



SOUTH EAST AREA ROADS AUTHORITIES & UTILITIES COMMITTEE

Minutes of the QUARTERLY MEETING held on 10th AUGUST, 2021

This meeting was convened via MS Teams – 32 joined the meeting remotely.

Jason Halliday(Chair)	JHa	West Lothian Council
Gordon Russell	GR	Scottish Water
Alan Heatley	AH	Midlothian Council
Iain Ross	IR	OSRWC
Carol-Ann Dodd	CAD	Midlothian Council
Chris Murray	CM	Sky
Adrian Henzler	AHe	Openreach
John Henderson	JH	Scottish Borders Council
Julie Greig	JG	SGN
Clare Callaghan	CC	Scottish Water
Ruth Scott	RS	Neos Networks
Alistair Wales	AW	Verizon
Graham Milne	GM	OSRWC
Claire Gardiner	CG	AMEY
Jim Forbes	JF	Cityfibre
Andrew Matheson	AM	Virgin Media
Neil Best	NB	ESPUG
Katrina Hardy	KH	INEOS
Michael Casey	MC	Royal Mail
Stuart Harding	SH	City of Edinburgh Council
Karyn Davidson	KD	Vodafone
Elaine Stewart	ES	SPEN
Caroline Auld	CA	Network Rail
Liz Jack	LJ	Transport Scotland
Eleni Gigourtaki	EG	East Lothian Council
Stephen Kitt	SK	BEARScotland
David Ross	DR	BEARScotland
Joao Carmo	JC	SPEN
David Hearty	DH	MBNL-EE/3
Carine Russell	CR	gtc-uk
In attendance:		
Brian Cooper	BC	Secretarial Support
Roger Garbett	RG	One Scotland Gazetteer

Apologies: Carole McDonald, Tom Flaherty, Craig McQueen, Fiona McInnes, Kat Quane, Kevin Hamilton, Lee Bromhall, Clark Findlay, Michael Erskine, John Balmer, Hugh Randall, Gerry Cullen, Robert Mcfarlane.

1. Welcome, attendance and apologies

Jason Halliday as Chair welcomed everyone to the meeting - Attendance and apologies as recorded above.

2. Minutes of previous meeting held on 11th May, 2021

The draft Minute circulated by the Secretary prior to the meeting was agreed as a true record with minor amendments suggested by GM included.

Action Tracking: 2a(ii) Item 5b – VAULT Data: carry over to the November meeting.

3. RAUCS Meeting on 2nd June, 2021 – Update/Matters Arising

The Chair provided background information in relation to the following matters:

- The Presentation by Stuart Hay, Living Streets Scotland Director, had been circulated to SERAUC members
- The proposed changes to the RAUCS and AreaRAUCS Constitutions/area boundaries/frequency of meetings had been circulated to SERAUC*
- The Reinstatement Quality Plans** WG continues to meet – a Plan will have three Sections: Planning, On Site and Performance. Soft-launch date April 2023
- The Commissioner had advised RAUCS that as a TTRO is the responsibility of RAs they should therefore post the diversion route
- The HAUC Conference had been successfully held on 19/20th May
- More progress had been made on the Transport(Scotland)Act, 2019 – the updated Schedule of prospective dates provided by Kat Quane had been circulated prior to the SERAUC meeting
- The Heating Network Scotland Bill was approved and awaits Royal Assent - in due course the Organisations responsible for the Networks will become Utililies
- Martin Polland had reached the end of his three years as RAUCS Roads Co-Chair, and was thanked for his input and service to RAUCS – a Roads Co-Chair is now urgently required

*SH added that a conference call involving all 32 RAs had been held to discuss the proposals with a further meeting arranged for 17/08/21

** JF advised that Quality Plans would feature in the Revised AN 22, the draft of which had been circulated to SERAUC prior to the meeting.

4. National Coring Update

AH, as a member of the Coring WG, advised of progress as follows: Focus is on AN3 with the WG continuing to meet monthly. Next meeting is on 26/08/21. Aim is to submit a revised draft of AN3 to the December RAUCS meeting.

A meeting of all the area Lead Authorities is to be set up shortly to progress the necessary Contracts etc.

JHa asked about feedback on the consultation. JF raised the issue of the current footway and road reinstatements which are too narrow to be cored using a 100mm core. JG will arrange to meet CMcQ to discuss SGN's satisfactory results using a 50mm core-bit.

5. SRWC Report and Performance

5a – In conjunction with Transport Scotland the Commissioner is planning an online webinar at the end of October to remind Senior Managers of the main road works provisions of the TSA2019 and associated changes that organisations need to be planning in advance for, as follows:

- Mandatory Red Book for RAs
- Reinstatement Quality Plans
- Mandatory submissions to VAULT
- Actual Start/Closure Notices
- Commissioner's Authorised Officers and Compliance Notices

as well as the revision of the SROR and six-year Guarantee Period.

Invitation letters will be sent out by the Commissioner.

5b – Performance:

GM referred to the previously circulated 2021/22 Q1 Dashboard and drew attention to the Commissioner's Compliance and Monitoring Bulletin No 4, issued in March, 2021 and available on the SRWC website, which highlights a number of subtle changes to indicator targets as reflected in the Q1 Dashboard. Organisations should review these documents and contact GM with any queries. graham.milne@srwc.gov.scot

Improvement Plans – currently 1 Roads Authority and 3 Undertakers are under review. A further 2 organisations are currently under consideration.

The majority of the twenty organisations (12 RAs and 8 SUs) that had to provide a response on the non-compliant aspects of their road works delivery had done so by their respective deadlines.

A progress report on the review of the SROR will be given to the September RAUCS Meeting.

6. Improvement Notices

There are currently no Improvement Notices in place in the South East Area

7. Local RAUCS reports/Programmes of major works/Proposed Changes to Road Designations/Local Coring/Events

Under this Item the Chair asked each of the organisations represented to provide a short update report on their current situation, incorporating the Item headings as above, where applicable:

Transport Scotland:

LJ advised of no change to Covid19 guidance since that published in December 2020; Police Scotland had asked to be advised of any vandalism/tampering with Covid Vaccination Signage; Revised dates for progressing the TSA, 2019 would be available by June 2021.

Roads Authorities:

- RA works entered on the SRWR - Consultations on “remain/remove” of Spaces for People measures in some areas - some roads affected by TTROs/ traffic management/signing for Vaccination Centres, embargoes possible for some locations - no local coring in any RA area currently - major cycling event in East and Midlothian and SBC areas on 11 September (Tour of Britain) - Local Coordination Meetings either held or planned (Edinburgh holding meetings fortnightly) - East Lothian reviewing their TSS inventory via consultation with SUs - Midlothian has received additional funding for work on residential streets - SBC advised Hawick affected by major Flood Prevention Works – BEAR: ongoing works on the Register
- Edinburgh mindful of COP26 approaching - some hospitality and event activities starting to happen during traditional Festival period - Trams to Newhaven major works ongoing
- RAs again raised issues with Traffic Management signs/barriers being left well after site works completed
- s109 issued for wind-farm cabling works in West Lothian

Statutory Undertakers:

- SUs reporting all works on Register - SGN and SW using Adaptive Detection Measures which reduces environmental impact
- Cityfibre has frequent meetings with RAs in the areas they are working in
- Openreach, SGN and Scottish Water continuing local coring programmes
- SUs keen to have more information on the reviewed SROR – seeking RA support for approval of 30/14 Asphalt
- INEOS thanked SBC for their assistance recently
- Virgin Media only major works in WLC area at present
- Net Zero being given a high profile by major SUs

8. Management and Operation of the SRWR (including any matters/items of note relating to the Gazetteer, the SAT and the Community Apparatus VAULT) –

IR advised that Symology had announced plans for a major upgrade to their Aurora system in mid-October 2021. Further info on enhancements expected can be found by watching Webinar 7 on the Aurora Community Portal news page.

IR reminded the meeting that tools are available to allow the SRWR to interface directly with any organisation's works management system – for more info contact Iain via enquiries@roadworks.scot

The Commissioner has now signed an Agreement with BT allowing access to their asset data being available on the VAULT system.

BC and GB (RAUCS Secretary) will be given access to Office 365. Papers for RAUCS and AreaRAUCS meetings will then be accessed via a Folder on OneDrive.

Reminder that GB should be provided with copies of Local RAUC Meeting Minutes for the RAUCS website – George should also be informed of any changes in Local RAUCs and Working Groups.

9. Any Other Competent Business

a) One Scotland Gazetteer –Roger Garbett - National Street Gazetteer Custodian and current Chair of the RAUCS Gazetteer Group - updated the meeting on current Gazetteer practice and explained about a number of changes that had already been made to the data and proposed changes/upgrade. During questions he referred to the Data Compliance Guide(find it on the K-Hub) and agreed a monthly upload would be ideal. JHa thanked Roger for his helpful update

b) RAUCS/AreaRAUC Constitution/boundary changes/proposals - Refer to Item 3, bullet point 2, above.

c) Reinstatement Quality Plans(RQPs) – JF referred to the previously circulated papers. RQPs are Mandatory for Undertakers from April 2022. RAs may be requested for RQPs individually by the SRWC. JHa said RAs want to keep it simple in the case of Section 109s. GM added March 2022 would be the initial “soft” launch. JF asked for any feedback to himself or David Capon by 25th August.

d) JF queried that as face to face meetings are now allowed, would this be considered in 2022? KD suggested that some organisations' policies are still saying no to this, so meetings would have to cater for in-person and joining online as well.

10. Date of next meeting: 9th November, 2021 (by MS Teams)

(Suggested dates of meetings in 2022 - 8th February; 10th May; 16th August; 15th November, 2022 - note these may be subject to change depending on the outcome of the RAUCS/AreaRAUCS Constitutional and area boundary and frequency of meetings proposed changes)

BC – August, 2021;

