



SOUTH EAST AREA ROADS AUTHORITIES & UTILITIES COMMITTEE

Minutes of the QUARTERLY MEETING

14 November, 2017

THE LORD CLERK'S ROOM, REGISTER HOUSE, EDINBURGH

Present:

| | | |
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| Alan Heatley (Chair) | AH | Midlothian Council |
| Brian Wilson | BW | Scottish Borders Council |
| Adrian Henzler | AHe | Openreach |
| Carol-Ann Dodd | CAD | Midlothian Council |
| Kevin Douglas | KDo | SGN |
| David Ross | DR | AMEY |
| Tom Flaherty | TF | City of Edinburgh Council |
| Chris Murray | CM | SKY |
| Craig McQueen | CMcQ | Scottish Water |
| Angus Carmichael | AC | Scottish Road Works Commissioner |
| Jane Dunlop | JD | OSRWC |
| John Balmer | JB | ARQIVA |
| Andrew Matheson | AM | Virgin Media |
| Stuart Abbott | SA | Edinburgh Trams |
| Caroline Mcadam | CM | Network Rail |
| Ruth Scott | RS | SSE |
| Eleni Gigourtaki | EG | East Lothian Council |
| Nichola Greer | NG | West Lothian Council |
| Neil Adamson | NA | SPEN |
| Karyn Davidson | KDa | Vodafone |
| Jim Forbes | JF | Cityfibre |
| Katrina Hardy | KHar | INEOS |
| Clare Callaghan | CC | Scottish Water |
| John Henderson | JH | Scottish Borders Council |
| Julie Greig | JG | SGN |
| Damian Irving | DI | Level3/Centurylink |
| Stephen Fisher | SF | Level3/Centurylink |
| Brian Cooper | BC | Secretarial Support |

Apologies: Stuart Harding, Susan Ewart, Robert Young, Michael Hymers, Kevin Hamilton, Stephen Scanlon, Jim Igoe, Owen Harte, Jason Halliday, Fiona McInnes, Mark Worden, Lisa Haston and Elaine Stewart and Clark Findlay.

1. Welcome, attendance and apologies

Chair Alan Heatley welcomed everyone to the meeting - Introductions were made around the table. Attendance and apologies as recorded above.

Susan Ewart had retired and had asked that her thanks to SERAUC could be recorded. AH acknowledged Susan's involvement with the South East Committee in return and wished Susan best wishes for the future.

2. Minute of previous meeting

- a) The Minute of the 15th August, 2017 meeting was approved with two minor amendments: changing the word "Coordination" to "Inspections" before WG in the last line of Item 14(f), and JD provided amended wording to the SRWR Management Group (Item 10) on behalf of Iain Ross, as follows: after "...changed to" substitute : "display a date range(based on the notice validity) instead of start and end dates".
- b) Action Tracking –
 - Item 2(b) – Linesearch: KD referred to the e mail information circulated recently by Alex Rae, SGN
 - Item 3(e) – NG advised that the Openreach situation had been resolved and Virgin Media matters were now in hand
 - Item 3(f) – Concluded by updates in Item 3(f) below
 - Item 4 – Recruitment to RAUCS Working Groups: AH provided an update on the WG vacancies and advised that Claire Gordon is to succeed BW as SAT Chair and Tony Black had volunteered to be the Chair of the SROR WG. EG confirmed that Ian King from East Lothian would serve on the SROR WG.

3. Matters arising from Local RAUC Meetings

- (a) City of Edinburgh Council – nothing to bring to SERAUC attention
- (b) East Lothian Council – EG advised that East Lothian would be starting to accept requests for TTM via the Register or e mail from ALL Undertakers in the New Year
- (c) Midlothian Council – nothing to bring to SERAUC attention
- (d) Scottish Borders Council - nothing to bring to SERAUC attention
- (e) West Lothian Council – NG referred to a recent incident involving Scottish Water where Temp. Traffic Management had caused severe traffic problems. CC was concerned that Social Media had escalated the situation out of all proportion and Scottish Water had been unfairly accused of "unprofessionalism", which was factually incorrect. AH asked what the current situation was and CC confirmed she was in communication with Kevin Hamilton.

3(f) Improvement Notices – AH updated the meeting with information provided in advance by:

CEC – Some improvement observed from two Undertakers but will remain on list. JF thanked TF for the cooperation shown to Cityfibre.

AMEY – DR advised there would be a review by AMEY in the next Quarter.

WLC – an e mail received from Jason Halliday confirmed that West Lothian is satisfied with SGN's performance improvement to the extent that the Stage 1 Improvement Plan for Reinstatements has been cancelled

4. RAUCS Meeting on 6th September, 2017 – Update/Matters Arising

- RAUCS Working Group Recruitment – see reference above under Action Tracking
- Installing Undertaker plant in a newly adopted road: under discussion but no solution/remedy obvious at present
- National Coring: Results to be reported to the December RAUCS will show disappointingly poor performance, particularly from Telecom organisations. As the programme covered only 2% of reinstatements the overall situation with reinstatements is much worse. AC stated: there will be penalties issued on the back of these results
- Quality Plans - the WG is meeting to progress this
- The 2018 HAUC UK Convention will be held in Manchester at the Emirates Old Trafford on 17th May 2018. AC encourages organisations to attend/send a representative
- Spec'n & Operational Requirements for Footway Boards, Driveway Boards, Footway Ramps and Road Plates – Supplementary Advice Note to the Red Book should be submitted to the December RAUCS for acceptance for use in Scotland
- There was concern regarding counterfeit Accreditation Cards – any suspect cards should be reported asap
- Organisations were advised to check their operatives/supervisors current NRSWA qualifications for validity – there is now a requirement for a reassessment before reissue

5. National and Local Coring Update

- a. National Coring Update: See Item 4 above, including the Commissioner's comments and concerns.
- b. Local Coring Update: Openreach is in discussion with Scottish Water regarding how to go about organizing a local coring programme. TF has issued a list for coring to Contractor ESG. CMcQ confirmed that WLC had also issued a local coring list.

6. SRWC Report and Performance

- a. SRWR Report – JD referred to the previously circulated Dashboard Report - contains too much “Red”. Also a reminder that Nisha requires responses from organisations. SYMOLOGY has been awarded the SRWR service provision Contract for the next four years.

The recent Performance Seminars had been well received.

An encouraging number of positive responses had been received to the Road Works Consultation.

The Commissioner is disappointed at the poor responses to the latest Reviews – He pointed out ten years has now elapsed since the TSA/Appointment of the first SRWC so “nothing is new” and organisations should be doing better.

The Core & Vac Advice Note is now on the Commissioner’s website

- b. SRWC Indicators and Statistics – JD acknowledged feedback from ELC, MLC and WLC in response to the Dashboard performance information circulated in advance.

JD highlighted some of the issues, emphasizing that “Red” needs a response!

AC acknowledged the good attendance and number of organisations represented at today’s SERAUC meeting.

AC referred to Susan Ewart’s recent retirement and JD’s temporary absence in 2018 - gaps he is looking to cover asap.

7. Safety

- a. Safety Concerns/Issues – Discussion ensued regarding the use of ropes strung between cones at road works sites – what colour? blue not visible in vehicle headlights? It was suggested the Red Book should be referred to. Reference was also made to the use of red and white water-filled barriers.

- b. Traffic Management Issues – EG referred to more instances of Undertakers and Contrators and Traffic Management Companies closing roads without the RA being asked to process the necessary Road Closures, adding the comment these organisations should know better.

8. Information on Strategic Programmes of works

(a) Roads Authorities Major Works and Events –

Scottish Borders – JH: A7 will be closed in two places during w/c 20th November for SGN and SP Major Works – coordination of four jobs in one week! Christmas embargo in place on the Register. AMEY works at Galafoot Bridge planned for Feb/March 2018, for up to 12 weeks. This will be followed by SBC works in Galashiels, plus improvement works at the BGH junction for up to six weeks.

West Lothian – NG: All Major Works and Events entered on the SRWR

Edinburgh – TF: Extension to Tram route given the go ahead – Tram Team will give a presentation to the next LRAUC. AC queried the Status of the Trams Team and confirmed he will need to arrange a meeting with the Edinburgh Trams Team.

East Lothian – EG: All Major Works and Events entered on the SRWR

Midlothian – CAD: All Major Works and events entered on the SRWR

JD Reminded RAs that Christmas Embargoes had to be entered on the SRWR.

(b) Statutory Undertakers Major Works –

Virgin Media – major programme of works currently in Mid Lothian.

Scottish Power major works/planned are all on the Register.

SGN’s upgrade work in Edinburgh Old Town well underway.

Scottish Water has major works programmed in Haymarket/Saughton/Queensferry Road – diversions on side streets.

(c) Superfast Broadband Update

Although unable to attend the meeting, RY provided the following update for South East Scotland, for the Minute:

Programme is still generally on planned Programme Targets. Have achieved over **3300** LIVE CABS across all of the 27 Councils in the Rest of Scotland Area. Number of Live CABS and planned activity for this and next Quarter for each LA is shown below.

| | |
|---------------------------|--|
| East Lothian Council | 58 CABS Live. 4 CAB / 2 FTTP install in Deployment Plan for This and Next Q |
| City of Edinburgh Council | 180 CABS Live. 34 CABS / 5 FTTP installs in Deployment Plan for This and Next Q |
| Midlothian Council | 41 CABS Live. 3 CABS / 5 FTTP installs in Deployment Plan for This and Next Q |
| Scottish Borders Council | 147 CABS Live. 27 CABS / 52 FTTP installs in Deployment Plan for This and Next Q |
| West Lothian Council | 102 CABS Live. 21 CABS / 16 FTTP installs in Deployment Plan for This and Next Q |

Programme has held Joint Surveys with Openreach and Council Officers to agree CAB placement in some contentious sites.

Deployment is now definitely in the harder to reach areas, where technology is also more difficult to implement. There is now more Exchange Only Line (FTTC EO) solutions required which involves 2 new Streetside Cabinets (or an All In One – AIO – Cabinet solution). Fibre to the Premise (FTTP) deployment has been ramped up, although this involves less civil engineering works.

The “base” Phase 1 Programme ends in DEC 2017 but there is further ongoing deployment works in 2018 termed Extended Build from “Gainshare” funding. There is around 1100 structures of which > 600 involve new CABS and >400 are FTTP.

Beyond that there is potentially a further deployment termed “reaching for 100” to cover the remaining premises that will be without access to Superfast Broadband.

9. Proposed Changes to Road Designations

WLC has a TSS review ongoing, otherwise none.

10. Management and Operation of the SRWR

JD advised progress was being made on Mobile Device Applications as included in the new SRWR Contract.

The Prescribed Fees and Amounts 2018/19 figure of £750,000 means significantly reduced contributions from the User Community organisations, but it was stressed this is for one year only.

11. Gazetteer Report

Previously circulated – next submission due 24th November 2017

12. System Assurance Team (SAT) Report

BW advised the SAT had met on 8th November – a high number of change requests were under consideration.

13. Community apparatus VAULT

AH referred to the OSRWC Dashboard which showed the use of the VAULT is well short of what the Commissioner wanted to see. AC reminded everyone that ALL organisations need to be part of this as it will become mandatory in the future. JD confirmed the OSRWC would help any organization with their VAULT data/requirements etc.

14. Any Other Competent Business

- a. IR's List of Plant Protection Systems would be updated with the latest information provided by ELC
- b. DR advised that the Queensferry Crossing associated road network has now been handed over to AMEY
- c. NA would send BC a separate contact telephone number for reporting graffiti/posters on SP assets
- d. Virgin Media had appointed 2/3 new Contractors
- e. SGN wished to record their thanks to WLC for their help and cooperation during the last two quarters
- f. AH referred to the different venue from the next meeting – the Dome Room in the next door New Register House – full details will be provided by the Secretary in the advance notification of the February meeting.

15. Date of Next Meeting – Tuesday, 13th February, 2018

(other 2018 Meeting Dates are 15 May, 14 August and 13 November).

BMC – November, 2017

