



SOUTH EAST AREA ROADS AUTHORITIES & UTILITIES COMMITTEE

Minutes of the QUARTERLY MEETING

15 August, 2017

THE LORD CLERK'S ROOM, REGISTER HOUSE, EDINBURGH

Present:

Alan Heatley (Chair)	AH	Midlothian Council
Brian Wilson	BW	Scottish Borders Council
Duncan Maclellan	DM	Openreach
Carol-Ann Dodd	CAD	Midlothian Council
Kevin Douglas	KDo	SGN
David Ross	DR	AMEY
Tom Flaherty	TF	City of Edinburgh Council
Lorraine Jones	LJ	SPEN
Craig McQueen	CMcQ	Scottish Water
Iain Ross	IR	OSRWC
Nisha Bunting	NB	OSRWC
Shannon Riley	SR	AMEY
Andrew Matheson	AM	Virgin Media
Owen Harte	OH	Virgin Media
Caroline Mcadam	CM	Network Rail
Ruth Scott	RS	SSE
Eleni Gigourtaki	EG	East Lothian Council
Jason Halliday	JHa	West Lothian Council
Neil Adamson	NA	SPEN
Karyn Davidson	KDa	Vodafone
Jim Forbes	JF	Cityfibre
Carole McDonald	CMcD	Cityfibre
Katrina Hardy	KHar	INEOS
Clare Callaghan	CC	Scottish Water
Brian Cooper	BC	Secretarial Support

Apologies: Stuart Harding, Susan Ewart, Robert Young, Michael Hymers, Kevin Hamilton, Stephen Scanlon, John Henderson, Damian Irving, Chris Murray and Elaine Stewart.

1. Welcome, attendance and apologies

Chair Alan Heatley welcomed everyone to the meeting - Introductions were made around the table. Attendance and apologies as recorded above.

2. Minute of previous meeting

- a) The Minute of the 16th May, 2017 meeting was approved with one amendment: the addition of “and the Inspections WG”, after Coordination WG, in the last line of the first bullet point of Item 6 (RAUCS Meeting on 3rd March 2017).

- b) Action Tracking

(i) The SERAUC Chair Succession was confirmed as follows:

Scottish Water	2018 - 2020
West Lothian Council	2020 - 2022
SGN	2022 - 2024
East Lothian Council	2024 - 2026
Openreach	2026 - 2028
Scottish Borders Council	2028 - 2030
Scottish Power	2030 - 2032
City of Edinburgh Council	2032 - 2034
Vodafone	2034 - 2036
Midlothian Council	2036 – 2038

(ii) The Midlothian/Scottish Water Dispute resolution had been concluded

(iii) AH had notified Transport Scotland of the respective LA Road Inspector numbers

(iv) KD asked that the outstanding SGN/Line search query/action be carried forward to the next meeting

3. Matters arising from Local RAUC Meetings

- a) City of Edinburgh Council – Nothing to bring to SERAUC attention

- b) East Lothian Council – nothing to bring to SERAUC attention

- c) Midlothian Council – concerns raised re Virgin Media works. Improvements promised by VM/Contractor following meetings.

d) Scottish Borders Council - nothing to bring to SERAUC attention

e) West Lothian Council – problems with invoicing Virgin Media for Defect Inspections. Charges accepted in System but invoices are being rejected. OH will discuss with JHa to resolve. Similar problems with Openreach, so DMcL will revisit this before the next meeting.

f) Improvement Notices – AH reminded the meeting of the importance the Commissioner placed on this Item on the Agenda. The City of Edinburgh Council reported no change to the RAUCS circulated spreadsheet. West Lothian was likewise but JHa acknowledged seeing encouraging results.

DR advised that AMEY was involved in discussions with Openreach – BC would email the appropriate spreadsheet to DR to record progress. **ACTION: BC**

4. RAUCS Meeting on 7th June 2017 – Update/Matters Arising

- South East Area to complete the Coring Prog. asap and ensure all results entered on Register by end of July
- 29 out of 32 RAs had responded to the Inspection Fees Survey Questionnaire – Working Group (WG) to meet on 21st August to analyse returns.
- Core and Vac WG to meet on 22nd August to finalise suggested amendments
- In response to SERAUC raised issues regarding Traffic Management RAUCS had requested the Coordination WG to consider the problems raised and submit a recommendation
- The Commissioner commented that the Improvement Plans did not appear to be being discussed at Area Meetings (Agenda Item included in the SERAUC Agenda from the 15th August 2017 Meeting
- Reinstatements: RAUCS noted that Appendix 9 was being reviewed to deal with material development and innovation which will feed into the SROR Group discussions
- Working Group Recruitment – unclear whether or not more volunteers were still needed and for which WGs?

5. National and Local Coring Update

- a. National Coring Update: AH said he understood the South East area is complete, but CMcQ suggested the Scottish Water agreement meetings arranged this week would conclude the South East Programme.
- b. Local Coring Update: Nothing to report. JF advised Cityfibre had implemented a local Sample Inspections programme, but found the SRWR problematic IR will take this up with Symology.

6. SRWC Report and Performance

- a. SRWR Report – IR confirmed the Performance Reviews would be issued very soon. He explained the Commissioner planned to hold two Performance Seminars instead of User Forums this Autumn. – one in Edinburgh on 4/10/17 and Glasgow on 11/10/17. He also reminded everyone about the Consultation that Susan Ewart from Transport Scotland has asked to be circulated regarding “Raising Standards and Improving the Quality of Road Works in Scotland” – closing date for submissions is 12th October. He announced a new member of staff in the OSRWC by name of Tim Masters.
- b. SRWC Indicators and Statistics - NB drew attention to the new Dashboard style of Reporting that had been circulated prior to the meeting. She acknowledged she had received some responses before today’s meeting. She briefly highlighted some of the areas of concern. Some organisations confirmed their awareness of their performance. NB also stressed the lack of use of the Community Apparatus VAULT, whether no Data at all or not updating existing Data.

7. Safety

- a. Safety Concerns/Issues – Issues raised re the safety/skid resistance of some manholes still ongoing – no other matters raised/reported.
- b. Traffic Management Issues – refer to Item 4 above regarding the TTM issues and concerns raised by the SERAUC being referred to the Coordination WG – to make a recommendation to the RAUCS Meeting in early September.

8. Information on Strategic Programmes of works

(a) Roads Authorities Major Works and Events -

Midlothian – proposed A7 works on hold meantime. Annual MidFest will be held on the first weekend in September.

Scottish Borders – Selkirk Town Centre work starts week commencing 14th August. Tour of Britain 3/9/17: Kelso/Borders/Peebles.

West Lothian – Pedal for Scotland Event planned for the second weekend in September.

Edinburgh – Leith Street completely closed from w/c 4th September.

East Lothian – Major Housing Devt at Letham, Haddington started. Scottish Half Marathon 24/9/17 and also Tour of Britain 3/9/17.

(b) Statutory Undertakers Major Works –

Virgin Media – major programme of works currently in Mid Lothian.

Scottish Power major works/planned are all on the Register.

SGN’s upgrade work in Edinburgh Old Town well underway.

Scottish Water has major works programmed in Haymarket/Saughton/Queensferry Road – diversions on side streets.

(c) Superfast Broadband Update

Although unable to attend the meeting, RY provided the following update for South East Scotland for the Minute:

Programme is still generally on planned Programme Targets. Have achieved over 3000 CABS across all of the 27 Councils in the Rest of Scotland Area, with over 623,000 Premises now connected to the fibre enabled network.

East Lothian Council	52 CABS Live. 0 CAB / 0 FTTP install in Deployment Plan for This and Next Q
City of Edinburgh Council	151 CABS Live. 18 CABS / 8 FTTP installs in Deployment Plan for This and Next Q
Midlothian Council	34 CABS Live. 5 CABS / 2 FTTP installs in Deployment Plan for This and Next Q
Scottish Borders Council	121 CABS Live. 22 CABS / 50 FTTP installs in Deployment Plan for This and Next Q
West Lothian Council	82 CABS Live. 15 CABS / 11 FTTP installs in Deployment Plan for This and Next Q

Programme has held Joint Surveys with Openreach and Council Officers to agree CAB placement in some contentious sites. Some meetings with Councils to discuss our “push to finish” are also being set up.

Deployment is now generally in the harder to reach areas, where technology is also more difficult to implement. There is now more Exchange Only Line (FTTC EO) solutions required which involves 2 new Streetside Cabinets (or an All In One – AIO – Cabinet solution). Fibre to the Premise (FTTP) is being deployed.

The “base” Programme ends in DEC 2017 but there will be further ongoing works associated with “Gainshare” in 2018 and beyond that potentially a further deployment to cover the very hard to reach areas.

9. Proposed Changes to Road Designations

WLC has a TSS review ongoing, otherwise none.

10. Management and Operation of the SRWR

IR advised that the outcome of the tendering process for the SRWR service provider would be announced shortly. He also advised that the Commissioner’s public facing website was to be changed to display a date range (based on the notice validity) instead of start and end dates.

11. Gazetteer Report

No report available at the time of the meeting.

12. Systems Assurance Team (SAT) Report

Noted that the SAT has a full complement of members.

13. Community apparatus VAULT

Refer to Item 6(b) above.

14. Any Other Competent Business

- a. IR explained the purpose of the List of Plant Protection Systems circulated before the meeting and asked to be notified of any changes
- b. NB provided background on the Proforma she had asked to be circulated in time for the meeting. All RAs confirmed they recorded their local coordination meetings and were already sending the information to the RAUCS Secretary for posting.
- c. KH highlighted the Pipeline Awareness seminars that Ineos had organised on 18/19 October, 2017.
- d. AH suggested that responses were being sought in response to the HAUC Footway Boards Paper previously circulated to SERAUC members
- e. JF provided reassurances that Cityfibre was constantly striving to improve in all aspects and advised the organisation had signed the Concordat with the City of Edinburgh Council.
- f. AH confirmed that lessons learned from the recent Dispute Resolution would be considered by the Inspections WG.

15. Date of Next Meeting – Tuesday, 14th November, 2017

(2018 Meeting Dates are 13 February, 15 May, 14 August and 13 November).

BMC – November, 2017

(NOTE: This version amended 21 November to take into account amendments from the SERAUC Meeting on 14/11/17)

