



SOUTH EAST AREA ROADS AUTHORITIES & UTILITIES COMMITTEE

Minutes of the QUARTERLY MEETING held on 13th AUGUST, 2019

THE DOME ROOM, NEW REGISTER HOUSE, EDINBURGH

Present:

Fiona McInnes (Chair)

Alan Heatley
Brian Wilson
Carol-Ann Dodd
Susan Thackray
David Ross
Tom Flaherty
John Henderson
Gordon Brown
Andrew Matheson
Craig McQueen
Ruth Scott
Hannah Tiffin
Katrina Hardy
John Mitchell
Karyn Davidson
Kevin Douglas
Brian Cooper
Jane Dunlop
Adrian Henzler
Robert Young
Stuart Harding
Jim Forbes
Chris Murray
Kat Quane
David Torrance
Clare Callaghan
David Hearty
Andrew Alexander
Bill Nicol
Andrew Crosgrey
Gerry Cullen
Stephen Fisher

FMcI

AH
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CMcQ
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BC
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Scottish Water

Midlothian Council
Scottish Borders Council
Midlothian Council
West Lothian Council
AMEY
City of Edinburgh Council
Scottish Borders Council
West Lothian Council
Virgin Media
Scottish Water
SSE
East Lothian Council
INEOS
Verizon
Vodafone
SGN
Secretarial Support
OSRWC
Openreach
DIG SCOT - SG
City of Edinburgh Council
Cityfibre
Sky
Transport Scotland
Transport Scotland
Scottish Water
MBNL/EE/3
CTIL/TELEFONICA
Kier
GTC
Transport Scotland/Traffic Scotland
CenturyLink

Apologies: Jason Halliday, Lisa Haston, David Murdoch, Nic McCormick, Clark Findlay, Ian Humphries, Elaine Stewart

1. Welcome, attendance and apologies

Chair Fiona McInnes welcomed everyone to the meeting - Introductions were made around the table. Attendance and apologies as recorded above.

2. Minute of previous meeting held on 14th May 2019

(a)Accuracy – JD asked for the wording of the third sentence in Item 6(a) to be corrected - Amended Minute (refer to RAUCS website) now reads: “Also, as a result of failure to supply information to the Commissioner, when requested, in connection with their performance reviews, two roads authorities are being considered for a Stage 1 penalty letter - this letter details proposed enforcement action by the SRWC.

(b) Action Tracking – Item 2(b)(i) - Rope on Cones: see Item 4 below for ongoing RAUCS discussion.

Item 5(a)(i) – Coal Tar: see Item 4 below for ongoing RAUCS discussion.

Item 8(a) – CEC Summer Embargo: relevant information provided by SH on behalf of the CEC had been circulated to SERAUC by BC on 9/6/19, so action discharged.

Item 11(c) – SERAUC Emergency/out of hours contact list – Ongoing: BC will make contact with some organisations today. Once complete the full list will be sent to the RAUCS Secretary for the website. FMCI referred to the separate list of SGN contact details for live site failures circulated by BC on 23/07/19.

3. Matters arising from Local RAUC Meetings

(a)City of Edinburgh Council - SH will e mail the 2020*local coordination meeting dates to BC. CEC intends to invite all TTM organisations, including the Council’s own workforce, to attend a meeting before the end of the calendar year.
(* dates are 4 Feb, 5 May, 4 August and 3 November – mornings)

(b)East Lothian Council – HT had advised of the 2020 local coordination meeting dates in advance, as follows: 7 Feb, 8 May, 7 August and 6 November.

(c)Midlothian Council – AH had advised of the 2020 local coordination meeting dates in advance, as follows: 4 Feb, 5 May, 4 August and 3 November(afternoons)

(d)Scottish Borders Council - nothing to bring to SERAUC attention. Dates for the 2020 local meetings not yet known.

(e) West Lothian Council – JH had forwarded the dates for the 2020 local coordination meetings in advance, as follows: 13 Feb, 14 May, 13 August and 12 November.

(f) Improvement Notices – the updated South East area spreadsheet had been circulated prior to the meeting. JD pointed out that terminated Plans should be removed from the spreadsheet.

4. RAUCS Meeting on 5th June, 2019 – Update/Matters Arising

FMCI provided background information in relation to the following matters:

- Presentation to RAUCS by Keith Robertson of MACS (Mobility and Access Committee Scotland) “Don’t Leave us out – access for disabled people around/through road works” powerpoint had been circulated by BC on 13/06/19.

JF was interested in learning that yellow-coloured plastic pedestrian access ramps can cause some people problems.

Notable message from MACS: the “Red Book” is the road works “bible” and must be followed at all times.

- The Inspections WG was undertaking a review of Advice Note 15(see AOB Item 9(b)below)
- Having discussed the coring for Coal-Tar locations raised by the South East, RAUCS acknowledged the matter of Coal Tar locations was generating greater interest – currently no sites in Scotland for disposal/handling of the arisings – research is being carried out on a more reliable test, which may help some SU concerns.
- Consultation on the SROH has closed – the Commissioner pointed out the SROH review will need to be completed prior to setting up a process to provide a revised SROR for use in Scotland.
- The HAUC UK Convention had been a success with around 300 delegates attending – Manchester will be the venue for next year’s event on 14/05/2020
- Area RAUC Meetings/attendance and local coordination meetings had been discussed –this prompted discussion at SERAUC about their respective function, what is/should be on their respective Agendas and/or should be discussed? The Chair encouraged members to feedback or submit comments and suggestions to the forthcoming SRWR Steering Group Meeting.

5. National and Local Coring Update

a) National: the Chair drew attention to the previously circulated report provided by West Lothian Council as Lead Authority:

Milestone 8 completed, Milestone 9 commenced, with the on-site programme showing all RA and AMEY cores completed by 19/09/19.

CMcQ confirmed that the working group aimed to submit the final report to the March 2020 RAUCS meeting. He confirmed that the Trunk Roads Operating Companies are involved in the current coring programme.

b) Local:

(i)Roads Authorities Programmes – TF expected to receive the results for the CEC’s programme during the week commencing 19th August.

WLC and SBC local coring for Coal Tar locations only – refer to Item 4 above.

(ii) Statutory Undertakers Programmes – Scottish Water has a three month programme underway (from 1/08/19), and others such as SGN, Virgin Media and GTC have programmes ongoing.

6. SRWC Report and Performance Indicators

a) SRWC Report:

JD advised that the Transport Bill has now passed stage 2. In connection with Road Works, there were 7 amendments. 5 were carried and 2 were withdrawn. The Bill is now progressing to Stage 3 and it is expected that the debate will happen before the end of the calendar year, subject to the parliamentary timetable.

Two Monitoring and Improving Compliance bulletins had been issued in June to primary contacts and senior managers. These are also available on the SRWC website.

Performance Reviews to be issued as soon as possible. Currently there are 11 Roads Authorities and 6 Utility Companies on Improvement Plans. SRWC staff are working with organisations to improve performance and close these plans.

Unpaid PF&A – JD thanked organisations who paid within the 30 days. One Utility Company has still not paid which is disappointing, two months after the deadline. She reminded everyone that this is a Statutory Invoice and the money is required to run the Register.

JD added she is disappointed to be receiving Freedom of Information Requests from organisations that already have access to the information being sought, via the Register.

b) Performance Indicators:

The Q1 2019/20 Dashboard was issued on 31 July 2019 (and circulated to SERAUC on 5th August, 2019) - Any questions please contact the SRWC's Performance Manager, Grahame Milne, by e-mail or telephone.

FMCI asked whether the SUs should more correctly be blanked out for the Gazetteer rather than RED in the Dashboard?

GC disagreed with some numbers in the Dashboard – JD requested he feeds back to GM asap.

7. Safety

a) Safety Concerns/Issues – No matters highlighted for discussion.

b) Traffic Management Issues – SH raised concerns about the increasing use of inappropriate sized TTM signs – for example, high-speed road size instead of the size of signs recommended in the Code of Practice – this creates problems particularly in urban areas where pedestrian space may already be limited.

The Chair urged members to raise Health and Safety and TTM issues for discussion/sharing under these Agenda Items and referred to matters she was aware of being discussed in other Areas – FMCI to send BC examples for circulating to SERAUC. **ACTION: FMCI/BC**

8. Information on Strategic Programmes of works

(a) Roads Authorities Major Works and Events –

Major Works: all RA works are on the SRWR as required, but specific locations/major works and events were advised as follows:

SH advised that the next Tramline Phase would begin in Edinburgh in 2020.

Major road- race cycling events would affect routes in the Scottish Borders and Midlothian areas during various weekends in September.

The Edinburgh half-marathon and Kiltwalk events would affect East Lothian routes during weekends in September as well.

(b) Statutory Undertakers Major Works – all confirmed all works entered on the SRWR as required.

KD referred to major works affecting Edinburgh City Centre.

JF advised he was meeting TF the following week regarding Cityfibre's proposed work.

AM advised of Virgin Media works in East and West Lothian areas.

(c) Superfast Broadband Update – Robert Young provided the following update report for the South East of Scotland area for the Minute:

DSBB Programme is still on planned Programme Targets, and have achieved nearly 3900 LIVE CABS and over 680 LIVE fibre PONS across all of the 27 Councils in the Rest of Scotland Area.

Deployment is now mainly through Fibre to the Premise (FTTP) and Exchange Only Line (FTTC EO) solution. FTTP deployment involves less civil engineering works and there should be a reduced impact on Roads Authorities and other utilities. There will probably be potholing and moleplough works in rural areas.

The Extended Build Programme is now running until 2020, and will be predominantly FTTP deployment.

There is a further deployment planned, termed "R100", to cover the remaining premises that will be without access to Superfast Broadband. This contract is currently going through a complex procurement process, with strong competition maintained through 2 viable bidders. There will be three Contracts – North, Central and South. Councils in the South East Scotland are within the Central and South Contract Areas.

Contract Award is expected later this year, with mobilisation to follow in 2020.

9. Proposed Changes to Road Designations

No changes to Road Designations.

10 Management and Operation of the SRWR (including any matters/items of note relating to the Gazetteer, the SAT and the Community Apparatus VAULT) –

Inspections App – OSRWC are aware that two issues have been highlighted, these are currently being looked at by Symology and the steering group

Questionnaire on App usage – Survey has been sent out regarding the apps. Please can everyone consider responding, even if you don't use them. SRWC is looking for feedback.

Undertaker Solway Communications has joined the Register.

a)Gazetteer – JD advised that the submission on 31 May 2019 was the last submission where custodians provided data directly to Symology. Collation and validation will now be carried out by the Improvement Service. Please contact Paul Weedon (paul.weedon@improvementservice.org.uk) to discuss.

Please note that Custodians are expected to inform Symology their gazetteer has been validated by the submission deadline on 30 August 2019, using the Gazetteer Validation Form as normal. Symology will download these accredited gazetteers from the Improvement Service One Scotland Gazetteer. This process will be used for all quarterly submissions thereafter. The Improvement Service portal accepts the base gazetteer and associated data using the current SDTF 2.0 specification (not to be confused with the new SDTF 4.0). The portal is open now for testing of submissions.

b)The SAT continues to test Aurora - Dates have been set aside for acceptance testing. Aurora Implementation training will be provided as a set of compulsory e-learning modules. The introductory training modules will be free for a period 1 month before go-live and 2 months after go-live. Users will not get access to the SRWR unless they have completed the compulsory modules. Full details of training provision are currently being reviewed and this will be confirmed as soon as possible. The above is subject to change, but has been agreed in principal.

11. Any Other Competent Business

a) Traffex Scotland(formerly Road Expo) – incorporating Bridges Scotland – is to be held at the SEC Glasgow on the 13 and 14th November, 2019 – note the change of venue for this event.

b) Referring to yesterday's e-mail from the RAUCS Roads Co-chair, Martin Pollard, which acknowledged the tight timescale involved in the review of Advice Note 15, the Chair hoped organisations could respond to the working group to assist in progressing this matter according to the RAUCS timescale.

c)The Chair drew attention to the 2019 INEOS Linewatch Pipeline Awareness Presentations on 16/17 September.

d) JF wished to record thanks to the City of Edinburgh Council in relation to Cityfibre's ongoing works on site.

12. Date of Next Meeting : Tuesday 12th November, 2019

Dates for SERAUC Meetings in 2020 are:

11th February, 12th May, 11th August and 10th November, 2020

BC – 12th September, 2019

