

**WEST of SCOTLAND LOCAL ROADS AUTHORITIES & UTILITIES COMMITTEE  
(LRAUCS)**

MAIN MEETING  
Held at Dunoon Pier Timber Building  
5th November 2018 at 10.30am

| ITEM                     | NOTE   | ACTION       |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
|--------------------------|--|--------------|--------------------------------|----|---------------|-------------------------|----|--------------------------|---------------------------|----|---------------|------------------------|----|----------------------|---------------------------|----|------------|------------------------|----|--------------|-------------------------|----|------|--|--|----------|-----|----|-----------------|-----------|----|-----------------|-----|-----|------------|--------------|----|--------------|--------------|------|---------------|----------------|----|-------------|----------------|----|--|
| <b>1</b>                 | <p><b><u>Introduction</u></b></p> <p>FS opened ther meeting and welcomed all</p> <p>The following were in attendance:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 40%;">Fraser Smith</td> <td style="width: 40%;">Argyll and Bute Council (A &amp;B)</td> <td style="width: 20%;">FS</td> </tr> <tr> <td>Kevin Burns</td> <td>Inverclyde Council (IC)</td> <td>KB</td> </tr> <tr> <td>Jillian <b>Donaldson</b></td> <td>Renfrewshire Council (RC)</td> <td>JG</td> </tr> <tr> <td>Gavin Cook</td> <td>East Renfrewshire (ER)</td> <td>GC</td> </tr> <tr> <td>Sharron Worthing ton</td> <td>West Dunbartonshire (WDC)</td> <td>FK</td> </tr> <tr> <td>Jamie Barr</td> <td>East Renfrewshire (ER)</td> <td>JB</td> </tr> <tr> <td>Clare Gordon</td> <td>Scotland Tran Serv (ST)</td> <td>CG</td> </tr> <tr> <td><br/></td> <td></td> <td></td> </tr> <tr> <td>Ian Shaw</td> <td>SGN</td> <td>IS</td> </tr> <tr> <td>Stephen Scanlon</td> <td>Openreach</td> <td>SS</td> </tr> <tr> <td>Barry McTaggart</td> <td>SSE</td> <td>BMc</td> </tr> <tr> <td>Owen Harte</td> <td>Virgin Media</td> <td>OH</td> </tr> <tr> <td>Dave Maclean</td> <td>Virgin Media</td> <td>DMac</td> </tr> <tr> <td>Gordon Mechie</td> <td>Scottish Water</td> <td>GM</td> </tr> <tr> <td>Phil Boylan</td> <td>Scottish Water</td> <td>PB</td> </tr> </table> | Fraser Smith | Argyll and Bute Council (A &B) | FS | Kevin Burns   | Inverclyde Council (IC) | KB | Jillian <b>Donaldson</b> | Renfrewshire Council (RC) | JG | Gavin Cook    | East Renfrewshire (ER) | GC | Sharron Worthing ton | West Dunbartonshire (WDC) | FK | Jamie Barr | East Renfrewshire (ER) | JB | Clare Gordon | Scotland Tran Serv (ST) | CG | <br> |  |  | Ian Shaw | SGN | IS | Stephen Scanlon | Openreach | SS | Barry McTaggart | SSE | BMc | Owen Harte | Virgin Media | OH | Dave Maclean | Virgin Media | DMac | Gordon Mechie | Scottish Water | GM | Phil Boylan | Scottish Water | PB |  |
| Fraser Smith             | Argyll and Bute Council (A &B)   | FS           |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Kevin Burns              | Inverclyde Council (IC)  | KB           |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Jillian <b>Donaldson</b> | Renfrewshire Council (RC)  | JG           |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Gavin Cook               | East Renfrewshire (ER)   | GC           |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Sharron Worthing ton     | West Dunbartonshire (WDC)  | FK           |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Jamie Barr               | East Renfrewshire (ER)   | JB           |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Clare Gordon             | Scotland Tran Serv (ST)  | CG           |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| <br>                     |  |              |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Ian Shaw                 | SGN  | IS           |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Stephen Scanlon          | Openreach  | SS           |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Barry McTaggart          | SSE  | BMc          |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Owen Harte               | Virgin Media   | OH           |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Dave Maclean             | Virgin Media   | DMac         |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Gordon Mechie            | Scottish Water   | GM           |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Phil Boylan              | Scottish Water   | PB           |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| <b>2</b>                 | <p><b><u>Apologies</u></b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 40%;">Lesley Craig</td> <td style="width: 40%;">Renfrewshire Council (RC)</td> <td style="width: 20%;"></td> </tr> <tr> <td>Robert Mackay</td> <td>East Renfrewshire (ER)</td> <td></td> </tr> <tr> <td>Alex Smith</td> <td>Police Scotland</td> <td></td> </tr> <tr> <td>Ronnie Murray</td> <td>Petroineos</td> <td></td> </tr> <tr> <td>Jim Cornish</td> <td>Scottish Power</td> <td></td> </tr> </table>   | Lesley Craig | Renfrewshire Council (RC)      |    | Robert Mackay | East Renfrewshire (ER)  |    | Alex Smith               | Police Scotland           |    | Ronnie Murray | Petroineos             |    | Jim Cornish          | Scottish Power            |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Lesley Craig             | Renfrewshire Council (RC)  |              |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Robert Mackay            | East Renfrewshire (ER)   |              |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Alex Smith               | Police Scotland  |              |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Ronnie Murray            | Petroineos   |              |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| Jim Cornish              | Scottish Power   |              |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| <b>3</b>                 | <p><b><u>Adoption of Previous Minutes</u></b></p> <p>The Minutes from 6th August were agreed as read</p>   |              |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |
| <b>4</b>                 | <p><b><u>Matters Arising</u></b></p> <p><b><i>PERFORMANCE</i></b></p> <ul style="list-style-type: none"> <li>• Openreach:</li> </ul>   |              |                                |    |               |                         |    |                          |                           |    |               |                        |    |                      |                           |    |            |                        |    |              |                         |    |      |  |  |          |     |    |                 |           |    |                 |     |     |            |              |    |              |              |      |               |                |    |             |                |    |  |

|                 |   |  |
|-----------------|---|--|
|                 | <p>1. ABC, ongoing meetings and progress with historical and current defects. <b>Contact has been made with Inspectors on Islay and MAKI area.</b></p>  |  |
|                 | <ul style="list-style-type: none"> <li>• <b>Scottish Water:</b> <ol style="list-style-type: none"> <li>1. ABC: SW Track inspections - 109 and appropriate permissions. It has become apparent connections have been arranged with no permission from the RA. Track SLG unacceptable. <b>Mentioned at RAUC(S) - David Shaw from Working Group is going to look into this.</b></li> <li>2. Ren: Issues with acceptance of defective underground apparatus due to plotting and plant information records.</li> </ol> </li> </ul> |  |
|                 | <ul style="list-style-type: none"> <li>• <b>Virgin Media:</b> <ol style="list-style-type: none"> <li>1. East Ren, at Dalvey Court - no chance of recording Sample A's due to notification timings</li> </ol> <p><b>Still awaiting feedback for new development at Maidenhill, Newton Mearns and Oar's road, Barrhead but no works on register. Ongoing communications with SU's.</b></p> </li> </ul>  |  |
| <p><b>5</b></p> | <p><b><u>Works Programme</u></b></p> <p>ABC: All Substantial works notified on SRWR. Ongoing delivery of Capital Works.<br/> ST: M898 Resurfacing: Closure @ Junction 30, will affect WDC, Ren, Inver. <b>8pm Friday 30th November until 6am Monday 3rd December.</b><br/> East Ren: Additional capital funding, awaiting programme of works.</p>   |  |
|                 | <p>VM: Gourock 4-6 weeks commencing January 19<br/> SW: East Renfrew, Kilmarnock Rd, including closure<br/> SW: Tarbert Si complete - awaiting results and follow up meting<br/> SGN: Proposed works for Inverclyde area still to be confirmed. 2019</p> <p><b>6 <u>Planned Road Closures</u></b></p> <p>ST: M898 Closure @ Junction 30, will affect WDC, Ren, Inver. 8pm Friday 30th November until 6am Monday 3rd December. <b>TAKE TO WoS RAUC(S)</b><br/> IC: Baker St 21/12/18 Oak Mall</p>                              |  |
| <p><b>7</b></p> | <p><b><u>Performance</u></b></p>  |  |

Defective apparatus response times and what is deemed as being acceptable?? As per email exchange – for further discussion.

Primary Legislation: “SU’s have an obligation under Section 140 of the NRSWA – Duty to maintain apparatus”.

The SRWR does its job in notifying the correct defect timescales.

Cat 1: 2 hours to make safe followed by permanent within 7 days (or otherwise agreed with RA). On notification from the RA an SU should make contact within 30 mins highlighting their course of action, if no response after 30 the RA makes safe and charges accordingly. If the SU turns up without informing the RA and indeed the RA have started to make safe, they should still be charged.

Cat 2: Permanent repair within 10 days.

Cat 3: Within one month. “

Further detail can be obtained from the Code of Practice for Inspections (Nov 2012) – Chapter 3

Codes of Practice are often underpinned through primary and secondary legislation.

3.4.2 Where a road works authority wishes, it may undertake defective apparatus follow up visits, which would mirror the process prescribed for reinstatement defects. Such visits would be non-chargeable.

**Openreach:**

ABC: D/3 Inspections being updated.

**Scottish Water:**

ABC: Update bt SW on Tarbert Works: Ongoing site investigations, traffic data, future meeting in Perth.

**No other comments/issues raised.**

### **3. Local RAUC Reports.**

b) Argyll & Bute, Inverclyde, Renfrewshire,  
E. Renfrewshire & W. Dunbartonshire RAUC

Issues raised included: -

- A site was recorded where a connection to the Water Services network was being installed. There was no Section 109 in place and there was no signing, lighting and guarding on the site. The Scottish Water Representative visited the site to check if the excavation was ready for making the connection but did not report to the Roads Authority the deficiencies.

The view of the R.As was that the relevant Utility should report these issues in order that the lack of a permit and road safety could be addressed.

There were in many cases several departments dealing with the applicant e.g. Planning, Roads, and S.U. but in the end there was a duty of care to ensure that all the relevant parties were working together safely.

There is no legislation, code or Advice Note to cover this problem but a pragmatic view must be taken with all assisting and coordinating with each other.

No solution was agreed, and the matter is ongoing.

- There was an ongoing problem with works being recorded in the Register in a way that the Start and Finish gave no time to arrange an Inspection. No offence was being made but it was out with the spirit of coordination and cooperation.

The new Works Promoter App may improve the situation with the Actual Start and Finish times being recorded. It was noted that a Notice can be closed without being initially opened.

- An SGN Representative was required to attend the Local Meeting. A.R. will endeavour to rectify this problem.
- Openreach performance on defects had improved.

### **4. Matters Arising from RAUC(S) Meeting 7th March 2018**

- All should, if they have not done so, visit the new web site. It is easy to use and contains a lot of valuable information.
- The indication is that the results of the Sample Inspection Fees Review are likely to change the current Fee by much if at all.
- The SROR Working Group was meeting in June. They intend to look at the affect of the proposed 6 year guarantee and the use of cold lay material in reinstatements over 2 square metres on the Code.
- The Inspections Working Group will review the responsibility for defective sites which are not dealt with following a notice being issued.
- All should have transferred to the new Domains.

### **5. National & Local Coring Update**

The Committee noted: -

- The OSRWC is unable to provide a standard Contract Document therefore a Lead Authority is required in each Area for the 2019 Programme. East Renfrewshire will be the Lead subject to the approval of their Managers.
- The coring is programmed to be carried out between 30th July and completed by 27th September.

### **6. SRWC Report & Performance S.R.W.C. Indicators and Statistics**

|    |  |  |
|----|--|--|
|    | <p>In future all Organisations will be monitored for Potential Noticing Failures based on a 4% target. All should be working towards this level of performance.</p> <p>The suggestion was made that amber warning should be used rather than red on some performance levels.</p> <p><b>7. Safety</b></p> <ul style="list-style-type: none"> <li>• C.G. indicated that they were in discussion with Transport Scotland and the Police about drivers ignoring closures and trying to get through. Where this happens as much detail as possible should be recorded and passed to the police via their call number 101 and an incident number should be requested for any follow up.</li> </ul> <p><b>12. Systems Assurance Team</b></p> <ul style="list-style-type: none"> <li>• SAT working with Symology on the development of Aurora.</li> <li>• SAT interested in any suggested new functionality for the Register.</li> </ul> |  |
| 9  | <p><b><u>SRWR</u></b></p> <ul style="list-style-type: none"> <li>· The old Domains were closed in September, so all should now have moved over.</li> <li>· VAULT is about to be available for bimonthly updates and may in due course move to monthly. The Commissioner will be monitoring on the basis of 4 uploads per year. An email will be issued to give more details.</li> <li>· There will be no more User Forums until 2019 when the Aurora is rolled out.</li> <li>· <b>As part of the next generation SRWR (Aurora), the Permits and Licences module will be included within the Register itself. The current system has expanded in a fairly uncontrolled manner to the extent that there have been 150 different permits produced, but only 23 are currently or recently used.</b></li> </ul>   |  |
| 10 | <p><b><u>AOCB</u></b></p> <ul style="list-style-type: none"> <li>· Commissioner's Office with a link leading via his website to the Scottish Government Consultation on Narrow Trenching.</li> <li>· IF required....Annual reports from OSRWC should have been responded to by the end of October.</li> </ul> <p>OR: Case raised in order to gain clarity on the depths of apparatus within verges. Should it be from carriageway surface level, or from existing verge height? RA's indicated carriageway height in order to deliver consistency, SU in favour of existing verge height.</p> <p><b>TAKE TO WoS RAUC(S).</b></p>   |  |
| 11 | <p><b>Date of next meeting</b></p> <p>5th November 2018: Argyll and Bute's last Chair after a two year sitting.</p>  |  |

TBC: **East Ren to Chair** – for discussion. Let GB know 2019 dates ASAP.

Previous dates have been: 05.02.2018, 08.05.2018, 06.08,2018, 05.11.2018 falling on a Monday except on a public holiday.

**Future dates: 04.02,2019, 13.05.2019, 05.08.2019, 04.11.2019 : Eastwick House.**