4. <u>Matters arising from previous meeting</u>	
<u>Roads Faults/Reinstatement</u>	
6.8 DS requested that CM distribute a contact number and mailbox address to directly report issues to and streamline the process for fire	

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<p>Scotland as there has been previous issues with reporting faults. Update – Contact details have been requested and awaiting permission to release these. PB not available to provide an update from Courtney Mitchell, EW will chase up.</p> <p>6.1 SW - McIntosh Place Industrial Estate, Irvine water connection update required. EW has chased connections today 17/08 and will feed any update back.</p> <p><u>AOCB</u></p> <p>12.1 Crompton Way, Irvine – NAC still awaiting a response from SW Legal. PB has managed to find some SR numbers and will make some calls regarding this. PB not available to provide update, EW will chase up.</p>	<p>PB / EW</p> <p>EW</p> <p>PB / EW</p>
<p align="center"><u>5.Works Co-ordination Reports</u></p>	
<p>5.1 All reports have been amended to include this quarters and the upcoming two quarters to highlight any conflicts earlier.</p> <p><u>Works Co-ordination ARA - East & South</u></p> <p>5.2 All works have now been registered.</p> <p>5.3 LL has spoken directly with Network Rail regarding the overrun of the A71 works that directly affected their closure of the A759, as the A71 was the diversion route.</p> <p>5.4 DS requested a location column was added to the co-ordination report.</p> <p><u>Works Co-ordination North Ayrshire</u></p> <p>5.5 The 2020/21 Programme has been approved with the majority of works now registered.</p> <p>5.6 Conflicts have been highlighted on the report for review with most now resolved. KC or the Network technician will be in contact with any still requiring further discussions.</p> <p><u>Amey Highways</u></p> <p>5.7 Brief Overview of Upcoming Works (approximate timeframes)</p> <ul style="list-style-type: none"> - NAC remedial works at The Den imminent with PTL - A77 Maybole by-pass – Proposed overnight wknd closures for 8wks in conjunction with VRS Smithstone bridge renewal A77. - A78 G2 Energy installation. Works underway. Disruptions expected around Eglinton Rbt. - A76 Bowhouse Rbt to Bellfield – 21/22nd Aug Lane Closures - A78 Dutchouse – Evening Lane closures due to be comp end Aug 	<p>All Note</p> <p>All Note</p> <p>KC</p> <p>All Note</p> <p>KC</p> <p>All Note</p>

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<p>5.8 A738 Stevenston Road – Amey keen to resurface following the traffic signal works at the St Michaels Wynd development.. GR to chase up internally.</p> <p><u>Network Rail</u></p> <p>5.9 DM advised all works are on the register.</p> <p><u>AOCB</u></p> <p>5.8 Reminder to everyone to keep businesses and residents notified about works that will affect them.</p> <p>5.9 Anyone that can carry out works ahead of resurfacing, the Authority or Trunk Roads will do their best to accommodate this.</p>	<p>GR</p> <p>All Note</p> <p>All Note</p>
<p><u>6.Road Faults / Reinstatements</u></p>	
<p><u>ARA</u></p> <p>6.1 Virgin Media – DAR (LA 3011748) iron work deteriorating further on c/w outside 213 Main Street, Auchinleck. AM to chase up repair</p> <p><u>NAC</u></p> <p>6.2 No new issues.</p> <p><u>AOCB</u></p> <p>6.3 Reminder to SU that any damage to drainage lines or Street Lighting should be notified to the Authority and recorded within the SRWR. Likewise, the authorities will notify the relevant SU if any damage is caused to their apparatus.</p>	<p>AM</p> <p>All Note</p>
<p><u>7. Traffic Safety Management</u></p>	
<p>7.1 DFT review of the red book ongoing.</p> <p>7.2 Updated list of contacts has been issued to George Borthwick to distribute the Health & Safety Bulletins.</p>	<p>All Note</p> <p>All Note</p>

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<u>8. Scottish Road Works Register</u>	
<p>8.1 Reminder for all utilities and their contractors of the importance of road restrictions and to contact the Roads Authority prior to noticing or commencing work on a restricted area. Road Authority's will raise any conflicts highlighted but the responsibility lies with the SU to make contact prior. Any comments left on the register should be acknowledged and actioned.</p>	All Note
<u>9. Quarterly Inspection & Interim Reinstatement Performance</u>	
<p>Sample Inspection Report</p> <p>ARA</p> <p>9.1 Working through as many as they can to hit their targets. Reminder to utilities to keep the register up to date to help reduce the number of abortive visits. DM advised SGN they will have a clean-up exercise.</p> <p>North Ayrshire</p> <p>9.2 Inspections had fallen behind schedule due to staff absences, but we are catching up.</p> <p>Interim Reinstatements</p> <p>ARA</p> <p>9.3 A large quantity of interim reinstatements outstanding without an agreement, particularly with Openreach. All utilities to review the report and provide LL with a program with a review to making permanent as soon as possible.</p> <p>North Ayrshire</p> <p>9.4 Outstanding interims appear to be a carryover from the last meeting. All utilities to review and action as highlighted on the report.</p>	All SU All SU
<u>10. National and Local Coring</u>	
<p>10.1 The lead authority for the 2022 National Coring programme is East Dunbartonshire Council. It is unclear whether this will reflect the new or current RAUC areas.</p>	All Note

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<p>10.2 The Coring working group are currently redrafting Advise Note 3. It is unlikely to be ready ahead of the September RAUCS Scotland but will be distributed as soon as available.</p> <p>10.3 The Khub will be used for all communicating all correspondence types between the Local Authority and Statutory Undertaker.</p>	All Note
<u>11. South West RAUC and RAUC Scotland</u>	
<u>South West RAUC</u>	
<p>11.1 Transport Scotland Act previous circulated paper taken as read. The introduction of sections was issued in a previous meeting updated with dates added where possible.</p> <p>11.2 Mobility & Access Committee (Scotland) meetings are being held to discuss problems that arise during road works. Three issues have been raised:</p> <ul style="list-style-type: none">• TM signs placed on f/w. All must ensure there is a clear 1.5m corridor, absolute minimum width must not be less than 1m.• When works are completed, the TM must be uplifted as soon as possible, stacking them neatly can give rise to problems.• Temp kerb ramps should be of the correct incline and securely fixed down to existing surfaces. Consideration must be given to top and bottom raised space. <p>11.3 SRWR Annual Performance Review for last year has been issued. Consideration has been given to publishing the performance data more regularly. Data from the dashboard will be posted on the commissioner's website. Lindsay Henderson will be attending more Local Area RAUC meetings.</p>	
<u>RAUC Scotland Update</u>	
<p>11.4 Temp traffic signal review was completed with more changes than previously anticipated. As no responses were received, the draft has been reissued for comment.</p> <p>11.5 Quality Plans Working Group, papers included for people's opinions in the latest SW RAUC email.</p>	

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11.6	RAUC(S) Advice Note 22 - Use of S109 – It was discussed if this document was still needed or if it could be cancelled, matter to be considered by the coordination working group.	
<u>12. AOCB</u>		
12.1	Advanced Notification of Works. NAC have had a few incidences now where there has been no advance notice put out prior to works, particularly road closures. We are asking and reminding all that this is carried out. Any works that are going to impact the Town Centre or heavy populated areas require plenty of consultation with the council beforehand to inform businesses, residents and councillors.	All Note
12.2	Work Extensions are being requested to NAC at the very last minute with not enough notice given to approve. These should be directed to the Roads Permits mailbox rather than individuals specifically so we can respond with as much notice as possible.	All Note
12.3	Above Ground Apparatus. ARA are experiencing issues with Openreach putting through electronic communication code notices direct to the planning department without prior consultation with the Roads Authority. DS asks that all applications are submitted to their generic email address for discussion before submitting their planning notice.	All Note
12.4	ARA have received four FOI requests via Openreach requesting road work information. These enquires are being redirected to the open data page on the SRWC website.	All Note
12.5	DM sought clarification on Traffic Signal Permit Process for each Authority. Confirmed that applications should be submitted to the generic mailbox for each organisation and not via aurora.	
<u>Date of Next Meeting</u>		
Tuesday 16 th November 2021 at 14:30 via MS Teams.		