

AYRSHIRE ROADS AUTHORITIES AND UTILITIES COMMITTEE

**Minutes of Meeting held on Thursday 5th December 2019 at Meeting Room 2, East
Ayrshire Council, Opera House, 8 John Finnie Street, Kilmarnock, KA1 1DD**

Present: Lynne Lyle - Ayrshire Roads Alliance - Chair (LL)
 Victoria Haddow - Ayrshire Roads Alliance (VH)
 Graeme Robin – North Ayrshire (GR)
 David Murdoch – Network Rail (DM)
 John Hughes – SPEN (JH)
 Sandy Phillips – Scotland Transerv (SP)
 John McCulloch – Connect 77 (JMcC)
 Phil Boylan – Scottish Water (PB)
 Stephen Scanlon – Openreach (SS)

	Action for Next Meeting
1. <u>Welcome</u>	
<p>Lynne Lyle opened the meeting and welcomed everyone. She apologised for having to restrict the number of attendees from each organisation due to the limitations of the facilities. She reminded everyone that the next RAUC meeting will be at Cunninghame House, Irvine as ARA will be handing over to North Ayrshire Council.</p> <p>Sandy Philips will now be representing Scotland Transerv replacing Clare Gordon.</p>	All Note
2. <u>Apologies</u>	
<p>David Shaw – Ayrshire Roads Alliance, Malcolm Murray – Police Scotland, David MacLean – Virgin Media, Lisa Haston – SPEN.</p>	All Note
3. <u>Minutes of Previous Meeting held on 5th September 2019</u>	
<p style="text-align: center;"><u>Amendment of minutes</u></p> <p>Page 6: 6.7 Should be: Montgomery Street, Tarbolton.</p>	All Note
4. <u>Matters arising from previous meeting</u>	
<p style="text-align: center;"><u>Works Co-ordination</u></p> <p>Virgin Media</p> <p>5.9 Immediate works will be undertaken in the Hurlford area as programmed and this is working well with weekly updates being given from DMacL to</p>	DMacL/LL

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LL.	
Scottish Power	
5.20 B739 works 01 April and a ½ panel carriageway reinstatement has been confirmed and agreed with Scottish Power. JH confirmed no carriageway excavations. LL will clarify and close down.	LL
Openreach	
5.22 C21 Coylton SS unsure of potential works and will give update after speaking to Liam Inglis. Still no update available and apologies given, SS will address. No update.	SS
Scotland Transerv	
5.2 Auchenblane works south of Kirkoswald have been cancelled until the 8 th – Now completed, however re-accesssing W/C14th June with night closures (4 Jobs being actioned within closure)	Noted
<u>Roads Faults/Reinstatement</u>	
Scottish Power	
6.4 IL requested that the debris/unfinished works be dealt with on Sorbie Road. Passed to JH – Update still ongoing.	JH
Scottish Water	
6.7 LL raised an issue of fire Hydrant resets and this will be addressed by CM as she is now overseeing a new process in this department due to backlog and any issues to be passed to CM – LL raised issue with 2 hydrants still outstanding since 2015 (15 Dalmellington Road, Ayr and corner of Castlehill Rd / Dongola Rd, Ayr) and if these are not repaired will be tarred over for safety. Noted that current timescales for this have been unacceptable but should improve – Update there are on-going meetings and final process is still to be approved and rolled out. Meanwhile any defects are to be emailed to CM direct or reported to point of contact at Scottish Fire and Rescue, Ardrossan.	CM
6.8 DS requested that CM distribute a contact number and mailbox address to directly report issues to and streamline the process for fire Scotland as there has been previous issues with reporting faults – Update, this has still to be created and distributed.	CM
<u>Quarterly Inspection & Interim Reinstatements Performance</u>	
9.1 DS confirmed he and TMCA will run a report and write to each Undertaker to confirm any outstanding interim reinstatements more than 6 months old without agreement. These must be actioned and completed for the next quarter. Update – These have been issued and DS and TMCA will re-run the annual report 18/19 for further outstanding. DS expressed thanks for assistance. Now currently no reinstatements	DS/TMcA

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<p>more than 6 months old.</p>	
<p>5. <u>Works Co-ordination Reports</u></p>	
<p><u>Works Co-ordination East Ayrshire</u></p>	
<p>Ayrshire Roads Alliance</p>	
<p>5.1 LL surfacing works ongoing there have been a few adjustments and they have all been agreed. Will update future planned works at the next RAUC meeting.</p>	<p>Noted</p>
<p>Network Rail</p>	
<p>5.2 DM confirmed all bridge inspections in system.</p>	<p>Noted</p>
<p>Openreach</p>	
<p>5.3 Main Street, Dalmellington – works are ongoing with no issues.</p>	<p>Noted</p>
<p>Scottish Power</p>	
<p>5.4 All works in register</p>	
<p>5.5 LL requested that at all future meetings for forthcoming major works a representative of Scottish Power be in attendance. This request should be passed on to Ian Young, Elaine and Lisa all at Scottish Power. LL will highlight to JH.</p>	<p>LL/JH</p>
<p>Scottish Water</p>	
<p>5.6 Works are imminent to start on the Glasgow Road, Kilmarnock carrying out similar works to the B778.</p>	
<p>5.7 Flushing program will commence in Bonnyton and Beansburn, however updates will be provided nearer the time and are in hand.</p>	
<p>5.8 Treatment works at Mauchline / Drongan.</p>	<p>Noted</p>
<p>SGN</p>	
<p>5.9 No issues – everything in the system</p>	
<p>5.10 New Cumnock works are ongoing.</p>	<p>Noted</p>
<p>Virgin Media</p>	
<p>5.11 Hurlford / Crookedholm works still ongoing.</p>	
<p>5.12 VAULT trials are taking place and this is causing an issue with the apparatus at the proposed stage are loaded onto the system and the system show these as green and pulls them through which looks as if these are approved, which may not be the case. This is being looked into but if unsure contact Virgin to clarify.</p>	

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5.13 Hurlford – works will be finished in October.	
5.14 No future works planned at the moment.	Noted
Scotland Transerv	
5.15 No issues.	
5.16 A737 at the The Den is planned.	
5.17 A76 Two major works, one at Lochside and the other at Kirkconnell.	Noted
Connect	
5.18 No Works.	Noted
<u>Works Co-ordination South Ayrshire</u>	
Ayrshire Roads Alliance	
5.19 All works in register – No issues.	
5.20 C122 Maybole Bypass, LL requested to be aware of potential conflicts and to plan any work around it.	
5.21 SAC surfacing programme – LL highlighted be aware of any restrictions for proposed notices	Noted
Openreach	
5.22 No issues.	Noted
Scottish Power	
5.23 No issues.	Noted
Scottish Water	
5.24 Mill Park Traffic Management at Belleisle Golf Course	
5.25 SW100 Whiteside Drive, Monkton no restrictions or conflicts and will now go ahead.	
5.26 Monument Road, Ayr – Along the golf course, works planned for March/April.	Noted
SGN	
5.27 Craigie Road, Ayr due to be completed.	Noted

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<p>Vodafone</p> <p>5.28 No issues</p>	<p>Noted</p>
<p>Scotland Transerv</p> <p>5.29 Ballantrae – rebuilding embankment south of Ballantrae. Work starts 13th January.</p> <p>5.30 A77 Resurfacing at Smyrton 13th – 16th December</p>	<p>Noted</p>
<p><u>Works Co-ordination North</u></p> <p>NAC</p> <p>5.31 All works in system and regular contact is being made with Contractors. Finalising next years planned works and will update at the next meeting.</p>	<p>Noted</p>
<p>Openreach</p> <p>5.32 No Issues</p>	<p>Noted</p>
<p>Scottish Power</p> <p>5.33 Major works have commenced in Stevenson today.</p>	<p>Noted</p>
<p><u>SW Trunk Road</u></p> <p>ALL AREAS</p> <p>5.34 All works in system and any major works already advised.</p>	<p>Noted</p>
<p><u>Connect</u></p> <p>5.35 No planned works</p>	<p>Noted</p>
<p><u>Scotland Transerv</u></p> <p>5.36 Gateside Street, West Kilbride – resurfacing footway</p> <p>5.37 A78 Eglinton – work due to finish 20th December. More work will be carried out later but with no closures.</p>	<p>Noted</p>

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<u>6.Road Faults / Reinstatements</u>	
<p>Openreach</p> <p>6.1 Glasgow Road, Kilmarnock – Footway reinstatement.</p> <p>6.2 62 Main Street, Newmilns – noisy manhole cover.</p>	Noted
<p>NAC</p> <p>6.3 No Issues</p>	Noted
<p>Virgin</p> <p>6.4 Still several outstanding defects, DMacL to run report for defects and take action. LL will follow up on this. Apologies not completed but has been flagged.</p> <p>6.5 Issues with boxes and manholes in various locations in Lawthorn area of Irvine. A meeting will be arranged to discuss.</p>	DMacL Action
<p>SAC</p> <p>6.6 New Road / Viewfield Road, Ayr LL – historical, rattling manhole cover DMacL is aware.</p>	DMacL
<p>Scottish Water</p> <p>6.7 Montgomery Street, Tarbolton low hydrant.</p> <p>6.8 John Finnie Street, Kilmarnock – manhole dropped. Due to the Christmas embargo, looking to complete works first available Sunday.</p> <p>6.9 Queens Drive, Kilmarnock – High friction surface – replace like for like.</p> <p>6.10 Crompton Way, Irvine – GR raised flooding issues at new development. PB will chase up.P</p>	Noted
<p>Scottish Power</p> <p>6.11 Sannox Drive, Saltcoats – road hump taken out and not put back in, also ponding. Raising kerb and re-tarring back down.</p>	Noted

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7. Traffic Safety Management

7.1 Sannox Drive, Saltcoats – road hump taken out and not put back in, also ponding. DS discussed bagging of Traffic Signals and signage at the start of works and when not operational. This was brought up at RAUC due to different practises being actioned. DS highlighted that this was under review (NAC assess individuals situations, Scotland Transerv only allow Dynniq to bag their signals). DS discussed a grey area in Multi Way stop/go in relation to 4 Way as the red book only refers to process for 2 way. Clarification needs to be requested and noted.

LL highlighted that there have been issues with not bagging signals and not adhering to manual controlling. LL will email SS details and will look into.

7.2 DS raised an issue that was discussed a RAUC about Coroners enquiry that highlighted an issue at a running event where an Emergency vehicle was unable to gain access to a patient in time. It was noted that the signage was not clear and should have advised access to emergency vehicles only. There should also be a risk assessment completed.

7.3 DMacL It was highlighted to be aware of needles down drains as this is becoming more frequent.

7.4 DS highlighted that RAUC Scotland has a training DVD titled "Safety for All" and what is involved accommodating disabled persons at roadworks. He recommended viewing it. Details can be found at the link below.

<https://roadworks.scot/legislationguidance>

7.5 GR highlighted that emergency works being carried out in Kilburnie - no control on traffic lights.

7.6 JH stated that there have been issues with running red lights at traffic control. Reported that lights were out of sync but in fact are as a result of red light jumping.

7.7 LL stated that there had been issues with the public accessing their driveways during works. If the works prevent a clear line of sight LL requested that the works be shortened. To ensure curtesy is given and to notify those involved i.e. driveways affected.

7.8 LL stated that SPT that they had not received enough notification of closures e.g. temporary bus stops etc. LL requested that when survey work is being carried out and it affects bus stops please speak to them as early as possible and make them aware and keep them in touch with them.

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<u>8. Scottish Road Works Register</u>	
<p>8.1 Aurora live date is 1st April 2020 and conversion training will be given at no cost.</p> <p>8.2 Training now been negotiated at a new rate of £300 per new delegate.</p> <p>8.3 There will be mandatory training for all SRWR users before access to Aurora. DS has circulated the SRWR bulletin.</p> <p>8.4 Improvements to the street gazetteer side of symology is due to go live 1st June 2020.</p> <p>8.5 LL highlighted that she has been contacted by numerous contractors looking to start work earlier than guidelines and often want to start work that day. LL reiterated that this is unacceptable and that timescales must be adhered to.</p>	
<u>9. Quarterly Inspection & Interim Reinstatement Performance</u>	
<p>Sample Inspection Report</p> <p>East Ayrshire</p> <p>9.1 No sample inspections, should start again in Quarter 4.</p> <p>South Ayrshire</p> <p>9.2 Figures dropped for Quarter, resources issue.</p> <p>North Ayrshire</p> <p>9.3 TMcA confirmed No Issues</p> <p>Interim Reinstatements</p> <p>9.4 DS confirmed that quarter by quarter reports were going to be run for both under and over 6 months reinstatements and these would be fully detailed. Trunk roads would not be included in these reports and were available for all to access.</p> <p>9.5 Timescales need to be tackled to reduce the amount outstanding in South and East.</p> <p>9.6 Timescales also need to be reduced in North Ayrshire.</p> <p>9.7 Non co-operation will be reported to the Scottish Road Works</p>	

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<p>Commissioner.</p> <p>9.8 DS will run full report for 18/19</p> <p>9.9 KD highlighted issue with MJ Quinn who had carried out works and completed reinstatements but due to an internal issue, the company's access to update the system had been revoked and reinstatements were showing as outstanding but were not. Issue was being looked into by Vodafone. DS advised that this issue needs to be resolved and system updated.</p>	
<p><u>10. National and Local Coring</u></p>	
<p>10.1 DS – 64 % of coring complete on site.</p>	
<p><u>11. South West RAUC and RAUC Scotland</u></p>	
<p>11.1 RAUC(S) Inspections Working Group are reviewing Advice Note 15 (Recording Inspection Results and Responding to Inspections on SRWR) in parallel with the revision of the NRSWA Code of Practice for Inspections.</p> <p>11.2 The 4th edition of the Specification for the Reinstatement of Openings in Roads which added Section 13 Narrow Trenching comes into force on 4th September 2019.</p> <p>11.3 The 2020 HAUC UK Conference will be held again in Manchester on 14th May 2020.</p> <p>11.4 2018/19 Office of the Scottish Road Works Commissioner Annual Performance Reports are scheduled to be sent to Roads Authorities and Utilities during July 2019.</p> <p>11.5 The target for Royal Assent of the Transport Bill is June 2020.</p> <p>11.6 RAUC(S) Advice Note 5 (Additional Street Data) will now be incorporated in the Scottish Street Gazetteer conventions (Version 4)</p> <p>11.7 Safety issue has been highlighted by Trunk Roads. Ticks can carry bacteria which can lead to lyme disease. One worker received 12 bites in 1 day. To make everyone aware of the prevalence and dangers.</p> <p>11.8 AURORA will currently only work with a unique email address. It does not accept generic emails and are currently looking at a fix.</p> <p>11.9 A HAUC UK app covering the red book and will be free to use is</p>	

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<p>being developed A demonstration of the app is scheduled for the December 2019 RAUC (Scotland) meeting.</p> <p>11.10 RAUC(S) Transport Scotland Act – coming into force Spring / Summer.</p> <p>11.11 Reinstatement of Openings in Highways – SROH will circulate in the new year.</p> <p>11.12 New Code of Practice – awaiting sign off from the commissioner in March 2020.</p> <p>11.13 RAUC(S) Advice Note 8 short term working – interpretation of pedestrian provision.</p> <p>11.14 AURORA training planned for 8th June 2020.</p>	
<u>12. AOCB</u>	
<p>12.1 JH looking for assistance with clarifying an open joint and DS confirmed that the opening would be 2.5MM or greater with no specific depth.</p> <p>12.2 DMacL advised that there had been a spate of thefts of transit vans and to be aware.</p> <p>12.3 Assistance with access for service strips, discussed by DMacL for awareness as other authorities have been known not to assist utilities with notifying owners of non-standard surfaces and blocking access to this area. TMcA and DS both stated that East, North and South would take each situation on an individual basis and take any appropriate action if highlighted.</p> <p>12.4 DMacL – Dalry Road, Saltcoats (Clyde Shores Development) Highlighted that they had received no communications and Virgin may not be able to go in at the right time to lay cables. Persimmons are not the undertakers. Development control team NAC want utility companies to go in early to work together.</p> <p>12.5 DM requested an updated contact list of the RAUC group. LL will distribute.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Action LL</p>
<u>Date of Next Meeting</u>	
<p>The next meeting will be held at North Ayrshire Council, Cunninghame House, Irvine, KA12 8EE at 14:30 hours on 5th March 2020.</p>	

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